

**SANTA CRUZ CITY SCHOOLS DISTRICT
 REGULAR MEETING FOR THE ELEMENTARY
 AND SECONDARY DISTRICTS
 WEDNESDAY, August 31, 2022
 OPEN SESSION BEGINS AT 6:30 P.M.
 ZOOM REMOTE BOARD MEETING**

**COMMUNITY MEMBERS CAN PARTICIPATE REMOTELY VIA ZOOM OR
 IN PERSON AT THE COUNTY OFFICE OF EDUCATION, BOARD ROOM
 400 ENCINAL STREET, SANTA CRUZ, CA.
 MASKS ARE STRONGLY ENGOURAGED
[Click on this link to join meeting.](#)**

Meeting Password: SCCS

**POSTED
 DATE:
 TIME:
 LOCATION:
 EMPLOYEE:**

If a member of the community would like to make public comment on a closed session item, please join Zoom. Public comment will begin promptly at 5:00 p.m.

[Click on this link to make public comment on a closed session item.](#)

AGENDA

Item	Purpose / Support
Agenda (Estimated Time)	
1. Convene Closed Session	5:30 p.m.
1.1. Roll Call	
1.2. Public Comments prior to Closed Session	<i>Members of the public may comment on items that ARE listed on the Closed Session Agenda.</i>
2. Closed Session Items	
2.1. Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments	<i>Information for possible action.</i>
2.2. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code Section 54957)	<i>Information for possible action.</i>
2.3. Public Employee Performance Evaluation (Govt. Code Section 5497)	<i>Title: Superintendent Subject: 2022-23 Goals</i>
3. Convene Open Session	6:30 p.m.
3.1. Welcome	
3.2. Pledge of Allegiance	
3.3. Agenda Changes, Additions or Deletions & Announcements	

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4.	Public Comments	<i>For presentations of matters not on the Agenda. 3 minutes for individuals; 15 minutes per subject.</i> <i>Note to Members of the Public: Thank you for taking the time to attend this meeting. Santa Cruz City School Board Members appreciate your presence and your comments regarding items not on the agenda are valued. Per Santa Cruz City Schools Board Bylaw protocols, Trustees will not comment on Public Comments during this time.</i>
5.	Superintendent's Report	
5.1.	Superintendent's Report	
5.2.	Students' Reports	
6.	Board Members' Reports	
6.1.	Board Members' Reports	
6.2.	Board President's Report	
7.	Approval of Minutes	<i>None.</i>
8.	General Public Business	
8.1.	Consent Agenda Non-Contract Items and Items to be Received: These matters may be passed by one roll call motion.	
8.1.1.	Educational Services	

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8.1.1.1.	Overnight Fieldtrip-Santa Cruz High School Band
8.1.2.	Business Services
8.1.2.1.	Purchase Orders, Bids, & Quotes
8.1.2.2.	Warrant Register
8.1.2.3.	Budget Transfers
8.1.2.4.	4th Quarter Investment Report
8.1.2.5.	Bond Project Notice of Completion
8.1.2.6.	Long Term Debt Report
8.1.2.7.	Disposition of Surplus Property
8.1.3.	Human Resources
8.1.3.1.	Personnel Actions - Certificated
8.1.3.2.	Personnel Actions - Classified
8.1.3.3.	Variable Waiver
8.1.3.4.	Revised Job Description - Directors of Learning & Achievement
8.1.4.	Governance/Superintendent

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8.1.4.1	
8.2. Consent Agenda: General Contracts & Agreements	
8.2.1. Educational Services	
8.2.1.1.	Memorandum of Understanding- County Office of Education: Fire Science
8.2.1.2.	Consultant Services Agreement: Tim Landeck Information Technology Coaching
8.2.1.3.	E-Rate Consulting Agreement
8.2.1.4.	Nonpublic Agency: Speechrighter, Inc.
8.2.1.5.	Nonpublic Agency: ACES
8.2.1.6.	Agreement for Professional Services: Jon Chu
8.2.1.7.	UC Santa Cruz Work Study Contract AVID Tutors
8.2.2. Business Services	<i>None.</i>
8.2.3. Human Resources	<i>None.</i>
8.2.4. Governance/Superintendent	<i>None.</i>

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8.3. Consent Agenda: Bond Projects Contracts, Agreements, Proposals, Bids & Change Orders	
8.3.1	American Modular Systems, Inc.: Change Order 1: Modular Transportation Building
8.3.2.	Belli Architectural Group, Inc.: Amendment Agreement: Branciforte Middle School Administration Building Automated Entry Doors
8.3.3.	Creative Window Interiors: Proposal: DeLaveaga Elementary School Window Shades
8.3.4.	Geo H Wilson: Proposal: Soquel High School Split System Replacement
8.3.5.	Geo H Wilson: Proposal: Westlake Elementary School Exhaust Fan Replacement
8.3.6.	Kent Construction: Change Order 2: Transportation Yard New Office Building Site Work
8.3.7.	M3 Environmental: Proposal: Mission Hill Middle School Classroom Microbial Inspection
8.3.8.	Moore Twining: Proposal: Branciforte Small Schools Modernization Phase 1 Special Inspection and Materials Testing Services
8.3.9.	Netxperts: Proposal: Switch Installation

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8.3.10. SC Systems: Proposal: Santa Cruz High School C & D Building Modernization Data Installation	
8.4. Report of Closed Session Actions	
8.4.1. Report of Actions Taken in Closed Session	
8.5. Items to Be Transacted and/or Discussed	
8.5.1. Educational Services	
8.5.1.1. Staff Report: Suspensions & Expulsions Update	<i>Staff will provide the required annual update on suspension and expulsion data</i>
8.5.1.2. Public Hearing: Elementary & Secondary Textbook Sufficiency	<i>The public hearing allows for public comments on textbooks and instructional materials prior to Board approval</i>
8.5.1.3. New Business: Resolution 01-22-23 Elementary Textbook Sufficiency	<i>The public hearing allows for public comments on textbooks and instructional materials prior to Board approval</i>
8.5.1.4. New Business: Resolution 02-22-23 Secondary Textbook Sufficiency	<i>Recommendation: Approve the resolution for secondary textbook sufficiency</i>
8.5.2. Business Services	
8.5.2.1. Staff Report: Opening Enrollment Report	<i>Staff will present an annual report on opening enrolment and staffing</i>
8.5.2.2. Public Hearing: Developer Fees Justification Study	<i>Public hearing to provide the Board an opportunity to receive public comment on the development Impact Fees Justification Study prior to approval.</i>

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8.5.2.3. Resolution 03-22-23 Developer Fee Justification	<i>Recommendation: Adopt the Resolution Developer Fee Justification</i>
8.5.2.4. Resolution 05-22-23 Developer Fees Increase for Elementary District	<i>Recommendation: Adopt the Resolution Developer Fees Increase for Elementary District</i>
8.5.2.5. Resolution 06-22-23 Developer Fees Increase for High School District	<i>Recommendation: Adopt the Resolution Developer Fees Increase for High School District</i>
8.5.3. Human Resources	<i>None.</i>
8.5.4. Governance/Superintendent	
8.5.4.1. New Business: Resolution 04-22-23: Proclaiming Hispanic Heritage Month	<i>Recommendation: Approve Resolution 04-22-23: Proclaiming Hispanic Heritage Month</i>
8.5.4.2. New Business: CSBA Board Policies	<i>Recommendation: Approve the CSBA Board Policies for second or final reading</i>
8.5.4.3. Possible Items for Future Meeting Agendas	
9. Adjournment	
10. Return to Closed Session (if necessary)	
11. Closed Session Action Report (if necessary)	
12. Adjournment	

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The board book for this meeting, including this agenda and back-up materials, may be viewed or downloaded online: http://sccs.net/board_of_education or may be viewed at the District Office, 133 Mission St. Ste. 100, Santa Cruz, CA 95060.

Public Participation:

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz City Schools Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session.

Translation Requests:

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Alyssa Martinez by telephone at (831) 429-3410 extension 48220.

Las Solicitudes de Traducción:

Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Alyssa Martinez por teléfono al numero (831) 429-3410 x48220.

Board Meeting Information

1. The Regular Board Meeting on August 31, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
2. The Regular Board Meeting on September 14, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
3. The Regular Board Meeting on September 28, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
4. The Regular Board Meeting on October 19, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
5. The Regular Board Meeting on November 2, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
6. The Study Session on November 16, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
7. The Regular Board Meeting on December 14, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

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8. The Study Session on December 21, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
9. The Regular Board Meeting on January 11, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
10. The Study Session on January 18, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
11. The Regular Board Meeting on February 8, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
12. The Regular Board Meeting on February 22, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
13. The Regular Board Meeting on March 8, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
14. The Regular Board Meeting on March 22, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
15. The Regular Board Meeting on April 12, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
16. The Study Session on April 26, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
17. The Regular Board Meeting on May 10, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
18. The Study Session on May 24, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
19. The Regular Board Meeting on May 31, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
20. The Regular Board Meeting on June 14, 2023, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

8.1.1.1. SCHS - Band Trip_Cover

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Overnight Field Trip—Santa Cruz High School Band

MEETING DATE: Aug 31, 2022

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the overnight field trip for Santa Cruz High School to attend the Instrumental Spring Festival at Carnegie Hall in New York, New York, March 23- 27th, 2023.

BACKGROUND:

The Varsity Band classes from Santa Cruz High request approval to travel to a performance festival in Carnegie Hall in New York. Students will miss school from Thursday, March 23 to Monday, March 27th. Students will participate in team building activities on Sunday afternoon. There will be approximately 90 students attending with one chaperone for every eight students. Students will attend a Broadway musical connecting what they learn in the classroom to the real world. In addition, they will visit the Statue of Liberty. The main event is a festival performance on the main stage in Carnegie Hall. They will receive an evaluation and clinic from world class conductors and educators.

FISCAL IMPACT:

No district funds will be used for the trip. Costs will be covered by participating families and through fundraising. No student will be turned away for lack of funds.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

AGENDA ITEM: 8.1.1.1.



FESTIVAL AT CARNEGIE HALL: INSTRUMENTAL SPRING FESTIVAL

2023 Dates:

Mar 24-27; Performance Mar 26

PROGRAM AT A GLANCE

Step on stage and conduct your own ensemble at renowned Carnegie Hall! You'll perform on the Ronald O. Perelman Stage in the Isaac Stern Auditorium, the famed main hall of this historic venue. Groups who qualify for this program will spend their days exploring the city that never sleeps and bonding with their musical peers from across the nation. And of course, your Festival at Carnegie Hall experience culminates in the moment when you step onto that stage with your students – a moment that you'll all remember for the rest of your lives.



Your Festival at Carnegie Hall Experience Includes:

- > Performance at Carnegie Hall
- > Attendance at a Broadway Show
- > Midtown Manhattan accommodations
- > One sightseeing option of your choice: Statue of Liberty & Ellis Island, One World Trade Center, 9/11 Museum, Empire State Building, or Top of the Rock
- > One free package for every 20 full-paying participants
- > Transportation from the hotel to Carnegie Hall on performance day
- > Percussion rental (for performance day)
- > Gift for the Director and commemorative plaque
- > Certificate of Achievement for each student
- > Medical and accident insurance for every traveler
- > Liability coverage for you and your school
- > Professional development for directors
- > Academic credit opportunities for students



SAMPLE 3-NIGHT FESTIVAL ITINERARY

All activities subject to change.

DAY 1

ARRIVAL IN NEW YORK CITY

Check in to your Midtown Manhattan hotel.

ORIENTATION SESSION

Get your bearings with a brief orientation session and then hit the town! We can help you select the best dinner option for your group.

DAY 2

INCLUDED SIGHTSEEING ACTIVITY

Your package includes admission to your choice of one of the following: The Statue of Liberty and Ellis Island, the Empire State Building, 9/11 Museum, One World Trade Center, or Top of the Rock!

BROADWAY SHOW

Relax at your included Broadway Show!

DAY 3

SIGHTSEEING IN THE MORNING

You have the morning to get in any last sightseeing activities you haven't done yet, like China Town, the Highline, or the Financial District.

PERFORMANCE AT CARNEGIE HALL

Show time! Step onto the stage in the main hall, the Ronald O. Perelman Stage in the Isaac Stern Auditorium, as you and your students perform at Carnegie Hall!

DAY 4

+ MORE SIGHTSEEING OR OPTIONAL ACTIVITIES

Do a Broadway workshop, visit the American Museum of Natural History, or stop by Radio City Music Hall.

DEPART FOR HOME!

STAY AS LONG AS YOU'D LIKE!

We can put together a package for as few or as many nights as you need.

+ OPTIONAL ACTIVITIES (MARKED WITH +) REQUIRE ADDITIONAL FEES.



ABOUT CARNEGIE HALL

The cornerstone for this New York landmark was laid in 1890. Originally called, simply, "Music Hall," Carnegie Hall was constructed to host the Oratorio Society of New York and the New York Symphony Society. The city of New York purchased the building in 1960, and it became a National Historic Landmark in 1962.

The Ronald O. Perelman Stage in the Isaac Stern Auditorium is regarded as the most prestigious stage in the world. It seats 2,804 people on five levels, to get to the top balcony, you must climb 137 steps!

In its 120+ year history, Carnegie Hall has hosted legendary performers and musicians such as Tchaikovsky, Duke Ellington, Judy Garland, and The Beatles.





WE'VE GOT YOU COVERED!

WE'VE THOUGHT OF EVERYTHING YOU MIGHT NEED TO MAKE YOUR TRIP A SUCCESS.



ADD THE AIM EXPERIENCE MASTER CLASS

Affirm. Inspire. Mentor. The AIM Experience is an exclusive private master-class session offered as an elective to participating groups at every festival. This 60-90 minute concentrated educational experience provides extra performance time and customized one-on-one instruction from one of our professional clinicians. Music directors can set the focus of the session's content through their planning call with the instructor. Reaffirm your classroom teachings, fine-tune your festival performance, or focus on a few specific skills—the choice is yours!



LET US BOOK YOUR TRAVEL

Our experienced air and bus transportation teams can arrange all your travel needs—including on-trip assistance should the need arise. You'll get discounted rates for group air travel, plus we've got flexible payment plans to help student groups.



FUNDRAISING SUPPORT

We're truly with you every step of the way. We know fundraising takes effort, and that's why we're arming you with the best resources. As a customer, you'll have access to our free fundraising guide (full of unique ideas from past travelers) and our Gift of Performance e-Cards!



HEALTH & SAFETY IS OUR #1 PRIORITY

For more than 50 years, we've been known for industry-leading health and safety in educational travel. COVID-19 is surely unprecedented, but WorldStrides has been tackling "unprecedented" for decades. Our experienced team is leading the way, and constantly evolving to meet new requirements for health and safety that are imperative in this environment. Things continue to change, so some of the protocols detailed below may change too. [Learn more.](#)





PACKAGE PRICING PER PERSON

	QUAD ROOMS	TRIPLE ROOMS	DOUBLE ROOMS	SINGLE ROOMS
3-NIGHTS	\$1,224	\$1,326	\$1,549	\$2,148
4-NIGHTS	\$1,321	\$1,474	\$1,775	\$2,564
5-NIGHTS	\$1,426	\$1,626	\$2,002	\$2,985

Apply today at:
worldstrides.com/carnegie

Prices subject to change. Updated 06.29.22

OUR PROMISE TO YOU

INSIDER ACCESS AND KNOW-HOW

THE ACCESS YOU WANT. THE VETERAN KNOW-HOW YOU NEED.
 WorldStrides opens the door to the very best events, constructed by veteran music staff and run by experienced operations teams. You get the perfect balance of performance and exposure to new cities and culture.

LEARNING FROM THE MASTERS

THE BEST IN ADJUDICATION AND LIVE-LEARNING EXPERIENCES.
 Our philosophy on adjudication ensures your group receives constructive, meaningful feedback that reinforces your classroom teachings. With annual training and consistent scoring practices, our adjudication is reliable and fair.

A CUSTOM-FIT ITINERARY, TAILORED TO YOUR NEEDS

FLEXIBLE ITINERARIES AND PERSONAL SERVICE THAT ALLOW YOU TO FOCUS ON YOUR STUDENTS AND THE MUSIC.

Resourceful in-house specialists to customize your program virtually any way you want—dates, length, additional performances, sightseeing, and travel. Pay only for what you want and need.

Overnight Field Trip Behavioral Contract

Student:

Throughout the time period of _____, I understand that I am a representative of not only _____, but also Santa Cruz City Schools (SCCS). I understand that all field trip rules apply and that in the event I violate any USA laws or school policy, I will be sent home.

For example, if it is reported to any of my chaperones or if I am caught:

- Using or possessing alcohol, tobacco, or any other substance that is illegal for students to possess.
- Physically attacking, violating or threatening any person
- Violating any school rule that would result in suspension from school.

By signing this, I fully understand what is expected of me on this trip and will comply with the consequences should I become unable to obey the USA laws and school policy of SCCS. I also understand that depending upon the severity of the offense I have committed, there could be further consequences.

Signed: _____ Date: _____

Student Contact Information

Please Print:

Student Name: _____ Student ID # _____

Parent Name: _____ Home Phone: _____

Student Cell #: _____ Parent Cell #: _____
(optional)

Parent/Guardian:

As a parent/guardian it is my full understanding that in the event my child/charge should violate any of the USA laws or field trip and school policy of SCCS, I will cover any costs incurred as a result of the behavior of my child/charge to the injured party (if applicable).

I agree that if my child/charge violates any USA laws or the field trip policy of SCCS, they will be sent home immediately and that depending on the severity of the offense committed there could be further consequences by the law, the school or both.

I understand that the chaperones will act in the best interest of my child/charge to ensure their safety and the safety of those participating in the field trip. I release them of any liability in the event my child/charge should become injured or otherwise harmed while on the field trip.

Signed: _____ Dated: _____

**SANTA CRUZ CITY SCHOOLS
CHAPERONE AGREEMENT FORM**

Name of School: _____ Date: _____

Destination: _____

Departure Date & Time: _____ Return Date & Time: _____

Mode of Transportation: _____

I agree to hold Santa Cruz City Schools, its officers, agents and employees harmless from any and all liability or claims arising out of or in connection with my participation in this activity.

Education Code Section 35330

I agree to chaperone the students assigned to me on the above date(s). I will stay with my group from the beginning of the excursion to the end and will not leave my group of students unchaperoned at any time during this excursion. In the event this Field Trip/Excursion involves a water activity, I represent that I **do** know how to swim and will be wearing appropriate attire if the students are in the water during this activity.

(Please print)

Name: _____ Signature: _____

Address: _____ Phone: _____

Description

Includes Purchase Orders dated 08/01/2022 - 08/19/2022

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
BPO23-00001	AMAZON CAPITAL SERV	Ed Services Open PO for Materials & Supplies	EDSV	01	NO REPORTING RI	157.00
PO23-00563	E-CONTROL SYSTEMS I	CFP ANNUAL SOFTWARE HOSTING FEE	FS	13	CHLD NUTR:SCHO	500.00
PO23-00564	COUNTY OF SANTA CRU	FS Annual Health Permits	FS	13	CHLD NUTR:SCHO	7,000.00
PO23-00565	BAYSIDE OIL II INC	FS Food truck Battery	FS	13	CHLD NUTR:SCHO	163.88
PO23-00566	DEVELOPMENT GROUP I	SQ 300BLDG VAPE SENSORS	M&O	21	Bond A Secondar	3,842.10
PO23-00567	DILBECK & SONS INC	SCH TV INSTALL	M&O	21	Bond A Secondar	4,247.00
PO23-00568	AMAZON CAPITAL SERV	math Quad books-SPSA-LCFF goal 1 strategy 20	MHMS	01	LCFF SUPP FUNDI	1,157.70
PO23-00569	COMMUNITY PRINTERS	Business cards for Richard Raygoza, HR Tech	HR	01	NO REPORTING RI	43.70
PO23-00570	AMAZON CAPITAL SERV	Professional Development books for ELD TOSA	CURR	01	ESEA:ENGLISH LE	143.51
PO23-00571	AMAZON CAPITAL SERV	Books for ELD Teachers	CURR	01	NO REPORTING RI	57.33
PO23-00572	UNIVERSITY OF OREGO	SWIS Facilitator Certification Training 8/10/22	STUS	01	NO REPORTING RI	400.00
PO23-00573	AMAZON CAPITAL SERV	Supplies for Art Class	BMS	01	NO REPORTING RI	670.00
PO23-00574	AMAZON CAPITAL SERV	IT Equipment	IT	01	NO REPORTING RI	1,070.63
PO23-00575	VISTA HIGHER LEARNI	Get Ready Workbooks/Licenses for Branciforte MS	CURR	01	NO REPORTING RI	1,634.66
PO23-00576	HOME DEPOT INC	Pressure Washer - replacement	BVEL	01	NO REPORTING RI	960.31
PO23-00577	MOBILE MODULAR MGMT	ANNUAL PAYMENTS FOR MODULAR CLASSROOMS	DO	25	OTHER RESTRICT	70,875.00
PO23-00578	CDW GOVERNMENT INC.	Chargers for Chromebooks	IT	01	NO REPORTING RI	5,735.63
PO23-00579	CDW GOVERNMENT INC.	CFP-Chromebooks	BMS	01	BAS GNT LOW-INC	18,729.13
PO23-00580	PEARSON CLINICAL AS	PSYCHOLOGIST & DHOH ASSESSMENTS 2022-2023	SPED	01	SE:STATE LOCAL	1,132.30
PO23-00581	HOUGHTON MIFFLIN CO	Reading counts annual licence-SPSA Goal 1/18	MHMS	01	NO REPORTING RI	1,093.00
PO23-00582	AMAZON CAPITAL SERV	Desks, Chair, Cabinet	HHS	01	NO REPORTING RI	1,554.73
PO23-00583	HOME DEPOT INC	POWER WASHERS	M&O	01	ONGOING & MAJO	5,470.15
PO23-00584	COAST PAPER & SUPPL	Coast Open Custodial Supplies	BSS	01	NO REPORTING RI	1,100.00
PO23-00585	LEARNING FOWARD	Professional Development Book for ELD TOSA	CURR	01	ESEA:ENGLISH LE	57.16
PO23-00586	AMAZON CAPITAL SERV	DLV Amazon Butcher Paper Rack	DLEL	01	LCFF SUPP FUNDI	818.28
PO23-00587	ABRITE, A SPEECH PA	22-23/NPA-ABRITE: IEP MANDATED SERVICES	SPED	01	SE:STATE LOCAL	1,674,473.53
PO23-00588	EASTER SEALS CENTRA	22/23 ES-NPA: REG YR IEP MANDATED SRVCS	SPED	01	SE:STATE LOCAL	79,535.58
PO23-00589	FIELDTURF USA	22/23 OPEN PO FOR TURF REPAIRS	M&O	01	OTHER RESTRICT	6,500.00
PO23-00590	JERENE LACEY	ANNUAL PO FOR MEDICAL CONTRIBUTIONS	FIN	01		16,812.00
PO23-00591	SUBDYNAMIC LOCATING	HH UTILITIES CHECK FOR FIRELINE	M&O	01	ONGOING & MAJO	4,152.50

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ESCAPE ONLINE

Description

Includes Purchase Orders dated 08/01/2022 - 08/19/2022

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO23-00592	DIESELWORKS	CONFIRMING FOR PAYMENT -FS truck vandalism	FS	13	CHLD NUTR:SCHO	1,784.00
PO23-00593	BRINKS AWARDS & SIG	Name Plates for Student Trustees	SUPT	01	NO REPORTING RI	55.71
PO23-00594	AMAZON CAPITAL SERV	Books	HHS	01	NO REPORTING RI	236.23
PO23-00595	TPRS BOOKS	Books	HHS	01	NO REPORTING RI	106.42
PO23-00596	SANTA CRUZ ELECTRON	Open PO for IT Supplies	HHS	01	NO REPORTING RI	500.00
PO23-00597	CDW GOVERNMENT INC.	M&O DESKTOP COMPUTER FOR THAYES	M&O	01	ONGOING & MAJO	1,163.51
PO23-00598	CDW GOVERNMENT INC.	CFP - White Glove Service	HHS	01	LCFF SUPP FUNDI	1,425.00
PO23-00599	SPORTS DESIGN INC	Link Crew Tshirts	HHS	01	NO REPORTING RI	618.36
PO23-00600	PALACE BUSINESS SOL	Palace open PO BSSC	BSS	01	NO REPORTING RI	1,500.00
PO23-00601	SAN MATEO-FOSTER CI	CONFIRMING FOR PAYMENT - FS Membership dues	FS	13	CHLD NUTR:SCHO	325.30
PO23-00602	AMAZON CAPITAL SERV	Keyboards, Chair Mat, Mailbox	HHS	01	NO REPORTING RI	220.41
PO23-00603	AMAZON CAPITAL SERV	22/23 SP.ED. DEPT. MATERIALS/SUPPLIES	SPED	01	SE:STATE LOCAL	1,940.00
PO23-00604	INTERNATIONAL BACCA	CFP - IB Conference	HHS	01	BAS GNT LOW-INC	1,400.00
PO23-00605	AMAZON CAPITAL SERV	DVD's for IB Class	HHS	01	LCFF SUPP FUNDI	149.61
PO23-00606	HANCOCK PARK & DELO	BOND FUNDING ELIGIBILITY CONSULTING	M&O	21	Bond A Secondar	23,450.00
PO23-00607	COMMUNITY PRINTERS	INVENTORY	WRSH	01	NO REPORTING RI	2,370.73
PO23-00608	ACCO-WILSON INC DBA	DO CORSI-ROSENTHAL FILTERED FAN BOX	M&O	01	ESSER II	2,885.00
PO23-00609	AMERIGAS PROPANE LP	FS Food truck propane	FS	13	CHLD NUTR:SCHO	2,000.00
PO23-00610	HOME DEPOT INC	DO CORSI-ROSENTHAL FILTERED FAN BOX	M&O	01	ESSER II	3,814.57
PO23-00611	LAKESHORE LEARNING	Lakeshore Open PO- TK instructional supplies	DLEL	01	UNIV PRE-K PLAN	5,600.00
PO23-00612	AMAZON CAPITAL SERV	Books for New Kinder/1st grade teachers	BVEL	01	LCFF SUPP FUNDI	1,610.00
PO23-00613	AMAZON CAPITAL SERV	Keyboards, Mice, Clock	HHS	01	Measure T	990.62
PO23-00614	SAN LORENZO LUMBER	Open PO for Art Supplies	HHS	01	Measure T	500.00
PO23-00615	SAFeway STORES INC	CFP Safeway graduation expense	BSS	01	NO REPORTING RI	250.00
PO23-00616	AMAZON CAPITAL SERV	Art Supplies	HHS	01	Measure T	510.00
PO23-00617	TEXTBOOK WAREHOUSE	BOOKS/ENGLISH DEPT/TODD REYNOLDS	SQHS	01	NO REPORTING RI	2,521.17
PO23-00618	TEXTBOOK WAREHOUSE	TEXTBOOKS/ENGLISH/TODD REYNOLDS	SQHS	01	NO REPORTING RI	2,820.38
PO23-00619	JONATHAN DUFOUR DBA	CFP PA SYSTEM FOR GRADUATION CEREMONY 21/22	SQHS	01	NO REPORTING RI	500.00
PO23-00620	SOQUEL HIGH SCHOOL	CFP INV#361, 360 FLOWER ARRANGEMENTS	SQHS	01	NO REPORTING RI	600.00
PO23-00621	PALACE BUSINESS SOL	ART SUPPLIES/L OHLSON	SQHS	01	Measure T	709.31
PO23-00622	PALACE BUSINESS SOL	CFP FOOTREST FOR K MOKER	SQHS	01	NO REPORTING RI	132.35

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Description

Includes Purchase Orders dated 08/01/2022 - 08/19/2022

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO23-00623	BRITE HORIZONS SCHO	22/23 BRITE HS-NPS: FOR IEP MANDATED SERVICES	SPED	01	SE:STATE LOCAL	630,431.25
PO23-00624	BALANCE4KIDS	22-23 /NPA-B4K: IEP MANDATED SERVICES	SPED	01	SE:STATE LOCAL	1,170,744.67
PO23-00625	UC REGENTS UCB MUSE	UCB CONFERENCE	SPED	01	OTHER RESTRICT	440.00
PO23-00626	MILLER MAXFIELD INC	Miller Maxfield Strategic Consulting	SUPT	01	NO REPORTING RI	4,375.00
PO23-00627	AMAZON CAPITAL SERV	Rat remediation replacement supplies	BSS	01	NO REPORTING RI	2,676.63
PO23-00628	ABA BUILDING SERVIC	DO CARPET CLEANING SERVICE	DO	01	ONGOING & MAJO	1,410.00
PO23-00629	GREENWASTE RECOVER	TRASH/RECYCLE SERVICE ACCT 041083	FIN	01	NO REPORTING RI	82,000.00
PO23-00630	T-MOBILE USA INC	FLIP PHONES AND CRADLE PTS A/C 965324706	FIN	01	NO REPORTING RI	3,700.00
PO23-00631	T-MOBILE/972412038	CELL PHONE BILL	FIN	01	NO REPORTING RI	23,800.00
PO23-00632	SCHOOLWORKS INC	LEVEL 1 DEVELOPER FEE JUSTIFICATION STUDY	FIN	25	OTHER RESTRICT	6,250.00
PO23-00633	ENTERPRISE RENT-A-C	Open PO for Van Rental	TRAN	01	TRANSPORT:HOM	5,000.00
PO23-00634	FACILITY ADVISER	22/23 ANNUAL LICENSE FEE	M&O	01	ONGOING & MAJO	5,280.00
PO23-00635	COAST PAPER & SUPPL	CFP Summer School invoice#645131	GAEL	01	BAS GNT LOW-INC	926.44
PO23-00636	CALIFORNIA ROOFING	NB REROOF	M&O	01	OTHER RESTRICT	19,029.00
PO23-00637	PPD MULTIMEDIA	Repair of Lettering on Buildings	HHS	01	NO REPORTING RI	1,650.00
PO23-00638	CDW GOVERNMENT INC.	DLV Computer C Dock	DLEL	01	NO REPORTING RI	108.51
PO23-00639	COAST PAPER & SUPPL	Open PO for custodial supplies	MHMS	01	NO REPORTING RI	5,000.00
PO23-00640	GENERAL BINDING COR	DLV Laminators	DLEL	01	NO REPORTING RI	2,240.65
PO23-00641	SPORTS IMPORTS INC	Volleyball Poles, Net	HHS	01	Measure T	4,746.26
PO23-00642	DON JOHNSTON INC	Reading supports: Snap & Read lisc for IEP	SPED	01	SE:STATE LOCAL	64.80
PO23-00643	INFINITE CAMPUS INC	IC Student Email Import	EDSV	01	NO REPORTING RI	162.50
PO23-00644	B & H PHOTO	Cameras (replacing stolen ones)	HHS	01	NO REPORTING RI	13,146.05
PO23-00645	AMAZON CAPITAL SERV	Memory Cards, Batteries, Lens (replacing stolen)	HHS	01	NO REPORTING RI	525.67
PO23-00646	ACCO-WILSON INC DBA	SQHS REPAIR WESTINGHOUSE UNIT ABOVE BLD 200	M&O	01	ONGOING & MAJO	17,291.29
PO23-00647	AMAZON CAPITAL SERV	Planner's	HHS	01	Measure T	47.85
PO23-00648	AMAZON CAPITAL SERV	Classroom Supplies/ROP	HHS	01	Measure T	337.54
PO23-00649	LENZ ARTS	Open PO for Art Supplies	HHS	01	Measure T	500.00
PO23-00650	PHOENIX CERAMICS SU	Open PO for Clay and Supplies	HHS	01	Measure T	500.00
PO23-00651	ABA BUILDING SERVIC	HH STRIP, SEAL & WAX MAIN KITCHEN	HHS	01	ONGOING & MAJO	1,740.00
PO23-00652	AMAZON CAPITAL SERV	Keyboards for Music (replacing stolen)	HHS	01	NO REPORTING RI	2,262.57
PO23-00653	GOPHER SPORT	PE Goggles	HHS	01	NO REPORTING RI	365.55
PO23-00654	PALACE BUSINESS SOL	INVENTORY ORDER/STORAGE BOXES	WRSH	01	NO REPORTING RI	245.81
PO23-00655	DICK BLICK COMPANY	DLV Art Instructional Supplies- Blick	DLEL	01	Measure U	20.00
PO23-00656	PALACE BUSINESS SOL	TONER CARTRIDGES/ART DEPT L. OLSEN	SQHS	01	Measure T	939.78

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Description

Includes Purchase Orders dated 08/01/2022 - 08/19/2022

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
PO23-00657	PACIFIC COAST ATHLE	CFP-LEAGUE FEES-FOOTBALL	SQHS	01	Measure T	250.00
PO23-00658	AMAZON CAPITAL SERV	DYSON BALL UPRIGHT/JOE TUSCANO	SQHS	01	NO REPORTING RI	443.11
PO23-00659	SILKE COMMUNICATION	PORTABLE RADIOS	SCHS	01	NO REPORTING RI	1,298.64
PO23-00660	KNORR SYSTEMS	SCHS LAARS HEATER REPAIR (BOTTOM UNIT) (pool)	M&O	01	OTHER RESTRICT	3,216.17
PO23-00661	SMARTSIGN	PARKING DECALS	SQHS	01	NO REPORTING RI	542.82
PO23-00662	COLLEGE ENTRANCE EX	CFP/PSAT 8/9	SQHS	01	NO REPORTING RI	300.00
PO23-00663	COLLEGE ENTRANCE EX	CFP/PSAT 10	SQHS	01	NO REPORTING RI	440.00
PO23-00664	VIRCO INC	Tables for Math Classroom	HHS	01	NO REPORTING RI	578.90
PO23-00665	ACTIVATE LEARNING L	Active Physics for Soquel HS	CURR	01	LOTTERY:INSTRUC	24,217.39
PO23-00666	INFINITE CAMPUS INC	Infinite Campus Consulting/Training	CURR	01	ESSER III ARP	1,200.00
PO23-00667	PSAT/NMSQT	CFP - PSAT	HHS	01	BAS GNT LOW-INC	90.00
PO23-00668	PARTNERS IN LEARNIN	DLV- Partners In Learning Printing services	DLEL	01	IPI GF	533.59
PO23-00669	AMAZON CAPITAL SERV	Ark Supplemental Books.G1, A5	BSS	01	LCFF SUPP FUNDI	500.00
PO23-00670	LEARNING A-Z	Online Subscription FOR THE ENGLISH DEPT	HHS	01	LCFF SUPP FUNDI	375.00
PO23-00671	M3 ENVIRONMENTAL CO	NB WATER VALVE REPL. ASBESTOS INSP	M&O	01	OTHER RESTRICT	1,450.00
PO23-00672	ADA BADMINTON & TEN	PE Equipment	HHS	01	NO REPORTING RI	1,117.56
PO23-00673	AMAZON CAPITAL SERV	PBIS Supplies	MHMS	01	NO REPORTING RI	200.00
PO23-00674	COAST PAPER & SUPPL	Custodial Supplies	BMS	01	NO REPORTING RI	3,000.00
PO23-00675	AMAZON CAPITAL SERV	CFP SUMMER SCHOOL MATERIALS	CURR	01	BAS GNT LOW-INC	24.02
PO23-00676	PACIFIC COAST TRANE	MHMS -INSTALL NEW CONTROLS AT HV-10	MHMS	01	ONGOING & MAJO	42,580.00
PO23-00677	CINTAS CORPORATIONS	Open PO for Custodial Service	HHS	01	NO REPORTING RI	500.00
PO23-00678	CINTAS CORPORATIONS	CUSTODIAL SERVICES/LAUNDERING	SQHS	01	NO REPORTING RI	500.00
PO23-00679	COAST PAPER & SUPPL	OPEN ORDER FOR CUSTODIAL SUPPLIES	SQHS	01	NO REPORTING RI	7,500.00
PO23-00680	SAFEWAY A/C 58624	Supplies for Nutrition Class	BMS	01	NO REPORTING RI	300.00
PO23-00681	CENTRAL HOME SUPPLY	OPEN PO AG SUPPLIES	SQHS	01	C. PERKINS CTE:	1,000.00
PO23-00682	EWING IRRIGATION PR	OPEN ORDER FOR AG SUPPLIES	SQHS	01	C. PERKINS CTE:	500.00
PO23-00683	SAN LORENZO LUMBER	OPEN ORDER AG SUPPLIES	SQHS	01	C. PERKINS CTE:	500.00
PO23-00684	LLOYDS TIRE AND AUT	22/23 OPEN PO FOR TIRE & AUTO CARE	M&O	01	ONGOING & MAJO	400.00
PO23-00685	CDW GOVERNMENT INC.	Logitech Headsets for ELEM EL students	CURR	01	NO REPORTING RI	8,826.31
PO23-00686	SAVVAS LEARNING COM	Social Science for 2022-23 (G1, S1)	DLEL	01	LCFF SUPP FUNDI	3,948.18
PO23-00687	AMAZON CAPITAL SERV	Pilot ELD books for Harbor	CURR	01	NO REPORTING RI	1,658.03
PO23-00688	AMAZON CAPITAL SERV	Open CHS books. G3,A2	BSS	01	BAS GNT LOW-INC	500.00
PO23-00689	AMAZON CAPITAL SERV	Classroom Supplies-English Dept.	HHS	01	LCFF SUPP FUNDI	136.50
PO23-00690	FOLLETT CONTENT SOL	Questionbank-Online Database	HHS	01	LCFF SUPP FUNDI	199.00
PO23-00691	ULINE	Traffic Cones	HHS	01	NO REPORTING RI	452.90

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Description

Includes Purchase Orders dated 08/01/2022 - 08/19/2022

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
					Total	4,090,011.43

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

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SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Purchase Orders, Bids, and Quotes

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the purchase orders, quotes, bids, and proposals from 08/01/2022 through 08/19/2022.

BACKGROUND:

A detailed report is attached, listing purchase orders, quotes and bids that require Board approval prior to release to vendors or ratification within 60 days as allowed by Education Code 17605.

The following definitions are provided to clarify the differences between purchase orders, quotes, and bids:

Purchase Orders:

All purchases shall be made by formal contract or purchase order or shall be accompanied by a receipt. The Superintendent or designee may create a "blanket" or "open" purchase order system for the purchase of minor items as needed from a vendor.

Quotes:

For the purchase of materials and supplies between \$15,000 and \$60,000 more than one quote is required and may be verbal or written. When purchases will be \$15,000 to \$99,100 for contracted work other than Public Works Projects and \$60,000 to \$99,100 for materials and supplies, several vendors are contacted for written quotes/proposals. This process, though not as rigorous as a bid, ensures that the District has involved more than one vendor and will secure a competitive price.

Bids/RFP:

A formal process including advertising to notify prospective bidders, distribution of written specification regarding the work or materials, and compliance with legal guidelines for bidding, must be followed for contracted work other than CUPCAA Public Works Projects projected to cost \$99,100 and over, or for materials and supplies in the sum of \$99,100 or over unless a Cooperative Purchasing Agreement is being utilized under PCC 20118. Under CUPCAA contracts may be awarded up to \$60,000 without additional quotes. Informal bidding procedures are followed for Public Works projects from \$60,000 to \$200,000 and a formal bid process occurs for Public Works projects over \$200,000 (PCC 20117(B), 20651(B)). Bids are

AGENDA ITEM: 8.1.2.1.

solicited from a wide pool of prospective vendors, thus assuring that when the award is made to the lowest responsible bidder and that the District receives the best price available.

This work is in direct support of the following District goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Warrant Register

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the warrants on the Board Payment Report. The report covers vendor warrants issued from 08/01/2022 through 08/22/2022.

AGENDA ITEM: 8.1.2.2.

Checks Dated 08/01/2022 through 08/22/2022

Check Number	Check Date	Pay to the Order of	Check Amount
1006015	08/01/2022	ACCO ENGINEERED SYSTEMS	1,809.60
1006016	08/01/2022	ACE PORTABLE SERVICES	114.62
1006017	08/01/2022	AMAZON CAPITAL SERVICES	353.88
1006018	08/01/2022	BAY AREA FLOORS & INTERIORS	3,742.00
1006019	08/01/2022	C & N TRACTORS	33,785.92
1006020	08/01/2022	DIRECT LINE TELE RESPONSE	230.25
1006021	08/01/2022	ELITE INTERACTIVE SOLUTIONS LLC	5,626.05
1006022	08/01/2022	FLYERS ENERGY LLC	2,334.85
1006023	08/01/2022	HOME DEPOT INC	2,983.77
1006024	08/01/2022	INDEPENDENT ELECTRICAL SUPPLY	20.16
1006025	08/01/2022	KELLY MOORE PAINT CO	316.28
1006026	08/01/2022	KELLY MOORE PAINT CO	48.77
1006027	08/01/2022	KELLY MOORE PAINT CO	64.56
1006028	08/01/2022	KELLY MOORE PAINT CO	103.31
1006029	08/01/2022	KONE INC	552.07
1006030	08/01/2022	PALACE BUSINESS SOLUTIONS	257.45
1006031	08/01/2022	SAN LORENZO LUMBER AND HOME CENTER	332.24
1006032	08/01/2022	SANTA CRUZ RECORDS MANAGEMENT	150.00
1006033	08/01/2022	SHERWIN WILLIAMS CO	465.16
1006034	08/01/2022	SHIFFLER EQUIPMENT SALES INC	272.84
1006035	08/01/2022	SUPERIOR ALARM CO	190.00
1006036	08/01/2022	SURTEC INC	9,157.16
1006037	08/01/2022	UNITED RENTALS	1,553.03
1006038	08/01/2022	A-Z BUS SALES INC	170.16
1006039	08/01/2022	AMANDA PACKER	3,682.50
1006040	08/01/2022	AMAZON CAPITAL SERVICES	309.20
1006041	08/01/2022	COMMITTEE FOR CHILDREN	31,838.71
1006042	08/01/2022	COMMUNITY PRINTERS INC	218.50
1006043	08/01/2022	COMPLETE MAILING SERVICE INC	614.13
1006044	08/01/2022	CRUZIO	49.95
1006045	08/01/2022	CURRICULUM ASSOCIATES INC	48,300.00
1006046	08/01/2022	DIESELWORKS	1,568.00
1006047	08/01/2022	EDPUZZLE INC	8,100.00
1006048	08/01/2022	EMS LINQ INC	2,210.00
1006049	08/01/2022	ESGI LLC	8,904.00
1006050	08/01/2022	FLYERS ENERGY LLC	1,538.81
1006051	08/01/2022	GOLD STAR FOODS	2,320.65
1006052	08/01/2022	HOUGHTON MIFFLIN CO	26,607.20
1006053	08/01/2022	IMAGINE LEARNING LLC DEPT 2195	22,080.00
1006054	08/01/2022	LAB-AIDS INC	900.00
1006055	08/01/2022	LEXIA LEARNING SYSTEMS LLC	82,329.12
1006056	08/01/2022	MAGNOLIA SUN LLC	8,495.71
1006057	08/01/2022	NEWSELA INC	53,500.00
1006058	08/01/2022	NORTH BAY FORD	430.00
1006059	08/01/2022	PITNEY BOWES BANK INC PURCHASE POWER	5,000.00
1006060	08/01/2022	PRODUCERS DAIRY FOODS INC	3,710.01
1006061	08/01/2022	SANTA CRUZ FIRE EQUIPMENT	690.77
1006062	08/01/2022	SANTA CRUZ MUNICIPAL UTILITIES	40,015.79
1006063	08/01/2022	SCREENCASTIFY LLC	9,690.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 08/01/2022 through 08/22/2022

Check Number	Check Date	Pay to the Order of	Check Amount
1006064	08/01/2022	SEQUENTIAL ENVIRONMENTAL SERVICES LLC	140.00
1006065	08/01/2022	SYSCO FOOD SERVICES OF SF	759.06
1006066	08/01/2022	WATSONVILLE COAST PRODUCE	3,997.20
1006067	08/01/2022	WESTSIDE PRODUCE	240.00
1006068	08/01/2022	FIBER OPTIC TELECOM INTL	12,876.00
1006069	08/01/2022	HB RESTORATION INC	5,132.50
1006070	08/01/2022	MOBILE MODULAR MGMT CORP	689.71
1006071	08/01/2022	MONTEREY PENINSULA ENGINEERING	26,220.00
1006455	08/08/2022	ACE PORTABLE SERVICES	1,057.66
1006456	08/08/2022	AIRGAS INC	269.74
		Unpaid Tax	.62
		Expensed Amount	270.36
1006457	08/08/2022	APPI	2,344.67
1006458	08/08/2022	CARBONIC SERVICE INC	178.55
1006459	08/08/2022	CINTAS CORPORATIONS	131.66
1006460	08/08/2022	CIVIC PERMITS INC	4,695.00
1006461	08/08/2022	COAST PAPER & SUPPLY	72.65
1006462	08/08/2022	COMCAST	281.52
1006463	08/08/2022	ELITE INTERACTIVE SOLUTIONS LLC	5,742.31
1006464	08/08/2022	EWING IRRIGATION PRODUCTS	1,980.31
1006465	08/08/2022	FERGUSON ENTERPRISES	162.23
1006466	08/08/2022	GEO H WILSON	4,775.00
1006467	08/08/2022	HOME DEPOT INC	1,052.87
1006468	08/08/2022	KELLY MOORE PAINT CO	82.07
1006469	08/08/2022	KELLY MOORE PAINT CO	197.97
1006470	08/08/2022	KNORR SYSTEMS	954.75
1006471	08/08/2022	KONE INC	1,989.50
1006472	08/08/2022	PRIORS TIRES	31.83
1006473	08/08/2022	RIVERSIDE LIGHTING	231.48
1006474	08/08/2022	SAN LORENZO LUMBER AND HOME CENTER	761.24
1006475	08/08/2022	SANTA CRUZ RECORDS MANAGEMENT	90.00
1006476	08/08/2022	AMAZON CAPITAL SERVICES	3,046.27
		Unpaid Tax	.06-
		Expensed Amount	3,046.21
1006477	08/08/2022	AMERICAN SUPPLY CORP	647.03
1006478	08/08/2022	APPI	454.38
1006479	08/08/2022	BIOMETRICS4ALL INC	148.00
1006480	08/08/2022	BRIGHT SOLUTIONS FOR DYSLEXIA	36,434.88
1006481	08/08/2022	CHRISTOPHER FISHER DBA THE FISHER AGENCY	2,375.00
1006482	08/08/2022	COAST PAPER & SUPPLY	2,000.25
1006483	08/08/2022	COMMUNITY PRINTERS INC	318.70
1006484	08/08/2022	COMPLETE MAILING SERVICE INC	666.95
1006485	08/08/2022	CSNA - CA SCHOOL NUTRITION	55.00
1006486	08/08/2022	EDGEWOOD PRESS INC	1,009.86
1006487	08/08/2022	FAGEN FRIEDMAN & FULFROST LLP	1,428.00
1006488	08/08/2022	GS DIRECT LLC	6,645.14
1006489	08/08/2022	LOZANO SMITH LLP	188,000.00
1006490	08/08/2022	MARIA E ARIAGNO BALLARD MPT	250.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2022 through 08/22/2022

Check Number	Check Date	Pay to the Order of	Check Amount
1006491	08/08/2022	MEDIA FLEX INC	9,700.00
1006492	08/08/2022	MONTI WASHINGTON DBA MONTIVATION LLC	2,375.00
1006493	08/08/2022	ORGANIZED BINDERS	5,500.00
1006494	08/08/2022	PALACE BUSINESS SOLUTIONS	234.44
1006495	08/08/2022	ROSSI'S TOWING	50.00
1006496	08/08/2022	SCHOOLHOUSE EDUCATIONAL SERVICES	477.00
1006497	08/08/2022	SOLARCITY LMC SERIES 1 LLC	5,359.86
1006498	08/08/2022	STAPLES ADVANTAGE	64.40
1006499	08/08/2022	TURNITIN LLC	4,820.00
1006500	08/08/2022	Grogan, Denice M	247.62
1006501	08/08/2022	Jolly, Kristyne R	12.17
1006502	08/08/2022	Lacey, Jerene S	2,769.64
1006503	08/08/2022	Bettar, Brian K	631.50
1006504	08/08/2022	COUNTY OF SANTA CRUZ ENVIRONMENTAL HEALTH	4,908.75
1006505	08/08/2022	AMAZON CAPITAL SERVICES	2,601.20
		Unpaid Tax	.29-
		Expensed Amount	2,600.91
1006506	08/08/2022	ART GRAMS INSPECTION SERVICES	4,000.00
1006507	08/08/2022	CRW INDUSTRIES INC	19,000.00
1006508	08/08/2022	GARY J GERY ARCHITECT	5,100.00
1006509	08/08/2022	KENT CONSTRUCTION	110,785.16
1006510	08/08/2022	PREMIER INSPECTION SERVICES	4,945.00
1006511	08/08/2022	SANTA CLARA VALLEY CONSTRUCTION INSPECTIONS	16,000.00
1006512	08/08/2022	VERDE DESIGN INC	1,375.00
1006914	08/15/2022	Thomas, Tracy L	93.52
1006915	08/15/2022	ACCO ENGINEERED SYSTEMS	488.58
1006916	08/15/2022	AMAZON CAPITAL SERVICES	36.31
1006917	08/15/2022	B & B SMALL ENGINE REPAIR	41.27
1006918	08/15/2022	CERTIFIED BACKFLOW ASSEMBLY TESTING LLC	680.00
1006919	08/15/2022	CINTAS CORPORATIONS	131.66
1006920	08/15/2022	CRYSTAL SPRINGS WATER	55.25
1006921	08/15/2022	EWING IRRIGATION PRODUCTS	2,892.55
1006922	08/15/2022	FLYERS ENERGY LLC	2,327.91
1006923	08/15/2022	GOT GOPHERS INC	1,825.00
1006924	08/15/2022	HINES PEST & WEED CONTROL DBA R AURIA INC	95.00
1006925	08/15/2022	HOME DEPOT INC	80.12
1006926	08/15/2022	KELLY MOORE PAINT CO	289.75
1006927	08/15/2022	KELLY MOORE PAINT CO	26.19
1006928	08/15/2022	KONE INC	1,989.50
1006929	08/15/2022	LINCOLN AQUATICS	9,910.13
1006930	08/15/2022	PRIORS TIRES	31.83
1006931	08/15/2022	RIVERSIDE LIGHTING	32.88
1006932	08/15/2022	SAN LORENZO LUMBER AND HOME CENTER	483.49
1006933	08/15/2022	SANTA CRUZ RECORDS MANAGEMENT	145.00
1006934	08/15/2022	ADVANCED WORKPLACER STRATEGIES INC	1,287.00
1006935	08/15/2022	AMAZON CAPITAL SERVICES	1,179.37
1006936	08/15/2022	AMERICAN RED CROSS TRAINING SERVICES	35.00
1006937	08/15/2022	BRINKS AWARDS & SIGNS	147.48
1006938	08/15/2022	BSN SPORTS LLC	7,011.16

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 08/01/2022 through 08/22/2022

Check Number	Check Date	Pay to the Order of	Check Amount
		Unpaid Tax	15.25
		Expensed Amount	7,026.41
1006939	08/15/2022	CDW GOVERNMENT INC.	32,315.36
1006940	08/15/2022	CIF-CCS	1,860.00
1006941	08/15/2022	COAST PAPER & SUPPLY	1,072.06
1006942	08/15/2022	EDGEWOOD PRESS INC	940.61
1006943	08/15/2022	ETR ASSOCIATES INC	999.99
1006944	08/15/2022	FOLLETT CONTENT SOLUTIONS LLC	4,456.58
1006945	08/15/2022	HOME DEPOT INC	5,470.15
1006946	08/15/2022	INTERNATIONAL BACCALAUREATE OR	1,400.00
1006947	08/15/2022	JERENE LACEY	2,802.00
1006948	08/15/2022	KAISER FOUNDATION HEALTH PLAN	60,244.49
1006949	08/15/2022	MOBILE MODULAR MGMT CORP	70,875.00
1006950	08/15/2022	P&A ADMINISTRATIVE SERVICES	182.50
1006951	08/15/2022	PACIFIC COAST ATHLETIC LEAGUE	250.00
1006952	08/15/2022	PALACE BUSINESS SOLUTIONS	132.07
1006953	08/15/2022	PAR INC	114.00
1006954	08/15/2022	PENINSULA SPORTS INC	1,650.00
1006955	08/15/2022	RAY MORGAN CO.	541.62
1006956	08/15/2022	REALLY GOOD STUFF INC	89.39
1006957	08/15/2022	RIVERSIDE INSIGHTS	156.23
1006958	08/15/2022	SOQUEL CREEK WATER DISTRICT	10,573.08
1006959	08/15/2022	STAPLES ADVANTAGE	140.34
1006960	08/15/2022	SURTEC INC	1,807.54
1006961	08/15/2022	SUTTER HEALTH PLUS	420,314.09
1006962	08/15/2022	TEXTBOOK WAREHOUSE	2,153.43
1006963	08/15/2022	WESTED ATTN: WESTED OPERATING ACCT	25,500.00
1006964	08/15/2022	WPS	3,589.76
		Unpaid Tax	.10-
		Expensed Amount	3,589.66
1006965	08/15/2022	ZEARN INC	12,500.00
1006966	08/15/2022	McKinney, Michelle L	86.34
1006967	08/15/2022	Sutera, Richard C	45.98
1006968	08/15/2022	Dominguez, Desiree A	32.74
1006969	08/15/2022	Grogan, Denice M	125.40
1006970	08/15/2022	Monreal, Jimmy	15.05
1006971	08/15/2022	Greene, Shannon T	120.17
1006972	08/15/2022	Paulsen, Kelly A	253.31
1006973	08/15/2022	Bettar, Brian K	277.73
1006974	08/15/2022	ACE PORTABLE SERVICES	1,238.92
1006975	08/15/2022	ALBION ENVIRONMENTAL INC	3,650.32
1006976	08/15/2022	BELLI ARCHITECTURAL GROUP INC	7,610.63
1006977	08/15/2022	COLBI TECHNOLOGIES INC	1,035.00
1006978	08/15/2022	KLEINFELDER INC	3,764.05
1006979	08/15/2022	LOCATELLI MOVING & STORAGE INC	4,330.20
1006980	08/15/2022	MOORE TWINING ASSOCIATES INC	1,076.00
1006981	08/15/2022	ROSS RECREATION EQUIPMENT	110,000.00
1006982	08/15/2022	BUSINESS CARD	3,121.14

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Checks Dated 08/01/2022 through 08/22/2022

Check Number	Check Date	Pay to the Order of	Check Amount
1006983	08/15/2022	SANTA CRUZ CITY SCHOOLS REVOLVING	2,840.94
1006984	08/15/2022	ACSIG/EDGE DENTAL ATTN: K DENNIS, EXEC DIR	50,089.10
1006985	08/15/2022	CENTRAL VALLEY COMMUNITY BANK	5,249.70
Total Number of Checks			187
			1,837,719.82

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL/COUNTY SCHOOL	155	1,406,621.10
11	ADULT EDUCATION	1	404.02
13	CAFETERIA SPECIAL REVENUE	11	18,405.72
21	BUILDING	19	272,084.70
25	CAPITAL FACILITIES	3	80,984.19
40	SPL RESV CAPITAL OUTLAY PRJ	8	59,235.51
Total Number of Checks		187	1,837,735.24
Less Unpaid Tax Liability			15.42
Net (Check Amount)			1,837,719.82

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Budget Transfers Report

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve 22-23 budget transfers dated from 06/30/2022 through 08/01/2022. The report follows.

BACKGROUND:

Ed Code 42600 requires that the Board approve budget transfers that are made between major expense object codes, or from reserves.

FISCAL IMPACT:

None.

This work is in direct support of the following District goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Effective 01/20/2022 through 08/23/2022

Fiscal Year 2022

Account		Description	Comment	From	To
JE #	BR22-01772	JE Trans Date 06/30/2022	JE Posted 08/01/2022	Comment BL-3rd interim	
(031757)	01-0808-0-0000-2420-2230-832-0808	Measure U,CLASS PUPIL SUI	DR	24.00	
(015391)	01-0808-0-0000-2420-3202-832-0808	Measure U,PERS:CLASSIFIEI	CR		35.00
(015392)	01-0808-0-0000-2420-3312-832-0808	Measure U,FICA:CLASS,INST	DR	3.00	
(015393)	01-0808-0-0000-2420-3332-832-0808	Measure U,MEDICARE:CLAS	DR	2.00	
(015395)	01-0808-0-0000-2420-3502-832-0808	Measure U,STATE UNEMPLC	DR	1.00	
(015396)	01-0808-0-0000-2420-3602-832-0808	Measure U,WORKERS' COMF	DR	2.00	
(015408)	01-0808-0-0000-3110-1200-832-0808	Measure U,CERT:PUPIL SUP	CR		171.00
(031623)	01-0808-0-0000-3110-1230-832-0808	Measure U,CERT PUPIL SUP	CR		2,079.00
(015409)	01-0808-0-0000-3110-3101-832-0808	Measure U,STRS:CERT,GUID	CR		365.00
(015414)	01-0808-0-0000-3110-3331-832-0808	Measure U,MEDICARE:CERT	CR		32.00
(015416)	01-0808-0-0000-3110-3501-832-0808	Measure U,STATE UNEMPLC	CR		10.00
(015417)	01-0808-0-0000-3110-3601-832-0808	Measure U,WORKERS' COMF	CR		41.00
(019406)	01-0808-0-1110-1000-2100-832-0808	Measure U,CLASS:INSTRUC	DR	40.00	
(019410)	01-0808-0-1110-1000-3202-832-0808	Measure U,PERS:CLASSIFIEI	DR	10.00	
(019411)	01-0808-0-1110-1000-3312-832-0808	Measure U,FICA:CLASS,INST	DR	4.00	
(019412)	01-0808-0-1110-1000-3332-832-0808	Measure U,MEDICARE:CLAS	DR	1.00	
(019414)	01-0808-0-1110-1000-3502-832-0808	Measure U,STATE UNEMPLC	DR	1.00	
(019415)	01-0808-0-1110-1000-3602-832-0808	Measure U,WORKERS' COMF	DR	2.00	
(020437)	01-0808-0-1110-1000-4300-832-0808	Measure U,MATERIALS & SU	DR	10,262.00	
(015194)	01-0808-0-1110-2420-1200-832-0808	Measure U,CERT:PUPIL SUP	CR		131.00
(015200)	01-0808-0-1110-2420-1240-832-0808	Measure U,CERT PUPIL SUP	DR	1,624.00	
(015195)	01-0808-0-1110-2420-3101-832-0808	Measure U,STRS:CERT,INST	CR		105.00
(015018)	01-0808-0-1110-2420-3331-832-0808	Measure U,MEDICARE:CERT	CR		9.00
(015030)	01-0808-0-1110-2420-3501-832-0808	Measure U,STATE UNEMPLC	CR		4.00
(015036)	01-0808-0-1110-2420-3601-832-0808	Measure U,WORKERS' COMF	CR		11.00
(023705)	01-0808-0-1120-1000-2130-832-0808	Measure U,CLASS INSTR AIC	DR	1,440.00	
(023710)	01-0808-0-1120-1000-3312-832-0808	Measure U,FICA:CLASS,INST	CR		85.00
(023711)	01-0808-0-1120-1000-3332-832-0808	Measure U,MEDICARE:CLAS	CR		20.00
(023713)	01-0808-0-1120-1000-3502-832-0808	Measure U,STATE UNEMPLC	DR	1.00	
(023714)	01-0808-0-1120-1000-3602-832-0808	Measure U,WORKERS' COMF	CR		19.00
(015500)	01-0808-0-1250-1000-1100-832-0808	Measure U,CERT:TEACHERS	CR		76.00
(016548)	01-0808-0-1250-1000-1140-832-0808	Measure U,CERT SALARY:SL	CR		704.00
(029276)	01-0808-0-1250-1000-2130-832-0808	Measure U,CLASS INSTR AIC	DR	524.00	
(015501)	01-0808-0-1250-1000-3101-832-0808	Measure U,STRS:CERT,INST	CR		89.00
(015505)	01-0808-0-1250-1000-3311-832-0808	Measure U,FICA:CERT,INSTF	CR		3.00
(029277)	01-0808-0-1250-1000-3312-832-0808	Measure U,FICA:CLASS,INST	DR	33.00	
(015506)	01-0808-0-1250-1000-3331-832-0808	Measure U,MEDICARE:CERT	CR		11.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Effective 01/20/2022 through 08/23/2022

Fiscal Year 2022

Account	Description	Comment	From	To
(continued) JE # BR22-01772 JE Trans Date 06/30/2022 JE Posted 08/01/2022		Comment BL-3rd interim		
(029278) 01-0808-0-1250-1000-3332-832-0808	Measure U,MEDICARE:CLAS	DR	8.00	
(015508) 01-0808-0-1250-1000-3501-832-0808	Measure U,STATE UNEMPLC	CR		3.00
(029280) 01-0808-0-1250-1000-3502-832-0808	Measure U,STATE UNEMPLC	DR	3.00	
(015509) 01-0808-0-1250-1000-3601-832-0808	Measure U,WORKERS' COMF	CR		13.00
(029281) 01-0808-0-1250-1000-3602-832-0808	Measure U,WORKERS' COMF	DR	11.00	
(031294) 01-0808-0-1380-4100-1160-832-0808	Measure U,CERT SALARY:ST	CR		3,783.00
(031300) 01-0808-0-1380-4100-3331-832-0808	Measure U,MEDICARE:CERT	CR		55.00
(031302) 01-0808-0-1380-4100-3501-832-0808	Measure U,STATE UNEMPLC	CR		19.00
(031303) 01-0808-0-1380-4100-3601-832-0808	Measure U,WORKERS' COMF	CR		73.00
(020427) 01-0808-0-1400-4200-1160-832-0808	Measure U,CERT SALARY:ST	DR	6,469.00	
(020438) 01-0808-0-1400-4200-2160-832-0808	Measure U,CLASS INSTR AIC	CR		6,412.00
(020428) 01-0808-0-1400-4200-3101-832-0808	Measure U,STRS:CERT,SCH	DR	1,094.00	
(020429) 01-0808-0-1400-4200-3102-832-0808	Measure U,STRS:CLASSIFIEI	CR		196.00
(020439) 01-0808-0-1400-4200-3312-832-0808	Measure U,FICA:CLASS,SCH	CR		326.00
(020433) 01-0808-0-1400-4200-3331-832-0808	Measure U,MEDICARE:CERT	DR	94.00	
(020440) 01-0808-0-1400-4200-3332-832-0808	Measure U,MEDICARE:CLAS	CR		93.00
(020435) 01-0808-0-1400-4200-3501-832-0808	Measure U,STATE UNEMPLC	DR	88.00	
(020442) 01-0808-0-1400-4200-3502-832-0808	Measure U,STATE UNEMPLC	DR	146.00	
(020436) 01-0808-0-1400-4200-3601-832-0808	Measure U,WORKERS' COMF	DR	129.00	
(020443) 01-0808-0-1400-4200-3602-832-0808	Measure U,WORKERS' COMF	CR		102.00
(020424) 01-0808-0-1400-4200-5800-832-0808	Measure U,PROF/CONSULT :	DR	4,000.00	
(015419) 01-0808-0-1110-1000-4399-530-0808	Measure U,HOLDING ACCOL	CR		10,941.00
			26,016.00	26,016.00

JE # BR22-01773 JE Trans Date 06/30/2022 JE Posted 08/01/2022	Description	Comment	From	To
		Comment BL-Cov negatives MH		
(031143) 01-0000-0-0000-2700-4300-832-0014	NO REPORTING RE,MATERI	DR	177.00	
(025381) 01-0000-0-0000-2700-5600-832-0014	NO REPORTING RE,RENTAL	DR	30.00	
(031143) 01-0000-0-0000-2700-4300-832-0014	NO REPORTING RE,MATERI	CR		30.00
(031612) 01-0000-0-1110-1000-2130-832-0014	NO REPORTING RE,CLASS I	CR		159.00
(031617) 01-0000-0-1110-1000-3312-832-0014	NO REPORTING RE,FICA:CL	CR		10.00
(031618) 01-0000-0-1110-1000-3332-832-0014	NO REPORTING RE,MEDICA	CR		3.00
(031620) 01-0000-0-1110-1000-3502-832-0014	NO REPORTING RE,STATE U	CR		1.00
(031621) 01-0000-0-1110-1000-3602-832-0014	NO REPORTING RE,WORKE	CR		4.00
			207.00	207.00

JE # BR22-01774 JE Trans Date 01/20/2022 JE Posted 08/01/2022	Description	Comment	From	To
		Comment BL-ACCT CORR TN LIVE LIKE GENO		
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)				
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Effective 01/20/2022 through 08/23/2022

Fiscal Year 2022

Account	Description	Comment	From	To
(continued) JE # BR22-01774 JE Trans Date 01/20/2022 JE Posted 08/01/2022		Comment BL-ACCT CORR TN LIVE LIKE GENO		
(007943) 01- 9010- 0- 0000- 8200- 2290- 899- FACU	OTHER RESTRICTE,CLASS I	BL-ACCT CORR TN LIVE LIKE GENO DR	290.00	
		INV791191		
(007924) 01- 9010- 0- 0000- 8110- 4300- 049- FACU	OTHER RESTRICTE,MATERI	BL-ACCT CORR TN LIVE LIKE GENO CR		290.00
		INV791191		
(007626) 01- 9010- 0- 0000- 0000- 8699- 899- FACU	OTHER RESTRICTE,ALL OTI	BL-ACCT CORR TN LIVE LIKE GENO CR	290.00	
		INV791191		
(007599) 01- 9010- 0- 0000- 0000- 8699- 049- FACU	OTHER RESTRICTE,ALL OTI	BL-ACCT CORR TN LIVE LIKE GENO DR		290.00
		INV791191		
			580.00	580.00

JE # BR22-01775 JE Trans Date 06/30/2022 JE Posted 08/01/2022	Comment BL-NORCAL FLAG FTB INV22-01385 CK121			
(007924) 01- 9010- 0- 0000- 8110- 4300- 049- FACU	OTHER RESTRICTE,MATERI		CR	240.00
(007599) 01- 9010- 0- 0000- 0000- 8699- 049- FACU	OTHER RESTRICTE,ALL OTI		DR	240.00
(007943) 01- 9010- 0- 0000- 8200- 2290- 899- FACU	OTHER RESTRICTE,CLASS I		CR	94.00
(007626) 01- 9010- 0- 0000- 0000- 8699- 899- FACU	OTHER RESTRICTE,ALL OTI		DR	94.00
			Net increase to Appropriations	.00 668.00

JE # BR22-01776 JE Trans Date 06/30/2022 JE Posted 08/02/2022	Comment BD-ADJUSTING TO FINAL ALLOCATION			
(024092) 01- 4203- 0- 0000- 0000- 8290- 520- 0000	ESEA:ENGLISH LE,ALL OTHI		DR	3,281.00
(024105) 01- 4203- 0- 1110- 1000- 4399- 520- 0000	ESEA:ENGLISH LE,HOLDING		CR	3,281.00
(024108) 01- 4203- 0- 0000- 0000- 8290- 530- 0000	ESEA:ENGLISH LE,ALL OTHI		DR	2,940.00
(024133) 01- 4203- 0- 1110- 1000- 4399- 530- 0000	ESEA:ENGLISH LE,HOLDING		CR	2,940.00
			Net increase to Appropriations	.00 12,442.00

JE # BR22-01777 JE Trans Date 06/30/2022 JE Posted 08/04/2022	Comment BL-DU89500 MOLLY PARKS CK1074 CR CD PAYBACK IN			
(008651) 01- 9016- 0- 0000- 7400- 4300- 054- 0051	DONATIONS,MATERIALS & S		CR	7.00
(008527) 01- 9016- 0- 0000- 0000- 8699- 054- 0051	DONATIONS,ALL OTHER LO		DR	7.00
(007924) 01- 9010- 0- 0000- 8110- 4300- 049- FACU	OTHER RESTRICTE,MATERI	BL-DU89500 HAND DOWN MAN	CR	614.00
		DOWN INV22-01394 PD CASH		
(007599) 01- 9010- 0- 0000- 0000- 8699- 049- FACU	OTHER RESTRICTE,ALL OTI	BL-DU89500 HAND DOWN MAN	DR	614.00
		DOWN INV22-01394 PD CASH		
(007924) 01- 9010- 0- 0000- 8110- 4300- 049- FACU	OTHER RESTRICTE,MATERI	BL-DU89500 SC BREAKERS	CR	105.00
		INV22-01396 CK6305		
(007599) 01- 9010- 0- 0000- 0000- 8699- 049- FACU	OTHER RESTRICTE,ALL OTI	BL-DU89500 SC BREAKERS	DR	105.00
		INV22-01396 CK6305		

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
Net increase to Appropriations			.00	1,452.00
<hr/>				
JE # BR22-01778	JE Trans Date 06/30/2022	JE Posted 08/05/2022	Comment BL-END YR	
(027963)	01-9010-0-0000-2495-2200-824- FLEX	OTHER RESTRICTE,CLASS:I	CR	724.00
(027967)	01-9010-0-0000-2495-3202-824- FLEX	OTHER RESTRICTE,PERS:C	CR	150.00
(027968)	01-9010-0-0000-2495-3312-824- FLEX	OTHER RESTRICTE,FICA:CL	CR	46.00
(027969)	01-9010-0-0000-2495-3332-824- FLEX	OTHER RESTRICTE,MEDICA	CR	7.00
(027971)	01-9010-0-0000-2495-3502-824- FLEX	OTHER RESTRICTE,STATE I	CR	7.00
(027972)	01-9010-0-0000-2495-3602-824- FLEX	OTHER RESTRICTE,WORKE	DR	232.00
(027943)	01-9010-0-1110-1000-2100-824- FLEX	OTHER RESTRICTE,CLASS:I	CR	1,204.00
(028352)	01-9010-0-1110-1000-2130-824- FLEX	OTHER RESTRICTE,CLASS I	DR	400.00
(027947)	01-9010-0-1110-1000-3202-824- FLEX	OTHER RESTRICTE,PERS:C	CR	223.00
(027948)	01-9010-0-1110-1000-3312-824- FLEX	OTHER RESTRICTE,FICA:CL	CR	223.00
(027949)	01-9010-0-1110-1000-3332-824- FLEX	OTHER RESTRICTE,MEDICA	CR	51.00
(027951)	01-9010-0-1110-1000-3502-824- FLEX	OTHER RESTRICTE,STATE I	CR	17.00
(027952)	01-9010-0-1110-1000-3602-824- FLEX	OTHER RESTRICTE,WORKE	CR	42.00
(027931)	01-9010-0-1110-1000-4300-824- FLEX	OTHER RESTRICTE,MATERI	DR	1,536.00
(029378)	01-9010-0-1250-1000-1130-824- FLEX	OTHER RESTRICTE,CERT S.	DR	522.00
(028407)	01-9010-0-1250-1000-3312-824- FLEX	OTHER RESTRICTE,FICA:CL	DR	158.00
(029380)	01-9010-0-1250-1000-3331-824- FLEX	OTHER RESTRICTE,MEDICA	CR	21.00
(028408)	01-9010-0-1250-1000-3332-824- FLEX	OTHER RESTRICTE,MEDICA	DR	37.00
(029382)	01-9010-0-1250-1000-3501-824- FLEX	OTHER RESTRICTE,STATE I	CR	7.00
(028410)	01-9010-0-1250-1000-3502-824- FLEX	OTHER RESTRICTE,STATE I	DR	13.00
(029383)	01-9010-0-1250-1000-3601-824- FLEX	OTHER RESTRICTE,WORKE	CR	29.00
(028411)	01-9010-0-1250-1000-3602-824- FLEX	OTHER RESTRICTE,WORKE	DR	51.00
(030158)	01-9010-0-1270-1000-2130-824- FLEX	OTHER RESTRICTE,CLASS I	CR	180.00
(030163)	01-9010-0-1270-1000-3312-824- FLEX	OTHER RESTRICTE,FICA:CL	CR	11.00
(030164)	01-9010-0-1270-1000-3332-824- FLEX	OTHER RESTRICTE,MEDICA	CR	3.00
(030167)	01-9010-0-1270-1000-3602-824- FLEX	OTHER RESTRICTE,WORKE	CR	4.00
			2,949.00	2,949.00

JE # BR22-01779	JE Trans Date 06/30/2022	JE Posted 08/05/2022	Comment BL-END YR	
(027953)	01-9010-0-0000-2495-2200-821- FLEX	OTHER RESTRICTE,CLASS:I	CR	635.00
(027957)	01-9010-0-0000-2495-3202-821- FLEX	OTHER RESTRICTE,PERS:C	CR	146.00
(027958)	01-9010-0-0000-2495-3312-821- FLEX	OTHER RESTRICTE,FICA:CL	DR	56.00
(027959)	01-9010-0-0000-2495-3332-821- FLEX	OTHER RESTRICTE,MEDICA	DR	23.00
(027960)	01-9010-0-0000-2495-3402-821- FLEX	OTHER RESTRICTE,HEALTH	CR	924.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022,
Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
(continued) JE # BR22-01779 JE Trans Date 06/30/2022 JE Posted 08/05/2022 Comment BL-END YR				
(027961) 01-9010-0-0000-2495-3502-821- FLEX	OTHER RESTRICTE,STATE I	DR	7.00	
(027962) 01-9010-0-0000-2495-3602-821- FLEX	OTHER RESTRICTE,WORKE	DR	37.00	
(027933) 01-9010-0-1110-1000-2100-821- FLEX	OTHER RESTRICTE,CLASS:I	CR		1,570.00
(028322) 01-9010-0-1110-1000-2130-821- FLEX	OTHER RESTRICTE,CLASS I	DR	5,039.00	
(027937) 01-9010-0-1110-1000-3202-821- FLEX	OTHER RESTRICTE,PERS:C	CR		1,097.00
(027938) 01-9010-0-1110-1000-3312-821- FLEX	OTHER RESTRICTE,FICA:CL	CR		523.00
(027939) 01-9010-0-1110-1000-3332-821- FLEX	OTHER RESTRICTE,MEDICA	CR		124.00
(027941) 01-9010-0-1110-1000-3502-821- FLEX	OTHER RESTRICTE,STATE I	CR		43.00
(027942) 01-9010-0-1110-1000-3602-821- FLEX	OTHER RESTRICTE,WORKE	CR		100.00
			5,162.00	5,162.00

JE # BR22-01780 JE Trans Date 06/30/2022 JE Posted 08/05/2022 Comment BL-END YR				
(024899) 01-9016-0-0000-2420-2230-023- 0052	DONATIONS,CLASS PUPIL S	DR	91.00	
(031040) 01-9016-0-0000-2700-2430-023- 0052	DONATIONS,CLASS CLERIC	DR	334.00	
(031045) 01-9016-0-0000-2700-3312-023- 0052	DONATIONS,FICA:CLASS,SC	DR	20.00	
(031046) 01-9016-0-0000-2700-3332-023- 0052	DONATIONS,MEDICARE:CLA	DR	5.00	
(031048) 01-9016-0-0000-2700-3502-023- 0052	DONATIONS,STATE UNEMPI	DR	2.00	
(031049) 01-9016-0-0000-2700-3602-023- 0052	DONATIONS,WORKERS' CO	DR	7.00	
(030193) 01-9016-0-0000-3140-2230-023- 0052	DONATIONS,CLASS PUPIL S	DR	1,265.00	
(030198) 01-9016-0-0000-3140-3312-023- 0052	DONATIONS,FICA:CLASS,HE	DR	79.00	
(030199) 01-9016-0-0000-3140-3332-023- 0052	DONATIONS,MEDICARE:CLA	DR	18.00	
(030201) 01-9016-0-0000-3140-3502-023- 0052	DONATIONS,STATE UNEMPI	DR	7.00	
(030202) 01-9016-0-0000-3140-3602-023- 0052	DONATIONS,WORKERS' CO	DR	25.00	
(013684) 01-9016-0-1110-1000-1130-023- 0052	DONATIONS,CERT SALARY:	DR	522.00	
(008685) 01-9016-0-1110-1000-3101-023- 0052	DONATIONS,STRS:CERT,INS	DR	88.00	
(008696) 01-9016-0-1110-1000-3331-023- 0052	DONATIONS,MEDICARE:CEF	DR	7.00	
(008706) 01-9016-0-1110-1000-3501-023- 0052	DONATIONS,STATE UNEMPI	DR	27.00	
(008715) 01-9016-0-1110-1000-3601-023- 0052	DONATIONS,WORKERS' CO	DR	11.00	
(008749) 01-9016-0-1110-1000-4300-023- 0052	DONATIONS,MATERIALS & S	CR		2,508.00
			2,508.00	2,508.00

JE # BR22-01781 JE Trans Date 06/30/2022 JE Posted 08/05/2022 Comment BL-END YR				
(027867) 01-9016-0-0000-3140-2200-023- 2310	DONATIONS,CLASS:SUPPOI	DR	2,405.00	
(023755) 01-9016-0-0000-3140-2230-023- 2310	DONATIONS,CLASS PUPIL S	DR	1,990.00	
(023759) 01-9016-0-0000-3140-3202-023- 2310	DONATIONS,PERS:CLASSIF	DR	2,526.00	
(023760) 01-9016-0-0000-3140-3312-023- 2310	DONATIONS,FICA:CLASS,HE	DR	269.00	

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Account	Description	Comment	From	To
(continued) JE # BR22-01781 JE Trans Date 06/30/2022 JE Posted 08/05/2022 Comment BL-END YR				
(023761) 01-9016-0-0000-3140-3332-023-2310	DONATIONS,MEDICARE:CLA	DR	63.00	
(023763) 01-9016-0-0000-3140-3502-023-2310	DONATIONS,STATE UNEMPI	DR	23.00	
(023764) 01-9016-0-0000-3140-3602-023-2310	DONATIONS,WORKERS' CO	DR	89.00	
(030870) 01-9016-0-1120-1000-1130-023-2310	DONATIONS,CERT SALARY:	DR	756.00	
(030871) 01-9016-0-1120-1000-3101-023-2310	DONATIONS,STRS:CERT,INS	DR	128.00	
(030876) 01-9016-0-1120-1000-3331-023-2310	DONATIONS,MEDICARE:CEF	DR	11.00	
(030878) 01-9016-0-1120-1000-3501-023-2310	DONATIONS,STATE UNEMPI	DR	4.00	
(030879) 01-9016-0-1120-1000-3601-023-2310	DONATIONS,WORKERS' CO	DR	15.00	
(008750) 01-9016-0-1110-1000-4300-023-2310	DONATIONS,MATERIALS & S	CR		8,279.00
			8,279.00	8,279.00

JE # BR22-01782 JE Trans Date 06/30/2022 JE Posted 08/05/2022 Comment BL-END YR				
(029777) 01-9016-0-1110-1000-5800-023-0051	DONATIONS,PROF/CONSUL	DR	165.00	
(008748) 01-9016-0-1110-1000-4300-023-0051	DONATIONS,MATERIALS & S	CR		165.00
			165.00	165.00

JE # BR22-01783 JE Trans Date 06/30/2022 JE Posted 08/09/2022 Comment BL-DU89599				
(032283) 01-9010-0-1150-1000-1160-530-0080	OTHER RESTRICTE,CERT S BL-DU89599 COE CS PLC MOU INV22-01418 CK1005997	CR		1,200.00
(032284) 01-9010-0-1150-1000-3101-530-0080	OTHER RESTRICTE,STRS:C BL-DU89599 COE CS PLC MOU INV22-01418 CK1005997	CR		203.00
(032289) 01-9010-0-1150-1000-3331-530-0080	OTHER RESTRICTE,MEDICA BL-DU89599 COE CS PLC MOU INV22-01418 CK1005997	CR		18.00
(032291) 01-9010-0-1150-1000-3501-530-0080	OTHER RESTRICTE,STATE I BL-DU89599 COE CS PLC MOU INV22-01418 CK1005997	CR		6.00
(032292) 01-9010-0-1150-1000-3601-530-0080	OTHER RESTRICTE,WORKE BL-DU89599 COE CS PLC MOU INV22-01418 CK1005997	CR		23.00
(007610) 01-9010-0-0000-0000-8699-530-0080	OTHER RESTRICTE,ALL OTI BL-DU89599 COE CS PLC MOU INV22-01418 CK1005997	DR		1,450.00
	Net increase to Appropriations		.00	2,900.00

JE # BR22-01784 JE Trans Date 06/30/2022 JE Posted 08/09/2022 Comment BL-DU89599 SC LACROSSE INV22-01395				
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI BL-DU89599 SC LACROSSE INV22-01395 6602278,3738266	CR		120.00
(007599) 01-9010-0-0000-0000-8699-049- FACU	OTHER RESTRICTE,ALL OTI	DR		120.00

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Account	Description	Comment	From	To
Net increase to Appropriations			.00	240.00
JE # BR22-01785 JE Trans Date 06/30/2022 JE Posted 08/09/2022 Comment JL-Add 21-22 Allocation for CSI				
(025366) 01- 3182- 0- 0000- 0000- 8290- 530- 0000	ESSA (CSI),ALL OTHER FED	DR		207,483.00
(024557) 01- 3182- 0- 3200- 1000- 4300- 536- 0000	ESSA (CSI),MATERIALS & SL	CR		207,483.00
Net increase to Appropriations			.00	414,966.00
JE # BR22-01786 JE Trans Date 06/30/2022 JE Posted 08/11/2022 Comment AR - Covering Negatives				
(024640) 01- 7422- 0- 1110- 1000- 3601- 821- 0000	IPI GF,WORKERS' COMP:C,I	DR	141.00	
(024631) 01- 7422- 0- 1110- 1000- 1100- 821- 0000	IPI GF,CERT:TEACHERS S,II	CR		130.00
(024632) 01- 7422- 0- 1110- 1000- 3101- 821- 0000	IPI GF,STRS:CERT,INSTRUC	CR		11.00
Net increase to Appropriations			141.00	141.00
JE # BR22-01787 JE Trans Date 06/30/2022 JE Posted 08/11/2022 Comment AR - Cover Negatives				
(024651) 01- 7422- 0- 1110- 1000- 1100- 824- 0000	IPI GF,CERT:TEACHERS S,II	CR		153.00
(024652) 01- 7422- 0- 1110- 1000- 3101- 824- 0000	IPI GF,STRS:CERT,INSTRUC	DR	153.00	
Net increase to Appropriations			153.00	153.00
JE # BR22-01788 JE Trans Date 06/30/2022 JE Posted 08/11/2022 Comment AR - Cover negatives				
(029336) 01- 7422- 0- 3100- 1000- 1130- 825- 0000	IPI GF,CERT SALARY:EWA,II	DR	1,067.00	
(028573) 01- 7422- 0- 3100- 1000- 3101- 825- 0000	IPI GF,STRS:CERT,INSTRUC	CR		868.00
(028578) 01- 7422- 0- 3100- 1000- 3331- 825- 0000	IPI GF,MEDICARE:CERT,INS	CR		75.00
(028581) 01- 7422- 0- 3100- 1000- 3601- 825- 0000	IPI GF,WORKERS' COMP:C,I	CR		98.00
(028580) 01- 7422- 0- 3100- 1000- 3501- 825- 0000	IPI GF,STATE UNEMPLOYM,	CR		25.00
(025474) 01- 7422- 0- 3100- 3110- 3501- 825- 0000	IPI GF,STATE UNEMPLOYM,	CR		1.00
Net increase to Appropriations			1,067.00	1,067.00
JE # BR22-01789 JE Trans Date 06/30/2022 JE Posted 08/11/2022 Comment AR - Cover Negatives				
(024670) 01- 7422- 0- 1110- 1000- 3601- 827- 0000	IPI GF,WORKERS' COMP:C,I	DR	150.00	
(029792) 01- 7422- 0- 1110- 1000- 1130- 827- 0000	IPI GF,CERT SALARY:EWA,II	DR	144.00	
(024662) 01- 7422- 0- 1110- 1000- 3101- 827- 0000	IPI GF,STRS:CERT,INSTRUC	DR	81.00	
(030987) 01- 7422- 0- 1110- 1000- 1140- 827- 0000	IPI GF,CERT SALARY:SUB,II	CR		375.00
(024667) 01- 7422- 0- 1110- 1000- 3331- 827- 0000	IPI GF,MEDICARE:CERT,INS	DR	110.00	
(024669) 01- 7422- 0- 1110- 1000- 3501- 827- 0000	IPI GF,STATE UNEMPLOYM,	DR	14.00	

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Account	Description	Comment	From	To
(continued) JE # BR22-01789 JE Trans Date 06/30/2022 JE Posted 08/11/2022		Comment AR - Cover Negatives		
(024661) 01- 7422- 0- 1110- 1000- 1100- 827- 0000	IPI GF,CERT:TEACHERS S,IN		CR	124.00
			499.00	499.00
JE # BR22-01790 JE Trans Date 06/30/2022 JE Posted 08/11/2022		Comment AR - Cover Negatives		
(024612) 01- 7422- 0- 1110- 1000- 3101- 831- 0000	IPI GF,STRS:CERT,INSTRUC		DR	1,455.00
(024735) 01- 7422- 0- 0000- 3110- 3202- 831- 0000	IPI GF,PERS:CLASSIFIED,GL		CR	10.00
(028074) 01- 7422- 0- 1110- 1000- 1140- 831- 0000	IPI GF,CERT SALARY:SUB,IN		CR	1,427.00
(024616) 01- 7422- 0- 1110- 1000- 3311- 831- 0000	IPI GF,FICA:CERT,INSTRUC		CR	18.00
			1,455.00	1,455.00
JE # BR22-01791 JE Trans Date 06/30/2022 JE Posted 08/11/2022		Comment AR - Cover negatives		
(024700) 01- 7422- 0- 1110- 1000- 3601- 832- 0000	IPI GF,WORKERS' COMP:C,I		DR	38.00
(024747) 01- 7422- 0- 0000- 3110- 3332- 832- 0000	IPI GF,MEDICARE:CLASS,GL		CR	26.00
(024749) 01- 7422- 0- 0000- 3110- 3502- 832- 0000	IPI GF,STATE UNEMPLOYM,		CR	9.00
(024750) 01- 7422- 0- 0000- 3110- 3602- 832- 0000	IPI GF,WORKERS' COMP:C,C		CR	3.00
(031611) 01- 7422- 0- 1110- 1000- 1130- 832- 0000	IPI GF,CERT SALARY:EWA,II		DR	735.00
(024692) 01- 7422- 0- 1110- 1000- 3101- 832- 0000	IPI GF,STRS:CERT,INSTRUC		CR	628.00
(024746) 01- 7422- 0- 0000- 3110- 3312- 832- 0000	IPI GF,FICA:CLASS,GUIDAN		CR	107.00
			773.00	773.00
JE # BR22-01792 JE Trans Date 06/30/2022 JE Posted 08/11/2022		Comment AR - Cover negatives		
(031611) 01- 7422- 0- 1110- 1000- 1130- 832- 0000	IPI GF,CERT SALARY:EWA,II		DR	28.00
(024696) 01- 7422- 0- 1110- 1000- 3311- 832- 0000	IPI GF,FICA:CERT,INSTRUC		CR	28.00
			28.00	28.00
JE # BR22-01793 JE Trans Date 06/30/2022 JE Posted 08/11/2022		Comment AR - Cover Negatives		
(024783) 01- 7422- 0- 1110- 1000- 1100- 833- 0000	IPI GF,CERT:TEACHERS S,IN		DR	976.00
(024784) 01- 7422- 0- 1110- 1000- 3101- 833- 0000	IPI GF,STRS:CERT,INSTRUC		CR	908.00
(024788) 01- 7422- 0- 1110- 1000- 3311- 833- 0000	IPI GF,FICA:CERT,INSTRUC		CR	68.00
			976.00	976.00
JE # BR22-01794 JE Trans Date 06/30/2022 JE Posted 08/11/2022		Comment AR - Cover Negatives		
(024493) 01- 7422- 0- 0000- 3110- 2200- 833- 0000	IPI GF,CLASS:SUPPORT S,G		DR	692.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
(continued) JE # BR22-01794 JE Trans Date 06/30/2022 JE Posted 08/11/2022		Comment AR - Cover Negatives		
(024783) 01- 7422- 0- 1110- 1000- 1100- 833- 0000	IPI GF,CERT:TEACHERS S,IN	DR	265.00	
(024790) 01- 7422- 0- 1110- 1000- 3401- 833- 0000	IPI GF,HEALTH & WELFA,IN	DR	247.00	
(024498) 01- 7422- 0- 0000- 3110- 3202- 833- 0000	IPI GF,PERS:CLASSIFIED,GU	DR	150.00	
(024499) 01- 7422- 0- 0000- 3110- 3312- 833- 0000	IPI GF,FICA:CLASS,GUIDAN	DR	78.00	
(024792) 01- 7422- 0- 1110- 1000- 3601- 833- 0000	IPI GF,WORKERS' COMP:C,I	DR	43.00	
(024789) 01- 7422- 0- 1110- 1000- 3331- 833- 0000	IPI GF,MEDICARE:CERT,INS	DR	41.00	
(024503) 01- 7422- 0- 0000- 3110- 3602- 833- 0000	IPI GF,WORKERS' COMP:C,C	DR	24.00	
(024500) 01- 7422- 0- 0000- 3110- 3332- 833- 0000	IPI GF,MEDICARE:CLASS,GU	DR	18.00	
(024791) 01- 7422- 0- 1110- 1000- 3501- 833- 0000	IPI GF,STATE UNEMPLOYM,	DR	11.00	
(024502) 01- 7422- 0- 0000- 3110- 3502- 833- 0000	IPI GF,STATE UNEMPLOYM,	DR	6.00	
(028056) 01- 7422- 0- 1110- 1000- 1140- 833- 0000	IPI GF,CERT SALARY:SUB,IN	CR		1,575.00
			1,575.00	1,575.00

JE # BR22-01795 JE Trans Date 06/30/2022 JE Posted 08/11/2022		Comment AR - Cover Negatives		
(024836) 01- 7422- 0- 1110- 1000- 3101- 834- 0000	IPI GF,STRS:CERT,INSTRUC	DR	120.00	
(024835) 01- 7422- 0- 1110- 1000- 1100- 834- 0000	IPI GF,CERT:TEACHERS S,IN	CR		120.00
(024844) 01- 7422- 0- 1110- 1000- 3601- 834- 0000	IPI GF,WORKERS' COMP:C,I	DR	119.00	
(024843) 01- 7422- 0- 1110- 1000- 3501- 834- 0000	IPI GF,STATE UNEMPLOYM,	DR	31.00	
(024841) 01- 7422- 0- 1110- 1000- 3331- 834- 0000	IPI GF,MEDICARE:CERT,INS	DR	90.00	
(028072) 01- 7422- 0- 1110- 1000- 1140- 834- 0000	IPI GF,CERT SALARY:SUB,IN	CR		240.00
			360.00	360.00

JE # BR22-01796 JE Trans Date 06/30/2022 JE Posted 08/11/2022		Comment AR - Cover Negatives		
(024809) 01- 7422- 0- 1110- 1000- 3331- 835- 0000	IPI GF,MEDICARE:CERT,INS	DR	12.00	
(024811) 01- 7422- 0- 1110- 1000- 3501- 835- 0000	IPI GF,STATE UNEMPLOYM,	DR	4.00	
(024812) 01- 7422- 0- 1110- 1000- 3601- 835- 0000	IPI GF,WORKERS' COMP:C,I	DR	17.00	
(027155) 01- 7422- 0- 6000- 1000- 3101- 835- 0000	IPI GF,STRS:CERT,INSTRUC	DR	63.00	
(027160) 01- 7422- 0- 6000- 1000- 3331- 835- 0000	IPI GF,MEDICARE:CERT,INS	DR	22.00	
(027162) 01- 7422- 0- 6000- 1000- 3501- 835- 0000	IPI GF,STATE UNEMPLOYM,	DR	7.00	
(027163) 01- 7422- 0- 6000- 1000- 3601- 835- 0000	IPI GF,WORKERS' COMP:C,I	DR	29.00	
(024803) 01- 7422- 0- 1110- 1000- 1100- 835- 0000	IPI GF,CERT:TEACHERS S,IN	CR		73.00
(024804) 01- 7422- 0- 1110- 1000- 3101- 835- 0000	IPI GF,STRS:CERT,INSTRUC	CR		61.00
(024808) 01- 7422- 0- 1110- 1000- 3311- 835- 0000	IPI GF,FICA:CERT,INSTRUC	CR		3.00
(028068) 01- 7422- 0- 1110- 1000- 1140- 835- 0000	IPI GF,CERT SALARY:SUB,IN	CR		17.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
			154.00	154.00
JE # BR22-01797 JE Trans Date 06/30/2022 JE Posted 08/11/2022 Comment AR - Cover 7422 SEC negatives				
(024741)	01- 7422- 0- 0000- 3110- 2200- 832- 0000	IPI GF,CLASS:SUPPORT S,G	CR	2,017.00
(024745)	01- 7422- 0- 0000- 3110- 3202- 832- 0000	IPI GF,PERS:CLASSIFIED,GI	CR	471.00
(024691)	01- 7422- 0- 1110- 1000- 1100- 832- 0000	IPI GF,CERT:TEACHERS S,IN	CR	3,824.00
(028057)	01- 7422- 0- 1110- 1000- 1140- 832- 0000	IPI GF,CERT SALARY:SUB,IN	CR	2,305.00
(028056)	01- 7422- 0- 1110- 1000- 1140- 833- 0000	IPI GF,CERT SALARY:SUB,IN	CR	2,609.00
(028072)	01- 7422- 0- 1110- 1000- 1140- 834- 0000	IPI GF,CERT SALARY:SUB,IN	CR	16.00
(024840)	01- 7422- 0- 1110- 1000- 3311- 834- 0000	IPI GF,FICA:CERT,INSTRUC	CR	9.00
(028068)	01- 7422- 0- 1110- 1000- 1140- 835- 0000	IPI GF,CERT SALARY:SUB,IN	CR	235.00
(024587)	01- 7422- 0- 1110- 1000- 4399- 830- 0000	IPI GF,HOLDING ACCOUNT,I	DR	11,486.00
			11,486.00	11,486.00

JE # BR22-01798 JE Trans Date 06/30/2022 JE Posted 08/11/2022 Comment AR - Cover Negatives				
(024621)	01- 7425- 0- 1110- 1000- 1100- 831- 0000	ELO GF,CERT:TEACHERS S	CR	453.00
(028635)	01- 7425- 0- 1110- 1000- 1130- 831- 0000	ELO GF,CERT SALARY:EWA	DR	453.00
(024701)	01- 7425- 0- 1110- 1000- 1100- 832- 0000	ELO GF,CERT:TEACHERS S	CR	18.00
(028639)	01- 7425- 0- 1110- 1000- 1130- 832- 0000	ELO GF,CERT SALARY:EWA	DR	153.00
(029387)	01- 7425- 0- 1110- 1000- 1140- 832- 0000	ELO GF,CERT SALARY:SUB,	CR	80.00
(024702)	01- 7425- 0- 1110- 1000- 3101- 832- 0000	ELO GF,STRS:CERT,INSTRU	CR	55.00
(027887)	01- 7425- 0- 1110- 1000- 1130- 833- 0000	ELO GF,CERT SALARY:EWA	DR	112.00
(028652)	01- 7425- 0- 1110- 1000- 3312- 833- 0000	ELO GF,FICA:CLASS,INSTRU	CR	37.00
(026043)	01- 7425- 0- 1110- 1000- 3601- 833- 0000	ELO GF,WORKERS' COMP:C	CR	75.00
(024751)	01- 7425- 0- 0000- 3110- 2200- 834- 0000	ELO GF,CLASS:SUPPORT S,	CR	746.00
(024755)	01- 7425- 0- 0000- 3110- 3202- 834- 0000	ELO GF,PERS:CLASSIFIED,C	CR	348.00
(024757)	01- 7425- 0- 0000- 3110- 3332- 834- 0000	ELO GF,MEDICARE:CLASS,C	CR	23.00
(024759)	01- 7425- 0- 0000- 3110- 3502- 834- 0000	ELO GF,STATE UNEMPLOYM	CR	6.00
(024760)	01- 7425- 0- 0000- 3110- 3602- 834- 0000	ELO GF,WORKERS' COMP:C	CR	30.00
(028071)	01- 7425- 0- 1110- 1000- 1140- 834- 0000	ELO GF,CERT SALARY:SUB,	CR	2,236.00
(024863)	01- 7425- 0- 1110- 1000- 3201- 834- 0000	ELO GF,PERS:CERT,INSTRU	CR	202.00
(024865)	01- 7425- 0- 1110- 1000- 3311- 834- 0000	ELO GF,FICA:CERT,INSTRU	CR	120.00
(029880)	01- 7425- 0- 1110- 1000- 1130- 834- 0000	ELO GF,CERT SALARY:EWA	DR	3,711.00
(024761)	01- 7425- 0- 0000- 3110- 2200- 835- 0000	ELO GF,CLASS:SUPPORT S,	CR	1,153.00
(024765)	01- 7425- 0- 0000- 3110- 3202- 835- 0000	ELO GF,PERS:CLASSIFIED,C	CR	264.00
(024766)	01- 7425- 0- 0000- 3110- 3312- 835- 0000	ELO GF,FICA:CLASS,GUIDAI	CR	71.00
(024767)	01- 7425- 0- 0000- 3110- 3332- 835- 0000	ELO GF,MEDICARE:CLASS,C	CR	16.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
(continued)	JE # BR22-01798	JE Trans Date 06/30/2022	JE Posted 08/11/2022	Comment AR - Cover Negatives
(024769)	01- 7425- 0- 0000- 3110- 3502- 835- 0000	ELO GF,STATE UNEMPLOYM	CR	6.00
(024770)	01- 7425- 0- 0000- 3110- 3602- 835- 0000	ELO GF,WORKERS' COMP:C	CR	22.00
(024882)	01- 7425- 0- 1110- 1000- 1100- 835- 0000	ELO GF,CERT:TEACHERS S	CR	115.00
(028073)	01- 7425- 0- 1110- 1000- 1140- 835- 0000	ELO GF,CERT SALARY:SUB,	CR	1,228.00
(024887)	01- 7425- 0- 1110- 1000- 3311- 835- 0000	ELO GF,FICA:CERT,INSTRU	CR	185.00
(027873)	01- 7425- 0- 1110- 1000- 1130- 835- 0000	ELO GF,CERT SALARY:EWA	DR	3,060.00
			7,489.00	7,489.00

Account	Description	Comment	From	To
(continued)	JE # BR22-01799	JE Trans Date 06/30/2022	JE Posted 08/15/2022	Comment AR - Cover Summer School Negatives
(025031)	01- 7425- 0- 1115- 1000- 3332- 550- 0000	ELO GF,MEDICARE:CLASS,II	CR	1.00
(025041)	01- 7425- 0- 1115- 8200- 3332- 550- 0000	ELO GF,MEDICARE:CLASS,C	CR	1.00
(025044)	01- 7425- 0- 1115- 8200- 3602- 550- 0000	ELO GF,WORKERS' COMP:C	CR	1.00
(025628)	01- 7425- 0- 5760- 1110- 1130- 250- 0000	ELO GF,CERT SALARY:EWA	CR	1.00
(025618)	01- 7425- 0- 5760- 1110- 2130- 250- 0000	ELO GF,CLASS INSTR AID,S	CR	1,053.00
(025622)	01- 7425- 0- 5760- 1110- 3202- 250- 0000	ELO GF,PERS:CLASSIFIED,S	CR	242.00
(025633)	01- 7425- 0- 5760- 1110- 3311- 250- 0000	ELO GF,FICA:CERT,SE:SEP/	CR	1.00
(025623)	01- 7425- 0- 5760- 1110- 3312- 250- 0000	ELO GF,FICA:CLASS,SE:SEF	CR	66.00
(025634)	01- 7425- 0- 5760- 1110- 3331- 250- 0000	ELO GF,MEDICARE:CERT,SE	CR	1.00
(025624)	01- 7425- 0- 5760- 1110- 3332- 250- 0000	ELO GF,MEDICARE:CLASS,S	CR	16.00
(025636)	01- 7425- 0- 5760- 1110- 3501- 250- 0000	ELO GF,STATE UNEMPLOYM	CR	1.00
(025626)	01- 7425- 0- 5760- 1110- 3502- 250- 0000	ELO GF,STATE UNEMPLOYM	CR	6.00
(025637)	01- 7425- 0- 5760- 1110- 3601- 250- 0000	ELO GF,WORKERS' COMP:C	CR	1.00
(025627)	01- 7425- 0- 5760- 1110- 3602- 250- 0000	ELO GF,WORKERS' COMP:C	CR	21.00
(025644)	01- 7425- 0- 5760- 3120- 1230- 250- 0000	ELO GF,CERT PUPIL SUPP,F	CR	1.00
(025645)	01- 7425- 0- 5760- 3120- 3101- 250- 0000	ELO GF,STRS:CERT,PSYCH	CR	1.00
(025650)	01- 7425- 0- 5760- 3120- 3331- 250- 0000	ELO GF,MEDICARE:CERT,P	CR	1.00
(025653)	01- 7425- 0- 5760- 3120- 3601- 250- 0000	ELO GF,WORKERS' COMP:C	CR	1.00
(025045)	01- 7425- 0- 1115- 1000- 1130- 550- 0000	ELO GF,CERT SALARY:EWA	DR	1,416.00
			1,416.00	1,416.00

Account	Description	Comment	From	To
(continued)	JE # BR22-01800	JE Trans Date 06/30/2022	JE Posted 08/15/2022	Comment AR - Cover 21-22 Negatives
(024962)	01- 7426- 0- 1110- 1000- 2100- 835- 0000	ELO PARA GF,CLASS:INSTR	CR	289.00
(024967)	01- 7426- 0- 1110- 1000- 3312- 835- 0000	ELO PARA GF,FICA:CLASS,II	CR	19.00
(024968)	01- 7426- 0- 1110- 1000- 3332- 835- 0000	ELO PARA GF,MEDICARE:CI	CR	4.00
(024971)	01- 7426- 0- 1110- 1000- 3602- 835- 0000	ELO PARA GF,WORKERS' C	CR	6.00
(027684)	01- 7426- 0- 1110- 1000- 4399- 830- 0000	ELO PARA GF,HOLDING AC	DR	318.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
			318.00	318.00
JE # BR22-01801 JE Trans Date 06/30/2022 JE Posted 08/15/2022 Comment AR - Cover 21-22 Negatives				
(029916)	01-3216-0-1110-1000-1100-833-0000	ELO ESSER II,CERT:TEACHI		160.00
(029926)	01-3216-0-1110-1000-1100-834-0000	ELO ESSER II,CERT:TEACHI		113.00
(029936)	01-3216-0-1110-1000-1100-835-0000	ELO ESSER II,CERT:TEACHI		104.00
(030994)	01-3216-0-1110-1000-1140-834-0000	ELO ESSER II,CERT SALARY		150.00
(029917)	01-3216-0-1110-1000-3101-833-0000	ELO ESSER II,STRS:CERT,IN		362.00
(029927)	01-3216-0-1110-1000-3101-834-0000	ELO ESSER II,STRS:CERT,IN	362.00	
(029937)	01-3216-0-1110-1000-3101-835-0000	ELO ESSER II,STRS:CERT,IN	337.00	
(029922)	01-3216-0-1110-1000-3331-833-0000	ELO ESSER II,MEDICARE:CE	190.00	
			889.00	889.00
JE # BR22-01802 JE Trans Date 06/30/2022 JE Posted 08/16/2022 Comment AR - Cover 21-22 Negatives				
(029139)	01-7426-0-0000-2495-3202-823-0000	ELO PARA GF,PERS:CLASSI		32.00
(031051)	01-7426-0-1110-1000-2140-823-0000	ELO PARA GF,CLASS INSTR		108.00
(025103)	01-7426-0-1110-1000-3312-823-0000	ELO PARA GF,FICA:CLASS,II	140.00	
(028514)	01-7426-0-0000-8300-2930-824-0000	ELO PARA GF,OTHER CLAS		784.00
(028518)	01-7426-0-0000-8300-3202-824-0000	ELO PARA GF,PERS:CLASSI		180.00
(028519)	01-7426-0-0000-8300-3312-824-0000	ELO PARA GF,FICA:CLASS,5		49.00
(028520)	01-7426-0-0000-8300-3332-824-0000	ELO PARA GF,MEDICARE:CI		12.00
(028522)	01-7426-0-0000-8300-3502-824-0000	ELO PARA GF,STATE UNEM		4.00
(028523)	01-7426-0-0000-8300-3602-824-0000	ELO PARA GF,WORKERS' CI		16.00
(029751)	01-7426-0-1110-1000-2140-824-0000	ELO PARA GF,CLASS INSTR	700.00	
(025093)	01-7426-0-1110-1000-3312-824-0000	ELO PARA GF,FICA:CLASS,II	345.00	
(027355)	01-7426-0-3100-1000-2130-825-0000	ELO PARA GF,CLASS INSTR	2,169.00	
(025123)	01-7426-0-3100-1000-3312-825-0000	ELO PARA GF,FICA:CLASS,II	58.00	
(025124)	01-7426-0-3100-1000-3332-825-0000	ELO PARA GF,MEDICARE:CI	13.00	
(025126)	01-7426-0-3100-1000-3502-825-0000	ELO PARA GF,STATE UNEM	5.00	
(025127)	01-7426-0-3100-1000-3602-825-0000	ELO PARA GF,WORKERS' CI	17.00	
(025118)	01-7426-0-3100-1000-2100-825-0000	ELO PARA GF,CLASS:INSTR		2,262.00
			3,447.00	3,447.00
JE # BR22-01803 JE Trans Date 06/30/2022 JE Posted 08/16/2022 Comment AR - Cover 21-22 negatives				
(029910)	01-3216-0-1115-1000-4300-550-0000	ELO ESSER II,MATERIALS &		565.00
(029911)	01-3216-0-1115-1000-4395-550-0000	ELO ESSER II,FOOD FOR W		230.00

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Account		Description	Comment	From	To
(continued)	JE # BR22-01803	JE Trans Date 06/30/2022	JE Posted 08/16/2022	Comment AR - Cover 21-22 negatives	
(029912)	01-3216-0-1115-1000-5800-550-0000	ELO ESSER II,PROF/CONSU	CR		2,700.00
(029969)	01-3216-0-1115-2700-1330-550-0000	ELO ESSER II,CERT SUPRV:	CR		8,900.00
(029979)	01-3216-0-1115-2700-2430-550-0000	ELO ESSER II,CLASS CLERII	CR		3,044.00
(029970)	01-3216-0-1115-2700-3101-550-0000	ELO ESSER II,STRS:CERT,S	CR		1,499.00
(029973)	01-3216-0-1115-2700-3202-550-0000	ELO ESSER II,PERS:CLASSI	CR		691.00
(029980)	01-3216-0-1115-2700-3312-550-0000	ELO ESSER II,FICA:CLASS,S	CR		189.00
(029975)	01-3216-0-1115-2700-3331-550-0000	ELO ESSER II,MEDICARE:CE	CR		130.00
(029981)	01-3216-0-1115-2700-3332-550-0000	ELO ESSER II,MEDICARE:CL	CR		45.00
(029977)	01-3216-0-1115-2700-3501-550-0000	ELO ESSER II,STATE UNEMI	CR		45.00
(029983)	01-3216-0-1115-2700-3502-550-0000	ELO ESSER II,STATE UNEMI	CR		16.00
(029978)	01-3216-0-1115-2700-3601-550-0000	ELO ESSER II,WORKERS' CC	CR		171.00
(029984)	01-3216-0-1115-2700-3602-550-0000	ELO ESSER II,WORKERS' CC	CR		59.00
(029995)	01-3216-0-1115-3700-2230-550-0000	ELO ESSER II,CLASS PUPIL	CR		3,701.00
(029999)	01-3216-0-1115-3700-3202-550-0000	ELO ESSER II,PERS:CLASSI	CR		683.00
(030000)	01-3216-0-1115-3700-3312-550-0000	ELO ESSER II,FICA:CLASS,F	CR		230.00
(030001)	01-3216-0-1115-3700-3332-550-0000	ELO ESSER II,MEDICARE:CL	CR		54.00
(030003)	01-3216-0-1115-3700-3502-550-0000	ELO ESSER II,STATE UNEMI	CR		19.00
(030004)	01-3216-0-1115-3700-3602-550-0000	ELO ESSER II,WORKERS' CC	CR		71.00
(029985)	01-3216-0-1115-8300-2230-550-0000	ELO ESSER II,CLASS PUPIL	CR		3,573.00
(029989)	01-3216-0-1115-8300-3202-550-0000	ELO ESSER II,PERS:CLASSI	CR		819.00
(029990)	01-3216-0-1115-8300-3312-550-0000	ELO ESSER II,FICA:CLASS,S	CR		222.00
(029991)	01-3216-0-1115-8300-3332-550-0000	ELO ESSER II,MEDICARE:CL	CR		52.00
(029993)	01-3216-0-1115-8300-3502-550-0000	ELO ESSER II,STATE UNEMI	CR		18.00
(029994)	01-3216-0-1115-8300-3602-550-0000	ELO ESSER II,WORKERS' CC	CR		69.00
(028719)	01-3216-0-1110-1000-5900-830-0000	ELO ESSER II,COMMUNICAT	DR	27,795.00	
				27,795.00	27,795.00

JE # BR22-01804		JE Trans Date 06/30/2022	JE Posted 08/16/2022	Comment AR - Cover 21-22 Negatives	
(025935)	01-3213-0-1110-1000-4399-830-0000	ESSER III ARP,HOLDING AC	DR	2.00	
(025966)	01-3213-0-1110-1000-4400-833-0000	ESSER III ARP,NON-CAPITAI	CR		1.00
(025967)	01-3213-0-1110-1000-4400-834-0000	ESSER III ARP,NON-CAPITAI	CR		1.00
(031782)	01-3213-0-1160-1000-1130-530-0000	ESSER III ARP,CERT SALAR	CR		522.00
(031783)	01-3213-0-1160-1000-3101-530-0000	ESSER III ARP,STRS:CERT,I	CR		89.00
(031788)	01-3213-0-1160-1000-3331-530-0000	ESSER III ARP,MEDICARE:C	CR		8.00
(031790)	01-3213-0-1160-1000-3501-530-0000	ESSER III ARP,STATE UNEM	CR		3.00
(031791)	01-3213-0-1160-1000-3601-530-0000	ESSER III ARP,WORKERS' C	CR		10.00
(026710)	01-3213-0-1110-1000-1130-530-0000	ESSER III ARP,CERT SALAR	DR	632.00	

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Account	Description	Comment	From	To
			634.00	634.00
JE # BR22-01805 JE Trans Date 06/30/2022 JE Posted 08/17/2022 Comment AR - Cover 21-22 Negatives				
(027175)	01- 3213- 0- 0000- 7210- 7310- 820- 0000	ESSER III ARP,XFER:INDIRE		4,882.00
(025934)	01- 3213- 0- 1110- 1000- 4399- 820- 0000	ESSER III ARP,HOLDING AC	4,882.00	
(027176)	01- 3213- 0- 0000- 7210- 7310- 830- 0000	ESSER III ARP,XFER:INDIRE		16,355.00
(025935)	01- 3213- 0- 1110- 1000- 4399- 830- 0000	ESSER III ARP,HOLDING AC	16,355.00	
			21,237.00	21,237.00
JE # BR22-01806 JE Trans Date 06/30/2022 JE Posted 08/17/2022 Comment AR - Cover 21-22 Negatives				
(027177)	01- 3212- 0- 0000- 7210- 7310- 820- 0000	ESSER II,XFER:INDIRECT C,		7,698.00
(023586)	01- 3212- 0- 1110- 1000- 4399- 820- 0000	ESSER II,HOLDING ACCOUN	7,698.00	
(027178)	01- 3212- 0- 0000- 7210- 7310- 830- 0000	ESSER II,XFER:INDIRECT C,		11,430.00
(023587)	01- 3212- 0- 1110- 1000- 4399- 830- 0000	ESSER II,HOLDING ACCOUN	11,430.00	
			19,128.00	19,128.00
JE # BR22-01807 JE Trans Date 06/30/2022 JE Posted 08/18/2022 Comment BD-COVER NEGATIVES				
(009164)	01- 9016- 0- 3100- 1000- 2100- 025- 2561	DONATIONS,CLASS:INSTRU		266.00
(009166)	01- 9016- 0- 3100- 1000- 2130- 025- 2561	DONATIONS,CLASS INSTR /		2,029.00
(009167)	01- 9016- 0- 3100- 1000- 3202- 025- 2561	DONATIONS,PERS:CLASSIF		62.00
(009169)	01- 9016- 0- 3100- 1000- 3312- 025- 2561	DONATIONS,FICA:CLASS,IN		1,321.00
(009171)	01- 9016- 0- 3100- 1000- 3332- 025- 2561	DONATIONS,MEDICARE:CLA		332.00
(009174)	01- 9016- 0- 3100- 1000- 3502- 025- 2561	DONATIONS,STATE UNEMPI		114.00
(009176)	01- 9016- 0- 3100- 1000- 3602- 025- 2561	DONATIONS,WORKERS' CO		439.00
(009179)	01- 9016- 0- 3100- 1000- 4300- 025- 2561	DONATIONS,MATERIALS & S	4,563.00	
(009197)	01- 9016- 0- 3300- 1000- 3312- 039- 3961	DONATIONS,FICA:CLASS,IN		4.00
(009199)	01- 9016- 0- 3300- 1000- 3332- 039- 3961	DONATIONS,MEDICARE:CLA		2.00
(009206)	01- 9016- 0- 3300- 1000- 4300- 039- 3961	DONATIONS,MATERIALS & S		
(007811)	01- 9010- 0- 0000- 3120- 2200- 038- 0061	OTHER RESTRICTE,CLASS:I	6.00	
(016372)	01- 9010- 0- 0000- 3120- 3202- 038- 0061	OTHER RESTRICTE,PERS:C		856.00
(007816)	01- 9010- 0- 0000- 3120- 3312- 038- 0061	OTHER RESTRICTE,FICA:CL		196.00
(007820)	01- 9010- 0- 0000- 3120- 3332- 038- 0061	OTHER RESTRICTE,MEDICA		53.00
(007825)	01- 9010- 0- 0000- 3120- 3502- 038- 0061	OTHER RESTRICTE,STATE I		13.00
(007829)	01- 9010- 0- 0000- 3120- 3602- 038- 0061	OTHER RESTRICTE,WORKE		5.00
(020120)	01- 9010- 0- 3100- 1000- 3311- 038- 0061	OTHER RESTRICTE,FICA:CE		16.00
(008384)	01- 9010- 0- 3100- 1000- 3331- 038- 0061	OTHER RESTRICTE,MEDICA		31.00
				22.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)			ESCAPE	ONLINE

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Account	Description	Comment	From	To
(continued) JE # BR22-01807 JE Trans Date 06/30/2022 JE Posted 08/18/2022		Comment BD-COVER NEGATIVES		
(008385) 01-9010-0-3100-1000-3501-038-0061	OTHER RESTRICTE,STATE I	CR		8.00
(008386) 01-9010-0-3100-1000-3601-038-0061	OTHER RESTRICTE,WORKE	CR		29.00
(008388) 01-9010-0-3100-1000-4300-038-0061	OTHER RESTRICTE,MATERI	DR	1,229.00	
(008618) 01-9016-0-0000-2700-4300-035-0051	DONATIONS,MATERIALS & S	CR		318.00
(008928) 01-9016-0-1150-1000-4300-035-0051	DONATIONS,MATERIALS & S	DR	318.00	
			6,116.00	6,116.00

JE # BR22-01808 JE Trans Date 06/03/2022 JE Posted 08/18/2022	Description	Comment	From	To
(008928) 01-9016-0-1150-1000-4300-035-0051	DONATIONS,MATERIALS & S	CR		67.00
(008516) 01-9016-0-0000-0000-8699-035-0051	DONATIONS,ALL OTHER LO	DR		67.00
Net increase to Appropriations			.00	134.00

JE # BR22-01809 JE Trans Date 06/30/2022 JE Posted 08/18/2022	Description	Comment	From	To
(027953) 01-9010-0-0000-2495-2200-821- FLEX	OTHER RESTRICTE,CLASS:I	DR	635.00	
(027957) 01-9010-0-0000-2495-3202-821- FLEX	OTHER RESTRICTE,PERS:C	DR	146.00	
(027958) 01-9010-0-0000-2495-3312-821- FLEX	OTHER RESTRICTE,FICA:CL	CR		56.00
(027959) 01-9010-0-0000-2495-3332-821- FLEX	OTHER RESTRICTE,MEDICA	CR		23.00
(027960) 01-9010-0-0000-2495-3402-821- FLEX	OTHER RESTRICTE,HEALTH	DR	924.00	
(027961) 01-9010-0-0000-2495-3502-821- FLEX	OTHER RESTRICTE,STATE I	CR		7.00
(027962) 01-9010-0-0000-2495-3602-821- FLEX	OTHER RESTRICTE,WORKE	CR		37.00
(027933) 01-9010-0-1110-1000-2100-821- FLEX	OTHER RESTRICTE,CLASS:I	DR	1,570.00	
(028322) 01-9010-0-1110-1000-2130-821- FLEX	OTHER RESTRICTE,CLASS I	CR		5,039.00
(027937) 01-9010-0-1110-1000-3202-821- FLEX	OTHER RESTRICTE,PERS:C	DR	1,097.00	
(027938) 01-9010-0-1110-1000-3312-821- FLEX	OTHER RESTRICTE,FICA:CL	DR	523.00	
(027939) 01-9010-0-1110-1000-3332-821- FLEX	OTHER RESTRICTE,MEDICA	DR	124.00	
(027941) 01-9010-0-1110-1000-3502-821- FLEX	OTHER RESTRICTE,STATE I	DR	43.00	
(027942) 01-9010-0-1110-1000-3602-821- FLEX	OTHER RESTRICTE,WORKE	DR	100.00	
			5,162.00	5,162.00

JE # BR22-01810 JE Trans Date 06/30/2022 JE Posted 08/18/2022	Description	Comment	From	To
(024082) 01-6010-0-1110-1000-3312-524-0000	AFTER-SCHOOL ED,FICA:CL	CR		5.00
(024083) 01-6010-0-1110-1000-3332-524-0000	AFTER-SCHOOL ED,MEDICA	CR		1.00
(024086) 01-6010-0-1110-1000-3602-524-0000	AFTER-SCHOOL ED,WORKE	CR		1.00
(024088) 01-6010-0-1110-1000-4300-524-0000	AFTER-SCHOOL ED,MATERI	DR	7.00	

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
			7.00	7.00
JE # BR22-01811 JE Trans Date 06/30/2022 JE Posted 08/18/2022 Comment BD-COVER NEGATIVES				
(024060)	01-6010-0-1110-1000-3312-521-0000	AFTER-SCHOOL ED,FICA:CL		115.00
(024061)	01-6010-0-1110-1000-3332-521-0000	AFTER-SCHOOL ED,MEDICA		25.00
(024063)	01-6010-0-1110-1000-3502-521-0000	AFTER-SCHOOL ED,STATE I		9.00
(024065)	01-6010-0-1110-1000-4300-521-0000	AFTER-SCHOOL ED,MATERI	149.00	
			149.00	149.00

JE # BR22-01812 JE Trans Date 06/30/2022 JE Posted 08/18/2022 Comment BD-COVER NEGATIVES				
(026936)	01-3010-0-0000-2495-2290-520-0043	BAS GNT LOW-INC,CLASS P		56.00
(026941)	01-3010-0-0000-2495-3312-520-0043	BAS GNT LOW-INC,FICA:CL/		4.00
(025130)	01-3010-0-1110-1000-4300-520-0043	BAS GNT LOW-INC,MATERI/	60.00	
(024017)	01-3010-0-1110-1000-1140-521-0000	BAS GNT LOW-INC,CERT SA		1,350.00
(024018)	01-3010-0-1110-1000-3101-521-0000	BAS GNT LOW-INC,STRS:CE		127.00
(024022)	01-3010-0-1110-1000-3311-521-0000	BAS GNT LOW-INC,FICA:CEI		38.00
(024023)	01-3010-0-1110-1000-3331-521-0000	BAS GNT LOW-INC,MEDICAF		18.00
(024210)	01-3010-0-1110-1000-3332-521-0520	BAS GNT LOW-INC,MEDICAF		1.00
(024025)	01-3010-0-1110-1000-3501-521-0000	BAS GNT LOW-INC,STATE U		7.00
(024212)	01-3010-0-1110-1000-3502-521-0520	BAS GNT LOW-INC,STATE U		1.00
(024026)	01-3010-0-1110-1000-3601-521-0000	BAS GNT LOW-INC,WORKEF		26.00
(024035)	01-3010-0-1110-1000-4300-521-0000	BAS GNT LOW-INC,MATERI/	1,568.00	
(027332)	01-3010-0-1110-1000-3311-524-0000	BAS GNT LOW-INC,FICA:CEI		18.00
(024279)	01-3010-0-1110-1000-3312-524-0000	BAS GNT LOW-INC,FICA:CL/		22.00
(027333)	01-3010-0-1110-1000-3331-524-0000	BAS GNT LOW-INC,MEDICAF		69.00
(024280)	01-3010-0-1110-1000-3332-524-0000	BAS GNT LOW-INC,MEDICAF		6.00
(024282)	01-3010-0-1110-1000-3502-524-0000	BAS GNT LOW-INC,STATE U		2.00
(027336)	01-3010-0-1110-1000-3601-524-0000	BAS GNT LOW-INC,WORKEF		90.00
(024283)	01-3010-0-1110-1000-3602-524-0000	BAS GNT LOW-INC,WORKEF		6.00
(028512)	01-3010-0-1110-1000-4200-524-0000	BAS GNT LOW-INC,BOOKS &	1,338.00	
(028076)	01-3010-0-1110-1000-1140-524-0000	BAS GNT LOW-INC,CERT SA		1,125.00
			2,966.00	2,966.00

JE # BR22-01813 JE Trans Date 06/30/2022 JE Posted 08/18/2022 Comment BL-DU89837 INV22-01365 SEUSSICAL TORREZ & TAYLOR				
(032155)	01-9016-0-1250-1000-4300-033-3371	DONATIONS,MATERIALS & S		3,823.00
(032154)	01-9016-0-0000-0000-8699-033-3371	DONATIONS,ALL OTHER LO		3,823.00

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Account	Description	Comment	From	To
(continued) JE # BR22-01813 JE Trans Date 06/30/2022 JE Posted 08/18/2022	Comment BL-DU89837 INV22-01365 SEUSSICAL TORREZ & TAYLOR			
(032155) 01-9016-0-1250-1000-4300-033-3371	DONATIONS,MATERIALS & S	DR	3,823.00	
(031334) 01-9016-0-1250-1000-2130-033-3371	DONATIONS,CLASS INSTR A	CR		3,326.00
(031336) 01-9016-0-1250-1000-3102-033-3371	DONATIONS,STRS:CLASSIF	CR		256.00
(031339) 01-9016-0-1250-1000-3312-033-3371	DONATIONS,FICA:CLASS,IN	CR		113.00
(031340) 01-9016-0-1250-1000-3332-033-3371	DONATIONS,MEDICARE:CLA	CR		48.00
(031342) 01-9016-0-1250-1000-3502-033-3371	DONATIONS,STATE UNEMPI	CR		17.00
(031343) 01-9016-0-1250-1000-3602-033-3371	DONATIONS,WORKERS' CO	CR		63.00
Net increase to Appropriations			3,823.00	11,469.00

JE # BR22-01814 JE Trans Date 06/30/2022 JE Posted 08/19/2022	Comment AR - Cover 21-22 Negatives			
(027933) 01-9010-0-1110-1000-2100-821- FLEX	OTHER RESTRICTE,CLASS:I	DR	1,028.00	
(027937) 01-9010-0-1110-1000-3202-821- FLEX	OTHER RESTRICTE,PERS:C	CR		1,028.00
(029378) 01-9010-0-1250-1000-1130-824- FLEX	OTHER RESTRICTE,CERT S	DR	2.00	
(030163) 01-9010-0-1270-1000-3312-824- FLEX	OTHER RESTRICTE,FICA:CL	CR		1.00
(030166) 01-9010-0-1270-1000-3502-824- FLEX	OTHER RESTRICTE,STATE I	CR		1.00
			1,030.00	1,030.00

JE # BR22-01815 JE Trans Date 06/30/2022 JE Posted 08/22/2022	Comment AR - Cover 21-22 Negatives			
(032606) 01-7422-0-0000-3700-3332-505-0000	IPI GF,MEDICARE:CLASS,FC	CR		1.00
(032608) 01-7422-0-0000-3700-3502-505-0000	IPI GF,STATE UNEMPLOYM,	CR		1.00
(032609) 01-7422-0-0000-3700-3602-505-0000	IPI GF,WORKERS' COMP:C,F	CR		1.00
(032614) 01-7422-0-1115-1000-3202-505-0000	IPI GF,PERS:CLASSIFIED,IN	CR		1.00
(032615) 01-7422-0-1115-1000-3311-505-0000	IPI GF,FICA:CERT,INSTRUC	CR		1.00
(032640) 01-7422-0-1115-1000-3502-505-0000	IPI GF,STATE UNEMPLOYM,	CR		1.00
(032620) 01-7422-0-1115-2700-2430-505-0000	IPI GF,CLASS CLERICAL,SCI	CR		1.00
(032624) 01-7422-0-1115-2700-3202-505-0000	IPI GF,PERS:CLASSIFIED,SC	CR		1.00
(032641) 01-7422-0-1115-2700-3331-505-0000	IPI GF,MEDICARE:CERT,SCH	CR		1.00
(032626) 01-7422-0-1115-2700-3332-505-0000	IPI GF,MEDICARE:CLASS,SC	CR		1.00
(032642) 01-7422-0-1115-3700-3332-505-0000	IPI GF,MEDICARE:CLASS,FC	CR		1.00
(032643) 01-7422-0-1115-3700-3602-505-0000	IPI GF,WORKERS' COMP:C,F	CR		1.00
(032638) 01-7422-0-1115-8200-3502-505-0000	IPI GF,STATE UNEMPLOYM,	CR		1.00
(032639) 01-7422-0-1115-8200-3602-505-0000	IPI GF,WORKERS' COMP:C,C	CR		1.00
(024586) 01-7422-0-1110-1000-4399-820-0000	IPI GF,HOLDING ACCOUNT,I	DR	14.00	
			14.00	14.00

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Account	Description	Comment	From	To
JE # BR22-01816 JE Trans Date 06/30/2022 JE Posted 08/23/2022 Comment AR - Cover 21-22 Negative Holding Accts				
(027933) 01- 9010- 0- 1110- 1000- 2100- 821- FLEX	OTHER RESTRICTE,CLASS:I	DR	20,000.00	
(027943) 01- 9010- 0- 1110- 1000- 2100- 824- FLEX	OTHER RESTRICTE,CLASS:I	DR	10,000.00	
(027953) 01- 9010- 0- 0000- 2495- 2200- 821- FLEX	OTHER RESTRICTE,CLASS:I	DR	5,000.00	
(027942) 01- 9010- 0- 1110- 1000- 3602- 821- FLEX	OTHER RESTRICTE,WORKE	DR	509.00	
(028133) 01- 9010- 0- 1110- 1000- 4399- 821- FLEX	OTHER RESTRICTE,HOLDIN	CR		35,509.00
(027960) 01- 9010- 0- 0000- 2495- 3402- 821- FLEX	OTHER RESTRICTE,HEALTH	DR	1,800.00	
(027963) 01- 9010- 0- 0000- 2495- 2200- 824- FLEX	OTHER RESTRICTE,CLASS:I	DR	1,500.00	
(027957) 01- 9010- 0- 0000- 2495- 3202- 821- FLEX	OTHER RESTRICTE,PERS:C	DR	1,300.00	
(028322) 01- 9010- 0- 1110- 1000- 2130- 821- FLEX	OTHER RESTRICTE,CLASS I	DR	8,400.00	
(027937) 01- 9010- 0- 1110- 1000- 3202- 821- FLEX	OTHER RESTRICTE,PERS:C	DR	1,000.00	
(027947) 01- 9010- 0- 1110- 1000- 3202- 824- FLEX	OTHER RESTRICTE,PERS:C	DR	1,400.00	
(027938) 01- 9010- 0- 1110- 1000- 3312- 821- FLEX	OTHER RESTRICTE,FICA:CL	DR	1,400.00	
(027948) 01- 9010- 0- 1110- 1000- 3312- 824- FLEX	OTHER RESTRICTE,FICA:CL	DR	471.00	
(028134) 01- 9010- 0- 1110- 1000- 4399- 824- FLEX	OTHER RESTRICTE,HOLDIN	CR		17,271.00
			52,780.00	52,780.00

JE # BR22-01817 JE Trans Date 06/30/2022 JE Posted 08/23/2022 Comment BL-COV NEG				
(001778) 01- 0000- 0- 1110- 1000- 3331- 832- 0000	NO REPORTING RE,MEDICA	CR		5.00
(001837) 01- 0000- 0- 1110- 1000- 3501- 832- 0000	NO REPORTING RE,STATE I	CR		2.00
(001885) 01- 0000- 0- 1110- 1000- 3601- 832- 0000	NO REPORTING RE,WORKE	CR		8.00
Net increase to Appropriations			.00	15.00

JE # BR22-01818 JE Trans Date 06/30/2022 JE Posted 08/23/2022 Comment AR - Adjusting budgets for advance C/O for 22/23				
(024584) 01- 7422- 0- 0000- 0000- 8590- 820- 0000	IPI GF,ALL OTHER STATE	DR		1,037.00
(024586) 01- 7422- 0- 1110- 1000- 4399- 820- 0000	IPI GF,HOLDING ACCOUNT,I	CR		1,037.00
Net increase to Appropriations			.00	2,074.00

JE # BR22-01819 JE Trans Date 06/30/2022 JE Posted 08/23/2022 Comment AR - Cover 21-22 Res. 7422 Negatives				
(032674) 01- 7422- 0- 0000- 2495- 2200- 824- FLEX	IPI GF,CLASS:SUPPORT S,P	CR		8,021.00
(032668) 01- 7422- 0- 0000- 2495- 3202- 821- FLEX	IPI GF,PERS:CLASSIFIED,PA	CR		1,475.00
(032678) 01- 7422- 0- 0000- 2495- 3202- 824- FLEX	IPI GF,PERS:CLASSIFIED,PA	CR		362.00
(032669) 01- 7422- 0- 0000- 2495- 3312- 821- FLEX	IPI GF,FICA:CLASS,PARENT	CR		370.00
(032679) 01- 7422- 0- 0000- 2495- 3312- 824- FLEX	IPI GF,FICA:CLASS,PARENT	CR		98.00
(032670) 01- 7422- 0- 0000- 2495- 3332- 821- FLEX	IPI GF,MEDICARE:CLASS,PA	CR		80.00
(032680) 01- 7422- 0- 0000- 2495- 3332- 824- FLEX	IPI GF,MEDICARE:CLASS,PA	CR		22.00

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Account	Description	Comment	From	To
(continued) JE # BR22-01819 JE Trans Date 06/30/2022 JE Posted 08/23/2022		Comment AR - Cover 21-22 Res. 7422 Negatives		
(032671) 01-7422-0-0000-2495-3402-821-FLEX	IPI GF,HEALTH & WELFAR,P	CR		2,809.00
(032672) 01-7422-0-0000-2495-3502-821-FLEX	IPI GF,STATE UNEMPLOYM,	CR		29.00
(032682) 01-7422-0-0000-2495-3502-824-FLEX	IPI GF,STATE UNEMPLOYM,	CR		7.00
(032673) 01-7422-0-0000-2495-3602-821-FLEX	IPI GF,WORKERS' COMP:C,F	CR		114.00
(032683) 01-7422-0-0000-2495-3602-824-FLEX	IPI GF,WORKERS' COMP:C,F	CR		30.00
(032654) 01-7422-0-1110-1000-2100-821-FLEX	IPI GF,CLASS:INSTRUCTI,IN	CR		27,373.00
(032644) 01-7422-0-1110-1000-2100-824-FLEX	IPI GF,CLASS:INSTRUCTI,IN	CR		12,411.00
(032714) 01-7422-0-1110-1000-2130-821-FLEX	IPI GF,CLASS INSTR AID,IN	CR		3,426.00
(032725) 01-7422-0-1110-1000-2130-824-FLEX	IPI GF,CLASS INSTR AID,IN	CR		528.00
(032658) 01-7422-0-1110-1000-3202-821-FLEX	IPI GF,PERS:CLASSIFIED,IN	CR		1,103.00
(032648) 01-7422-0-1110-1000-3202-824-FLEX	IPI GF,PERS:CLASSIFIED,IN	CR		1,444.00
(032659) 01-7422-0-1110-1000-3312-821-FLEX	IPI GF,FICA:CLASS,INSTRUC	CR		1,986.00
(032649) 01-7422-0-1110-1000-3312-824-FLEX	IPI GF,FICA:CLASS,INSTRUC	CR		804.00
(032660) 01-7422-0-1110-1000-3332-821-FLEX	IPI GF,MEDICARE:CLASS,IN:	CR		464.00
(032650) 01-7422-0-1110-1000-3332-824-FLEX	IPI GF,MEDICARE:CLASS,IN:	CR		188.00
(032662) 01-7422-0-1110-1000-3502-821-FLEX	IPI GF,STATE UNEMPLOYM,	CR		160.00
(032652) 01-7422-0-1110-1000-3502-824-FLEX	IPI GF,STATE UNEMPLOYM,	CR		30.00
(032663) 01-7422-0-1110-1000-3602-821-FLEX	IPI GF,WORKERS' COMP:C,I	CR		613.00
(032653) 01-7422-0-1110-1000-3602-824-FLEX	IPI GF,WORKERS' COMP:C,I	CR		248.00
(032684) 01-7422-0-1250-1000-1130-824-FLEX	IPI GF,CERT SALARY:EWA,II	CR		1,458.00
(032690) 01-7422-0-1250-1000-3331-824-FLEX	IPI GF,MEDICARE:CERT,INS	CR		21.00
(032692) 01-7422-0-1250-1000-3501-824-FLEX	IPI GF,STATE UNEMPLOYM,	CR		7.00
(032750) 01-7422-0-1250-1000-3502-824-FLEX	IPI GF,STATE UNEMPLOYM,	CR		34.00
(032693) 01-7422-0-1250-1000-3601-824-FLEX	IPI GF,WORKERS' COMP:C,I	CR		18.00
(027411) 01-7422-0-1110-1000-1130-823-0000	IPI GF,CERT SALARY:EWA,II	DR	7,020.00	
(029447) 01-7422-0-1110-1000-2930-823-0000	IPI GF,OTHER CLASS SAL,IN	DR	652.00	
(024642) 01-7422-0-1110-1000-3101-823-0000	IPI GF,STRS:CERT,INSTRUC	DR	608.00	
(024652) 01-7422-0-1110-1000-3101-824-0000	IPI GF,STRS:CERT,INSTRUC	DR	637.00	
(024662) 01-7422-0-1110-1000-3101-827-0000	IPI GF,STRS:CERT,INSTRUC	DR	27.00	
(029448) 01-7422-0-1110-1000-3312-823-0000	IPI GF,FICA:CLASS,INSTRUC	DR	172.00	
(024637) 01-7422-0-1110-1000-3331-821-0000	IPI GF,MEDICARE:CERT,INS	DR	121.00	
(024647) 01-7422-0-1110-1000-3331-823-0000	IPI GF,MEDICARE:CERT,INS	DR	223.00	
(024657) 01-7422-0-1110-1000-3331-824-0000	IPI GF,MEDICARE:CERT,INS	DR	51.00	
(029449) 01-7422-0-1110-1000-3332-823-0000	IPI GF,MEDICARE:CLASS,IN:	DR	10.00	
(024648) 01-7422-0-1110-1000-3401-823-0000	IPI GF,HEALTH & WELFAR,IN	DR	8.00	
(024639) 01-7422-0-1110-1000-3501-821-0000	IPI GF,STATE UNEMPLOYM,	DR	42.00	
(024649) 01-7422-0-1110-1000-3501-823-0000	IPI GF,STATE UNEMPLOYM,	DR	77.00	

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
(continued) JE # BR22-01819 JE Trans Date 06/30/2022 JE Posted 08/23/2022		Comment AR - Cover 21-22 Res. 7422 Negatives		
(024659) 01- 7422- 0- 1110- 1000- 3501- 824- 0000	IPI GF,STATE UNEMPLOYM,	DR	17.00	
(024669) 01- 7422- 0- 1110- 1000- 3501- 827- 0000	IPI GF,STATE UNEMPLOYM,	DR	32.00	
(029451) 01- 7422- 0- 1110- 1000- 3502- 823- 0000	IPI GF,STATE UNEMPLOYM,	DR	3.00	
(024640) 01- 7422- 0- 1110- 1000- 3601- 821- 0000	IPI GF,WORKERS' COMP:C,I	DR	19.00	
(024650) 01- 7422- 0- 1110- 1000- 3601- 823- 0000	IPI GF,WORKERS' COMP:C,I	DR	302.00	
(024660) 01- 7422- 0- 1110- 1000- 3601- 824- 0000	IPI GF,WORKERS' COMP:C,I	DR	66.00	
(029452) 01- 7422- 0- 1110- 1000- 3602- 823- 0000	IPI GF,WORKERS' COMP:C,I	DR	13.00	
(030820) 01- 7422- 0- 1110- 1000- 3602- 824- 0000	IPI GF,WORKERS' COMP:C,I	DR	1.00	
(029329) 01- 7422- 0- 1110- 1000- 4300- 821- 0000	IPI GF,MATERIALS & SUP,IN	DR	18,475.00	
(029331) 01- 7422- 0- 1110- 1000- 4300- 823- 0000	IPI GF,MATERIALS & SUP,IN	DR	1,119.00	
(029332) 01- 7422- 0- 1110- 1000- 4300- 824- 0000	IPI GF,MATERIALS & SUP,IN	DR	10,362.00	
(029333) 01- 7422- 0- 1110- 1000- 4300- 827- 0000	IPI GF,MATERIALS & SUP,IN	DR	16,066.00	
(024586) 01- 7422- 0- 1110- 1000- 4399- 820- 0000	IPI GF,HOLDING ACCOUNT,I	DR	8,502.00	
(030827) 01- 7422- 0- 1110- 1000- 4400- 824- 0000	IPI GF,NON-CAPITALIZED,IN	DR	1.00	
(030079) 01- 7422- 0- 1110- 1000- 5200- 821- 0000	IPI GF,TRAVEL & CONFER,IN	DR	275.00	
(029336) 01- 7422- 0- 3100- 1000- 1130- 825- 0000	IPI GF,CERT SALARY:EWA,II	DR	643.00	
(025466) 01- 7422- 0- 3100- 3110- 1200- 825- 0000	IPI GF,CERT:PUPIL SUPP,GI	DR	12.00	
(025471) 01- 7422- 0- 3100- 3110- 3311- 825- 0000	IPI GF,FICA:CERT,GUIDANC	DR	177.00	
			65,733.00	65,733.00

JE # BR22-01820 JE Trans Date 06/30/2022 JE Posted 08/23/2022	Description	Comment	From	To
(027233) 01- 3210- 0- 0000- 3140- 2230- 824- 0000	ESSER,CLASS PUPIL SUP,H	CR		178.00
(027243) 01- 3210- 0- 0000- 3140- 2230- 827- 0000	ESSER,CLASS PUPIL SUP,H	CR		878.00
(027237) 01- 3210- 0- 0000- 3140- 3202- 824- 0000	ESSER,PERS:CLASSIFIED,H	CR		192.00
(027247) 01- 3210- 0- 0000- 3140- 3202- 827- 0000	ESSER,PERS:CLASSIFIED,H	CR		204.00
(027238) 01- 3210- 0- 0000- 3140- 3312- 824- 0000	ESSER,FICA:CLASS,HEALTH	CR		52.00
(027248) 01- 3210- 0- 0000- 3140- 3312- 827- 0000	ESSER,FICA:CLASS,HEALTH	CR		56.00
(027239) 01- 3210- 0- 0000- 3140- 3332- 824- 0000	ESSER,MEDICARE:CLASS,H	CR		13.00
(027249) 01- 3210- 0- 0000- 3140- 3332- 827- 0000	ESSER,MEDICARE:CLASS,H	CR		13.00
(027241) 01- 3210- 0- 0000- 3140- 3502- 824- 0000	ESSER,STATE UNEMPLOYM	CR		5.00
(027251) 01- 3210- 0- 0000- 3140- 3502- 827- 0000	ESSER,STATE UNEMPLOYM	CR		5.00
(027242) 01- 3210- 0- 0000- 3140- 3602- 824- 0000	ESSER,WORKERS' COMP:C	CR		16.00
(027252) 01- 3210- 0- 0000- 3140- 3602- 827- 0000	ESSER,WORKERS' COMP:C	CR		18.00
(026113) 01- 3210- 0- 1110- 1000- 4300- 820- 0000	ESSER,MATERIALS & SUP,II	CR		1,371.00
(028469) 01- 3210- 0- 0000- 7400- 2300- 820- 0000	ESSER,CLASS:SUPER & A,P	DR	3,001.00	
(027262) 01- 3210- 0- 0000- 3140- 3602- 831- 0000	ESSER,WORKERS' COMP:C	CR		9.00
(027272) 01- 3210- 0- 0000- 3140- 3602- 832- 0000	ESSER,WORKERS' COMP:C	CR		2.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
(continued)	JE # BR22-01820 JE Trans Date 06/30/2022 JE Posted 08/23/2022	Comment AR - Cover 21-22 Negatives		
(027282) 01-3210-0-0000-3140-3602-833-0000	ESSER,WORKERS' COMP:C,	CR		8.00
(027292) 01-3210-0-0000-3140-3602-834-0000	ESSER,WORKERS' COMP:C,	CR		13.00
(026877) 01-3210-0-0000-3140-5800-830-0000	ESSER,PROF/CONSULT SE,	CR		1.00
(023572) 01-3210-0-1110-1000-2130-534-0000	ESSER,CLASS INSTR AID,IN	CR		1.00
(023574) 01-3210-0-1110-1000-3332-534-0000	ESSER,MEDICARE:CLASS,IN	CR		1.00
(023576) 01-3210-0-1110-1000-3502-534-0000	ESSER,STATE UNEMPLOYM	CR		1.00
(022796) 01-3210-0-1110-1000-4300-830-0000	ESSER,MATERIALS & SUP,II	CR		1,065.00
(028479) 01-3210-0-0000-7400-2300-830-0000	ESSER,CLASS:SUPER & A,P	DR	1,101.00	
			4,102.00	4,102.00

Account	Description	Comment	From	To
(continued)	JE # BR22-01821 JE Trans Date 06/30/2022 JE Posted 08/23/2022	Comment AR - Cover 21-22 Negatives		
(027233) 01-3210-0-0000-3140-2230-824-0000	ESSER,CLASS PUPIL SUP,H	CR		2.00
(021261) 01-3210-0-0000-3140-4300-820-0000	ESSER,MATERIALS & SUP,I	DR	2.00	
(027263) 01-3210-0-0000-3140-2230-832-0000	ESSER,CLASS PUPIL SUP,H	CR		123.00
(027273) 01-3210-0-0000-3140-2230-833-0000	ESSER,CLASS PUPIL SUP,H	CR		357.00
(027283) 01-3210-0-0000-3140-2230-834-0000	ESSER,CLASS PUPIL SUP,H	CR		674.00
(029706) 01-3210-0-0000-3140-2290-838-0000	ESSER,CLASS PUPIL SUP,H	CR		674.00
(027267) 01-3210-0-0000-3140-3202-832-0000	ESSER,PERS:CLASSIFIED,H	CR		27.00
(027277) 01-3210-0-0000-3140-3202-833-0000	ESSER,PERS:CLASSIFIED,H	CR		82.00
(027268) 01-3210-0-0000-3140-3312-832-0000	ESSER,FICA:CLASS,HEALTH	CR		7.00
(027278) 01-3210-0-0000-3140-3312-833-0000	ESSER,FICA:CLASS,HEALTH	CR		22.00
(027288) 01-3210-0-0000-3140-3312-834-0000	ESSER,FICA:CLASS,HEALTH	CR		42.00
(027308) 01-3210-0-0000-3140-3312-838-0000	ESSER,FICA:CLASS,HEALTH	CR		42.00
(027269) 01-3210-0-0000-3140-3332-832-0000	ESSER,MEDICARE:CLASS,H	CR		1.00
(027279) 01-3210-0-0000-3140-3332-833-0000	ESSER,MEDICARE:CLASS,H	CR		5.00
(027289) 01-3210-0-0000-3140-3332-834-0000	ESSER,MEDICARE:CLASS,H	CR		10.00
(027309) 01-3210-0-0000-3140-3332-838-0000	ESSER,MEDICARE:CLASS,H	CR		10.00
(027281) 01-3210-0-0000-3140-3502-833-0000	ESSER,STATE UNEMPLOYM	CR		2.00
(027291) 01-3210-0-0000-3140-3502-834-0000	ESSER,STATE UNEMPLOYM	CR		4.00
(027311) 01-3210-0-0000-3140-3502-838-0000	ESSER,STATE UNEMPLOYM	CR		3.00
(028484) 01-3210-0-0000-7400-3312-830-0000	ESSER,FICA:CLASS,PERSOI	DR	900.00	
(028485) 01-3210-0-0000-7400-3332-830-0000	ESSER,MEDICARE:CLASS,P	DR	200.00	
(028488) 01-3210-0-0000-7400-3602-830-0000	ESSER,WORKERS' COMP:C,	DR	200.00	
(028479) 01-3210-0-0000-7400-2300-830-0000	ESSER,CLASS:SUPER & A,P	DR	785.00	
			2,087.00	2,087.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
JE # BR23-00098 JE Trans Date 08/01/2022 JE Posted 08/01/2022 Comment JD-FIELDTURF OPEN PO FOR TURF REPAIRS				
(018970) 01- 9010- 0- 0000- 8110- 5600- 033- FACU	OTHER RESTRICTE,RENTAL	CR		2,000.00
(018759) 01- 9010- 0- 0000- 8110- 5600- 034- FACU	OTHER RESTRICTE,RENTAL	CR		2,000.00
(011943) 01- 9010- 0- 0000- 8110- 5600- 035- FACU	OTHER RESTRICTE,RENTAL	CR		2,500.00
(007924) 01- 9010- 0- 0000- 8110- 4300- 049- FACU	OTHER RESTRICTE,MATERI	DR	6,500.00	
			6,500.00	6,500.00
JE # BR23-00099 JE Trans Date 08/01/2022 JE Posted 08/01/2022 Comment JL-Adj Unrestricted Lottery and Offset for increase				
(004013) 01- 1100- 0- 0000- 0000- 8560- 020- 0000	LOTTERY:UNRESTR,STATE	DR		11,312.00
(004024) 01- 1100- 0- 0000- 2700- 1300- 020- 0000	LOTTERY:UNRESTR,CERT:S	CR		8,496.00
(004026) 01- 1100- 0- 0000- 2700- 3101- 020- 0000	LOTTERY:UNRESTR,STRS:C	CR		1,622.00
(004028) 01- 1100- 0- 0000- 2700- 3331- 020- 0000	LOTTERY:UNRESTR,MEDIC/	CR		123.00
(004030) 01- 1100- 0- 0000- 2700- 3401- 020- 0000	LOTTERY:UNRESTR,HEALTH	CR		893.00
(004032) 01- 1100- 0- 0000- 2700- 3501- 020- 0000	LOTTERY:UNRESTR,STATE	CR		43.00
(004034) 01- 1100- 0- 0000- 2700- 3601- 020- 0000	LOTTERY:UNRESTR,WORKE	CR		135.00
(000344) 01- 0000- 0- 0000- 2700- 1300- 020- 1100	NO REPORTING RE,CERT:S	DR	8,496.00	
(000394) 01- 0000- 0- 0000- 2700- 3101- 020- 1100	NO REPORTING RE,STRS:C	DR	1,622.00	
(000445) 01- 0000- 0- 0000- 2700- 3331- 020- 1100	NO REPORTING RE,MEDICA	DR	123.00	
(000476) 01- 0000- 0- 0000- 2700- 3401- 020- 1100	NO REPORTING RE,HEALTH	DR	893.00	
(000498) 01- 0000- 0- 0000- 2700- 3501- 020- 1100	NO REPORTING RE,STATE U	DR	43.00	
(000528) 01- 0000- 0- 0000- 2700- 3601- 020- 1100	NO REPORTING RE,WORKE	DR	135.00	
(004014) 01- 1100- 0- 0000- 0000- 8560- 030- 0000	LOTTERY:UNRESTR,STATE	DR		27,856.00
(004025) 01- 1100- 0- 0000- 2700- 1300- 030- 0000	LOTTERY:UNRESTR,CERT:S	CR		20,923.00
(004027) 01- 1100- 0- 0000- 2700- 3101- 030- 0000	LOTTERY:UNRESTR,STRS:C	CR		3,996.00
(004029) 01- 1100- 0- 0000- 2700- 3331- 030- 0000	LOTTERY:UNRESTR,MEDIC/	CR		304.00
(004031) 01- 1100- 0- 0000- 2700- 3401- 030- 0000	LOTTERY:UNRESTR,HEALTH	CR		2,198.00
(004033) 01- 1100- 0- 0000- 2700- 3501- 030- 0000	LOTTERY:UNRESTR,STATE	CR		104.00
(004035) 01- 1100- 0- 0000- 2700- 3601- 030- 0000	LOTTERY:UNRESTR,WORKE	CR		331.00
(000345) 01- 0000- 0- 0000- 2700- 1300- 030- 1100	NO REPORTING RE,CERT:S	DR	20,923.00	
(000395) 01- 0000- 0- 0000- 2700- 3101- 030- 1100	NO REPORTING RE,STRS:C	DR	3,996.00	
(000446) 01- 0000- 0- 0000- 2700- 3331- 030- 1100	NO REPORTING RE,MEDICA	DR	304.00	
(000477) 01- 0000- 0- 0000- 2700- 3401- 030- 1100	NO REPORTING RE,HEALTH	DR	2,198.00	
(000499) 01- 0000- 0- 0000- 2700- 3501- 030- 1100	NO REPORTING RE,STATE U	DR	104.00	
(000529) 01- 0000- 0- 0000- 2700- 3601- 030- 1100	NO REPORTING RE,WORKE	DR	331.00	
Net increase to Appropriations			39,168.00	78,336.00

Account	Description	Comment	From	To
JE # BR23-00100 JE Trans Date 08/02/2022 JE Posted 08/02/2022 Comment PS-WGS				
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)				
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Account	Description	Comment	From	To
JE # BR23-00100 JE Trans Date 08/02/2022 JE Posted 08/02/2022 Comment PS-WGS				
(continued)				
(003680) 01-0700-0-1110-1000-5800-033-0000	LCFF SUPP FUNDI,PROF/CC			1,425.00
(003646) 01-0700-0-1110-1000-4300-033-0000	LCFF SUPP FUNDI,MATERIA		1,425.00	
			1,425.00	1,425.00
JE # BR23-00101 JE Trans Date 08/03/2022 JE Posted 08/03/2022 Comment PS-LINK CREW SHIRTS/WOODSHOP BOOKS				
(000603) 01-0000-0-0000-2700-5800-033-0000	NO REPORTING RE,PROF/C PS-LINK CREW SHIRTS			619.00
(000567) 01-0000-0-0000-2700-4300-033-0000	NO REPORTING RE,MATERI PS-LINK CREW SHIRTS		619.00	
(021288) 01-0809-0-6000-1000-4200-833-0809	Measure T,BOOKS & OTHER PS-WOODSHOP BOOKS			1,262.00
(015719) 01-0809-0-6000-1000-4300-833-0809	Measure T,MATERIALS & SU PS-WOODSHOP BOOKS		1,262.00	
			1,881.00	1,881.00
JE # BR23-00102 JE Trans Date 08/04/2022 JE Posted 08/04/2022 Comment PS-PD				
(024405) 01-3010-0-1110-1000-5200-533-0044	BAS GNT LOW-INC,TRAVEL			29,555.00
(024404) 01-3010-0-1110-1000-4300-533-0044	BAS GNT LOW-INC,MATERI/		29,555.00	
			29,555.00	29,555.00
JE # BR23-00103 JE Trans Date 08/04/2022 JE Posted 08/04/2022 Comment BD-PBIS MATERIALS AND SUPPLIES				
(032404) 01-0000-0-1110-1000-4300-836-PBI S	NO REPORTING RE,MATERI			1,000.00
			.00	1,000.00
JE # BR23-00104 JE Trans Date 08/04/2022 JE Posted 08/04/2022 Comment PS-PSAT TESTS				
(032405) 01-3010-0-1294-3160-5800-533-0000	BAS GNT LOW-INC,PROF/CC			90.00
(024390) 01-3010-0-1110-1000-4300-533-0000	BAS GNT LOW-INC,MATERI/		90.00	
			90.00	90.00
JE # BR23-00105 JE Trans Date 08/04/2022 JE Posted 08/04/2022 Comment BL-DU89501				
(008118) 01-9010-0-1110-1000-4300-032- I N32	OTHER RESTRICTE,MATERI	BL-DU89501 CHUBB INS CK6109778		7,490.00
		CLAIM040522009108/604127 MH		
(022365) 01-9010-0-0000-0000-8699-032- I N32	OTHER RESTRICTE,ALL OTI	BL-DU89501 CHUBB INS CK6109778		7,490.00
		CLAIM040522009108/604127 MH		
(008749) 01-9016-0-1110-1000-4300-023-0052	DONATIONS,MATERIALS & S	BL-DU89501 DLV PTC CK4302		1,600.00
		STUD.COUNCIL STIP		
(008460) 01-9016-0-0000-0000-8699-023-0052	DONATIONS,ALL OTHER LO	BL-DU89501 DLV PTC CK4302		1,600.00
		STUD.COUNCIL STIP		
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)			ESCAPE	ONLINE

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Account	Description	Comment	From	To
(continued) JE # BR23-00105 JE Trans Date 08/04/2022 JE Posted 08/04/2022 Comment BL-DU89501				
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	BL-DU89501 SC BREAKERS CK6333	CR	240.00
		PREM FUTBL 11208549 USE		
(007599) 01-9010-0-0000-0000-8699-049- FACU	OTHER RESTRICTE,ALL OTI	BL-DU89501 SC BREAKERS CK6333	DR	240.00
		PREM FUTBL 11208549 USE		
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	BL-DU89501 SC FTBL PD CASH	CR	450.00
		5893622 USE		
(007599) 01-9010-0-0000-0000-8699-049- FACU	OTHER RESTRICTE,ALL OTI	BL-DU89501 SC FTBL PD CASH	DR	450.00
		5893622 USE		
(007924) 01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	BL-DU89501 SC W.POLO	CR	2,393.00
		10848612,14922443 CK1719 CR		
		\$1703 USE		
(007599) 01-9010-0-0000-0000-8699-049- FACU	OTHER RESTRICTE,ALL OTI	BL-DU89501 SC W.POLO	DR	2,393.00
		10848612,14922443 CK1719 CR		
		\$1703 USE		
(007943) 01-9010-0-0000-8200-2290-899- FACU	OTHER RESTRICTE,CLASS I	BL-DU89501 SC W.POLO 10848612	CR	376.00
		CK1719 O/C		
(007626) 01-9010-0-0000-0000-8699-899- FACU	OTHER RESTRICTE,ALL OTI	BL-DU89501 SC W.POLO 10848612	DR	376.00
		CK1719 O/C		
Net increase to Appropriations			.00	25,098.00

JE # BR23-00106 JE Trans Date 08/05/2022 JE Posted 08/05/2022 Comment BD-LIBRARY TEXTBOOK/MEDIA ASSIST. EWRS				
(027093) 01-0700-0-0000-2420-2230-033-0000	LCFF SUPP FUNDI,CLASS P		CR	2,584.00
(027098) 01-0700-0-0000-2420-3312-033-0000	LCFF SUPP FUNDI,FICA:CLA		CR	161.00
(027099) 01-0700-0-0000-2420-3332-033-0000	LCFF SUPP FUNDI,MEDICAF		CR	38.00
(027101) 01-0700-0-0000-2420-3502-033-0000	LCFF SUPP FUNDI,STATE U		CR	13.00
(027102) 01-0700-0-0000-2420-3602-033-0000	LCFF SUPP FUNDI,WORKER		CR	51.00
(003646) 01-0700-0-1110-1000-4300-033-0000	LCFF SUPP FUNDI,MATERIA		DR	2,847.00
Net increase to Appropriations			2,847.00	2,847.00

JE # BR23-00107 JE Trans Date 08/05/2022 JE Posted 08/05/2022 Comment BD-ADDING BUDGET FOR GRADUATION INCVOICES				
(000576) 01-0000-0-0000-2700-4300-835-0014	NO REPORTING RE,MATERI		CR	1,100.00
Net increase to Appropriations			.00	1,100.00

JE # BR23-00108 JE Trans Date 08/05/2022 JE Posted 08/05/2022 Comment BD-ADDING BUDGET FOR GRADUATION INCVOICES				
(000576) 01-0000-0-0000-2700-4300-835-0014	NO REPORTING RE,MATERI		DR	1,100.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
Net decrease to Appropriations			1,100.00	.00
JE # BR23-00109 JE Trans Date 08/05/2022 JE Posted 08/05/2022 Comment BD-ADDING BUDGET FOR GRADUATION INCVOICES				
(000614)	01-0000-0-0000-2700-5800-835-0014	NO REPORTING RE,PROF/C	CR	1,100.00
Net increase to Appropriations			.00	1,100.00
JE # BR23-00110 JE Trans Date 08/05/2022 JE Posted 08/05/2022 Comment BD-MOVING TO FUNCTION 2700				
(000605)	01-0000-0-0000-2700-5800-035-0000	NO REPORTING RE,PROF/C	CR	1,000.00
(001936)	01-0000-0-1110-1000-4300-035-0000	NO REPORTING RE,MATERI	DR	1,000.00
Net increase to Appropriations			1,000.00	1,000.00
JE # BR23-00111 JE Trans Date 08/08/2022 JE Posted 08/08/2022 Comment BD-EWR 47751 & 47756				
(031795)	01-0700-0-0000-2110-1130-035-0000	LCFF SUPP FUNDI,CERT SA	CR	1,536.00
(031796)	01-0700-0-0000-2110-3101-035-0000	LCFF SUPP FUNDI,STRS:CE	CR	294.00
(031801)	01-0700-0-0000-2110-3331-035-0000	LCFF SUPP FUNDI,MEDICAF	CR	23.00
(031803)	01-0700-0-0000-2110-3501-035-0000	LCFF SUPP FUNDI,STATE U	CR	8.00
(031804)	01-0700-0-0000-2110-3601-035-0000	LCFF SUPP FUNDI,WORKER	CR	30.00
(018792)	01-0700-0-1110-1000-1130-035-0000	LCFF SUPP FUNDI,CERT SA	CR	1,440.00
(003452)	01-0700-0-1110-1000-3101-035-0000	LCFF SUPP FUNDI,STRS:CE	CR	275.00
(003516)	01-0700-0-1110-1000-3331-035-0000	LCFF SUPP FUNDI,MEDICAF	CR	21.00
(003565)	01-0700-0-1110-1000-3501-035-0000	LCFF SUPP FUNDI,STATE U	CR	8.00
(003600)	01-0700-0-1110-1000-3601-035-0000	LCFF SUPP FUNDI,WORKER	CR	28.00
(032099)	01-0700-0-1150-1000-1130-035-0000	LCFF SUPP FUNDI,CERT SA	CR	648.00
(032100)	01-0700-0-1150-1000-3101-035-0000	LCFF SUPP FUNDI,STRS:CE	CR	74.00
(032104)	01-0700-0-1150-1000-3311-035-0000	LCFF SUPP FUNDI,FICA:CEF	CR	14.00
(032105)	01-0700-0-1150-1000-3331-035-0000	LCFF SUPP FUNDI,MEDICAF	CR	10.00
(032107)	01-0700-0-1150-1000-3501-035-0000	LCFF SUPP FUNDI,STATE U	CR	4.00
(032108)	01-0700-0-1150-1000-3601-035-0000	LCFF SUPP FUNDI,WORKER	CR	13.00
(031682)	01-0700-0-6000-1000-5200-035-0000	LCFF SUPP FUNDI,TRAVEL	CR	150.00
(003648)	01-0700-0-1110-1000-4300-035-0000	LCFF SUPP FUNDI,MATERIA	DR	4,576.00
Net increase to Appropriations			4,576.00	4,576.00
JE # BR23-00112 JE Trans Date 08/08/2022 JE Posted 08/08/2022 Comment BD-CORRECTING GOAL AVID				
(024372)	01-3010-0-1110-1000-1100-533-0000	BAS GNT LOW-INC,CERT:TE	DR	11,588.00
(024373)	01-3010-0-1110-1000-3101-533-0000	BAS GNT LOW-INC,STRS:CE	DR	2,213.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
(continued) JE # BR23-00112 JE Trans Date 08/08/2022 JE Posted 08/08/2022		Comment BD-CORRECTING GOAL AVID		
(024378) 01- 3010- 0- 1110- 1000- 3331- 533- 0000	BAS GNT LOW-INC,MEDICAF	DR	168.00	
(024379) 01- 3010- 0- 1110- 1000- 3401- 533- 0000	BAS GNT LOW-INC,HEALTH	DR	1,483.00	
(024380) 01- 3010- 0- 1110- 1000- 3501- 533- 0000	BAS GNT LOW-INC,STATE U	DR	58.00	
(024381) 01- 3010- 0- 1110- 1000- 3601- 533- 0000	BAS GNT LOW-INC,WORKEF	DR	226.00	
(024390) 01- 3010- 0- 1110- 1000- 4300- 533- 0000	BAS GNT LOW-INC,MATERI/	DR	711.00	
(031828) 01- 3010- 0- 1370- 1000- 1100- 533- 0000	BAS GNT LOW-INC,CERT:TE	CR		12,186.00
(031829) 01- 3010- 0- 1370- 1000- 3101- 533- 0000	BAS GNT LOW-INC,STRS:CE	CR		2,328.00
(031834) 01- 3010- 0- 1370- 1000- 3331- 533- 0000	BAS GNT LOW-INC,MEDICAF	CR		168.00
(031835) 01- 3010- 0- 1370- 1000- 3401- 533- 0000	BAS GNT LOW-INC,HEALTH	CR		1,483.00
(031836) 01- 3010- 0- 1370- 1000- 3501- 533- 0000	BAS GNT LOW-INC,STATE U	CR		58.00
(031837) 01- 3010- 0- 1370- 1000- 3601- 533- 0000	BAS GNT LOW-INC,WORKEF	CR		224.00
			16,447.00	16,447.00

JE # BR23-00113 JE Trans Date 08/08/2022 JE Posted 08/08/2022	Comment BD-MESA,LAUNCH PAD & IB STIPENDS			
(031570) 01- 3010- 0- 1110- 1000- 1160- 533- 0000	BAS GNT LOW-INC,CERT SA	CR		6,300.00
(024373) 01- 3010- 0- 1110- 1000- 3101- 533- 0000	BAS GNT LOW-INC,STRS:CE	CR		1,204.00
(024378) 01- 3010- 0- 1110- 1000- 3331- 533- 0000	BAS GNT LOW-INC,MEDICAF	CR		92.00
(024380) 01- 3010- 0- 1110- 1000- 3501- 533- 0000	BAS GNT LOW-INC,STATE U	CR		32.00
(024381) 01- 3010- 0- 1110- 1000- 3601- 533- 0000	BAS GNT LOW-INC,WORKEF	CR		123.00
(024390) 01- 3010- 0- 1110- 1000- 4300- 533- 0000	BAS GNT LOW-INC,MATERI/	DR	7,751.00	
			7,751.00	7,751.00

JE # BR23-00114 JE Trans Date 08/08/2022 JE Posted 08/08/2022	Comment JL-Incr for SPRIG invoice			
(001463) 01- 0000- 0- 0000- 8200- 5450- 899- 0000	NO REPORTING RE,OTHER	CR		104,488.00
Net increase to Appropriations			.00	104,488.00

JE # BR23-00115 JE Trans Date 08/08/2022 JE Posted 08/08/2022	Comment BD-NEW TEACHER MENTOR EWRS			
(024382) 01- 3010- 0- 1110- 1000- 1130- 533- 0000	BAS GNT LOW-INC,CERT SA	CR		360.00
(024373) 01- 3010- 0- 1110- 1000- 3101- 533- 0000	BAS GNT LOW-INC,STRS:CE	CR		69.00
(024378) 01- 3010- 0- 1110- 1000- 3331- 533- 0000	BAS GNT LOW-INC,MEDICAF	CR		6.00
(024380) 01- 3010- 0- 1110- 1000- 3501- 533- 0000	BAS GNT LOW-INC,STATE U	CR		2.00
(024381) 01- 3010- 0- 1110- 1000- 3601- 533- 0000	BAS GNT LOW-INC,WORKEF	CR		7.00
(024390) 01- 3010- 0- 1110- 1000- 4300- 533- 0000	BAS GNT LOW-INC,MATERI/	DR	444.00	

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Account	Description	Comment	From	To
			444.00	444.00
JE # BR23-00116 JE Trans Date 08/08/2022 JE Posted 08/08/2022 Comment JL-Advance FACU funds				
(032279)	01-9010-0-0000-8110-5800-033- FACU	OTHER RESTRICTE,PROF/C	CR	6,750.00
(007943)	01-9010-0-0000-8200-2290-899- FACU	OTHER RESTRICTE,CLASS I	CR	13,548.00
(007949)	01-9010-0-0000-8200-3312-899- FACU	OTHER RESTRICTE,FICA:CL	CR	97.00
(007953)	01-9010-0-0000-8200-3332-899- FACU	OTHER RESTRICTE,MEDICA	CR	23.00
(007957)	01-9010-0-0000-8200-3502-899- FACU	OTHER RESTRICTE,STATE I	CR	8.00
(007924)	01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	CR	20,000.00
Net increase to Appropriations			.00	40,426.00
JE # BR23-00117 JE Trans Date 08/08/2022 JE Posted 08/08/2022 Comment JL-For NB Roof Repairs				
(022898)	01-9010-0-0000-8110-5600-049-0556	OTHER RESTRICTE,RENTAL	CR	21,820.00
Net increase to Appropriations			.00	21,820.00
JE # BR23-00118 JE Trans Date 08/08/2022 JE Posted 08/08/2022 Comment SK-UCB CONFERENCE				
(032407)	01-9010-0-5001-3120-5200-200-5640	OTHER RESTRICTE,TRAVEL	CR	440.00
(026777)	01-9010-0-5001-2110-4399-200-5640	OTHER RESTRICTE,HOLDIN	DR	440.00
			440.00	440.00
JE # BR23-00119 JE Trans Date 08/08/2022 JE Posted 08/08/2022 Comment BD-HHS CC EXPENSE				
(001934)	01-0000-0-1110-1000-4300-033-0000	NO REPORTING RE,MATERI	DR	206.00
(000603)	01-0000-0-0000-2700-5800-033-0000	NO REPORTING RE,PROF/C	CR	206.00
			206.00	206.00
JE # BR23-00120 JE Trans Date 08/09/2022 JE Posted 08/09/2022 Comment EB - Partners In Learning Inc - Banners				
(029331)	01-7422-0-1110-1000-4300-823-0000	IPI GF,MATERIALS & SUP,IN	DR	570.00
(032446)	01-7422-0-0000-2700-5800-823-0000	IPI GF,PROF/CONSULT SE,S	CR	570.00
			570.00	570.00
JE # BR23-00121 JE Trans Date 08/09/2022 JE Posted 08/09/2022 Comment JL-For Replacement items at BSS				
(032447)	01-0000-0-3100-1000-4300-838-0004	NO REPORTING RE,MATERI	CR	2,700.00

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Account	Description	Comment	From	To
Net increase to Appropriations			.00	2,700.00
JE # BR23-00122 JE Trans Date 08/09/2022 JE Posted 08/09/2022 Comment SK - Contracted Services				
(006671)	01- 6500- 0- 5760- 1180- 5100- 230- 0000	SE:STATE LOCAL ,SUBAGRI	CR	85,648.00
(006999)	01- 6500- 0- 5760- 2700- 5800- 230- 0000	SE:STATE LOCAL ,PROF/CO	DR	82,110.00
(006997)	01- 6500- 0- 5760- 2700- 4300- 230- 0000	SE:STATE LOCAL ,MATERIA	DR	3,538.00
			85,648.00	85,648.00
JE # BR23-00123 JE Trans Date 08/09/2022 JE Posted 08/09/2022 Comment JL-Adjust 22/23 Restr Lottery to Enacted Budget				
(006118)	01- 6300- 0- 0000- 0000- 8560- 520- 0000	LOTTERY:INSTRUC,STATE L	DR	3,220.00
(006131)	01- 6300- 0- 1110- 1000- 4100- 520- 0000	LOTTERY:INSTRUC,APPR TI	CR	3,220.00
(006119)	01- 6300- 0- 0000- 0000- 8560- 530- 0000	LOTTERY:INSTRUC,STATE L	DR	7,892.00
(006136)	01- 6300- 0- 1110- 1000- 4100- 530- 0000	LOTTERY:INSTRUC,APPR TI	CR	7,892.00
(006211)	01- 6300- 0- 5001- 0000- 8560- 220- 0000	LOTTERY:INSTRUC,STATE L	DR	13.00
(006215)	01- 6300- 0- 5760- 1110- 5800- 220- 0000	LOTTERY:INSTRUC,PROF/C	CR	13.00
(006212)	01- 6300- 0- 5001- 0000- 8560- 230- 0000	LOTTERY:INSTRUC,STATE L	DR	68.00
(006216)	01- 6300- 0- 5760- 1110- 5800- 230- 0000	LOTTERY:INSTRUC,PROF/C	CR	68.00
Net increase to Appropriations			.00	22,386.00
JE # BR23-00124 JE Trans Date 08/09/2022 JE Posted 08/09/2022 Comment JL-Increase budget for SpEd Contracts Elem				
(006670)	01- 6500- 0- 5760- 1180- 5100- 220- 0000	SE:STATE LOCAL ,SUBAGRI	CR	165,889.00
(006672)	01- 6500- 0- 5760- 1180- 5800- 220- 0000	SE:STATE LOCAL ,PROF/CO	CR	38,630.00
(006398)	01- 6500- 0- 5001- 7210- 7310- 220- 0000	SE:STATE LOCAL,XFER:IND	CR	2,279.00
(001138)	01- 0000- 0- 0000- 7210- 7310- 899- 0000	NO REPORTING RE,XFER:IN	DR	2,279.00
(000055)	01- 0000- 0- 0000- 0000- 8980- 020- 0000	NO REPORTING RE,CONTRI	CR	206,798.00
(006279)	01- 6500- 0- 5001- 0000- 8980- 220- 0000	SE:STATE LOCAL,CONTRI F	DR	206,798.00
Net increase to Appropriations			209,077.00	413,596.00
JE # BR23-00125 JE Trans Date 08/10/2022 JE Posted 08/10/2022 Comment PS - Learning A-Z Online Subscription				
(003680)	01- 0700- 0- 1110- 1000- 5800- 033- 0000	LCFF SUPP FUNDI,PROF/CC	CR	375.00
(003646)	01- 0700- 0- 1110- 1000- 4300- 033- 0000	LCFF SUPP FUNDI,MATERIA	DR	375.00
			375.00	375.00
JE # BR23-00126 JE Trans Date 08/10/2022 JE Posted 08/10/2022 Comment BD- .200 FTE WASC COORDINATOR FOR BSSC				

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
(continued) JE # BR23-00126 JE Trans Date 08/10/2022 JE Posted 08/10/2022		Comment BD- .200 FTE WASC COORDINATOR FOR BSSC		
(032453) 01- 0000- 0- 1110- 1000- 1100- 838- 5501	NO REPORTING RE,CERT:TI	CR		17,540.00
(032454) 01- 0000- 0- 1110- 1000- 3101- 838- 5501	NO REPORTING RE,STRS:C	CR		3,350.00
(032459) 01- 0000- 0- 1110- 1000- 3331- 838- 5501	NO REPORTING RE,MEDICA	CR		254.00
(032461) 01- 0000- 0- 1110- 1000- 3501- 838- 5501	NO REPORTING RE,STATE U	CR		88.00
(032462) 01- 0000- 0- 1110- 1000- 3601- 838- 5501	NO REPORTING RE,WORKE	CR		343.00
Net increase to Appropriations			.00	21,575.00

JE # BR23-00127 JE Trans Date 08/10/2022 JE Posted 08/10/2022	Comment BD-ADDING 22-23 CSI GRANT			
(025310) 01- 3182- 0- 0000- 2490- 1900- 536- 0000	ESSA (CSI),CERT:OTHER-SA	CR		19,239.00
(025892) 01- 3182- 0- 0000- 3110- 2200- 536- 0000	ESSA (CSI),CLASS:SUPPOR	CR		46,261.00
(025896) 01- 3182- 0- 0000- 3110- 3202- 536- 0000	ESSA (CSI),PERS:CLASSIFIE	CR		11,737.00
(025897) 01- 3182- 0- 0000- 3110- 3312- 536- 0000	ESSA (CSI),FICA:CLASS,GUI	CR		2,822.00
(025898) 01- 3182- 0- 0000- 3110- 3332- 536- 0000	ESSA (CSI),MEDICARE:CLAS	CR		670.00
(025899) 01- 3182- 0- 0000- 3110- 3402- 536- 0000	ESSA (CSI),HEALTH & WELF	CR		17,389.00
(025900) 01- 3182- 0- 0000- 3110- 3502- 536- 0000	ESSA (CSI),STATE UNEMPLC	CR		228.00
(025901) 01- 3182- 0- 0000- 3110- 3602- 536- 0000	ESSA (CSI),WORKERS' COM	CR		882.00
(028718) 01- 3182- 0- 3200- 1000- 1130- 536- 0000	ESSA (CSI),CERT SALARY:E	CR		13,840.00
(024548) 01- 3182- 0- 3200- 1000- 3101- 536- 0000	ESSA (CSI),STRS:CERT,INS	CR		733.00
(024553) 01- 3182- 0- 3200- 1000- 3331- 536- 0000	ESSA (CSI),MEDICARE:CER	CR		56.00
(024555) 01- 3182- 0- 3200- 1000- 3501- 536- 0000	ESSA (CSI),STATE UNEMPLC	CR		19.00
(024556) 01- 3182- 0- 3200- 1000- 3601- 536- 0000	ESSA (CSI),WORKERS' COM	CR		75.00
(024557) 01- 3182- 0- 3200- 1000- 4300- 536- 0000	ESSA (CSI),MATERIALS & SU	CR		22,927.00
(027857) 01- 3182- 0- 6000- 1000- 1100- 536- 0000	ESSA (CSI),CERT:TEACHER	CR		34,252.00
(027858) 01- 3182- 0- 6000- 1000- 3101- 536- 0000	ESSA (CSI),STRS:CERT,INS	CR		6,542.00
(027863) 01- 3182- 0- 6000- 1000- 3331- 536- 0000	ESSA (CSI),MEDICARE:CER	CR		497.00
(027864) 01- 3182- 0- 6000- 1000- 3401- 536- 0000	ESSA (CSI),HEALTH & WELF	CR		3,030.00
(027865) 01- 3182- 0- 6000- 1000- 3501- 536- 0000	ESSA (CSI),STATE UNEMPLC	CR		171.00
(027866) 01- 3182- 0- 6000- 1000- 3601- 536- 0000	ESSA (CSI),WORKERS' COM	CR		664.00
(032463) 01- 3182- 0- 3200- 1000- 5200- 536- 0000	ESSA (CSI),TRAVEL & CONF	CR		14,200.00
(025366) 01- 3182- 0- 0000- 0000- 8290- 530- 0000	ESSA (CSI),ALL OTHER FED	DR		207,483.00
(032282) 01- 3182- 0- 0000- 7210- 7310- 530- 0000	ESSA (CSI),XFER:INDIRECT	CR		11,249.00
Net increase to Appropriations			.00	414,966.00

JE # BR23-00128 JE Trans Date 08/10/2022 JE Posted 08/10/2022	Comment JL-Advance C/O for Hotspots Res 3216			
(029098) 01- 3216- 0- 1110- 1000- 5900- 820- 0000	ELO ESSER II,COMMUNICAT	CR		67,276.00
(028719) 01- 3216- 0- 1110- 1000- 5900- 830- 0000	ELO ESSER II,COMMUNICAT	CR		110,386.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
(continued) JE # BR23-00128 JE Trans Date 08/10/2022 JE Posted 08/10/2022		Comment JL-Advance C/O for Hotspots Res 3216		
(027450) 01- 3216- 0- 0000- 0000- 8290- 830- 0000	ELO ESSER II,ALL OTHER FI	DR		110,386.00
(027444) 01- 3216- 0- 0000- 0000- 8290- 820- 0000	ELO ESSER II,ALL OTHER FI	DR		67,276.00
Net increase to Appropriations			.00	355,324.00
JE # BR23-00129 JE Trans Date 08/10/2022 JE Posted 08/10/2022		Comment EB-COVERNEAGTIVE-BUSINESS CARDS		
(001928) 01- 0000- 0- 1110- 1000- 4300- 023- 0000	NO REPORTING RE,MATERI	DR	20.00	
(018440) 01- 0000- 0- 1110- 1000- 5800- 023- 0000	NO REPORTING RE,PROF/C	CR		20.00
			20.00	20.00
JE # BR23-00130 JE Trans Date 08/10/2022 JE Posted 08/10/2022		Comment EB-COVERNEAGTIVE-BUSINESS CARDS		
(001928) 01- 0000- 0- 1110- 1000- 4300- 023- 0000	NO REPORTING RE,MATERI	CR		20.00
(018440) 01- 0000- 0- 1110- 1000- 5800- 023- 0000	NO REPORTING RE,PROF/C	DR	20.00	
			20.00	20.00
JE # BR23-00131 JE Trans Date 08/10/2022 JE Posted 08/10/2022		Comment EB-COVERNEAGTIVE-BUSINESS CARDS		
(001928) 01- 0000- 0- 1110- 1000- 4300- 023- 0000	NO REPORTING RE,MATERI	DR	20.00	
(000599) 01- 0000- 0- 0000- 2700- 5800- 023- 0000	NO REPORTING RE,PROF/C	CR		20.00
			20.00	20.00
JE # BR23-00132 JE Trans Date 08/11/2022 JE Posted 08/11/2022		Comment JL-For M3 Asbestos Testing at NB		
(022149) 01- 9010- 0- 0000- 8110- 5800- 049- 0556	OTHER RESTRICTE,PROF/C	CR		1,450.00
Net increase to Appropriations			.00	1,450.00
JE # BR23-00133 JE Trans Date 08/11/2022 JE Posted 08/11/2022		Comment BD-REIMBURSEMENT OMEARA		
(001936) 01- 0000- 0- 1110- 1000- 4300- 035- 0000	NO REPORTING RE,MATERI	DR	58.00	
(000618) 01- 0000- 0- 0000- 2700- 5900- 035- 0000	NO REPORTING RE,COMMU	CR		58.00
			58.00	58.00
JE # BR23-00134 JE Trans Date 08/11/2022 JE Posted 08/11/2022		Comment SJ - Benchmark PD		
(016369) 01- 0000- 0- 1110- 1000- 4100- 520- cmp1	NO REPORTING RE,APPR TI	DR	2,800.00	
(032479) 01- 0000- 0- 1110- 1000- 5800- 520- cmp1	NO REPORTING RE,PROF/C	CR		2,800.00

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Account	Description	Comment	From	To
			2,800.00	2,800.00
JE # BR23-00135 JE Trans Date 08/12/2022 JE Posted 08/12/2022 Comment JL-Advance C/O for 049 FACU				
(007924)	01-9010-0-0000-8110-4300-049- FACU	OTHER RESTRICTE,MATERI	CR	50,000.00
Net increase to Appropriations			.00	50,000.00
JE # BR23-00136 JE Trans Date 08/12/2022 JE Posted 08/12/2022 Comment PS-QUESTIOBANK-ENVIROMENTAL SYSTEMS				
(003680)	01-0700-0-1110-1000-5800-033-0000	LCFF SUPP FUNDI,PROF/CC	CR	199.00
(003646)	01-0700-0-1110-1000-4300-033-0000	LCFF SUPP FUNDI,MATERIA	DR	199.00
			199.00	199.00
JE # BR23-00137 JE Trans Date 08/12/2022 JE Posted 08/12/2022 Comment BD-CUSTOM PRINTING FOR SQ				
(000605)	01-0000-0-0000-2700-5800-035-0000	NO REPORTING RE,PROF/C	CR	545.00
(001936)	01-0000-0-1110-1000-4300-035-0000	NO REPORTING RE,MATERI	DR	545.00
			545.00	545.00
JE # BR23-00138 JE Trans Date 08/12/2022 JE Posted 08/12/2022 Comment BD- CINTAS CUSTODIAL PO				
(032527)	01-0000-0-0000-8200-5800-833-0000	NO REPORTING RE,PROF/C	CR	500.00
(032528)	01-0000-0-0000-8200-5800-834-0000	NO REPORTING RE,PROF/C	CR	500.00
(032529)	01-0000-0-0000-8200-5800-835-0000	NO REPORTING RE,PROF/C	CR	500.00
(001455)	01-0000-0-0000-8200-4300-833-0000	NO REPORTING RE,MATERI	DR	500.00
(001456)	01-0000-0-0000-8200-4300-834-0000	NO REPORTING RE,MATERI	DR	500.00
(001457)	01-0000-0-0000-8200-4300-835-0000	NO REPORTING RE,MATERI	DR	500.00
			1,500.00	1,500.00
JE # BR23-00139 JE Trans Date 08/12/2022 JE Posted 08/12/2022 Comment BD-EWR 48357				
(031782)	01-3213-0-1160-1000-1130-530-0000	ESSER III ARP,CERT SALAR	CR	1,260.00
(031783)	01-3213-0-1160-1000-3101-530-0000	ESSER III ARP,STRS:CERT,I	CR	241.00
(031788)	01-3213-0-1160-1000-3331-530-0000	ESSER III ARP,MEDICARE:C	CR	19.00
(031790)	01-3213-0-1160-1000-3501-530-0000	ESSER III ARP,STATE UNEM	CR	7.00
(031791)	01-3213-0-1160-1000-3601-530-0000	ESSER III ARP,WORKERS' C	CR	25.00
(029200)	01-3213-0-1200-1000-1130-530-0000	ESSER III ARP,CERT SALAR	CR	288.00
(029201)	01-3213-0-1200-1000-3101-530-0000	ESSER III ARP,STRS:CERT,I	CR	55.00
(029206)	01-3213-0-1200-1000-3331-530-0000	ESSER III ARP,MEDICARE:C	CR	5.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022,
Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
JE # BR23-00139 JE Trans Date 08/12/2022 JE Posted 08/12/2022 Comment BD-EWR 48357				
(continued)				
(029208) 01- 3213- 0- 1200- 1000- 3501- 530- 0000	ESSER III ARP,STATE UNEM	CR		2.00
(029209) 01- 3213- 0- 1200- 1000- 3601- 530- 0000	ESSER III ARP,WORKERS' C	CR		6.00
(032201) 01- 3213- 0- 1370- 1000- 5200- 530- 0000	ESSER III ARP,TRAVEL & CC	DR	1,908.00	
			1,908.00	1,908.00
JE # BR23-00140 JE Trans Date 08/12/2022 JE Posted 08/12/2022 Comment BD-PLC EWRS				
(024394) 01- 3010- 0- 0000- 2140- 1130- 533- 0044	BAS GNT LOW-INC,CERT SA	CR		432.00
(024395) 01- 3010- 0- 0000- 2140- 3101- 533- 0044	BAS GNT LOW-INC,STRS:CE	CR		83.00
(024400) 01- 3010- 0- 0000- 2140- 3331- 533- 0044	BAS GNT LOW-INC,MEDICAF	CR		7.00
(024402) 01- 3010- 0- 0000- 2140- 3501- 533- 0044	BAS GNT LOW-INC,STATE U	CR		3.00
(024403) 01- 3010- 0- 0000- 2140- 3601- 533- 0044	BAS GNT LOW-INC,WORKEF	CR		9.00
(024405) 01- 3010- 0- 1110- 1000- 5200- 533- 0044	BAS GNT LOW-INC,TRAVEL	DR	534.00	
			534.00	534.00
JE # BR23-00141 JE Trans Date 08/12/2022 JE Posted 08/12/2022 Comment BD-EWR 48076				
(003430) 01- 0700- 0- 1110- 1000- 2130- 033- 0000	LCFF SUPP FUNDI,CLASS IN	CR		180.00
(003468) 01- 0700- 0- 1110- 1000- 3202- 033- 0000	LCFF SUPP FUNDI,PERS:CL	CR		46.00
(003498) 01- 0700- 0- 1110- 1000- 3312- 033- 0000	LCFF SUPP FUNDI,FICA:CLA	CR		12.00
(003532) 01- 0700- 0- 1110- 1000- 3332- 033- 0000	LCFF SUPP FUNDI,MEDICAF	CR		3.00
(003582) 01- 0700- 0- 1110- 1000- 3502- 033- 0000	LCFF SUPP FUNDI,STATE U	CR		1.00
(003616) 01- 0700- 0- 1110- 1000- 3602- 033- 0000	LCFF SUPP FUNDI,WORKER	CR		6.00
(003646) 01- 0700- 0- 1110- 1000- 4300- 033- 0000	LCFF SUPP FUNDI,MATERIA	DR	248.00	
			248.00	248.00
JE # BR23-00142 JE Trans Date 08/12/2022 JE Posted 08/12/2022 Comment JD-KNORR SCHS LAARS HEATER REPAIR				
(007924) 01- 9010- 0- 0000- 8110- 4300- 049- FACU	OTHER RESTRICTE,MATERI	DR	3,217.00	
(018759) 01- 9010- 0- 0000- 8110- 5600- 034- FACU	OTHER RESTRICTE,RENTAL	CR		3,217.00
			3,217.00	3,217.00
JE # BR23-00143 JE Trans Date 08/12/2022 JE Posted 08/12/2022 Comment BD-COVER ABA INVOICE PO23-00249				
(027480) 01- 8150- 0- 0000- 8110- 5800- 032- 0000	ONGOING & MAJOR,PROF/C	CR		3,400.00
(007545) 01- 8150- 0- 0000- 8300- 4300- 049- 0000	ONGOING & MAJOR,MATER	DR	3,400.00	

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Account	Description	Comment	From	To
			3,400.00	3,400.00
JE # BR23-00144 JE Trans Date 08/15/2022 JE Posted 08/15/2022 Comment DMG - add monies to dues and membership (SPCA-NC & Y				
(001206)	01-0000-0-0000-7400-4300-047-0000	NO REPORTING RE,MATERI	DR	145.00
(001218)	01-0000-0-0000-7400-5300-047-0000	NO REPORTING RE,DUES &	CR	145.00
			145.00	145.00
JE # BR23-00145 JE Trans Date 08/15/2022 JE Posted 08/15/2022 Comment AR - Statutory Benefits EWR# 48298,48291,48290,48303				
(029200)	01-3213-0-1200-1000-1130-530-0000	ESSER III ARP,CERT SALAR	CR	720.00
(029201)	01-3213-0-1200-1000-3101-530-0000	ESSER III ARP,STRS:CERT,I	CR	140.00
(029206)	01-3213-0-1200-1000-3331-530-0000	ESSER III ARP,MEDICARE:C	CR	12.00
(029208)	01-3213-0-1200-1000-3501-530-0000	ESSER III ARP,STATE UNEM	CR	4.00
(029209)	01-3213-0-1200-1000-3601-530-0000	ESSER III ARP,WORKERS' C	CR	16.00
(032201)	01-3213-0-1370-1000-5200-530-0000	ESSER III ARP,TRAVEL & CC	DR	892.00
			892.00	892.00
JE # BR23-00146 JE Trans Date 08/15/2022 JE Posted 08/15/2022 Comment PS - Power Wedger for Art Dept				
(029758)	01-0809-0-1270-4100-6400-833-0809	Measure T,EQUIPMENT,SCH	CR	8,154.00
(020423)	01-0809-0-1270-4100-4300-833-0809	Measure T,MATERIALS & SU	DR	8,154.00
			8,154.00	8,154.00
JE # BR23-00147 JE Trans Date 08/16/2022 JE Posted 08/16/2022 Comment JL-Advance C/O Safety Funds				
(007899)	01-9010-0-0000-7400-4300-054-0018	OTHER RESTRICTE,MATERI	CR	3,100.00
			Net increase to Appropriations	.00
			.00	3,100.00
JE # BR23-00148 JE Trans Date 08/16/2022 JE Posted 08/16/2022 Comment JL-Principal/Interest for 2022 Solar & HVAC Equipment Leas				
(031574)	40-9720-0-0000-9100-7438-020-0000	2012 SERIES A G,DEBT SER	CR	24,343.00
(022991)	40-9730-0-0000-9100-7438-030-0000	BUILDING FUND -,DEBT SEF	CR	45,208.00
(031575)	40-9720-0-0000-9100-7439-020-0000	2012 SERIES A G,OTHER DE	CR	228,406.00
(022992)	40-9730-0-0000-9100-7439-030-0000	BUILDING FUND -,OTHER DE	CR	424,182.00
			Net increase to Appropriations	.00
			.00	722,139.00
JE # BR23-00149 JE Trans Date 08/16/2022 JE Posted 08/16/2022 Comment JL-Correct Interest for Solar & HVAC Equipment Lease				
(031574)	40-9720-0-0000-9100-7438-020-0000	2012 SERIES A G,DEBT SER	CR	9,487.00

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Account	Description	Comment	From	To
(continued) JE # BR23-00149 JE Trans Date 08/16/2022 JE Posted 08/16/2022	Comment JL-Correct Interest for Solar & HVAC Equipment Lease			
(022991) 40- 9730- 0- 0000- 9100- 7438- 030- 0000	BUILDING FUND -,DEBT SEF	CR		17,619.00
Net increase to Appropriations			.00	27,106.00

Account	Description	Comment	From	To
JE # BR23-00150 JE Trans Date 08/16/2022 JE Posted 08/16/2022	Comment SK-READ NATURALLY SUBSCRIPTION/BKS FOR SAIL			
(006659) 01- 6500- 0- 5760- 1110- 4400- 220- 0000	SE:STATE LOCAL ,NON-CAP SK-READ NATURALLY SUBSCRIPTION	DR	100.00	
(016391) 01- 6500- 0- 5760- 1110- 5800- 220- 0000	SE:STATE LOCAL ,PROF/CO SK-READ NATURALLY SUBSCRIPTION	CR		100.00
(006647) 01- 6500- 0- 5760- 1110- 4300- 200- SAI L	SE:STATE LOCAL ,MATERIA SK-BOOKS FOR SAIL	DR	75.00	
(029897) 01- 6500- 0- 5760- 1110- 4200- 200- SAI L	SE:STATE LOCAL,BOOKS & SK-BOOKS FOR SAIL	CR		75.00
			175.00	175.00

Account	Description	Comment	From	To
JE # BR23-00151 JE Trans Date 08/16/2022 JE Posted 08/16/2022	Comment GM- BUS FOR FIELDTRIP			
(002764) 01- 0000- 0- 3100- 1000- 4300- 025- 0000	NO REPORTING RE,MATERI	DR	72.00	
(031683) 01- 0000- 0- 3100- 1000- 5800- 025- 0000	NO REPORTING RE,PROF/C	CR		72.00
			72.00	72.00

Account	Description	Comment	From	To
JE # BR23-00152 JE Trans Date 08/16/2022 JE Posted 08/16/2022	Comment BL-WL 13 EWRs CLASS PLACEMT.MTG			
(001600) 01- 0000- 0- 1110- 1000- 1130- 027- 0000	NO REPORTING RE,CERT S.	CR		1,332.00
(001673) 01- 0000- 0- 1110- 1000- 3101- 027- 0000	NO REPORTING RE,STRS:C	CR		255.00
(001760) 01- 0000- 0- 1110- 1000- 3331- 027- 0000	NO REPORTING RE,MEDICA	CR		20.00
(001821) 01- 0000- 0- 1110- 1000- 3501- 027- 0000	NO REPORTING RE,STATE I	CR		7.00
(001867) 01- 0000- 0- 1110- 1000- 3601- 027- 0000	NO REPORTING RE,WORKE	CR		27.00
(001930) 01- 0000- 0- 1110- 1000- 4300- 027- 0000	NO REPORTING RE,MATERI	DR	1,641.00	
			1,641.00	1,641.00

Account	Description	Comment	From	To
JE # BR23-00153 JE Trans Date 08/16/2022 JE Posted 08/16/2022	Comment BL-WL EWR 48452 L.MILLER PBIS PLANNING			
(001660) 01- 0000- 0- 1110- 1000- 2130- 027- 0000	NO REPORTING RE,CLASS I	CR		84.00
(001747) 01- 0000- 0- 1110- 1000- 3312- 027- 0000	NO REPORTING RE,FICA:CL	CR		6.00
(001796) 01- 0000- 0- 1110- 1000- 3332- 027- 0000	NO REPORTING RE,MEDICA	CR		2.00
(001855) 01- 0000- 0- 1110- 1000- 3502- 027- 0000	NO REPORTING RE,STATE I	CR		1.00
(001903) 01- 0000- 0- 1110- 1000- 3602- 027- 0000	NO REPORTING RE,WORKE	CR		2.00
(001930) 01- 0000- 0- 1110- 1000- 4300- 027- 0000	NO REPORTING RE,MATERI	DR	95.00	

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Account	Description	Comment	From	To
			95.00	95.00
JE # BR23-00154 JE Trans Date 08/17/2022 JE Posted 08/17/2022 Comment BD-EWR 48826 ADMIN COACHING				
(030251)	01-4035-0-0000-2110-1160-930-0000	ESEA:TEACHER QU,CERT S	CR	12,000.00
(030246)	01-4035-0-0000-2110-3311-930-0000	ESEA:TEACHER QU,FICA:CE	CR	174.00
(030249)	01-4035-0-0000-2110-3501-930-0000	ESEA:TEACHER QU,STATE I	CR	60.00
(030250)	01-4035-0-0000-2110-3601-930-0000	ESEA:TEACHER QU,WORKE	CR	235.00
(005533)	01-4035-0-0000-2700-5800-930-0000	ESEA:TEACHER QU,PROF/C	DR	10,000.00
(005582)	01-4035-0-1110-1000-4399-930-0000	ESEA:TEACHER QU,HOLDIN	DR	2,469.00
			12,469.00	12,469.00
JE # BR23-00155 JE Trans Date 08/17/2022 JE Posted 08/17/2022 Comment AR - Harbor American Red Cross CRP				
(015718)	01-0809-0-6000-1000-4300-830-0809	Measure T,MATERIALS & SU	DR	1,450.00
(015725)	01-0809-0-6000-1000-5800-833-0809	Measure T,PROF/CONSULT	CR	1,450.00
			1,450.00	1,450.00
JE # BR23-00156 JE Trans Date 08/17/2022 JE Posted 08/17/2022 Comment BD-EWR 48283 RUIZ				
(024557)	01-3182-0-3200-1000-4300-536-0000	ESSA (CSI),MATERIALS & SU	DR	155.00
(032376)	01-3182-0-3200-3130-2230-536-0000	ESSA (CSI),CLASS PUPIL SL	CR	113.00
(032380)	01-3182-0-3200-3130-3202-536-0000	ESSA (CSI),PERS:CLASSIFIE	CR	29.00
(032381)	01-3182-0-3200-3130-3312-536-0000	ESSA (CSI),FICA:CLASS,ATT	CR	7.00
(032382)	01-3182-0-3200-3130-3332-536-0000	ESSA (CSI),MEDICARE:CLAS	CR	2.00
(032384)	01-3182-0-3200-3130-3502-536-0000	ESSA (CSI),STATE UNEMPL	CR	1.00
(032385)	01-3182-0-3200-3130-3602-536-0000	ESSA (CSI),WORKERS' COM	CR	3.00
			155.00	155.00
JE # BR23-00157 JE Trans Date 08/17/2022 JE Posted 08/17/2022 Comment BD-EWR 48397 LEDBETTER				
(003904)	01-0700-0-3300-1000-4300-039-0000	LCFF SUPP FUNDI,MATERIA	DR	11,008.00
(017965)	01-0700-0-3300-2420-2230-039-0000	LCFF SUPP FUNDI,CLASS P	CR	8,125.00
(017969)	01-0700-0-3300-2420-3202-039-0000	LCFF SUPP FUNDI,PERS:CL	CR	2,061.00
(017970)	01-0700-0-3300-2420-3312-039-0000	LCFF SUPP FUNDI,FICA:CLA	CR	504.00
(017971)	01-0700-0-3300-2420-3332-039-0000	LCFF SUPP FUNDI,MEDICAF	CR	118.00
(017973)	01-0700-0-3300-2420-3502-039-0000	LCFF SUPP FUNDI,STATE U	CR	41.00
(017974)	01-0700-0-3300-2420-3602-039-0000	LCFF SUPP FUNDI,WORKER	CR	159.00

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Account	Description	Comment	From	To
			11,008.00	11,008.00
JE # BR23-00158 JE Trans Date 08/17/2022 JE Posted 08/17/2022 Comment BD-EWR 48700 KING				
(003853)	01-0700-0-3200-1000-2130-036-0000	LCFF SUPP FUNDI,CLASS IN	CR	13,600.00
(003858)	01-0700-0-3200-1000-3312-036-0000	LCFF SUPP FUNDI,FICA:CLA	CR	844.00
(003861)	01-0700-0-3200-1000-3332-036-0000	LCFF SUPP FUNDI,MEDICAF	CR	198.00
(003866)	01-0700-0-3200-1000-3502-036-0000	LCFF SUPP FUNDI,STATE U	CR	68.00
(003869)	01-0700-0-3200-1000-3602-036-0000	LCFF SUPP FUNDI,WORKER	CR	266.00
(003871)	01-0700-0-3200-1000-4300-036-0000	LCFF SUPP FUNDI,MATERIA	DR	14,976.00
			14,976.00	14,976.00
JE # BR23-00159 JE Trans Date 08/17/2022 JE Posted 08/17/2022 Comment BD-22.23 GIPART				
(017908)	01-0700-0-1110-1000-1130-034-0000	LCFF SUPP FUNDI,CERT SA	CR	28,376.00
(003451)	01-0700-0-1110-1000-3101-034-0000	LCFF SUPP FUNDI,STRS:CE	CR	5,420.00
(003515)	01-0700-0-1110-1000-3331-034-0000	LCFF SUPP FUNDI,MEDICAF	CR	412.00
(003564)	01-0700-0-1110-1000-3501-034-0000	LCFF SUPP FUNDI,STATE U	CR	142.00
(003599)	01-0700-0-1110-1000-3601-034-0000	LCFF SUPP FUNDI,WORKER	CR	555.00
(003647)	01-0700-0-1110-1000-4300-034-0000	LCFF SUPP FUNDI,MATERIA	DR	34,905.00
			34,905.00	34,905.00
JE # BR23-00160 JE Trans Date 08/17/2022 JE Posted 08/17/2022 Comment EB - RAZ-KIDS- Reading Intervention Online Program				
(003639)	01-0700-0-1110-1000-4300-023-0000	LCFF SUPP FUNDI,MATERIA	DR	1,820.00
(003676)	01-0700-0-1110-1000-5800-023-0000	LCFF SUPP FUNDI,PROF/CC	CR	1,820.00
			1,820.00	1,820.00
JE # BR23-00161 JE Trans Date 08/17/2022 JE Posted 08/17/2022 Comment BD-CABINETS FOR STUDENT SERVICES				
(032599)	01-0000-0-0000-2700-4300-600-0004	NO REPORTING RE,MATERI	CR	1,100.00
			Net increase to Appropriations	.00
			.00	1,100.00
JE # BR23-00162 JE Trans Date 08/17/2022 JE Posted 08/17/2022 Comment BL-BV EWR 48453/63/68/71/85, 48538				
(003425)	01-0700-0-1110-1000-2130-021-0000	LCFF SUPP FUNDI,CLASS IN	CR	7,797.00
(003493)	01-0700-0-1110-1000-3312-021-0000	LCFF SUPP FUNDI,FICA:CLA	CR	484.00
(003527)	01-0700-0-1110-1000-3332-021-0000	LCFF SUPP FUNDI,MEDICAF	CR	114.00
(003576)	01-0700-0-1110-1000-3502-021-0000	LCFF SUPP FUNDI,STATE U	CR	39.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)				

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Account	Description	Comment	From	To
(continued) JE # BR23-00162 JE Trans Date 08/17/2022 JE Posted 08/17/2022		Comment BL-BV EWR 48453/63/68/71/85, 48538		
(003611) 01-0700-0-1110-1000-3602-021-0000	LCFF SUPP FUNDI,WORKER			153.00
(003638) 01-0700-0-1110-1000-4300-021-0000	LCFF SUPP FUNDI,MATERIA		8,587.00	
			8,587.00	8,587.00

JE # BR23-00163 JE Trans Date 08/17/2022 JE Posted 08/17/2022	Comment BL-BV EWR 48437 7/16-12/15/22 G.MARIZETTE			
(027746) 01-0700-0-0000-2700-2430-021-0000	LCFF SUPP FUNDI,CLASS C			8,120.00
(027751) 01-0700-0-0000-2700-3312-021-0000	LCFF SUPP FUNDI,FICA:CLA			504.00
(027752) 01-0700-0-0000-2700-3332-021-0000	LCFF SUPP FUNDI,MEDICAF			118.00
(027754) 01-0700-0-0000-2700-3502-021-0000	LCFF SUPP FUNDI,STATE U			41.00
(027755) 01-0700-0-0000-2700-3602-021-0000	LCFF SUPP FUNDI,WORKER			159.00
(003638) 01-0700-0-1110-1000-4300-021-0000	LCFF SUPP FUNDI,MATERIA		8,942.00	
			8,942.00	8,942.00

JE # BR23-00164 JE Trans Date 08/17/2022 JE Posted 08/17/2022	Comment BL-BV EWR48487 9/8/22-6/15/23 E.GONZALES			
(027746) 01-0700-0-0000-2700-2430-021-0000	LCFF SUPP FUNDI,CLASS C			3,363.00
(027750) 01-0700-0-0000-2700-3202-021-0000	LCFF SUPP FUNDI,PERS:CL			854.00
(027751) 01-0700-0-0000-2700-3312-021-0000	LCFF SUPP FUNDI,FICA:CLA			209.00
(027752) 01-0700-0-0000-2700-3332-021-0000	LCFF SUPP FUNDI,MEDICAF			49.00
(027754) 01-0700-0-0000-2700-3502-021-0000	LCFF SUPP FUNDI,STATE U			17.00
(027755) 01-0700-0-0000-2700-3602-021-0000	LCFF SUPP FUNDI,WORKER			66.00
(003638) 01-0700-0-1110-1000-4300-021-0000	LCFF SUPP FUNDI,MATERIA		4,558.00	
			4,558.00	4,558.00

JE # BR23-00165 JE Trans Date 08/17/2022 JE Posted 08/17/2022	Comment BL-DLV EWR 48784 8/10/22-1/15-23 P.WATERS YD DUTY			
(001498) 01-0000-0-0000-8300-2930-823-0000	NO REPORTING RE,OTHER			1,839.00
(001515) 01-0000-0-0000-8300-3312-823-0000	NO REPORTING RE,FICA:CL			115.00
(001528) 01-0000-0-0000-8300-3332-823-0000	NO REPORTING RE,MEDICA			27.00
(001550) 01-0000-0-0000-8300-3502-823-0000	NO REPORTING RE,STATE U			10.00
(001562) 01-0000-0-0000-8300-3602-823-0000	NO REPORTING RE,WORKE			36.00
(001494) 01-0000-0-0000-8300-2900-823-0000	NO REPORTING RE,CLASS:(2,027.00	
			2,027.00	2,027.00

JE # BR23-00166 JE Trans Date 08/17/2022 JE Posted 08/17/2022	Comment BL-DLV EWR48633 8/10/22-1/15/23 J.RODRIGUEZ, YD DU			
(001498) 01-0000-0-0000-8300-2930-823-0000	NO REPORTING RE,OTHER			643.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
(continued) JE # BR23-00166 JE Trans Date 08/17/2022 JE Posted 08/17/2022		Comment BL-DLV EWR48633 8/10/22-1/15/23 J.RODRIGUEZ, YD DU		
(001515) 01-0000-0-0000-8300-3312-823-0000	NO REPORTING RE,FICA:CL		CR	40.00
(001528) 01-0000-0-0000-8300-3332-823-0000	NO REPORTING RE,MEDICA		CR	10.00
(001550) 01-0000-0-0000-8300-3502-823-0000	NO REPORTING RE,STATE U		CR	4.00
(001562) 01-0000-0-0000-8300-3602-823-0000	NO REPORTING RE,WORKE		CR	13.00
(001494) 01-0000-0-0000-8300-2900-823-0000	NO REPORTING RE,CLASS:(DR	710.00
			710.00	710.00
JE # BR23-00167 JE Trans Date 08/17/2022 JE Posted 08/17/2022		Comment BL-DLV EWR 48798,48808 8/10/22-1/15/23 ParaAcad		
(003426) 01-0700-0-1110-1000-2130-023-0000	LCFF SUPP FUNDI,CLASS IN		CR	947.00
(003494) 01-0700-0-1110-1000-3312-023-0000	LCFF SUPP FUNDI,FICA:CLA		CR	59.00
(003528) 01-0700-0-1110-1000-3332-023-0000	LCFF SUPP FUNDI,MEDICAF		CR	14.00
(003577) 01-0700-0-1110-1000-3502-023-0000	LCFF SUPP FUNDI,STATE U		CR	5.00
(003612) 01-0700-0-1110-1000-3602-023-0000	LCFF SUPP FUNDI,WORKER		CR	19.00
(003639) 01-0700-0-1110-1000-4300-023-0000	LCFF SUPP FUNDI,MATERIA		DR	1,044.00
			1,044.00	1,044.00
JE # BR23-00168 JE Trans Date 08/17/2022 JE Posted 08/17/2022		Comment BL-DLV EWR 48921 9/16/22-1/15/23 S.CARVAJAL OUTRE		
(032400) 01-0700-0-0000-2495-2230-023-0000	LCFF SUPP FUNDI,CLASS P		CR	494.00
(003171) 01-0700-0-0000-2495-3312-023-0000	LCFF SUPP FUNDI,FICA:CLA		CR	31.00
(003185) 01-0700-0-0000-2495-3332-023-0000	LCFF SUPP FUNDI,MEDICAF		CR	8.00
(003209) 01-0700-0-0000-2495-3502-023-0000	LCFF SUPP FUNDI,STATE U		CR	3.00
(003222) 01-0700-0-0000-2495-3602-023-0000	LCFF SUPP FUNDI,WORKER		CR	10.00
(003639) 01-0700-0-1110-1000-4300-023-0000	LCFF SUPP FUNDI,MATERIA		DR	546.00
			546.00	546.00
JE # BR23-00169 JE Trans Date 08/17/2022 JE Posted 08/17/2022		Comment BL-MH EWR 48860/48533 LIB 8/1-9/15/22 ZIFF & ANCIC		
(031757) 01-0808-0-0000-2420-2230-832-0808	Measure U,CLASS PUPIL SUI		CR	1,327.00
(015392) 01-0808-0-0000-2420-3312-832-0808	Measure U,FICA:CLASS,INST		CR	83.00
(015393) 01-0808-0-0000-2420-3332-832-0808	Measure U,MEDICARE:CLAS		CR	20.00
(015395) 01-0808-0-0000-2420-3502-832-0808	Measure U,STATE UNEMPLC		CR	7.00
(015396) 01-0808-0-0000-2420-3602-832-0808	Measure U,WORKERS' COMF		CR	26.00
(015200) 01-0808-0-1110-2420-1240-832-0808	Measure U,CERT PUPIL SUP		DR	1,463.00
			1,463.00	1,463.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	Comment	From	To
JE # BR23-00170 JE Trans Date 08/18/2022 JE Posted 08/18/2022 Comment JL-Update Retiree Budgets for 22/23				
(011637) 01-0000-0-0000-7110-3702-853-0000	NO REPORTING RE,OPEB-A	DR	92,728.00	
(001126) 01-0000-0-0000-7200-3701-899-54RT	NO REPORTING RE,OPEB-A	DR	48,567.00	
(001128) 01-0000-0-0000-7200-3702-899-54RT	NO REPORTING RE,OPEB-A	DR	92,845.00	
Net decrease to Appropriations			234,140.00	.00
JE # BR23-00171 JE Trans Date 08/18/2022 JE Posted 08/18/2022 Comment BD-CATAPULT WE TIP SETUP SERVICE FEE				
(001279) 01-0000-0-0000-7600-5800-600-0000	NO REPORTING RE,PROF/C	CR		1,540.00
Net increase to Appropriations			.00	1,540.00
JE # BR23-00172 JE Trans Date 08/18/2022 JE Posted 08/18/2022 Comment BD-ADVANCE CARRYOVER FOR STUDENT SERV.				
(025933) 01-3213-0-0000-0000-8290-830-0000	ESSER III ARP,ALL OTHER F	DR		2,600.00
(032598) 01-3213-0-1110-1000-5800-630-PBI S	ESSER III ARP,PROF/CONSL	CR		2,600.00
(025932) 01-3213-0-0000-0000-8290-820-0000	ESSER III ARP,ALL OTHER F	DR		1,400.00
(032597) 01-3213-0-1110-1000-5800-620-PBI S	ESSER III ARP,PROF/CONSL	CR		1,400.00
Net increase to Appropriations			.00	8,000.00
JE # BR23-00173 JE Trans Date 08/18/2022 JE Posted 08/18/2022 Comment BL-WL EWR L.CORDERO ATTENDANCE 7/16-9/15/22				
(014978) 01-0000-0-0000-2700-2430-827-0000	NO REPORTING RE,CLASS (CR		941.00
(000434) 01-0000-0-0000-2700-3312-827-0000	NO REPORTING RE,FICA:CL	CR		59.00
(000465) 01-0000-0-0000-2700-3332-827-0000	NO REPORTING RE,MEDICA	CR		14.00
(000518) 01-0000-0-0000-2700-3502-827-0000	NO REPORTING RE,STATE I	CR		5.00
(000548) 01-0000-0-0000-2700-3602-827-0000	NO REPORTING RE,WORKE	CR		19.00
(000362) 01-0000-0-0000-2700-2400-827-0000	NO REPORTING RE,CLERIC.	DR	1,038.00	
Net increase to Appropriations			1,038.00	1,038.00
JE # BR23-00174 JE Trans Date 08/18/2022 JE Posted 08/18/2022 Comment BL-DL EWR 48805/48796 8/10/22-1/15/23 POWELL & CUS				
(003432) 01-0700-0-1110-1000-2130-823-0000	LCFF SUPP FUNDI,CLASS IN	CR		997.00
(003501) 01-0700-0-1110-1000-3312-823-0000	LCFF SUPP FUNDI,FICA:CLA	CR		62.00
(003535) 01-0700-0-1110-1000-3332-823-0000	LCFF SUPP FUNDI,MEDICAF	CR		15.00
(003585) 01-0700-0-1110-1000-3502-823-0000	LCFF SUPP FUNDI,STATE U	CR		5.00
(003619) 01-0700-0-1110-1000-3602-823-0000	LCFF SUPP FUNDI,WORKER	CR		20.00
(003420) 01-0700-0-1110-1000-2100-823-0000	LCFF SUPP FUNDI,CLASS:IN	DR	1,099.00	

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Account	Description	Comment	From	To
			1,099.00	1,099.00
JE # BR23-00175 JE Trans Date 08/18/2022 JE Posted 08/18/2022 Comment ML-FOOD				
(000995) 01-0000-0-0000-3140-5200-600-0000	NO REPORTING RE,TRAVEL		DR 100.00	
(032695) 01-0000-0-0000-3140-4395-600-0000	NO REPORTING RE,FOOD F		CR	100.00
			100.00	100.00
JE # BR23-00176 JE Trans Date 08/18/2022 JE Posted 08/18/2022 Comment JB-CUSTODIAL/CERAMICS				
(001456) 01-0000-0-0000-8200-4300-834-0000	NO REPORTING RE,MATERI JB-CUSTODIAL		DR 500.00	
(032697) 01-0000-0-0000-8200-5600-834-0000	NO REPORTING RE,RENTAL JB-CUSTODIAL REPAIR		CR	500.00
(020422) 01-0809-0-1270-4100-4300-834-0809	Measure T,MATERIALS & SU JB-ARTS TO CERAMICS		DR 2,000.00	
(022318) 01-0809-0-1120-4100-4300-834-0809	Measure T,MATERIALS & SU JB-CERAMICS SUPPLIES		CR	2,000.00
			2,500.00	2,500.00
JE # BR23-00177 JE Trans Date 08/18/2022 JE Posted 08/18/2022 Comment EB-CATTOS GRAPHICS DLV DRAGON FOR LANYARDS				
(001928) 01-0000-0-1110-1000-4300-023-0000	NO REPORTING RE,MATERI		DR 412.00	
(000599) 01-0000-0-0000-2700-5800-023-0000	NO REPORTING RE,PROF/C		CR	412.00
			412.00	412.00
JE # BR23-00178 JE Trans Date 08/18/2022 JE Posted 08/18/2022 Comment BL-DU89838				
(008752) 01-9016-0-1110-1000-4300-024-0051	DONATIONS,MATERIALS & BL-DU89838 GAULT TITAN CK482418		CR	15.00
	DONATION			
(008467) 01-9016-0-0000-0000-8699-024-0051	DONATIONS,ALL OTHER LO BL-DU89838 GAULT TITAN CK482418		DR	15.00
	DONATION			
(007924) 01-9010-0-0000-8110-4300-049-FACU	OTHER RESTRICTE,MATERI BL-DU89838 SC FTBL R.GOULARTE		CR	450.00
	PD CASH 9632950 USE			
(007599) 01-9010-0-0000-0000-8699-049-FACU	OTHER RESTRICTE,ALL OTI BL-DU89838 SC FTBL R.GOULARTE		DR	450.00
	PD CASH 9632950 USE			
			.00	930.00
Net increase to Appropriations				
JE # BR23-00179 JE Trans Date 08/19/2022 JE Posted 08/19/2022 Comment BD-LINK CREW EWR				
(011107) 01-0700-0-0000-2495-2200-034-0000	LCFF SUPP FUNDI,CLASS:S		CR	1,204.00
(032530) 01-0700-0-0000-2495-2230-034-0000	LCFF SUPP FUNDI,CLASS P		CR	409.00
(020243) 01-0700-0-0000-2495-3202-034-0000	LCFF SUPP FUNDI,PERS:CL		CR	410.00
(020242) 01-0700-0-0000-2495-3312-034-0000	LCFF SUPP FUNDI,FICA:CLA		CR	86.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)			ESCAPE ONLINE	

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Account	Description	Comment	From	To
(continued) JE # BR23-00179 JE Trans Date 08/19/2022 JE Posted 08/19/2022		Comment BD-LINK CREW EWR		
(020241) 01-0700-0-0000-2495-3332-034-0000	LCFF SUPP FUNDI,MEDICAF	CR		21.00
(020245) 01-0700-0-0000-2495-3502-034-0000	LCFF SUPP FUNDI,STATE U	CR		7.00
(020246) 01-0700-0-0000-2495-3602-034-0000	LCFF SUPP FUNDI,WORKER	CR		32.00
(003647) 01-0700-0-1110-1000-4300-034-0000	LCFF SUPP FUNDI,MATERIA	DR	2,169.00	
			2,169.00	2,169.00
JE # BR23-00180 JE Trans Date 08/19/2022 JE Posted 08/19/2022		Comment JB - Conference		
(001935) 01-0000-0-1110-1000-4300-034-0000	NO REPORTING RE,MATERI	DR	500.00	
(000794) 01-0000-0-0000-3110-5200-034-0000	NO REPORTING RE,TRAVEL	CR		250.00
(001964) 01-0000-0-1110-1000-5200-034-0000	NO REPORTING RE,TRAVEL	CR		250.00
			500.00	500.00
JE # BR23-00181 JE Trans Date 08/22/2022 JE Posted 08/22/2022		Comment BD-SCHOLARSHIPS		
(022319) 73-0967-0-8100-5900-5800-000-0000	BILL DOYLE MEMO,PROF/C	CR		1,000.00
(011029) 73-0987-0-8100-5900-5800-000-0000	TENGLER SCHOLAR,PROF/C	CR		1,000.00
(011044) 73-0989-0-8100-5900-5800-000-0000	FRANK GEORGE SC,PROF/C	CR		150.00
(011091) 73-0997-0-8100-5900-5800-000-0000	TOSTA FAMILY SC,PROF/CC	CR		1,000.00
(011051) 73-0990-0-8100-5900-5800-000-0000	MCDOWELL SCHOLA,PROF/	CR		1,000.00
(011037) 73-0988-0-8100-5900-5800-000-0000	MORRELLI SCHOLA,PROF/C	CR		1,171.00
(010901) 73-0966-0-8100-5900-5800-000-0000	GINO PANELLI ME,PROF/CC	CR		500.00
(011066) 73-0992-0-8100-5900-5800-000-0000	BURT LOWE SCHOL,PROF/C	CR		1,500.00
			.00	7,321.00
JE # BR23-00182 JE Trans Date 08/22/2022 JE Posted 08/22/2022		Comment PS-PE CLOTHES/CUSTODIAL PALACE PO		
(003680) 01-0700-0-1110-1000-5800-033-0000	LCFF SUPP FUNDI,PROF/CC PS-PE CLOTHES	CR		900.00
(003646) 01-0700-0-1110-1000-4300-033-0000	LCFF SUPP FUNDI,MATERIA PS-PE CLOTHES	DR	900.00	
(032713) 01-0000-0-0000-8200-5600-833-0000	NO REPORTING RE,RENTAL PS-CUSTODIAL PALACE PO	CR		250.00
(001455) 01-0000-0-0000-8200-4300-833-0000	NO REPORTING RE,MATERI PS-CUSTODIAL PALACE PO	DR	250.00	
			1,150.00	1,150.00
JE # BR23-00183 JE Trans Date 08/22/2022 JE Posted 08/22/2022		Comment AR - Cover Benefits EWR# 48321		
(031559) 01-3212-0-1110-2420-2230-832-0000	ESSER II,CLASS PUPIL SUP,	DR	65.00	
(030361) 01-3212-0-1110-2420-3312-832-0000	ESSER II,FICA:CLASS,INSTR	CR		39.00
(030362) 01-3212-0-1110-2420-3332-832-0000	ESSER II,MEDICARE:CLASS	CR		10.00
Selection	Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)			

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Account	Description	Comment	From	To
(continued) JE # BR23-00183 JE Trans Date 08/22/2022 JE Posted 08/22/2022		Comment AR - Cover Benefits EWR# 48321		
(030364) 01- 3212- 0- 1110- 2420- 3502- 832- 0000	ESSER II,STATE UNEMPLOY	CR		4.00
(030365) 01- 3212- 0- 1110- 2420- 3602- 832- 0000	ESSER II,WORKERS' COMP:	CR		12.00
			65.00	65.00
JE # BR23-00184 JE Trans Date 08/23/2022 JE Posted 08/23/2022		Comment BL-EWR 48505 LIFE LAB, EWR 49280 A.TRISTAN LOPEZ		
(028322) 01- 9010- 0- 1110- 1000- 2130- 821- FLEX	OTHER RESTRICTE,CLASS I	CR		6,106.00
(027933) 01- 9010- 0- 1110- 1000- 2100- 821- FLEX	OTHER RESTRICTE,CLASS:I	DR	3,606.00	
(027930) 01- 9010- 0- 1110- 1000- 4300- 821- FLEX	OTHER RESTRICTE,MATERI	DR	2,500.00	
			6,106.00	6,106.00
JE # BR23-00185 JE Trans Date 08/23/2022 JE Posted 08/23/2022		Comment BL-EWR 49241 MANAKO, ANNIE 7/16/22-6/15/23 READING		
(003425) 01- 0700- 0- 1110- 1000- 2130- 021- 0000	LCFF SUPP FUNDI,CLASS IN	CR		6,555.00
(003493) 01- 0700- 0- 1110- 1000- 3312- 021- 0000	LCFF SUPP FUNDI,FICA:CLA	CR		407.00
(003527) 01- 0700- 0- 1110- 1000- 3332- 021- 0000	LCFF SUPP FUNDI,MEDICAF	CR		96.00
(003576) 01- 0700- 0- 1110- 1000- 3502- 021- 0000	LCFF SUPP FUNDI,STATE U	CR		33.00
(003611) 01- 0700- 0- 1110- 1000- 3602- 021- 0000	LCFF SUPP FUNDI,WORKER	CR		129.00
(003638) 01- 0700- 0- 1110- 1000- 4300- 021- 0000	LCFF SUPP FUNDI,MATERIA	DR	7,220.00	
			7,220.00	7,220.00
JE # BR23-00186 JE Trans Date 08/23/2022 JE Posted 08/23/2022		Comment BL-EWR 49279 BRANOFF,S 8/1-21/15/22 RTI ASSIST		
(003425) 01- 0700- 0- 1110- 1000- 2130- 021- 0000	LCFF SUPP FUNDI,CLASS IN	CR		2,022.00
(003493) 01- 0700- 0- 1110- 1000- 3312- 021- 0000	LCFF SUPP FUNDI,FICA:CLA	CR		126.00
(003527) 01- 0700- 0- 1110- 1000- 3332- 021- 0000	LCFF SUPP FUNDI,MEDICAF	CR		30.00
(003576) 01- 0700- 0- 1110- 1000- 3502- 021- 0000	LCFF SUPP FUNDI,STATE U	CR		11.00
(003611) 01- 0700- 0- 1110- 1000- 3602- 021- 0000	LCFF SUPP FUNDI,WORKER	CR		40.00
(003638) 01- 0700- 0- 1110- 1000- 4300- 021- 0000	LCFF SUPP FUNDI,MATERIA	DR	2,229.00	
			2,229.00	2,229.00
JE # BR23-00187 JE Trans Date 08/23/2022 JE Posted 08/23/2022		Comment AR - iStation		
(006131) 01- 6300- 0- 1110- 1000- 4100- 520- 0000	LOTTERY:INSTRUC,APPR TI	DR	71.00	
(006166) 01- 6300- 0- 1110- 1000- 5800- 520- 0000	LOTTERY:INSTRUC,PROF/C	CR		71.00
			71.00	71.00

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Account	Description	Comment	From	To
JE # BR23-00188 JE Trans Date 08/23/2022 JE Posted 08/23/2022 Comment BL-EWR N.SAPUNOR, J.VILLARREAL \$144 INNOVATIVE				
(003372) 01-0700-0-1110-1000-1130-023-0000	LCFF SUPP FUNDI,CERT SA		CR	288.00
(003445) 01-0700-0-1110-1000-3101-023-0000	LCFF SUPP FUNDI,STRS:CE		CR	25.00
(003509) 01-0700-0-1110-1000-3331-023-0000	LCFF SUPP FUNDI,MEDICAF		CR	3.00
(003558) 01-0700-0-1110-1000-3501-023-0000	LCFF SUPP FUNDI,STATE U		CR	1.00
(003593) 01-0700-0-1110-1000-3601-023-0000	LCFF SUPP FUNDI,WORKER		CR	3.00
(003639) 01-0700-0-1110-1000-4300-023-0000	LCFF SUPP FUNDI,MATERIA		DR	320.00
			320.00	320.00
JE # BR23-00189 JE Trans Date 08/23/2022 JE Posted 08/23/2022 Comment AR - Cover Journal Link 172301				
(032220) 01-3213-0-1110-1000-4200-532-0000	ESSER III ARP,BOOKS & OTI		CR	607.00
(032218) 01-3213-0-1110-1000-5800-532-0000	ESSER III ARP,PROF/CONSL		CR	1,138.00
(032217) 01-3213-0-1110-1000-5800-531-0000	ESSER III ARP,PROF/CONSL		CR	2,413.00
(032219) 01-3213-0-1110-1000-4200-531-0000	ESSER III ARP,BOOKS & OTI		DR	4,158.00
			4,158.00	4,158.00
JE # BR23-00190 JE Trans Date 08/23/2022 JE Posted 08/23/2022 Comment BD-ADAVNCE C/O FOR ETHNIC STUDIES BOOKS				
(032264) 01-7812-0-0000-0000-8590-530-0000	ETHNIC STUDIES,ALL OTHE		DR	600.00
(032752) 01-7812-0-1240-1000-4200-530-0000	ETHNIC STUDIES,BOOKS &		CR	600.00
			.00	1,200.00
			Net increase to Appropriations	
JE # BR23-00191 JE Trans Date 08/23/2022 JE Posted 08/23/2022 Comment BL-EWR 48921 CARVAJAL,S 9/16/22-1/15/23 OUTREACH				
(032400) 01-0700-0-0000-2495-2230-023-0000	LCFF SUPP FUNDI,CLASS P		CR	494.00
(019658) 01-0700-0-0000-2495-3202-023-0000	LCFF SUPP FUNDI,PERS:CL		CR	252.00
(003171) 01-0700-0-0000-2495-3312-023-0000	LCFF SUPP FUNDI,FICA:CLA		CR	31.00
(003185) 01-0700-0-0000-2495-3332-023-0000	LCFF SUPP FUNDI,MEDICAF		CR	30.00
(003209) 01-0700-0-0000-2495-3502-023-0000	LCFF SUPP FUNDI,STATE U		CR	11.00
(003222) 01-0700-0-0000-2495-3602-023-0000	LCFF SUPP FUNDI,WORKER		CR	40.00
(003639) 01-0700-0-1110-1000-4300-023-0000	LCFF SUPP FUNDI,MATERIA		DR	858.00
			858.00	858.00
JE # BR23-00192 JE Trans Date 08/23/2022 JE Posted 08/23/2022 Comment BL-EWR 48957 LAWRENCE,N 8/10/22-1/15/23 OUTREACH				
(032400) 01-0700-0-0000-2495-2230-023-0000	LCFF SUPP FUNDI,CLASS P		CR	631.00
(019658) 01-0700-0-0000-2495-3202-023-0000	LCFF SUPP FUNDI,PERS:CL		CR	161.00
(003171) 01-0700-0-0000-2495-3312-023-0000	LCFF SUPP FUNDI,FICA:CLA		CR	40.00
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)				
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Account	Description	Comment	From	To
(continued)	JE # BR23-00192 JE Trans Date 08/23/2022 JE Posted 08/23/2022	Comment BL-EWR 48957 LAWRENCE,N 8/10/22-1/15/23 OUTREACH		
(003185) 01-0700-0-0000-2495-3332-023-0000	LCFF SUPP FUNDI,MEDICAF	CR		10.00
(003209) 01-0700-0-0000-2495-3502-023-0000	LCFF SUPP FUNDI,STATE U	CR		4.00
(003222) 01-0700-0-0000-2495-3602-023-0000	LCFF SUPP FUNDI,WORKER	CR		13.00
(003639) 01-0700-0-1110-1000-4300-023-0000	LCFF SUPP FUNDI,MATERIA	DR	859.00	
			859.00	859.00

	JE # BR23-00193 JE Trans Date 08/23/2022 JE Posted 08/23/2022	Comment BL-EWR 46959,47937 RODRIGUEZ,S EXTRA HR 7/1-9/15/2		
(000369) 01-0000-0-0000-2700-2430-023-0000	NO REPORTING RE,CLASS (CR		2,671.00
(000426) 01-0000-0-0000-2700-3312-023-0000	NO REPORTING RE,FICA:CL	CR		166.00
(000457) 01-0000-0-0000-2700-3332-023-0000	NO REPORTING RE,MEDICA	CR		39.00
(000510) 01-0000-0-0000-2700-3502-023-0000	NO REPORTING RE,STATE U	CR		14.00
(000540) 01-0000-0-0000-2700-3602-023-0000	NO REPORTING RE,WORKE	CR		53.00
(001928) 01-0000-0-1110-1000-4300-023-0000	NO REPORTING RE,MATERI	DR	2,943.00	
			2,943.00	2,943.00

	JE # BR23-00194 JE Trans Date 08/23/2022 JE Posted 08/23/2022	Comment BL-REVRS ERROR WL EWR L.CORDERO ATTEND 7/16-9		
(014978) 01-0000-0-0000-2700-2430-827-0000	NO REPORTING RE,CLASS (BL-WL EWR L.CORDERO ATTENDANCE 7/16-9/15/22	DR	941.00	
(000434) 01-0000-0-0000-2700-3312-827-0000	NO REPORTING RE,FICA:CL BL-WL EWR L.CORDERO ATTENDANCE 7/16-9/15/22	DR	59.00	
(000465) 01-0000-0-0000-2700-3332-827-0000	NO REPORTING RE,MEDICA BL-WL EWR L.CORDERO ATTENDANCE 7/16-9/15/22	DR	14.00	
(000518) 01-0000-0-0000-2700-3502-827-0000	NO REPORTING RE,STATE U BL-WL EWR L.CORDERO ATTENDANCE 7/16-9/15/22	DR	5.00	
(000548) 01-0000-0-0000-2700-3602-827-0000	NO REPORTING RE,WORKE BL-WL EWR L.CORDERO ATTENDANCE 7/16-9/15/22	DR	19.00	
(000362) 01-0000-0-0000-2700-2400-827-0000	NO REPORTING RE,CLERIC. BL-WL EWR L.CORDERO ATTENDANCE 7/16-9/15/22	CR		1,038.00
			1,038.00	1,038.00

	JE # BR23-00195 JE Trans Date 08/23/2022 JE Posted 08/23/2022	Comment AR - Adjust Advance C/O 22-23		
(024584) 01-7422-0-0000-0000-8590-820-0000	IPI GF,ALL OTHER STATE	CR	1,037.00	
(029329) 01-7422-0-1110-1000-4300-821-0000	IPI GF,MATERIALS & SUP,IN	DR	852.00	
(029331) 01-7422-0-1110-1000-4300-823-0000	IPI GF,MATERIALS & SUP,IN	DR	126.00	
(029332) 01-7422-0-1110-1000-4300-824-0000	IPI GF,MATERIALS & SUP,IN	DR	592.00	

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Post Date = 8/1/2022, Ending Post Date = 8/23/2022, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 01/20/2022 through 08/23/2022

Fiscal Year 2023

Account	Description	Comment	From	To
(continued) JE # BR23-00195 JE Trans Date 08/23/2022 JE Posted 08/23/2022		Comment AR - Adjust Advance C/O 22-23		
(029333) 01- 7422- 0- 1110- 1000- 4300- 827- 0000	IPI GF,MATERIALS & SUP,IN	DR	101.00	
(029334) 01- 7422- 0- 3100- 1000- 4300- 825- 0000	IPI GF,MATERIALS & SUP,IN	CR		634.00
Net decrease to Appropriations			2,708.00	634.00
JE # BR23-00196 JE Trans Date 08/23/2022 JE Posted 08/23/2022		Comment JL-Advance Carryover for PPE Supplies		
(023737) 01- 3212- 0- 1110- 1000- 4300- 820- 0000	ESSER II,MATERIALS & SUP	CR		331.00
(029512) 01- 3212- 0- 1110- 1000- 4300- 830- 0000	ESSER II,MATERIALS & SUP	CR		615.00
(023569) 01- 3212- 0- 0000- 0000- 8290- 820- 0000	ESSER II,ALL OTHER FEDEF	DR		331.00
(023571) 01- 3212- 0- 0000- 0000- 8290- 830- 0000	ESSER II,ALL OTHER FEDEF	DR		615.00
Net increase to Appropriations			.00	1,892.00
Total for Org 014			1,101,941.00	3,388,612.00
Org 014 Net <Decrease> in Estimated Fund Balance		938,091.00-	Net increase to Appropriations	

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: 4th Quarter Investment Report

MEETING DATE: August 31, 2022

FROM: Jim Monreal , Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Accept the 4th Quarter Investment Report for 2021-22.

BACKGROUND:

SB564, effective January 1, 1996, requires local governments in California, including school districts, to make quarterly reports to the Governing Board on the investments of the agency.

District cash for all funds is on deposit with and is invested by the Santa Cruz County Auditor-Controller. The report of interest rates for the period 7/1/21 through 06/30/22 is attached. The Quarterly Investment Report from the Santa Cruz County Treasurer's Office is an insert to the Board agenda book.

The quarterly interest rate that applies to all funds has been:

	1 st Q	2 nd Q	3 rd Q	4 th Q
2014-15	0.409%	0.425%	0.498%	0.517%
2015-16	0.623%	0.585%	0.676%	0.723%
2016-17	0.777%	0.764%	0.912%	0.965%
2017-18	0.977%	1.081%	1.307%	1.456%
2018-19	1.610%	1.863%	2.211%	2.330%
2019-20	2.312%	2.174%	1.965%	1.449%
2020-21	1.045%	0.723%	0.550%	0.400%
2021-22	0.373%	0.355%	0.426%	0.675%

FISCAL IMPACT:

The table above shows the interest rates in all funds since 2014-15. The interest earned year to date through the 4th Quarter of 2021-22 was \$434,437.41.

This work is in direct support of the following District goals and their corresponding metrics:
Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

**COUNTY OF SANTA CRUZ
INTEREST APPORTIONMENT
GENERAL FUND EARNINGS**

Prepared by: [Traci Turner](#)
Updated on: [7/7/2022](#)

FY 2021-22

FY 2020-21

RCUTVI JOB REF	INTEREST ON CASH IN TREASURY GL 101					
		MONTHLY AVERAGE DAILY BALANCE (A)	TOTAL APPORTIONED (B)	GENERAL FUND 40430/40434 (C)	% OF TOTAL (D)	RATE* (E)
2638243	Jul-21	900,091,337.03	302,043.44	50,039.48	16.567%	0.395%
2666092	Aug-21	839,644,378.50	251,244.54	35,235.18	14.024%	0.352%
2694386	Sep-21	829,916,326.19	253,966.43	30,128.38	11.863%	0.372%
	1ST QTR		807,254.41	115,403.04	14.296%	0.373%
2720212	Oct-21	832,041,321.17	264,213.93	35,769.73	13.538%	0.374%
2749396	Nov-21	945,902,153.91	266,339.12	45,972.14	17.261%	0.343%
2773768	Dec-21	1,105,564,769.10	328,194.79	55,882.08	17.027%	0.350%
	2ND QTR		858,747.84	137,623.95	16.026%	0.355%
2803917	Jan-22	1,151,737,694.57	400,174.10	60,341.20	15.079%	0.409%
2826815	Feb-22	1,082,828,204.40	368,020.88	50,727.96	13.784%	0.443%
2856947	Mar-22	1,098,302,953.63	396,003.71	55,282.34	13.960%	0.425%
	3RD QTR		1,164,198.69	166,351.50	14.289%	0.426%
2891414	Apr-22	1,224,721,329.95	535,932.42	100,858.31	18.819%	0.532%
2926199	May-22	1,202,461,301.80	704,931.35	112,735.32	15.992%	0.690%
2967530	Jun-22	1,203,096,067.39	793,571.67	127,900.85	16.117%	0.803%
	4TH QTR		2,034,435.44	341,494.48	16.786%	0.675%
	TOTALS		4,864,636.38	760,872.97	15.641%	0.457%

RCUTVI JOB REF	INTEREST ON CASH IN TREASURY GL 101					
		TOTAL DAILY AVERAGE BALANCE (A)	TOTAL APPORTIONED (B)	GENERAL FUND 40430/40434 (C)	% OF TOTAL (D)	RATE* (E)
2263744	Jul-20	808,820,836.23	759,577.68	84,313.80	11.100%	1.106%
2286446	Aug-20	743,070,488.57	671,499.51	72,434.00	10.787%	1.064%
2318392	Sep-20	727,870,616.16	576,628.33	61,113.35	10.598%	0.964%
	1ST QTR		2,007,705.52	217,861.15	10.851%	1.045%
2341794	Oct-20	753,691,459.60	522,020.58	64,345.03	12.326%	0.816%
2369559	Nov-20	775,182,662.16	462,979.34	83,764.83	18.093%	0.727%
2396961	Dec-20	917,834,261.83	487,184.84	89,512.88	18.373%	0.625%
	2ND QTR		1,472,184.76	237,622.74	16.141%	0.722%
2423732	Jan-21	929,166,499.72	489,140.21	67,204.52	13.739%	0.620%
2450647	Feb-21	891,774,893.13	384,133.37	44,665.33	11.628%	0.542%
2480829	Mar-21	890,257,996.54	354,204.18	35,977.91	10.157%	0.468%
	3RD QTR		1,227,477.76	147,847.76	12.045%	0.543%
2511901	Apr-21	1,019,078,496.44	339,952.28	56,664.69	16.668%	0.406%
2541230	May-21	1,000,526,706.99	333,731.62	47,166.20	14.133%	0.393%
2592122	Jun-21	957,304,490.90	316,120.94	54,622.57	17.279%	0.402%
	4TH QTR		989,804.84	158,453.46	16.009%	0.400%
	TOTALS		5,697,172.88	761,785.11	13.371%	0.678%

* (Total Apportioned / Number of Days in Month X 365) / Monthly Average Daily Balance = Rate



Dr. Faris Sabbah, Superintendent · 400 Encinal Street, Santa Cruz, CA 95060

MEMO

DATE: August 23, 2022
TO: DISTRICT BUSINESS MANAGERS
FROM: Michaela Cirerol, Sr. Account Specialist IV 466-5623
SUBJECT: 2021-2022 INTEREST JUNE 2022

The following summary of the Auditor - Controller's interest rates is provided for your information.

FY 21/22	1ST QTR				2ND QTR			
	JULY	AUGUST	SEPT.	AVERAGE	OCT.	NOV.	DEC.	AVERAGE
	0.395%	0.352%	0.372%	0.373%	0.374%	0.343%	0.350%	0.355%
	3RD QTR				4TH QTR			
	JAN.	FEB.	MARCH	AVERAGE	APRIL	MAY	JUNE	AVERAGE
	0.409%	0.443%	0.425%	0.426%	0.532%	0.690%	0.803%	0.675%
	FY 21/22							0.457%

PRIOR YEARS AVERAGE - PROVIDED BELOW IS A LISTING OF THE ANNUALIZED INTEREST RATES FOR THE LAST 24 FISCAL YEARS.

<u>YEAR</u>	<u>RATE</u>	<u>YEAR</u>	<u>RATE</u>	<u>YEAR</u>	<u>RATE</u>
FY 20/21	0.68%	FY 12/13	0.35%	FY 04/05	2.20%
FY 19/20	1.98%	FY 11/12	0.49%	FY 03/04	1.30%
FY 18/19	1.97%	FY 10/11	0.59%	FY 02/03	1.99%
FY 17/18	1.21%	FY 09/10	0.81%	FY 01/02	3.28%
FY 16/17	0.86%	FY 08/09	1.88%	FY 00/01	6.28%
FY 15/16	0.65%	FY 07/08	4.16%	FY 99/00	5.82%
FY 14/15	0.45%	FY 06/07	5.27%	FY 98/99	5.40%
FY 13/14	0.36%	FY 05/06	4.23%	FY 97/98	5.57%

CC Rebecca Olker

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Bond Project Notice of Completion
MEETING DATE: August 31, 2022
FROM: Jim Monreal, Assistant Superintendent, Business Services
THROUGH: Kris Munro, Superintendent

RECOMMENDATION:
Accept one Bond project notice of completion.

BACKGROUND:
This work has been inspected and complies with the plans and specifications of the vendor contracts. The District has determined that this project is complete. The Board is asked to accept completion of this project by approving the attached Notices of Completion, which will be duly filed with the County. In order to comply with Public Contract Code, this Notice of Completion must be made official so that we can pay the contractor by required timelines and not incur financial penalties.

CONTRACTOR	PROJECT	Completion Date
Atlantis Paving & Grading	Bay View Elementary School Site Work	August 5, 2022

FISCAL IMPACT:
None.

This work is in direct support of the following District goals and their corresponding metrics:

- Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.
- Goal #5: SCCS will maintain a balanced budget and efficient and effective management.
- Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



Santa Cruz City Schools
Facility Services
536 Palm Street, Santa Cruz, CA 95060
(831) 429-3904

NOTICE OF COMPLETION

Date: August 31, 2022
To: Atlantis Paving & Grading
Project: Bay View Elementary School Site Work,
Santa Cruz City Schools

THE SANTA CRUZ CITY SCHOOLS DISTRICT HEREBY GIVES NOTICE THAT:

The address of this School District is 133 Mission Street, Suite 100, Santa Cruz, California 95060.

On June 1, 2022, this District contracted with: Atlantis Paving & Grading, 67453 Scotts Valley Dr., Scotts Valley, CA 95066 as Contractor; and with RLI Insurance Company as Surety for said Contractor, for work Of Site Work performed on District grounds at: Bay View Elementary School, 1231 Bay Street, Santa Cruz, Ca 95060.

It has been certified that this work has been inspected and complies with the plans and specifications, and that the Contractor completed the work on August 5, 2022

The work of improvement described above is accepted as completed, and the Assistant Superintendent for Business Services has filed for recording this Notice as a Notice of Completion in connection with that contract.

Jim Monreal
Assistant Superintendent, Business Services
Santa Cruz City Schools

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Long-Term Debt Report

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:
Approve the Long-Term Debt Report.

BACKGROUND:
This is an annual report on Santa Cruz City Schools’ long-term debt obligations. The District’s long term debt is currently composed of facilities Bond Measures, a Qualified School Construction Bond (QSCB) Certificate of Participation (COP) that was issued in 2010 to install the artificial turf field at Branciforte Middle School and Lease financing for our Climatec Sustainability Projects. The District investigated an early payoff of the Certificate of Participation, but there is a penalty for early payment as the financing was through the American Recovery and Investment Act of 2009.

Long-Term Debt Summary and 2022-2023 Annual Payment

	Principal	Interest	Total Amount Owed
Total Long-Term Debt	223,740,269	84,348,142	308,088,412
2022-2023 Annual Payment	8,904,230	8,063,544	16,967,774

General Obligation Bonds: Elementary School District Debt Summary

Debt Description	Principal	Interest	Amount Owed	Date of Final Payment	Funding Source
Measure E 1998 Election	481,276	1,118,724	1,600,000	2/1/2026	Property Taxes
Measure E 1998 Election 2013 Refunding	9,785,000	1,333,525	11,118,525	8/1/2029	Property Taxes
Measure B 2016 Election, Series A	20,915,000	9,976,025	30,891,025	8/1/2042	Property Taxes
Measure B 2016 Election, Series B	19,510,000	9,581,619	29,091,619	8/1/2045	Property Taxes
Measure B 2016 Election, Series C	20,400,000	4,471,850	24,871,850	8/1/2036	Property Taxes

AGENDA ITEM: 8.1.2.6.

Total Amount Owed Elementary	71,091,276	26,481,743	97,573,019		
2022-2023 Annual Payment	2,640,008	2,562,285	5,202,293		

General Obligation Bonds: Secondary School District Debt Summary

Debt Description	Principal	Interest	Amount Owed	Date of Final Payment	Funding Source
Measure H 1998 Election	1,023,366	2,416,634	3,440,000	2/1/2026	Property Taxes
Measure H 1998 Election 2013 Refunding	19,565,000	2,785,306	22,350,306	8/1/2029	Property Taxes
Measure A 2016 Election, Series A	42,585,000	20,756,519	63,341,519	8/1/2042	Property Taxes
Measure A 2016 Election, Series B	40,070,000	19,493,875	59,563,875	8/1/2045	Property Taxes
Measure A 2016 Election, Series C	42,000,000	11,709,256	53,709,256	8/1/2045	Property Taxes
Total Amount Owed Secondary	145,243,365	57,161,591	202,404,956		
2022-2023 Annual Payment	5,471,636	5,354,101	10,825,738		

Branciforte Middle School Qualified School Construction Bond

	Principal	Interest	Amount Owed
2022-2023 Annual Payment	140,000	50,502	190,502
Total Amount Owed	720,000	154,994	874,994
Funding Source	RDA Funds		
Date of Final Payment	05/01/2027		

SCCS Climatec Sustainability Project Lease Financing

	Principal	Interest	Amount Owed
2022-2023 Annual Payment	652,586	96,656	749,242
Total Amount Owed	6,685,628	549,814	7,235,443
Funding Source	RDA Funds		
Date of Final Payment	02/01/2032		

AGENDA ITEM: 8.1.2.6.

Long Term Debt Recap

District	Debt Description	Principal	Interest	Total Amount Owed	Date of Final Payment	Funding Source
Secondary	Measure H 1998 Election	1,023,366	2,416,634	3,440,000	2/1/2026	Property Taxes
Secondary	Measure H 1998 Election 2013 Refunding	19,565,000	2,785,306	22,350,306	8/1/2029	Property Taxes
Secondary	Measure A 2016 Election, Series A	42,585,000	20,756,519	63,341,519	8/1/2042	Property Taxes
Secondary	Measure A 2016 Election, Series B	40,070,000	19,493,875	59,563,875	8/1/2045	Property Taxes
Secondary	Measure A 2061 Election, Series C	42,000,000	11,709,256	53,709,256	8/1/2040	Property Taxes
Elementary	Measure E 1998 Election	481,276	1,118,724	1,600,000	2/1/2026	Property Taxes
Elementary	Measure E 1998 Election 2013 Refunding	9,785,000	1,333,525	11,118,525	8/1/2029	Property Taxes
Elementary	Measure B 2016 Election, Series A	20,915,000	9,976,025	30,891,025	8/1/2042	Property Taxes
Elementary	Measure B 2016 Election, Series B	19,510,000	9,581,619	29,091,619	8/1/2045	Property Taxes
Elementary	Measure B 2016 Election, Series C	20,400,000	4,471,850	24,871,850	8/1/2036	Property Taxes
Both	2010 Certificate of Participation (QSCB)	720,000	154,994	874,994	5/1/2027	RDA Funds
Both	2021 Lease (Sustainability Project)	6,685,628	549,814	7,235,443	2/1/2032	GF & RDA Funds
	Total Amount Owed	223,740,269	84,348,142	308,088,412		

FISCAL IMPACT:

Total long-term debt obligations (principal and interest) are \$308,088,412. The 2022-23 annual payment is \$16,967,774. Funding source: Property Taxes and Redevelopment Agency Funds (Restricted)

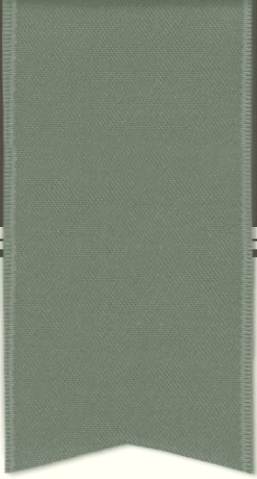
This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

AGENDA ITEM: 8.1.2.6.

AGENDA ITEM: 8.1.2.6.



SANTA CRUZ CITY SCHOOLS
LONG TERM DEBT REPORT

Board Meeting __, 2022



Long Term Debt Summary and 2022-23 Annual Payment (as of July 1, 2022)

	Principal	Interest	Total Amount Owed
Total Long-Term Debt	\$223,740,269	\$84,348,142	\$308,088,412
2022-2023 Annual Payment	\$8,904,230	\$8,063,544	\$16,967,774

General Obligation Bonds

Elementary School District Debt Summary (as of July 1, 2022)

Debt Description	Principal	Interest	Amount Owed	Date of Final Payment	Funding Source
Measure E 1998 Election	481,276	1,118,724	1,600,000	2/1/2026	Property Taxes
Measure E 1998 Election 2013 Refunding	9,785,000	1,333,525	11,118,525	8/1/2029	Property Taxes
Measure B 2016 Election, Series A	20,915,000	9,976,025	30,891,025	8/1/2042	Property Taxes
Measure B 2016 Election, Series B	19,510,000	9,581,619	29,091,619	8/1/2045	Property Taxes
Measure B 2016 Election, Series C	20,400,000	4,471,850	24,871,850	8/1/2036	Property Taxes
Total Amount Owed Elementary	\$71,091,276	\$26,481,743	\$97,573,019		
2022-2023 Annual Payment	\$2,640,008	\$2,562,285	\$5,202,293		

General Obligation Bonds

Secondary School District Debt Summary (as of July 1, 2022)

Debt Description	Principal	Interest	Amount Owed	Date of Final Payment	Funding Source
Measure H 1998 Election	1,023,366	2,416,634	3,440,000	2/1/2026	Property Taxes
Measure H 1998 Election 2013 Refunding	19,565,000	2,785,306	22,350,306	8/1/2029	Property Taxes
Measure A 2016 Election, Series A	42,585,000	20,756,519	63,341,519	8/1/2042	Property Taxes
Measure A 2016 Election, Series B	40,070,000	19,493,875	59,563,875	8/1/2045	Property Taxes
Measure A 2016 Election, Series C	42,000,000	11,709,256	53,709,256	8/1/2040	Property Taxes
Total Amount Owed Secondary	\$145,243,365	\$57,161,591	\$202,404,956		
2022-2023 Annual Payment	\$5,471,636	\$5,354,101	\$10,825,738		

Branciforte Middle School Qualified School Construction Bond (as of July 1, 2022)

	Principal	Interest	Amount Owed
2022-23 Annual Payment	140,000	50,502	190,502
Total Amount Owed	720,000	154,994	874,994
Funding Source	RDA Funds		
Date of Final Payment	05/01/2027		

Santa Cruz City Schools

Climatec Sustainability Project Lease Financing (as of July 1, 2022)

	Principal	Interest	Amount Owed
2022-23 Annual Payment	652,586	96,656	749,242
Total Amount Owed	6,685,628	549,814	7,235,443
Funding Source	General Fund and RDA Fund		
Date of Final Payment	02/01/2032		

Long Term Debt Recap (as of July 1, 2022)

District	Debt Description	Principal	Interest	Total Amount Owed	Date of Final Payment	Funding Source
Secondary	Measure H 1998 Election	1,023,366	2,416,634	3,440,000	2/1/2026	Property Taxes
Secondary	Measure H 1998 Election 2013 Refunding	19,565,000	2,785,306	22,350,306	8/1/2029	Property Taxes
Secondary	Measure A 2016 Election, Series A	42,585,000	20,756,519	63,341,519	8/1/2042	Property Taxes
Secondary	Measure A 2016 Election, Series B	40,070,000	19,493,875	59,563,875	8/1/2045	Property Taxes
Secondary	Measure A 2016 Election, Series C	42,000,000	11,709,256	53,709,256	8/1/2040	Property Taxes
Elementary	Measure E 1998 Election	481,276	1,118,724	1,600,000	2/1/2026	Property Taxes
Elementary	Measure E 1998 Election 2013 Refunding	9,785,000	1,333,525	11,118,525	8/1/2029	Property Taxes
Elementary	Measure B 2016 Election, Series A	20,915,000	9,976,025	30,891,025	8/1/2042	Property Taxes
Elementary	Measure B 2016 Election, Series B	19,510,000	9,581,619	29,091,619	8/1/2045	Property Taxes
Elementary	Measure B 2016 Election, Series C	20,400,000	4,471,850	24,871,850	8/1/2036	Property Taxes
Both	2010 Certificate of Participation (QSCB)	720,000	154,994	874,994	5/1/2027	RDA Funds
Both	2021 Lease (Sustainability Project)	6,685,628	549,814	7,235,443	2/1/2032	GF & RDA Funds
	Total Amount Owed	\$223,740,269	\$84,348,142	\$308,088,412		

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Disposition of Surplus Property

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Authorize the Assistant Superintendent of Business Services, or his designee, to sell or dispose of the surplus property on the attached list(s) in accordance with Board Policy 3270 and Administrative Regulation 3270A.

BACKGROUND:

Education Code Section 17545 (a) Provides that the Board of Education may sell for cash any personal property belonging to the District, if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use. (b) The governing board may choose to conduct any sale of personal property authorized under this section by means of a public auction conducted by employees of the district or other public agencies, or by contract with a private auction firm. The board may delegate to the district employee responsible for conducting the auction the authority to transfer the personal property to the highest responsible bidder upon completion of the auction and after payment has been received by the district.

Section 17546 (a) If the governing board, by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of two thousand five hundred dollars (\$2,500), it may be sold at private sale without advertising, by any employee of the district empowered for that purpose by the board. (b) Any item or items of property having previously been offered for sale pursuant to Section 17545, but for which no qualified bid was received, may be sold at private sale without advertising by any employee of the district empowered for that purpose by the board. (c) If the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the board.

Per Education Code 60530 (b), instructional materials may be destroyed by any economical means, provided that no instructional material shall be destroyed until 30 days after the governing board has given notice to all persons who have filed a request for such notice.

FISCAL IMPACT:

None.

This work is in direct support of the following District goal and its corresponding metric:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

8.1.2.7. Disposition of Surplus Property

SCCS BOARD OF EDUCATION
MEETING OF August 31, 2022
SURPLUS PROPERTY

DEPARTMENT: Facilities

	# Copies	Property Description	Year/Age	Condition	Value
1.	1	Line Laser Sprayer Grey Co. 3400	16 Years Old	Fair Condition – will be sold	\$300.00

It is recommended that the Board of Education authorize the Assistant Superintendent, Business Services, or his designee, to sell or dispose of the surplus property in accordance with Board Policy 3270 and Administrative Regulation 3270A.

Approval Date: _____ **Approved By:** _____

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Certificated Personnel Actions

MEETING DATE: August 31, 2022

FROM: Molly Parks, Assistant Superintendent of Human Resources

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the certificated personnel actions as submitted.

BACKGROUND:

The attached certificated personnel actions are submitted in accordance with District policy, California Education Code and the negotiated contract.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

2022-2023 EXTRA WORK ASSIGNMENTS:

Larissa Adams, Grading Inquiry Project Research Team, Santa Cruz High, 8/1/22 –5/23/23, not to exceed 60 hours

Mikaela Alexander, SAIL Training, Special Education, 8/1/22 –8/9/22, not to exceed 6 hours

Kristen Bates, PBIS Planning, Westlake Elementary, 7/16/22 –8/15/22, not to exceed 3 hours

Danielle Brown, History/Social Science Curriculum Alignment and Planning, Curriculum, Intervention & Assessment, 7/16/22 –8/9/22, not to exceed 5 hours

Chrisa Burr, TK Professional Development, Curriculum, Intervention & Assessment, 8/10/22 –5/31/23, not to exceed 15 hours

Kali Campbell, Grading Inquiry Project Research Team, Santa Cruz High, 8/1/22 –5/23/23, not to exceed 60 hours

Adam Carter, SAIL Training, Special Education, 8/1/22 –8/9/22, not to exceed 6 hours

Jason Chew, CPM Summer Training, Curriculum, Intervention & Assessment, 7/16/22 –8/9/22, not to exceed 35 hours

Sean Crossno, Summer Planning Meeting, Branciforte Small Schools, 7/1/22 –9/15/22, not to exceed 4 hours

Georgia Cuddihy, PLC Meetings, Harbor High, 8/1/22 –8/9/22, not to exceed 5 hours

Juan Diaz Perez, SAIL Training, Special Education, 8/1/22 –8/9/22, not to exceed 6 hours

Maria Diaz Perez, Summer Planning Meeting, Branciforte Small Schools, 7/1/22 –9/15/22, not to exceed 4 hours

Jason Dilles, Grading Inquiry Project Research Team, Santa Cruz High, 8/1/22 –5/23/23, not to exceed 60 hours

Adriana Escarcega, TK Professional Development, Curriculum, Intervention & Assessment, 8/10/22 –5/31/23, not to exceed 15 hours

Stacy Falls, Grading Inquiry Project Research Team, Santa Cruz High, 8/1/22 –5/23/23, not to exceed 60 hours

Sarina Fernandez, Grading Inquiry Project Research Team, Santa Cruz High, 8/1/22 –5/23/23, not to exceed 60 hours

2022-2023 EXTRA WORK ASSIGNMENTS (continued):

Haley Fox, Class Placement Meeting, Westlake Elementary, 7/16/22 –8/15/22, not to exceed 3 hours

Teresa Gaims, PLC Meetings, Harbor High, 8/1/22 –8/9/22, not to exceed 5 hours

Jack Geier, PLC Meetings, Harbor High, 8/1/22 –8/9/22, not to exceed 5 hours

Elijah Gregory, Summer Planning Meeting, Branciforte Small Schools, 7/1/22 –9/15/22, not to exceed 4 hours

Katelyn Hochler, Grading Inquiry Project Research Team, Santa Cruz High, 8/1/22 –5/23/23, not to exceed 60 hours

Krista Holt, Class Placement Meeting, Westlake Elementary, 7/16/22 –8/15/22, not to exceed 3 hours

Krista Holt, TK Professional Development, Curriculum, Intervention & Assessment, 8/10/22 –5/31/23, not to exceed 15 hours

Michelle Hubbard, Grading Inquiry Project Research Team, Santa Cruz High, 8/1/22 –5/23/23, not to exceed 60 hours

Therese Johannesson, Music Enrichment Provider, Branciforte Small Schools-Monarch, 8/16/22 –6/15/23, not to exceed 120 hours

Eleanor Jonas, Class Placement Meeting, Westlake Elementary, 7/16/22 –8/15/22, not to exceed 2 hours

Jolene Kemos, Summer Planning Meeting, Branciforte Small Schools, 7/1/22 –9/15/22, not to exceed 4 hours

Brian King, Outdoor Education Enrichment Provider, Branciforte Small Schools-Costanoa, 8/16/22 –6/15/23, not to exceed 340 hours

Alicia Lampel, Training New School Nurses, Student Services, 7/16/22 –8/15/22, not to exceed 30 hours

Brady Laub, SAIL Training, Special Education, 8/1/22 –8/9/22, not to exceed 6 hours

Lillie Lazarus, Grading Inquiry Project Research Team, Santa Cruz High, 8/1/22 –5/23/23, not to exceed 60 hours

Kristen Lenz, PBIS Planning, Westlake Elementary, 7/16/22 –8/15/22, not to exceed 3 hours

2022-2023 EXTRA WORK ASSIGNMENTS (continued):

Laura McFarland, New Teacher Mentoring, Branciforte Small Schools, 8/16/22 –6/15/23, not to exceed 14 hours

Stacy Newsome Kerr, Grading Inquiry Project Research Team, Santa Cruz High, 8/1/22 –5/23/23, not to exceed 60 hours

Kyle Noone, History/Social Science Curriculum Alignment and Planning, Curriculum, Intervention & Assessment, 7/16/22 –8/9/22, not to exceed 5 hours

Holly Norman, PBIS Planning, Westlake Elementary, 7/16/22 –8/15/22, not to exceed 3 hours

Matthew Oderman, PLC Meetings, Harbor High, 8/1/22 –8/9/22, not to exceed 5 hours

Tyler Olsen, Grading Inquiry Project Research Team, Santa Cruz High, 8/1/22 –5/23/23, not to exceed 60 hours

Serena Palumbo, Grading Inquiry Project Research Team, Santa Cruz High, 8/1/22 –5/23/23, not to exceed 60 hours

Jana Peale, History/Social Science Curriculum Alignment and Planning, Curriculum, Intervention & Assessment, 7/16/22 –8/9/22, not to exceed 5 hours

Carmia Powell, SAIL Training, Special Education, 8/1/22 –8/9/22, not to exceed 6 hours

Dustin Rodney-Sharp, Parkour Enrichment Provider, Branciforte Small Schools-Monarch, 8/16/22 –6/15/23, not to exceed 115 hours

Mandy Rubin, TK Professional Development, Curriculum, Intervention & Assessment, 8/10/22 –5/31/23, not to exceed 15 hours

Kathleen Sandidge, History/Social Science Curriculum Alignment and Planning, Curriculum, Intervention & Assessment, 7/16/22 –8/9/22, not to exceed 5 hours

Jennifer Schmidt, Grading Inquiry Project Research Team, Santa Cruz High, 8/1/22 –5/23/23, not to exceed 60 hours

Pedro Sierra, New Teacher Mentoring, Branciforte Small Schools, 8/16/22 –6/15/23, not to exceed 14 hours

Jennifer Simington, PBIS Planning, Westlake Elementary, 7/16/22 –8/15/22, not to exceed 3 hours

Ruth Strickland, SAIL Training, Special Education, 8/1/22 –8/9/22, not to exceed 6 hours

2022-2023 EXTRA WORK ASSIGNMENTS (continued):

Zoey Turek, New Teacher Mentoring, Branciforte Small Schools, 8/16/22 –6/15/23, not to exceed 28 hours

Miguel Valladolid, Substitute SCIL Leader, Soquel High, 7/16/22 –8/9/22, not to exceed 6 hours

Lani White, TK Professional Development, Curriculum, Intervention & Assessment, 8/10/22 –5/31/23, not to exceed 15 hours

Meghan White O’Hagan, Bright Solutions for Dyslexia Training, Special Education, 8/10/22 –8/15/22, not to exceed 12 hours

Julie Yanggen, Class Placement Meeting, Westlake Elementary, 7/16/22 –8/15/22, not to exceed 2 hours

Julie Yanggen, PBIS Planning, Westlake Elementary, 7/16/22 –8/15/22, not to exceed 3 hours

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Classified Personnel Actions

MEETING DATE: August 17, 2022

FROM: Molly Parks, Asst. Superintendent, Human Resources

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the classified personnel actions as submitted.

BACKGROUND:

The attached lists of classified personnel actions are submitted in accordance with the District, SCCCE Agreement and the Merit Rules.

This work is in direct support of the following district goals and their corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

CLASSIFIED EMPLOYEE ACTIONS

Reviewed by Director-Classified Personnel: *Keneé Houser 8/9/2022*

• Employment Actions Concerning Regular Assignments •

Probationary (New Hires or Temporary Employees Made Regular):

Avila, Catarina, Food Service Worker I - FS, 3.5 hrs/9 mos, effective 8/10/22

Blackburn, Suzie, Site Program Coordinator - WL, 2 hrs/9 mos, effective 8/10/22

Blank, Nicholas, Athletic Trainer - SCHS, 8 hrs/10 mos, effective 8/2/22

Branoff, Stu, Paraeducator-Academic Intervention - BV, 3.95 hrs/9 mos, effective 8/10/22

Castillo-Musante, Carolyn, Paraeducator & Paraeducator-Academic Intervention - GA, 1.5 hrs/9 mos & 1.5 hrs/9 mos, effective 8/10/22

Chateauvert, Stephanie, Paraeducator-Sped - SHS, 5 hrs/9 mos, effective 8/10/22

Coronado, Margarito, Playground/Recess Coach - GA, 3 hrs/9 mos, effective 8/10/22

Cortes, Abigail, Night Custodian - SHS, 8 hrs/12 mos, effective 6/20/22

Cromer, Alison, Paraeducator-After School - BV, 3.9 hrs/9 mos, effective 8/10/22

Dannehl, John, Paraeducator-Sped - SHS, 5 hrs/9 mos, effective 8/10/22

de Alba Corona, Bruno, Program Coordinator-After School - MH, 3.6 hrs/9 mos, effective 8/1/22

Dickson, Kinsey, Executive Asst I - BS, 8 hrs/12 mos, effective 7/28/22

Dooley, Jared, Paraeducator-Academic Intervention - WL, 3 hrs/9 mos & Yard Duty Monitor - WL, .6 hrs/9 mos, effective 8/10/22

Forbus, Sonya, Paraeducator-Academic Intervention - DL, 3 hrs/9 mos, effective 8/10/22

Gonzales, Christina, Paraeducator-TK - GA, 7 hrs/9 mos, effective 8/10/22

Gonzalez, Alyssa, Paraeducator-Sped - GA, 5 hrs/9 mos, effective 8/10/22

Herman, Marissa, Paraeducator-TK - DL, 7 hrs/9 mos, effective 8/10/22

Hernandez, Marta, Food Service Worker I - FS, 3.5 hrs/9 mos, effective 8/10/22

Hernandez, Rafael, Night Custodian - WL, 8 hrs/12 mos, effective 8/2/22

Honeywell, Katrina, Health Office Assistant - SCHS, 3 hrs/9 mos, effective 8/10/22

Kerner, Kevin, Yard Duty Monitor - DL, 2.5 hrs/9 mos, effective 8/10/22

Limas, Sonia, Paraeducator-Sped - SCHS, 5 hrs/9 mos, effective 8/10/22

McFaddin, Wayne, Paraeducator-Academic Intervention - BMS, 3 hrs/9 mos, effective 8/10/22

Montes Barraga, Mariela, Night Custodian - SC, 8 hrs/12 mos, effective 6/30/22

Morgan, Jon, Director-IT - IT, 8 hrs/12 mos, effective 7/11/22

AGENDA ITEM 8.1.3.2

O'Connell, Dennis, Program Coordinator-After School - GA, 8 hrs/10 mos, effective 8/1/22
Powell, Brooke, Health Office Assistant - WL, 3 hrs/9 mos, effective 8/10/22
Quevedo, Vivian, Paraeducator - BV, 3 hrs/9 mos, and Yard Duty Monitor - BV, .75 hrs/9 mos, effective 8/10/22
Rock, Delayne, Behavior Technician-Sped - BV, 5.2 hrs/9 mos, effective 8/10/22
Rodriguez, Jose, Yard Duty Monitor – DL, 3.2 hrs/9 mos, effective 8/10/22
Ruiz, Miguel, Night Custodian - WL, 8 hrs/12 mos, effective 8/2/22
Sliwinski, Maria, Paraeducator - WL, 3 hrs/9 mos, effective 8/10/22
Struckmeyer, Jake, Campus Safety Supervisor - HHS, 8 hrs/9 mos, effective 8/10/22
Tremblay, David, Library/Media Assistant - HHS, 3.5 hrs/9 mos, effective 8/10/22
Veloz, Hilda, Paraeducator-Academic Intervention - BSS, 3.8 hrs/9 mos, effective 8/10/22
Violago, Timothy, Athletic Trainer - HHS, 8 hrs/10 mos, effective 8/2/22
Walker, Carolyn, Athletic Trainer - SHS, 8 hrs/10 mos, effective 8/2/22
Young, Lori, Program Coordinator-After School - BMS, 3.6 hrs/10 mos, effective 8/1/22
Zamora, Mario, Night Custodian - BSS, 8 hrs/12 mos, effective 6/20/22

Promotion:

Anaya Mendez, Yesenia, from Registrar - HHS, 6 hrs/9 mos, to School Administrative Assistant III - HHS, 8 hrs/11 mos, effective 7/18/22
Cortez, Estevan, from Office Assistant - GA, 3.5 hrs/9 mos, to Registrar - HHS, 6 hrs/9 mos, effective 8/10/22
Delgado, Sandra, from Paraeducator 3 hrs/9 mos, Paraeducator-After School 3.75 hrs/9 mos, and Yard Duty Monitor .75 hrs/9 mos - BV to Paraeducator-TK - BV, 7 hrs/9 mos, effective 8/10/22
Kinley, Diane, from Paraeducator 3 hrs/9 mos and Yard Duty Monitor .6 hrs/9 mos - WL to Paraeducator-TK - WL, 7 hrs/9 mos, effective 8/10/22
Marizette, Gail, from Office Assistant to Attendance Technician - BV, 3.5 hrs/9 mos, effective 8/10/22
Rodriguez, Stephanie, from Office Assistant to Attendance Technician - DL, 3.5 hrs/9 mos, effective 8/10/22
Weizman, Naomi, from Paraeducator-Sped - SHS, 5 hrs/9 mos to School Administrative Assistant II - MHMS, 6 hrs/9 mos, effective 8/10/22
Williams, Julie, from Paraeducator-Sped - HHS, 5 hrs/9 mos to Behavior Technician-Sped - HHS, 6.2 hrs/9 mos, effective 8/10/22

Decrease FTE:

Timar, Amanda, Nutrition Coordinator-FS, from 8 hrs/12 mos to 7 hrs/12 mos, effective 7/1/22

Increase FTE:

Baxley, Leda, Paraeducator-Academic Intervention - HHS, from 3.5 hrs/9 mos to 8 hrs/9 mos, effective 7/1/22

Gonzalez, Amy, Payroll Technician - FI, from 3.8 hrs/12 mos to 6 hrs/12 mos, effective 7/1/22

Luis-Martinez, Citlali, Behavior Technician-SPED - BMS, from 52. hrs/9 mos to 6.5 hrs/9 mos, effective 8/10/22

Perez, Ana, Food Service Worker I - FS, from 3.5 hrs/9 mos to 6 hrs/9 mos, effective 8/10/22

Sturgeon, Rishelle, Career Development Specialist - SPED, from 3.8 hrs/9 mos to 6 hrs/9 mos, effective 8/10/22

Torres Guillen, Reyna, Paraeducator-Academic Intervention - SHS, from 3.5 hrs/9 mos to 8 hrs/9 mos, effective 7/1/22

Wong, Juliette, Paraeducator-After School - BV, from 2.8 hrs/9 mos to 3.9 hrs/9 mos, effective 8/10/22

Add Position:

Perez, Felix, Paraeducator-Sped - WL, 5 hrs/9 mos, effective 8/10/22

Thomas, Amanda, Paraeducator-Sped - BV, 5.6 hrs/9 mos, effective 8/10/22

Increase Calendar:

Geffken, Donna, Program Coordinator-After School - BV, from 8 hrs/9 mos to 8 hrs/10 mos, effective 8/1/22

Reduce FTE:

Thomas, Amanda, Paraeducator-After School - BV, from 3.9 hrs/9 mos to 2.4 hrs/9 mos, effective 8/10/22

Reinstatement:

Hayes, Tricia, Project Coordinator - M/O, 8 hrs/12 mos, effective 7/11/22

Reinstatement/Voluntary Demotion:

Fernandez, Maia, Paraeducator-Sped - SC, 5 hrs/9 mos, effective 7/1/22

Transfer:

Chavez, Audrey, Paraeducator-Sped, 5 hrs/9 mos, from HHS to WL, effective 7/1/22

Nunez, Kathrine, Paraeducator-Sped, 5 hrs/9 mos, from SPED to WL, effective 8/10/22

Transfer & Add Position:

Gonzales, Laura, Health Office Assistant, 3 hrs/9 mos, from BV to GA & add Attendance Technician-GA, 3.5 hrs/9 mos, effective 8/10/22

Transfer & Increase FTE:

Tucker, Stephanie, Paraeducator-Sped, from 3 hrs/9 mos-WL to 3.9 hrs/9 mos-SS, effective 8/10/22

Separation from Position:

Vu, Le, Paraeducator-After School - MH, 2 hrs/9 mos, effective 5/30/22

Separation from Service:

Ancic, Meri, Library/Media Assistant - MH, 7 hrs/9 mos, effective 7/21/22

Juarez, Shaylyn, Food Service Worker I - FS, 3.5 hrs/9 mos, effective 7/21/22

Anderson, Sarah, Paraeducator-Academic Intervention - BMS, 3 hrs/9 mos, effective 6/23/22

Arnold, Katherine, Yard Duty Monitor - WL, .7 hrs/9 mos, effective 7/12/22

Bernardi, Tabitha, Office Assistant - WL, 8 hrs/9 mos, effective 7/22/22

Bonuccelli, Maria, Health Office Assistant - SC, 3 hrs/9 mos, effective 7/15/22

Fisher, Monica, Behavior Technician-Sped - BV, 6.5 hrs/9 mos, effective 8/9/22

Goena, Ana, Paraeducator-Sped - GA, 5 hrs/9 mos, effective 8/5/22

Gonzalez, Nancy, Food Service Worker I - FS, 3.5 hrs/9 mos, effective 8/3/22

Guzman, Severo, Night Custodian - WL, 8 hrs/12 mos, effective 7/14/22

Hassler, Madison, Paraeducator-Academic Intervention - WL, 3 hrs/9 mos, effective 5/31/22

Maldonado, Arlett, Paraeducator-After School - GA, 3.3 hrs/9 mos, effective 7/28/22

Marquez, Hilda, Food Service Worker I - FS, 3.5 hrs/9 mos, effective 6/24/22

Palomo, Ignacio, Night Custodian - SC, 8 hrs/12 mos, effective 6/3/22

Sakellis, Kimberly, Yard Duty Monitor - DL, 2.5 hrs/9 mos, effective 7/27/22

Thompson, Kathleen, Site Accounting Technician - SHS, 5 hrs/10 mos, effective 7/6/22

Ulfvengren, Emma, Paraeducator-After School - BV, 3.9 hrs/9 mos, effective 7/12/22

Zamora, Jasmine, Health Office Assistant - GA, 3 hrs/9 mos, effective 6/13/22

• Limited Term Projects (not to exceed 126 days)/Substitutes •

New Temporary Employees:

Boggs, Mahki, Night Custodian - various, effective 8/1/22

Brandi, Taylor, Paraeducator-Sped - various, effective 6/7/22

Flores, Elliott, Night Custodian - various, effective 6/6/22

Galang, Leolinda, Night Custodian - M/O, not to exceed 16 hrs, 6/10 - 6/13/22

Loftus, Cheyenne, Program Coordinator-After School - BV, effective 8/8/22

Rogers, Lauren, Paraeducator-Sped - ESY, effective 6/6/22

Temporary Employees:

Austin Lane, Katherine, Paraeducator-After School - Curr, not to exceed 150.5 hrs, 5/16 - 6/30/22

Bone, Timothy, Night Custodian - M/O, not to exceed 53 hrs, 5/17 - 6/25/22

Carroll, Laura, Mental Health Specialist - ESY, not to exceed 5 hrs, 7/16 - 8/15/22

Casey, Patrick, School Bus Driver - TR, not to exceed 38.5 hrs, 5/24 - 6/7/22

Castillo-Musante, Carolyn, Behavior Tech-PBIS - Curr, not to exceed 184 hrs, 6/6 - 7/15/22

Cortes, Abigail, Night Custodian - SHS, not to exceed 80 hrs, 5/16 - 6/30/22

Cortes, Abigail, Night Custodian - WL, not to exceed 32 hrs, 5/16 - 6/30/22

Cortes, Abigail, Night Custodian - M/O, not to exceed 40 hrs, 7/1/22 - 6/30/23

Cuttriss, Jessica, Nutrition Outreach Instructional Specialist - FS, not to exceed 200 hrs, 7/1 - 8/9/22

Day Smith, Kiauna, School Administrative Assistant II - MH, not to exceed 2 hrs, 6/28/22

Flores, Elliot, Night Custodian - HHS, not to exceed 80 hrs, 7/16/22 - 6/30/23

Flores, Elliot, Night Custodian - SCHS, not to exceed 600 hrs, 5/16 - 9/15/22

Gembe, Emmanuel, Night Custodian - M/O, not to exceed 100 hrs, 7/1/22 - 6/30/23

Hayes, Tricia, Project Coordinator - M/O, not to exceed 30 hrs, 7/1 - 7/10/22

Perez, Autumn, Behavior Technician-Sped - ESY, not to exceed 27.8 hrs, 6/1 - 6/30/22

Rodriguez, Stephanie, Attendance Technician - DL, not to exceed 80 hrs, 8/1 - 9/15/22

Ryan, Michael, Night Custodian - SHS, not to exceed 50 hrs, 7/1 - 8/15/22

Speka, John, Night Custodian - Curr, not to exceed 180 hrs, 5/30 - 6/30/23

Torres, Moises, Night Custodian - M/O, not to exceed 220 hrs, 7/1/22 - 6/30/23

Waters, Carolyn, Behavior Technician-PBIS - Curr, not to exceed 104 hrs, 6/1 - 6/30/22

Waters, Sierra, Behavior Technician-PBIS - Curr, not to exceed 81 hrs, 5/27 - 6/30/22

Regular Employees (Extra Hours or Limited Term Assignments):

Anaya-Mendez, Yesenia, Registrar - HHS, not to exceed 50 hrs, 5/16 - 6/30/22

Baldwin, Christian, Maintenance Specialist - M/O, not to exceed 192 hrs, 6/30 - 7/1/22

Bennett, Jacqueline, Health Office Assistant - DL, not to exceed 15 hrs, 7/16 - 8/15/22

Bernardi, Tabitha, Administrative Assistant - M/O, not to exceed 24 hrs, 5/16 - 6/15/22

Blanck, Adrian, Night Custodian - M/O, not to exceed 70 hrs, 7/1/22 - 6/30/23

Carrillo Salinas, Pilar, Food Service Worker I - FS, not to exceed 8 hrs, 7/1 - 7/4/22

Carroll, Laura, Mental Health Specialist - ESY, not to exceed 75 hrs, 6/1 - 7/12/22

Carvajal, Soledad, Parent/Community Support Coordinator - DL, not to exceed 20 hrs, 8/9 - 9/15/22

Castellanos, Wanda, Food Service Worker II - FS, not to exceed 165 hrs, 5/31 - 7/13/22

Castillo-Musante, Carolyn, Behavior Technician-PBIS - Curr, not to exceed 152 hrs, 6/6 - 6/30/22

Chavez, Audrey, Paraeducator-Academic Intervention - Curr, not to exceed 122 hrs, 6/6 - 7/15/22

Chavez Cruz, Laura, Food Service Worker I - FS, not to exceed 108 hrs, 5/31 - 7/15/22

Chavez de Avila, Maria, Food Service Worker I - FS, not to exceed 108 hrs, 7/1 - 8/5/22

Crosby, Michael, Maintenance Specialist - M/O, not to exceed 4.5 hrs, 5/26/22

Cusirramos, Mirella, Paraeducator-After School - Curr, not to exceed 253 hrs, 5/27 - 7/15/22

Danielson, Joanna, Food Service Worker III - FS, not to exceed 205 hrs, 5/31 - 8/5/22

Elliott Perkins, Pam, School Admin Assistant II - BMS, not to exceed 30 hrs, 6/1 - 6/30/22

Evans, Sandra, Food Service Worker II - FS, not to exceed 45 hrs, 7/1 - 7/13/22

Fennell, Debbie, Health Office Assistant - BSS, not to exceed 15 hrs, 7/16 - 8/15/22

Fette, Leslie, Paraeducator-Sped - SPED, not to exceed 69.5 hrs, 5/1 - 6/30/22

Forbes, Leticia, Paraeducator-Academic Intervention - Curr, not to exceed 105 hrs, 6/6 - 7/15/22

Gaona, Mireya, Parent/Community Support Coordinator - SHS, not to exceed 8 hrs, 7/16 - 8/15/22

Garcia-Montesdeoc, Yesenia, Paraeducator-After School - Curr, not to exceed 224 hrs, 5/27 - 7/15/22

Gardner, Kelly, Food Service Worker I - FS, not to exceed 108 hrs, 5/31 - 7/4/22

Gonzales, Laura, Health Office Assistant - BV, not to exceed 15 hrs, 7/16 - 8/15/22

Hernandez, Maria V., Behavior Technician-PBIS - Curr, not to exceed 106.5 hrs, 6/1 - 7/15/22

Huerta, Elva, School Bus Driver - TR, not to exceed 120 hrs, 6/1 - 7/15/22

Jones, Jack, Groundskeeper III - M/O, not to exceed 160 hrs, 7/1/22 - 6/30/23

Kemerling, Mark, School Bus Driver - TR, not to exceed 119 hrs, 6/1 - 7/15/22

Kirch, Karla, Paraeducator-Academic Intervention - SHS, not to exceed 6 hrs, 7/16 - 8/15/22

Lamendola, Matthew, School Bus Driver - TR, not to exceed 152 hrs, 6/1 - 7/15/22

Layne, Sean, School Bus Driver - TR, not to exceed 162 hrs, 5/27 - 7/15/22

Lazo, Irwing, Health Office Assistant - MHMS, not to exceed 15 hrs, 7/16 - 8/15/22

Lopez, Areli, Paraeducator-After School - Curr, not to exceed 256 hrs, 5/27 - 7/15/22

Lopez, Teodoro, Day Custodian - M/O, not to exceed 70 hrs, 7/1/22 - 6/30/23

Luis-Martinez, Citlali, Behavior Technician-Sped - ESY, not to exceed 151 hrs, 6/1 - 8/15/22
Martinez, Rosa, Program Coordinator-After School - Curr, not to exceed 296 hrs, 5/16 - 7/15/22
Martinez Garzia, Perla, Behavior Technician-Sped - SPED, not to exceed 2 hrs, 4/16 - 6/30/22
McDonald, Kristin, Mental Health Specialist - Curr, not to exceed 160 hrs, 6/7 - 7/15/22
Medina, Jesus, Campus Safety Supervisor - Curr, not to exceed 12.5 hrs, 6/13 - 6/14/22
Mojica, Anarbol, Night Custodian - HHS, not to exceed 6 hrs, 5/16 - 6/30/22
Montanez, Cory, Health Office Assistant - HHS, not to exceed 15 hrs, 7/16 - 8/15/22
Moreno, Eduardo, Campus Safety Supervisor - Curr, not to exceed 30 hrs 7/1-7/15/22
Novak, Theresa, Paraeducator-Academic Intervention - Curr, not to exceed 15 hrs, 7/1 - 7/15/22
Oxley, Rhonda, School Bus Driver - TR, not to exceed 28 hrs, 5/18 - 6/21/22
Pimentel, Josefina, Campus Safety Supervisor - SHS, not to exceed 8 hrs, 7/16 - 8/15/22
Ramirez, Gustavo, Campus Safety Supervisor - Curr, not to exceed 80 hrs, 6/6 - 6/30/22
Raynal, Vanessa, Food Service Worker III - FS, not to exceed 105 hrs, 7/1 - 8/5/22
Reinero, Eden, Maintenance Specialist - M/O, not to exceed 130 hrs, 6/2 - 6/30/23
Robles-Ruiz, Rodrigo, Day Custodian - M/O, not to exceed 100 hrs, 7/1/22 - 6/30/23
Robles-Vazquez, Jenny, School Admin Assistant III - SHS, not to exceed 15 hrs, 7/16 - 8/15/22
Rodriguez, Stephanie, Attendance Technician - DL, not to exceed 89.5 hrs, 7/1 - 7/29/22
Scott, Matthew, School Bus Driver - TR, not to exceed 132 hrs, 6/1 - 7/15/22
Selder, Simone, Paraeducator-Academic Intervention - Curr, not to exceed 94 hrs, 6/6 - 7/15/22
Serna Castaneda, Jessica, Program Assistant - Curr, not to exceed 194 hrs, 5/23 - 7/15/22
Serna Castaneda, Jessica, Translator - Spt, not to exceed 4.5 hrs, 5/16 - 6/15/22
Sihler, Kris, Instructor/School Bus Driver - TR, not to exceed 2.25 hrs, 5/17 - 5/25/22
Sheinbaum, Grainne, Textbook/Media Assistant - HHS, not to exceed 98 hrs, 7/16 - 12/15/22
Smith, Jennifer, Registrar - SHS, not to exceed 40 hrs, 5/16 - 6/15/22
Thomas, Amanda, Behavior Technician-PBIS - Curr, not to exceed 50.5 hrs, 6/1 - 7/15/22
Torres, Guillen, Reyna, Paraeducator-Academic Intervention - SHS, not to exceed 100 hrs, 7/16 - 8/15/22
Torres Guillen, Reyna, Program Assistant - Curr, not to exceed 233 hrs, 4/16 - 7/15/22
Tremblay, David, Library/Media Assistant - HHS, not to exceed 10 hrs, 8/1 - 12/15/22
Velasco Cuevas, Raymundo, Night Custodian - HHS, not to exceed 4 hrs, 5/16 - 6/30/22
Vincent, Amy, Paraeducator-Academic Intervention - Curr, not to exceed 5.5 hrs, 6/24 - 6/30/22
Weckler, Rosario, Parent/Community Support Coordinator - HHS, not to exceed 12 hrs, 5/16 - 6/30/22

AGENDA ITEM 8.1.3.2

Wofford, Klorissa, Health Office Assistant - BMS, not to exceed 15 hrs, 7/16 - 8/15/22

• **Eligibility Lists Established** •

Health Office Assistant

School Bus Driver

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Variable Waiver

MEETING DATE: August 31, 2022

FROM: Molly Parks, Assistant Superintendent of Human Resources

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the variable term waiver request as submitted.

BACKGROUND:

California Education Code 44252(b) stipulates that all candidates for a California teaching credential pass the California Basic Educational Skills Test (CBEST). All credential candidates who complete their credential programs in California fulfill this requirement as a precursor to entering a teacher preparation program. The District requests approval of a Variable Term Waiver for a full-time SAIL Special Day Class Teacher who has registered to take the CBEST Exam in Fall 2022. Upon successful passage, the teacher will enroll in the single subject credentialing program at CSU Monterey Bay. We expect the teacher to pass successfully and start the credential program in January 2023 with an anticipated completion date of December 2024. While enrolled in the program, the teacher will hold an Intern Education Specialist Instruction Credential for Mild to Moderate Disabilities, an Autism Spectrum Disorder Authorization and an English Learners Authorization.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Request for Approval of Variable Term Waiver

Pursuant to Education Code 44252(b), an employee who has yet to pass the California Basic Educational Skills Test (CBEST) may be granted a waiver. Board authorization is requested for the following certificated individual to be employed on a Variable Term Waiver while awaiting passage of the CBEST during the 2022-2023 school year.

Teacher, 1.0 SAIL Special Day Class Teacher at Harbor High. Their educational background includes BA in Psychology from San Jose State University. They also have four years of Special Education Behavior Technician in our SAIL program and are bilingual (Spanish).

Approval of this waiver application request is granted this 31st day of August, 2022.

_____ Ayes
_____ Noes
_____ Absent

Board President

Date



CTC Use Only

CTC Use Only
 W Z

VARIABLE TERM WAIVER REQUEST (WV1 Form)

Requests must be prepared by the employing agency, not the applicant. All materials must be typewritten or computer generated and sufficiently clear to photocopy. This form must be used for **first time and subsequent waivers only**.

1. EMPLOYING AGENCY (include mailing address) Santa Cruz City Schools 133 Mission Street, Suite 100 Santa Cruz, CA 95060 NPS/NPA (list county code _____)	County/District CDS Code 44/69825	Contact Person: Desiree Dominguez Telephone #: 8314293410 EMail: ddominguez@sccs.net

2. APPLICANT INFORMATION:

Social Security or Individual Tax Identification Number: _____

All applicants must answer professional fitness questions (see #11). In addition, if fingerprint clearance is not on file at CTC, a completed Live Scan receipt (41-LS) must be submitted with this waiver request. If needed, a review by the Division of Professional Practices will be concluded before a waiver approval letter will be issued.

Full Legal Name _____
First Middle Last

Former Name(s) _____ Birth Date _____

Applicant's Mailing Address _____

Phone# _____ Email _____

Waiver Title Basic Skills Requirement Waiver

(List the specific title and subject area of the credential that authorizes the assignment. Note that the subject must be one that is available under current regulations.)

Assignment Special Day Class Teacher, grades 9-12

Indicate specific position and grade level (e.g. chemistry teacher, grades 11-12)

- For bilingual assignment list LANGUAGE: _____
- Is this a full time position? Yes No
- If not, indicate how many periods a day the individual will be teaching the waiver assignment(s) _____
- Is this a subsequent waiver? (see #9 for additional information) Yes No

3. EDUCATION CODE OR TITLE 5 SECTION TO BE WAIVED

Specific section(s) covering the assignment: EC 44252(b)

4. EFFECTIVE DATES

Waivers are dated effective the beginning date of service. Provide the ending date of your school term, track or year below. A justification *must* be included if the expiration date extends beyond the term, track or year.

Effective Dates (mm/dd/yyyy): 8/1/22 to 6/30/22

Ending date of school term, track, or year: 5/26/22

5. STATEWIDE HIGH INCIDENCE AREA WAIVER REQUESTS:

a. INDICATE THE SHORTAGE AREA FOR THE ASSIGNMENT

- Special Education
- Driver Education and Training
- Clinical or Rehabilitative Services
- 30-Day Substitute
- Speech-Language Pathology Services

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

No copies are necessary if this is a recognized high incidence area.

- Advertised in local/national newspapers
- Contacted IHE placement centers
- Advertised in professional journals
- Distributed job announcements
- Attended job fairs in California
- Internet
- Attended recruitment out-of-state

Other _____

c. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

Juan holds a BA degree Psychology in and has five years of experiene as a Behavior Technician in our SPED program. He is familiar with the school site and program.

6. NON STATEWIDE NON SHORTAGE AREA WAIVER REQUESTS:

a. INDICATE THE LOW INCIDENCE AREA FOR THE ASSIGNMENT

- | | |
|---|--|
| <input type="checkbox"/> Administrative Services | <input type="checkbox"/> Multiple Subject Teaching |
| <input type="checkbox"/> Single Subject Teaching (all subject areas) | <input type="checkbox"/> Pupil Personnel Services: Counseling, Psychology, Social Work |
| <input type="checkbox"/> Designated Subjects – except driver education and training | <input type="checkbox"/> Reading Specialist/Certificate |
| <input type="checkbox"/> Teacher Librarian Services | <input type="checkbox"/> Teacher of English Learner Students |

b. INDICATE WHAT WAS DONE THIS YEAR TO LOCATE AND RECRUIT INDIVIDUALS TO FILL THIS POSITION

Copies of announcements, advertisements, web site registration, etc. **must** be attached.

The employer must verify **all** of the following:

- Distributed job announcements
- Contacted IHE placement centers
- Internet (i.e. www.edjoin.org)

Optional recruitment methods:

- Advertised in local/national newspaper
- Attended job fairs in California
- Attended recruitment out-of-state
- Advertised in professional journals

Other _____

c. PROVIDE DETAILED INFORMATION ABOUT THE RESULTS OF RECRUITMENT EFFORTS. BE SURE TO ANSWER EACH OF THE FOLLOWING QUESTIONS:

How many individuals credentialed in the authorization of the waiver request applied for the position? _____

How many individuals credentialed in the authorization of the waiver request were interviewed? _____

What were the results of those interviews? (Please indicate answers in numbers)

- _____ Applicant(s) withdrew
- _____ Candidate(s) declined job offer
- _____ Candidate(s) found unsuitable for the assignment

d. PROVIDE THE SPECIFIC EMPLOYMENT CRITERIA FOR THE POSITION

What special skills and knowledge are needed to successfully perform in this position? These should also be described in your recruitment advertisements and announcements.

e. IF THIS IS AN INITIAL WAIVER REQUEST, EXPLAIN WHAT MAKES THE APPLICANT THE BEST CANDIDATE

Include detailed information about the individual's professional preparation and expertise in the subject/area requested and attach appropriate documentation including transcripts, examination score reports, and verification of experience.

7. REQUIREMENTS AND TARGET COMPLETION DATES FOR REACHING CREDENTIAL GOAL

List the requirements that the applicant must complete to be eligible for the credential along with the credential goal and target date by which he or she plans to complete those requirements

PROGRAM, COURSE, EXAMINATION, EXPERIENCE	TARGET COMPLETION DATE
CBEST Passage	12/31/2022
Enrollment into Education Specialist Program	01/31/2023

8. LIST THE NAME AND POSITION OF THE PERSON ASSIGNED TO PROVIDE SUPPORT AND ASSISTANCE TO THE APPLICANT DURING THE TERM OF THIS WAIVER

By assigning this individual, the employing agency makes a commitment to provide orientation, guidance and assistance to the applicant, as feasible, in completing the requirement(s) listed above.

Name Staci Weisman Position Program Specialist

9. SUBSEQUENT WAIVER REQUESTS

- Attach a copy of a personnel evaluation that verifies the applicant served satisfactorily in the position authorized by the previous waiver.
- Attach supporting documentation

10. IS THIS EMPLOYING AGENCY GEOGRAPHICALLY ISOLATED?

Would the applicant have to travel more than 1 1/2 hours one-way to attend an institution with an approved program to meet the credential goal?

- Yes
 No
 Not applicable (program completion is not a requirement)

11. PROFESSIONAL FITNESS QUESTIONS (to be answered by the applicant)

Answers to the following questions are required. **If you answer yes to any question, you must complete the corresponding Professional Fitness Explanation Form.**

Before granting your application, the Commission will review, at a minimum:

- Federal Bureau of Investigation criminal history (rap sheet)
- California Department of Justice criminal history (rap sheet)
- International database of teacher misconduct maintained by the National Association of State Directors of Teacher Education and Certification (NASDTEC)
- Previous reviews by the Commission
- Complaints from others
- Notifications from school districts
- Teacher preparation test score violations

You must disclose misconduct, even if:

- It happened a long time ago
- It happened in another state, federal court, military or jurisdiction outside the United States
- You did not go to court and your attorney went for you
- You did not go to jail or the sentence was only a fine or probation
- You received a certificate of rehabilitation
- Your conviction was later dismissed (even if under Penal Code section 1203.4), expunged, set aside or the sentence was suspended



WARNING: You will be required to sign your application under penalty of perjury; by doing so you are also stating that you understand:

- That the information you provide is true and correct;
- That you understand any and all instructions related to your application;
- Failure to disclose any information requested is falsification of your application and the Commission may reject or deny your application or take disciplinary action against your credential;
- The Commission may reject your application if it is incomplete and it will be delayed.

a. Have you ever been:

- dismissed or,
- non-reelected or,
- suspended without pay for more than ten days, or
- retired or,
- resigned from, or otherwise left school employment

because of **allegations of misconduct** or while **allegations of misconduct** were pending?

Yes

No

b. Have you ever been convicted of any felony or misdemeanor in California or any other place?
You must disclose:

- all criminal convictions
- misdemeanors and felonies
- convictions based on a plea of no contest or nolo contendere
- convictions dismissed pursuant to Penal Code Section 1203.4
- driving under the influence (DUI) or reckless driving convictions
- no matter how much time has passed

You do not have to disclose:

- misdemeanor marijuana-related convictions that occurred more than two years prior to this application, except convictions involving concentrated cannabis, which must be disclosed regardless of the date of such a conviction.
- Infractions (DUI or reckless driving convictions are not infractions)

Yes

No

c. Are you currently the subject of any inquiry or investigation by any law enforcement agency or any licensing agency in California or any other state?

Yes

No

d. Are any criminal charges currently pending against you?

Yes

No

e. Have you ever had any credential, including but not limited to, any Certificate of Clearance, permit, credential, license or other document authorizing public school service, revoked, denied, suspended, publicly reprovved, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

f. Have you ever had any professional or vocational (not teaching or educational) license revoked, denied, suspended, and/or otherwise subjected to any other disciplinary action (including an action that was stayed) in California or any other state or place?

Yes

No

12. CHILD ABUSE AND NEGLECT MANDATED REPORTING (to be answered by the applicant)

As a document holder authorized to work with children, it is part of my professional and ethical duty to report every instance of child abuse or neglect known or suspected to have occurred to a child with whom I have professional contact.

I understand that I must report immediately, or as soon as practicably possible, by telephone to a law enforcement agency or a child protective agency, and will send a written report and any evidence relating to the incident within 36 hours of becoming aware of the abuse or neglect of the child.

I understand that reporting the information regarding a case of possible child abuse or neglect to an employer, supervisor, school principal, school counselor, coworker, or other person is not a substitute for making a mandated report to a law enforcement agency or a child protective agency.

I understand that the reporting duties are individual and no supervisor or administrator may impede or inhibit my reporting duties.

I understand that once I submit a report, I am not required to disclose my identity to my employer.

I understand that my failure to report an instance of suspected child abuse or neglect as required by the Child Abuse and Neglect Reporting Act under Section 11166 of the Penal Code is a misdemeanor punishable by up to six months in jail or by a fine of one thousand dollars (\$1,000), or by both that imprisonment and fine.

I acknowledge and certify that as a document holder, I will fulfill all the duties required of a mandated reporter.

I agree

13. PUBLIC NOTICE -- CHECK THE BOX THAT APPLIES

Public School District: Attached is a copy of the agenda item presented to the governing board of the school district in a public meeting showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or his or her designee in item #14 below, the person signing verifies that the board acted upon the item favorably.

By submitting this waiver request the district is certifying that reasonable efforts to recruit a fully prepared teacher for the assignment(s) were made in the following order:

1. A candidate who is qualified to participate in an approved internship program in the region of the school district
2. An individual who is scheduled to complete initial preparation requirements within six months

County Office of Education, State Agency, or Nonpublic, Nonsectarian School or Agency: Attached is a dated copy of the notice that was posted at least 72 hours before the position was filled showing the name of the applicant, the specific assignment including subject and grade level, and the fact that employment will be on the basis of a credential waiver. With the signature of the superintendent or administrator or his or her designee in item #15 below, the person signing verifies that there were no objections to this waiver request.

14. APPLICANT'S CERTIFICATION

I understand that in order to receive a subsequent waiver for this assignment I must pursue the completion of requirements to obtain full certification in the subject or area covered by this waiver request as specified in #7 above.

I understand that if my case is heard in a public meeting, all materials submitted to the Commission regarding my suitability, including grades and test scores, may be discussed.

I hereby certify (or declare) under penalty of perjury under the laws of the State of California that all of the foregoing statements in this application are true and correct.



Signature of Applicant
(Sign full legal name as listed in #2)



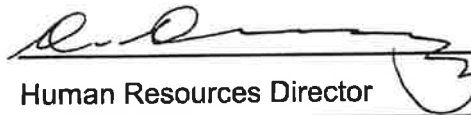
Date

15. EMPLOYING AGENCY CERTIFICATION *(To be signed by district or county superintendent, personnel administrator, NPS/NPA administrator, or designee.)*

The person for whom this waiver is requested will not be employed until he or she has been cleared by the Department of Justice under the provisions of Education Code Section 44332.6 and Section 44830.1 (AB1612). The employer acknowledges that the Commission's final approval of this individual's waiver will be determined by a fitness review covering, in part, criminal activity, including certain in-state and/or out-of-state convictions. If this waiver request is for service to special education children, the Special Education Local Planning Area (SELPA) has been notified of our intent to request this waiver.

I certify under penalty of perjury that the information provided in this report is accurate and complete.

Signature:



Title:

Human Resources Director

Date:

08/09/22

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Revised Job Description - Directors of Learning and Achievement

MEETING DATE: August 31, 2022

FROM: Molly Parks, Assistant Superintendent of Human Resources

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the revised job descriptions for the Elementary and Secondary Directors of Learning and Achievement as submitted.

BACKGROUND:

The former Curriculum, Assessment and Achievement job titles and department name have been changed to Learning and Achievement. The new job title and department name better represents the scope of work in alignment with district goals.

FISCAL IMPACT:

None

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.



JOB TITLE: Director of Elementary *Learning and Achievement*

JOB SUMMARY

Under the general direction of the Assistant Superintendent of Educational Services, within a broad framework of standard policies and procedures, develop, plan, organize, administer, supervise and direct curriculum, assessment and intervention programs; provide general supervision to certificated and classified personnel.

ESSENTIAL FUNCTIONS

Curriculum/Instruction

- Provide overall direction for curriculum, assessment and intervention
 - Assess progress towards district and department goals
- Serve as instructional lead for CCSS implementation and assessment (ELA, ELD, Math, NGSS, Anchor and Technology Integration Standards)
 - Lead and coordinate curriculum committees, including instructional technology
- Develop, implement and evaluate the policies and procedures relating to curriculum support services
- Lead the development, implementation and evaluation of staff professional learning to address the needs of all students
- Facilitate curricular articulation within the district, across grade spans and with our partner districts.
- Oversee and implement the board adopted process for textbook and instructional material selection
- Direct the work of Teachers on Special Assignment in collaboration with site principals
- Develop district's core curriculum for students with special needs, including special education, English Language Learners and GATE.
- Lead development of transitional kindergarten program
- Keep informed and educate teams and site leadership on current trends in elementary education
- Promote the vision of a service oriented organization to all stakeholders of SCCS

Assessment

- Oversee and monitor progress on all district goals and metrics related to curriculum and assessment
- Coordinate all standardized testing and reporting
- Support site teachers, leaders in the use of data to inform instruction and program evaluation at the school and district level
- Monitor and collaborate with sites on the use of common formative assessments and benchmark data
- Provide assessment data support to leadership team
- Facilitate curricular articulation within the district, across grade spans and with our partner districts.
- Support Program Improvement schools with monitoring their progress towards Single Plan goals

Intervention

- Oversee the implementation of RtI and Walk to Read program
 - Support for curriculum and intervention materials
- Provide coaching and support for Response to Intervention Coordinators
- Oversee the SCIL program (Santa Cruz Instructional Leaders) for elementary
- Plan, implement and evaluate summer elementary programs

Compliance/Reporting

- In collaboration with Secondary Director plan, develop and monitor the annual budget for state and federal programs
- Support sites in the development of Single Plans for Student Achievement
- Oversee and monitor categorical programs using federal and state guidelines

Performance responsibilities

- Train, supervise and evaluate personnel
- Perform related duties as assigned
- Serve as support for elementary schools fielding parent, principal and staff questions
- Collaborate weekly with Director of Secondary **Learning and Achievement** and Director of Information Technology
- Meet monthly with elementary principals on site

MINIMUM QUALIFICATIONS

Knowledge of;

- Curriculum, programs and strategies
- Culturally responsive practices and leadership for equity
- Response to Intervention framework and guiding principles
- Professional learning communities
- Laws, rules, regulations and judicial decisions affecting the provision of services in all educational support program areas
- Principles of governmental budgeting and expenditure control
- Public information principles and techniques
- Principles of supervision, training, and program administration
- Effective practices to support adult learning
- Collective bargaining agreements.
- Oral and written communication skills
- Program assessment and evaluation

Ability to:

- Plan organize, develop, and coordinate the activities of a broad range of curricular support programs and special services.
- Analyze program activities and implement procedures which will improve the provision of services.
- Ensure educational support programs are carried out in compliance with state and federal requirements
- Serve as a liaison with a variety of community and governmental organizations.
- Work to support a connection between district and community particularly through community education
- Provide effective training and curricular development for support staff.
- Prepare oral and written reports.

- Make effective public presentations of program and assessment information, including board presentations
- Physical capability sufficient to perform job tasks.
- Promote the district vision of a service oriented organization to all stakeholders of SCCS
- Support all of your team with a gracious manner and exceptional kindness

Experience

Five years of experience which includes teaching experience, site leadership and/or district level administrative experience in the area of curriculum development and staff development.

Physical Effort / Work Environment: Computer skills: Word, EXCEL, Power Point, Google and data bases; ability to conduct verbal conversation; hear normal range of verbal conversation (approximately 60 decibels); sit, stoop, stand, bend, kneel and walk; sit for sustained periods of time; climb slopes, stairs, steps and ramps; lift up to 20 pounds; carry up to 20 pounds; operate office equipment in a safe and effective manner; demonstrate manual dexterity necessary to operate a computer keyboard and other education technology. Predominant work done in an indoor environment; some exposure to outdoor environment with exposure to weather conditions including but not limited to, heat, cold, rain, snow and high humidity.

Licenses and Credentials: Appropriate administrative or supervisory credential is required. A valid Class C California Driver's license and evidence of appropriate insurance may be required in addition to a valid First Aid and CPR Certificate.

First and Final Reading – August 31, 2022



JOB TITLE: Director of Secondary *Learning and Achievement*

JOB SUMMARY

Under the general direction of the Assistant Superintendent of Educational Services, within a broad framework of standard policies and procedures, develop, plan, organize, administer, supervise and direct curriculum, assessment and intervention programs; provide general supervision to certificated and classified personnel.

ESSENTIAL FUNCTIONS

Curriculum/Instruction

- Provide overall direction for curriculum, assessment and intervention
 - Assess progress towards district and department goals
- Serve as instructional lead for CCSS implementation and assessment (ELA, ELD, Math, NGSS, Anchor and Technology Integration Standards)
 - Lead and coordinate curriculum committees, including instructional technology
- Develop implement and evaluate the policies and procedures relating to curriculum support services
- Lead the development, implementation and evaluation of staff professional learning to address the needs of all students
- Facilitate curricular articulation within the district, across grade spans and with our partner districts.
- Oversee and implement the board adopted process for textbook and instructional material selection
- Direct the work of Teachers on Special Assignment in collaboration with site principals
- Develop district's core curriculum for students with special needs, including special education, English Language Learners and GATE.
- Coordinate all college and career ready programs: ROP, Perkins, AVID, 4-year planning, Career Pathways
- Provide assistance to schools in the accreditation process
- Manage the course approval process
- Promote the vision of a service oriented organization to all stakeholders of SCCS
- Keep informed and educate teams and site leadership in current trends in secondary education

Assessment

- Oversee and monitor progress on all district goals and metrics related to curriculum and assessment
- Coordinate all standardized testing and reporting
- Support site teachers, leaders in the use of data to inform instruction and program evaluation at the school and district level
- Monitor and collaborate with sites on the use of common formative assessments and benchmark data
- Provide assessment data support to leadership team
- Facilitate curricular articulation within the district, across grade spans and with our partner districts.

- Support Program Improvement schools with monitoring their progress towards Single Plan goals

Intervention

- Oversee the implementation of Response to Intervention and Assessment
 - Support for curriculum and intervention materials
- Provide coaching and support for Response to Intervention Coordinators
- Plan, implement and evaluate summer secondary programs
- Oversee credit recovery program during the year and in summer in collaboration with principals
- Oversee SCIL program (Santa Cruz Instructional Leadership) for secondary

Compliance/Reporting

- In collaboration with Elementary Director plan, develop and monitor the annual budget for state and federal programs
- Support sites in the development of Single Plans for Student Achievement
- Oversee and monitor categorical programs to meet federal and state guidelines
- Prepare program reports and evaluate program effectiveness

Performance responsibilities

- Train, supervise and evaluate personnel
- Perform related duties as assigned
- Collaborate weekly with Director of Elementary **Learning and Achievement** and Director of Information Technology
- Serve as support for secondary schools fielding parent, principal and staff questions as needed
- Meet monthly with secondary principals on site

MINIMUM QUALIFICATIONS

Knowledge of;

- Curriculum, programs and strategies
- Culturally responsive practices and leadership for equity
- Response to Intervention framework and guiding principles
- Professional learning communities
- Laws, rules, regulations and judicial decisions affecting the provision of services in all educational support program areas
- Principles of governmental budgeting and expenditure control
- Public information principles and techniques
- Principles of supervision, training, and program administration
- Effective practices to support adult learning
- Collective bargaining agreements.
- Oral and written communication skills
- Program assessment and evaluation

Ability to:

- Plan organize, develop, and coordinate the activities of a broad range of curricular support programs and special services.
- Analyze program activities and implement procedures which will improve the provision of services.
- Ensure educational support programs are carried out in compliance with state and federal requirements
- Serve as a liaison with a variety of community and governmental organizations.

- Work to support a connection between district and community particularly through community education
- Provide effective training and curricular development for support staff.
- Prepare oral and written reports.
- Make effective public presentations of program and assessment information, including board presentations
- Physical capability sufficient to perform job tasks.
- Promote the district vision of a service oriented organization to all stakeholders of SCCS
- Support all of your team with a gracious manner and exceptional kindness

Experience

Five years of experience which includes teaching experience, site leadership and/or district level administrative experience in the area of curriculum development and staff development.

Physical Effort / Work Environment: Computer skills: Word, EXCEL, Power Point, Google and data bases; ability to conduct verbal conversation; hear normal range of verbal conversation (approximately 60 decibels); sit, stoop, stand, bend, kneel and walk; sit for sustained periods of time; climb slopes, stairs, steps and ramps; lift up to 20 pounds; carry up to 20 pounds; operate office equipment in a safe and effective manner; demonstrate manual dexterity necessary to operate a computer keyboard and other education technology. Predominant work done in an indoor environment; some exposure to outdoor environment with exposure to weather conditions including but not limited to, heat, cold, rain, snow and high humidity.

Licenses and Credentials: Appropriate administrative or supervisory credential is required. A valid Class C California Driver's license and evidence of appropriate insurance may be required in addition to a valid First Aid and CPR Certificate.

First and Final Reading – August 31, 2022

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Memorandum of Understanding- County Office of Education: Fire Science

MEETING DATE: August 31, 2022

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Memorandum of Understanding between the Santa Cruz County Office of Education, Career Technical Education Partnership and Santa Cruz City Schools.

BACKGROUND:

SCCS proposes to allow the Santa Cruz County Office of Education to utilize a Santa Cruz High School classroom space located at 415 Walnut Ave, Santa Cruz , CA 95060, for the purpose of offering a Fire Technology course.

SCCS will make available a classroom to the Santa Cruz County Office of Education for the 2022-2023 Academic School Year on Wednesday's from 6:00- 7:30 pm.

FISCAL IMPACT:

\$250.00/month Local Revenue from Santa Cruz County Office of Education

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Memorandum of Understanding
Between Santa Cruz County Office of Education
and
Santa Cruz City Schools

Regarding: Santa Cruz High School (SCHS) Classroom Space

This Memorandum of Understanding (MOU) is made and entered into by and between the Santa Cruz County Office of Education, CTEP (SCCOE) and Santa Cruz City Schools (SCCS) collectively “the Parties”.

SCCS proposes to allow the SCCOE to utilize a Santa Cruz High School (SCHS) classroom space located at 415 Walnut Ave, Santa Cruz, CA 95060, for the purpose of conducting educational classes in **Fire Technology** related subjects.

AGREEMENT: The Parties agree that SCHS has control of the premises and SCCS has the ability to sublet the premises. The premises are further identified as a Portable Classroom inclusive of the conference room.

NOW, THEREFORE, the Parties agree, in an effort to maximize this outreach program specifically to the youth of this area, SCCS will provide use of this space to SCCOE for the purpose of conducting Fire Technology related education under the following terms and conditions:

- I. SCCS will make available a classroom to the SCCOE for the **2022-2023 Academic School Year on Wednesday from 6:00- 7:30** on all official school days during the SCCOE academic year at a rate of \$250 a month.
- II. The SCCOE is welcome to access all appropriate equipment belonging to SCCS/SCHS **including tables, audio, video, Wifi internet access and power**. SCHS will provide a secure space to lock SCCOE course fire technology equipment. Prompt replacement and/or satisfactory repair of tools and equipment lost or damaged by the SCCOE students, faculty or staff will be the responsibility of the SCCOE. SCCOE is responsible for any loss of tools or equipment through their lapse in security including unlocked doors and disarmed alarm. Similarly, SCHS will be permitted the use of the SCCOE equipment and furnishings and shall promptly replace or repair any items damaged or lost by SCHS.
- III. SCCS shall indemnify, defend, and hold the SCCOE harmless from any and all claims, damages, losses, causes of action and demand, including reasonable attorney’s fees and costs, incurred as a result of the negligent or wrongful acts or omissions of SCCS) .
- IV. The SCCOE shall indemnify, defend and hold SCCS harmless for any and all claims, damages, losses, causes of action and demand, including reasonable attorney’s fees and costs, incurred as a result of the negligent or wrongful acts or omissions of the SCCOE.

- V. Currently, both SCCS and SCCOE are in the same JPA insurance pool (So Peninsula Region Insurance Group (SPRIG)); as such, proof of liability insurance will be waived. Should either party leave the JPA, this clause will be revoked and proof of insurance will be required.
- VI. The SCCOE shall provide the instructor of record, students and all classroom materials deemed appropriate by the SCCOE.
- VII. The SCCOE shall assume liability for students, instructor(s), employees, guests and visitors of the SCCOE program, except that the SCCOE does not assume liability for injury or damage caused by negligent or wrongful acts or omissions of SCCS.
- VIII. The SCCOE shall ensure that any graffiti or damage to SCHS known to be caused by the SCCOE program participants will be removed or repaired within three (3) working days.
- IX. The SCCOE students as part of class activity, shall leave SCHS in a clean and orderly manner each day before departing, except that SCHS shall assume responsibility for stocking and cleaning the restrooms.
- X. SCCS staff working under this MOU shall have completed the appropriate fingerprint process, as outlined below. In no case, shall a SCCS employee be left alone with SCCOE student/s without the presence of an SCCOE certificated staff member.
- XI. Criminal Background Check: By executing this Memorandum of Understanding, the CONTRACTOR agrees that if it is determined by the SUPERINTENDENT that the CONTRACTOR and/or their employees will have more than limited contact with students, a criminal background check through the Department of Justice in compliance with education code 42125.1 will be completed prior to services performed.

If the CONTRACTOR requires a criminal background check as part of its own employment procedures, the CONTRACTOR shall certify in writing to the SUPERINTENDENT that neither the employer, nor any of its employees have been convicted of a felony(education code 45125.1).

All individuals employed by the CONTRACTOR and performing services for the SUPERINTENDENT shall be listed by name on the certification which will be attached to the agreement prior to signature by the SUPERINTENDENT's officials.

- XII. Nothing contained in this Agreement shall be deemed to give any third party any claim or right of action against either Party that does not otherwise exist.
- XIII. The Parties agree that any disputes, agreements or interpretations of this MOU that cannot be resolved within ten (10) working days to the satisfaction of both Parties shall be subject to the following dispute resolution process:

- a. The Parties shall first pursue mediation to resolve the dispute;
- b. If mediation is not successful in ending the dispute, the parties shall submit the matter to non-binding arbitration by a mutually acceptable arbitrator;
- c. In the event that either party is unsatisfied with the arbitration result, that party may pursue any and all claims in a court of law.

XIV. The SCCOE and SCCS, respectively, bind themselves, their partners, successors, assigns, and representatives to the other party to this Agreement, and to the partners, successors, assigns and legal representatives of such other party with respect to all terms of this Agreement. Neither Party shall assign or transfer any interest in this Agreement without the written consent of the other.

SCCS Santa Cruz City Schools

Print Name: Jim Monreal, Asst Supt-Bus Srves

Signature _____ 

Date: 08 / 02 / 2022

Santa Cruz County Office of Education

Print Name: Liann Reyes, Deputy Supt-Bus Srves

Signature _____ 

Date: 08 / 02 / 2022

TITLE	Final Fire Tech MOU SCCS 2022-23
FILE NAME	Final Fire Tech MOU SCCS 22-23.pdf
DOCUMENT ID	1ec985ade3ae1c14b786d3764a5cfb0ef0b04ec1
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Signed

Document History



SENT

08 / 02 / 2022
 15:23:27 UTC-7

Sent for signature to Liann Reyes (lreyes@santacruzcoe.org) and Jim Monreal (jmonreal@sccs.net) from rmean@santacruzcoe.org
 IP: 205.155.12.254



VIEWED

08 / 02 / 2022
 15:27:50 UTC-7

Viewed by Liann Reyes (lreyes@santacruzcoe.org)
 IP: 205.155.12.254



SIGNED

08 / 02 / 2022
 15:28:01 UTC-7

Signed by Liann Reyes (lreyes@santacruzcoe.org)
 IP: 205.155.12.254



VIEWED

08 / 02 / 2022
 15:29:44 UTC-7

Viewed by Jim Monreal (jmonreal@sccs.net)
 IP: 205.155.11.246



SIGNED

08 / 02 / 2022
 15:30:28 UTC-7

Signed by Jim Monreal (jmonreal@sccs.net)
 IP: 205.155.11.246



COMPLETED

08 / 02 / 2022
 15:30:28 UTC-7

The document has been completed.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Consultant Services Agreement: Tim Landeck Information Technology Coaching

MEETING DATE: August 31, 2022

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Consultant Services Agreement for Tim Landeck to provide coaching services.

BACKGROUND:

Mr. Landeck has over 30 years experience in education and has served as the IT Director for Los Gatos Union School District and served as IT Director for Pajaro Valley Unified School District for 13 years. Additionally, Mr. Landeck served as the Director for Educational Technology in Santa Cruz City Schools between 1997 and 2001, and he was a bilingual classroom teacher for 8 years. Mr. Landeck has been a Board Member for the California Educational Technology Professionals Association and is a Google and Apple Distinguished Educator in addition to other recognitions.

Mr. Landeck will be supporting the Informational Technology Director in his new role.

FISCAL IMPACT:

Not to exceed \$3,000 Title IV (Restricted) 50% elementary, 50% secondary

This work is in direct support of the following District goals and their corresponding metrics:

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

REQUEST FOR CONSULTANT SERVICES AGREEMENT

Submit to the responsible Assistant Superintendent at least two weeks before the Board meeting and prior to the Consultant beginning work.

Site: District Office Principal/Director: Dorothy Coito

Describe Work to be Performed and District and Site Goals Supported:
Administrative Coaching for Jon Morgan (IT Director) in support of District Goals #3 & #4

Qualifications of Consultant: Former IT Director (retired)

Name of Consultant: Tim Landeck Tax I.D.# or SSN: _____
(Vendor Data form to Purchasing)

Address: 172 Frogsong Way Telephone #: 831-750-8059

City/State/Zip: Watsonville, CA 95076 Email: tlandeck@gmail.com

Date(s) of Service: August 22 - April 23 Time: N/A

Number of Hours: N/A hours per day X N/A days = N/A total hours.

Hourly/Daily Rate (specify): N/A Meals: N/A

Lodging: N/A Transportation: N/A

TOTAL FEE TO BE PAID: \$3000 (2 days/month) Account #: 01-4035-0-0000-2700-5200-920-0000
01-4035-0-0000-2700-5200-930-0000

Write out funding source (i.e., LCFF, Base, Title), if categorical or LCFF Supplemental, include single plan goal and action:

Title II Professional Development - 50% Elementary & 50% Secondary

Approval of Business Services verifying account: _____ Date: _____

Authorized Signature of Consultant: [Signature] Date: _____

(NOTE: Consultant must submit invoice for payment upon completion of work)

[Signature] Signature of Administrator Requesting Service Approval of Assistant Superintendent

Date: 8/18/22 Date: _____

AB 1610, 1612, and 2102 COMPLIANCE (consultants having more than limited contact with students require fingerprinting)

- Consultants **will be** on campus on a regular basis (more than once) while students are present
- Consultant **will not** be on campus on a regular basis while students are present (fingerprints not required).

Fingerprint Clearance date: N/A Approval of Human Resources: Desiree Dominguez

PAYMENT AUTHORIZATION
(Submit for payment after Consultant completes work)

I hereby certify that the consultant has satisfactorily completed the services in accordance with the above Agreement and that payment is in order.

Signature of Administrator Requesting Payment Date

Approval of Assistant Superintendent Date

Board of Education Approval: _____
(Required if over \$2500) 136/490

REQUEST FOR CONSULTANT SERVICES AGREEMENT

Review guidelines of Board Policy - Consultant Services Agreements.

1. Statement of specific need and the goal of the Consultant’s work (Refer to district/site goals and plans, unique needs of school, program or office which necessitates the services of a consultant).

Mr. Landeck will support our administrative team by coaching our newly hired IT Director, Jon Morgan.

2. State efforts made to identify qualified staff available within the district to carry out the requested services.

The IT Director position is highly skilled role. Mr. Landeck has over 30 years experience in education, and has served as the IT Director for Los Gatos Union School District and served as IT Director for PVUSD for 13 years. Additionally, Mr. Landeck served as the Director Educational Technology in Santa Cruz City Schools between 1997 and 2001, and he was a bilingual classroom teacher for 8 years.

Mr. Landeck is highly skilled and trained, and has been a CITE (Formerly CETPA) Board Member for California Educational Technology Professionals Association and is a Google and Applied Distinguished Educator in addition to other recognitions and participation in professional organizations and programs. Overall, Mr. Landeck is a well-respected individual held in high regard.

3. If this agreement is for staff development or for one-time services, state the site's plan to reduce or eliminate the need for this consultant's services in the future.

This coaching is only for the 22-23 school year to support a newly hired IT Director.

4. Statement of expected outcomes (Include specific student outcomes desired, benefits to district students and/or staff).

Continued growth and sustainability of educational programs, tools and hardware that directly impact student growth and achievement by grades and standardized test growth as well as graduation and A-G completion.

5. Evaluation Process - How will you know the goal/outcomes have been met?

Each year, administrators set specific goals and identify metrics and evidence of growth. The expectation is significant growth and attainment of goals based on the Professional Standards for the Educational Leader.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: E-Rate Consulting Agreement

MEETING DATE: August 31, 2022

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve annual contract with eDimension LLC for assistance with applications for E-Rate discounts on internet and network services.

BACKGROUND:

The Schools and Libraries (E-Rate) Program managed by Universal Service Administrative Company is based on districts' Free and Reduced lunch counts and provides funding towards eligible services for high poverty and rural schools and libraries. The E-Rate program helps make telecommunications and information services affordable for all district schools.

Services to be performed include form preparation, reimbursement tracking, recommendations, compliance, and assistance with any appeals or audits. Additional services include reviewing eligible services, managing tasks for applications past and present, and providing copies of all documentation.

The initial term of the Consulting Agreement shall be for one year, renewable annually (if desired) for a maximum of five years. SCCS anticipates requesting discounts for Category 1 (data transmission and internet access) and Category 2 services (broadband connections/services) for both the immediate Funding Year, July 1, 2022 - June 30, 2023, as well as future Funding Years.

FISCAL IMPACT:

\$12,900 annually - LCFF Base (Unrestricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

AGENDA ITEM: 8.2.1.3.

CONSULTING AGREEMENT NO. SCCS FY2023.

This Consulting Agreement (hereinafter referred to as “Agreement”) is entered into on July 1st 2022 upon execution of signature of this Agreement by and between **Russell Reshaw as CEO of eDimension LLC**, whose principle place of business is 17624 Corrinne Way, Riverside, CA 92504 (hereinafter referred to as “**eDimension**”), and **Santa Cruz City Schools**, whose principle place of business is 133 Mission Street Suite 100 Santa Cruz, Ca 95060 (hereinafter referred to as “**Applicant**”), and is as follows:

RECITALS

WHEREAS, Applicant desires to retain the services of eDimension to perform Consulting Services regarding the Schools and Libraries Program of the Universal Service Fund (USF) administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC), commonly known as “E-rate,” as Independent Contractor and not as an employee of Applicant; and

WHEREAS, eDimension desires to consult with the Board of Trustees, the Officers, and Administrative Staff of Applicant, and to undertake for Applicant professional services regarding the Schools and Libraries Program of the Universal Service Fund, commonly known as “E-rate.”

NOW, THEREFORE, for good and valuable consideration as set forth herein, the Parties hereto enter into this Agreement for the purposes set forth herein; and the Parties represent and agree as follows:

1. **RECITALS:** The above recitals are incorporated herein and form an integral part of this Agreement, as though they were restated in full here at.
2. **TERM:** The initial term of this Agreement shall be effective as of **July 1st 2022** and ending on **June 30th 2023**. If neither party provides the other with written notice of its intent to terminate this Agreement at least thirty (30) days prior to expiration, the term of this Agreement will automatically renew for additional one-year consecutive terms. The combined initial term plus all renewal terms shall not exceed a total five (5) years.
3. **SEVICES:** eDimension shall provide professional services concerning matters pertaining to E-rate as defined under Scope of Work in Attachment 1. eDimension shall not represent Applicant, its Board of Trustees, its Officers or any other members of Applicant in any transactions or communications nor shall eDimension make any claim to do so unless so authorized by Applicant.
4. **LIABILITY:** The parties to this Agreement represent themselves as sophisticate business parties. eDimension shall not be liable to Applicant, or any person or entity who may claim any right due to any relationship with Applicant, for any commissions or omission, including any breach of contract, or representations, or any other cause of action regarding the performance of services by eDimension, or on the part of the agents or employees of eDimension, except when said commissions or omissions of eDimension are the result of willful misconduct or gross negligence. Applicant shall hold eDimension free and harmless, and shall defend eDimension, from all liabilities and all claims, including any obligations, costs, claims, judgments, attorney fees, and any damages arising from or growing out of services rendered to Applicant by eDimension pursuant to the terms of this Agreement or in any way connected with the rendering of services, except when the same shall arise solely due the willful misconduct or gross negligence of eDimension; and eDimension is adjudged to be guilty of such willful misconduct or gross negligence after adjudication by a Mediator, Arbitrator, or a Court of Competent

jurisdiction. Furthermore, the parties further agree that the Statute of Limitations on any and every cause of action, whether contract, tort, or any other cause of action shall be for one year. Thus, the parties agree that no action for any claim or cause of action may be filed more than one year after the date of the accrual of the claim or cause of action, regardless whether on the date any damages were ascertainable or calculable.

5. **DISPUTE RESOLUTION:**

Mediation: The Parties agree to mediate any dispute or claim arising between them out of this Agreement, or any resulting transaction, before resorting to arbitration. Mediation fees, if any, shall be divided equally among the Parties involved. If, for any dispute or claim to which this paragraph applies, any Party commences an action without first attempting to resolve the matter through mediation, or refuses to mediate after a request has been made, then that party shall not be entitled to recover attorney fees, even if they would otherwise be available to that party in any such event.

Arbitration of Disputes: The Parties agree that any dispute or claim in law or equity arising between them regarding the obligation to perform the duties outlined herein or to pay compensation under this Agreement shall be decided by neutral, binding arbitration. The Arbitrator shall be a retired judge or justice, or an attorney with at least five (5) years of business law experience, unless the parties mutually agree to a different arbitrator, who shall render an award in accordance with substantive California law. The parties shall have the right to discovery in accordance with the California *Code of Civil Procedure*. In all other respects, the arbitration shall be conducted in accordance with Title 9 of Part III of the California *Code of Civil Procedure*. Judgment upon the award of the arbitrator(s) may be entered in any court having jurisdiction. Interpretation of this Agreement to arbitrate shall be governed by the Federal Arbitration Act.

“NOTICE: BY SIGNING THIS AGREEMENT YOU ARE AGREEING TO HAVE ANY DISPUTE ARISING OUT OF THE MATTERS INCLUDED IN THE ‘ARBITRATION OF DISPUTES’ PROVISION DECIDED BY NEUTRAL ARBITRATION AS PROVIDED BY CALIFORNIA LAW, AND YOU ARE GIVING UP ANY RIGHTS YOU MIGHT POSSESS TO HAVE THE DISPUTE LITIGATED IN A COURT OR JURY TRIAL. BY SIGNING THIS AGREEMENT YOU ARE GIVING UP YOUR JUDICIAL RIGHTS TO APPEAL. IF YOU REFUSE TO SUBMIT TO ARBITRATION AFTER AGREEING TO THIS PROVISION, YOU MAY BE COMPELLED TO ARBITRATE UNDER THE AUTHORITY OF THE CALIFORNIA CODE OF CIVIL PROCEDURE. YOUR AGREEMENT TO THIS ARBITRATION PROVISION IS VOLUNTARY. WE HAVE READ AND UNDERSTAND THE FOREGOING AND AGREE TO SUBMIT DISPUTES ARISING OF THE MATTERS INCLUDED IN THE ‘ARBITRATION OF DISPUTES’ PROVISION TO NEUTRAL ARBITRATION”

6. **JURISDICION:** The parties hereto specifically stipulate to the appropriateness, jurisdiction and venue of Riverside County, State of California, shall apply over the persons and subject matter of this Agreement. This Agreement and any controversy or claim arising out of, or relating to any part of any provision of this Agreement, or breach thereof, which is not settled to please the parties involved, shall be governed by the exclusive laws of the State of California.

7. **NOTICES:** Any and all notices, demands, requests, or other communications required or permitted by this Agreement or by law to be served on, given to, or delivered to any party hereto by any other party to this Agreement, shall be in writing and shall be deemed duly served, given or delivered when personally delivered to the party or to an officer of the party, or in lieu of such personal delivery, when deposited in the United States mail, first-class postage prepaid, addressed to the party at the address as first above written, return receipt

requested, *and* by facsimile, provided, however, any requirement in the Agreement that an act be done by a party within a specified time after the notice or other communication means, the act must be done within the specified time after the notice or other communication has actually arrived at the address of the party by the United States mail as stated above, but not from the date the facsimile is sent. A party may change the address of its principal office in the manner required by law for the purposes of this clause by giving notice of the change, in the manner required by this clause, to each of the other parties hereto.

8. **SEVERABILITY:** Should any of the provisions of this Agreement be, or become, invalid by the virtue of Applicable Law(s) or fail enforceability, then this Agreement shall remain in full force and effect and the invalid and/or unenforceable provision(s) will be replaced by provision(s) to be mutually agreed upon between the Parties, (or by binding arbitration as stated above) within the spirit of this Agreement.
10. **ATTORNEY FEES AND COSTS:** The parties agree that the prevailing party in any Arbitration or any legal action shall be entitled reasonable attorney fees and Arbitrator Fees, Filing Fees, or discovery costs.
11. **BINDING ON HEIRS AND ASSIGNS:** This Agreement shall be binding on and shall inure to the benefit of the heirs, representatives, executors, administrators, successor trustees, beneficiaries and assigns of the Parties hereto.
12. **COMPLETE AGREEMENT AND MODIFICATION:** This Agreement (with Attachments) constitute the complete and integrated Agreement between the parties, superseding all proposals or Agreements, oral or written, and all other representations, communications between the parties relating to the subject matter of this Agreement. No change, addition, modification, or erasure on any portion of this Agreement shall be valid or binding upon either party, except it be in writing, executed by both parties.
13. **COMPENSTION.** Applicant shall pay to eDimension for services rendered the amount(s) stated in Attachment 2. Payments are due within thirty (30) days of eDimension invoice date, and overdue amounts will accrue a carrying charge of 12% interest per annum.

IN WITNESS WHEREOF, the parties, or those of their duly authorized officer or agent, and relevant seals to be affixed, have executed this Agreement in multiple counterparts, each deemed to be an original.

Applicant Signature

Applicant Title

Applicant Printed Name

Russell Reshaw

eDimension LLC Signature

CEO

eDimension LLC Title

Russell Reshaw

eDimension LLC Printed name

Attachment 1

Scope of Work

1. Scope of Work - Services related to the Schools and Libraries Program to be performed by eDimension include:

- Prepare all required E-rate forms including, but not limited to 470, 471, 486, 500 and 472 (BEAR) for Applicant review and certification.
- Track and follow up on all Service Provider and USAC reimbursements related to eRate Funding Commitment Decision letters.
- Monitor and follow up on all eRate related tasks for applications past and present.
- At the request of Applicant, act as the primary point of contact for all E-rate communications between Applicant and service providers and USAC.
- Prepare responses to USAC application review requests.
- Review USAC Eligible Services List and make appropriate recommendations to Applicant.
- Attend vendor job walks as needed.
- Assist Applicant in the review and evaluation of proposals and vendor selection.
- Comply with Applicant, State of California and E-rate competitive bidding requirements.
- Provide copies of E-rate documentation to Applicant in a timely manner and retain copies of all Erate documents for term of agreement.
- Prepare USAC and FCC appeals as directed by Applicant.
- Assist Applicant with audits requirements.

2. Recitals

- All eDimension services will be directly related to the Schools and Libraries Program (E-rate).

Applicant anticipates requesting E-rate discounts of for the following E-rate services:

- ✓ Category 1 (C1) - Data Transmission Services and Internet Access
- ✓ Category 2 (C2) - Broadband Internal Connections; Managed Internal Broadband Services; Basic Maintenance of Broadband Internal Connections.
- Services include application for E-rate discounts effective beginning Funding Year. FY2023 (July 1, 2022 - June 30, 2023).
- Services include E-rate applications from Funding Years prior to: FY2023.

3. Applicant Requirements

- Applicant will provide all required data/information to eDimension in a timely manner.
 - Applicant will create Request for Proposals (RFP)s by the end of Oct. and post 470 by the end of Nov. for any new C1-C2 scope of work needed for the subsequent USAC Service Period.
- Applicant will ensure accuracy of data/information supplied to eDimension.
- Applicant will certify all E-rate forms.
- Applicant will provide eDimension with the following item prior to the start of services:
 - Fully executed copy of this agreement
 - Purchase Order
- Applicant will link the "eDimension consulting firm" to the "Applicant organization" within the USAC Erate Productivity Center (EPC) web portal.
- Applicant will add eDimension users with necessary permissions in Applicant EPC profile.
- Applicant will provide a single point of contact for project coordination with eDimension.

Attachment 2

Compensation

E-rate services provided by eDimension pursuant to this agreement will be invoiced in advance according to the following options as indicated by below:

Applicant elects to receive invoices for annual services: (Select One)

- Monthly - Beginning July 1
- Quarterly - July 1, October 1, January 1 and April 1
- Yearly - July 1

Annual E-rate Professional Service Fees:

- ✓ Category 1 (Data Transmission Services and Internet Access) and
- ✓ Category 2 (Broadband Internal Connections; Managed Internal Broadband Services; Basic Maintenance of Broadband Internal Connections)

E-rate Service Fee.

\$12,900 TOTAL

Upon written agreement of both parties, additional services requested by Applicant may be performed by eDimension at a rate of \$125 per hour.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Nonpublic Agency: Speechrighter, Inc.

MEETING DATE: August 31, 2022

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Nonpublic Agency Master Contract for new and continuing services through the 2022-2023 school year, from July 1, 2022 - June 30, 2023. *Due to the confidentiality regulations that protect the identity of students with disabilities, the student names have been omitted.*

BACKGROUND:

This contract with Speechrighter will provide required Occupational Therapy services for thirty-seven students in Special Education during the regular school year and Extended School Year. These services are mandated by each of the students' Individualized Education Plan and/or Individual Service Plan.

FISCAL IMPACT:

Not to exceed \$26,333.38 Special Education (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

*NONPUBLIC, NONSECTARIAN
SCHOOL/AGENCY SERVICES*

*MASTER CONTRACT
2022-2023*

MASTER CONTRACT

GENERAL AGREEMENT FOR NONSECTARIAN,
NONPUBLIC SCHOOL AND AGENCY SERVICES

LEA	NORTH SANTA CRUZ COUNTY SELPA
Contract Year	2022-2023

Nonpublic School
 Nonpublic Agency

Type of Contract:

X	Master Contract for fiscal year with Individual Service Agreements (ISA) to be ratified throughout the term of this contract.
	Individual Master Contract for a specific student incorporating the Individual Service Agreement (ISA) into the terms of this Individual Master Contract specific to a single student.
	Interim Contract: an extension of the previous fiscal years approved contracts and rates. The sole purpose of this Interim Contract is to provide for ongoing funding at the prior year's rates for 90 days at the sole discretion of the LEA. Expiration Date: _____

When this section is included as part of any Master Contract, the changes specified above shall amend Section 4 – Term of Master Contract.

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2022-2023	CONTRACT NUMBER:
LOCAL EDUCATION AGENCY: NORTH SANTA CRUZ COUNTY SELPA	

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER: SPEECHRIGHTER

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract (or “Contract”) is entered into on July 1, 2022, between NORTH SANTA CRUZ COUNTY SELPA, hereinafter referred to as the local educational agency (“LEA”), and SPEECHRIGHTER (nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or “CONTRACTOR” for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit the LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative ratifies the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as “ISA”). Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR’s obligation to provide all relevant services specified in the student’s Individualized Education Program (hereinafter referred to as “IEP”). The ISA shall be executed within ninety (90) days of a student’s enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and/or electronic database for ISA developing including invoicing.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as “OAH”) order, a lawfully executed settlement agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with NPS placement or NPS/A services until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student’s parent.

2. CERTIFICATION AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as “CDE”) as a NPS/A. All NPS/A services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 *et seq* and within the professional scope of practice of each provider’s license, certification and/or credential. A current copy of CONTRACTOR’s NPS/A certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Agreement is executed by CONTRACTOR. This Master Contract shall be null and void if such

certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. Total student enrollment shall be limited to capacity as stated on CDE certification and in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified and all staff persons providing services to pupils shall be certified and/or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE in writing of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to; the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2022 to June 30, 2023 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2023. In the event the contract negotiations are not agreed to by June 30th, the most recently executed Master Contract will remain in effect for 90 days. (Title 5 California Code of Regulations section 3062(d)) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of current teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety-day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students at the discretion of the LEA.

6. INDIVIDUAL SERVICES AGREEMENT ("ISA")

This Agreement shall include an ISA developed for each student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students.

Any and all changes to a student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and LEA. At any time during the term of this Master Contract, a student's parent, CONTRACTOR, or LEA may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent

compensatory service hours awarded to student as a result of lack of provision of services while student was served by the NPS/A.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the “stay-put” requirement of state and federal law unless the parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents and employees.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for NPS/A. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for this Contract, unless otherwise specified in this Contract.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term “qualified” means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which he or she is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

- e The term “license” means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the

national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).

- f. “Parent” means:
- i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,
 - ii. a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child,
 - iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child’s welfare,
 - iv. a surrogate parent,
 - v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child’s behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

Parent does not include the state or any political subdivision of government or the NPS/A under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

- g. The term “days” means calendar days unless otherwise specified.
- h. The phrase “billable day” means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase “billable day of attendance” means a school day as defined in California Education Code Section 46307, in which a student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term “Master Contract” also means “Contract” and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Contract shall be in writing. Notices shall be mailed or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed to LEA shall be addressed to the person and address as indicated on the signature page of this Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, “records” shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision;

daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications by-laws; lists of current board of directors/trustees, if incorporated; statement of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; evidence of electronic payments; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, date/time of access for each individual requesting or receiving information from the student's record, and a description of the record(s) provided. Such log needs to record access to the student's records by: (a) the student's parent; (b) an individual to whom written consent has been executed by the student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant the following access to student records, (a) the student's parent; (b) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, BER's, incident reports, notification of injuries and all other relevant reports. LEA and/or SELPA shall have access to and receive copies of any and all records upon request within five (5) business days.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND

ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the LEA and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

14. TERMINATION

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. To terminate the contract either party shall give no less than twenty (20) days prior written notice (California Education Code section 56366(a)(4)).

At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

15. INSURANCE

CONTRACTOR shall, at CONTRACTOR'S sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

PART I - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AND AGENCIES

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

\$2,000,000 per occurrence
\$ 500,000 fire damage
\$ 5,000 medical expenses
\$1,000,000 personal & adv. Injury
\$3,000,000 general aggregate
\$2,000,000 products/completed operations aggregate

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR's policy should have an exclusion for sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.

- C. **Commercial Auto Liability Insurance** for all owned, non-owned or hired automobiles with a \$1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.

- D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage, including Sexual Molestation and Abuse coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy, with the following limits:

\$1,000,000 per occurrence
\$2,000,000 general aggregate

- E. CONTRACTOR, upon execution of this Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured's premiums on all insurance policies and shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.
- F. Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.
- G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
- H. All Certificates of Insurance must reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

PART II - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY ("RTC")

When CONTRACTOR is a NPS affiliated with a **residential treatment center (NPS/RTC)**, the following insurance policies are required:

- A. **Commercial General Liability** including both bodily injury and property damage, with limits as follows:

\$3,000,000 per occurrence
\$6,000,000 in General Aggregate.

The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance primary despite any conflicting provisions in the RTC's policy. Coverage shall be maintained with no Self-Insured Retention above \$100,000 without the prior written approval of the LEA.

- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability** coverage with limits of \$1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is \$5,000,000 Combined Single Limit per Occurrence.
- D. **Fidelity Bond or Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be \$250,000 per occurrence, with no self-insured retention.
- E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.
- F. **Sexual Molestation and Abuse Coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors ("LEA Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The LEA and the Member District(s) shall have the right in their sole discretion to select counsel of its choice to provide the defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors ("CONTRACTOR Indemnities") harmless against all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of this Master Contract or its performance thereof, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers district employees acting within the course and scope of their respective duties and that its self-insurance covers the LEA's indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principle, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including, but not limited to, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms as required by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance must reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all subcontractors must meet the requirements as contained in Section 45 Clearance Requirements and Section 46 Staff Qualifications of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with LEA, provision of private party assessments and/or reports,

and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

The LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may not fund services through the evaluator whose IEE the LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

When CONTRACTOR is a NPA, CONTRACTOR acknowledges that its authorized representative has read and understands Education Code section 56366.3 which provides, in relevant part, that no special education and/or related services provided by CONTRACTOR shall be paid for by LEA if provided by an individual who is or was an employee of LEA within the three hundred and sixty-five (365) days prior to executing this contract. This provision does not apply to any person who is able to provide designated instruction and services during the extended school year because he or she is otherwise employed for up to ten months of the school year by LEA.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)

The LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each student served by CONTRACTOR. CONTRACTOR shall provide special education and/or related services (including transition services) to each student within the NPS/A consistent with the student's IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a student if it cannot provide or ensure the provision of the services outlined in the student's IEP. If student services are provided by a third party (i.e. Related Services Provider), CONTRACTOR shall notify LEA if provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities, as specified in the student's IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the student's enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student's IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the NPS. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR may charge a student's parent(s) for services and/or activities not necessary for the student to receive a free appropriate public education after: (a) written notification to the student's parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by the LEA of the written notification and a written acknowledgment signed by the student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the student to receive a free appropriate public education shall not interfere with the student's receipt of special education and/or related services as specified in the student's IEP and ISA unless the LEA, CONTRACTOR, and PARENT agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All NPS/A services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 *et seq.*

When CONTRACTOR is a NPS, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the student's IEP and ISA. Students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards ("CCSS") for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by an LEA, that contracts with the NPS: (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling.

When CONTRACTOR serves students in grades 9 through 12 inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not award a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

When CONTRACTOR is a NPA and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification, and provided as specified in the student's IEP and ISA. The NPA providing Behavior Intervention services shall develop a written plan that specifies the nature of their NPA service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a Licensed Children's Institution (LCI), all services not provided in the school setting require the

presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. LCI CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. CONTRACTORS providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a NPA, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless the LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a NPS, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to students at like grade level attending LEA schools and shall be specified in the student's ISA developed in accordance with the student's IEP.

For students in grades kindergarten through 12 inclusive, unless otherwise specified in the student's IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and passing time shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to students attending LEA schools in like grade level unless otherwise specified in the student's IEP.

When CONTRACTOR is a NPA and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the student's ISA developed in accordance with the student's IEP.

24. CLASS SIZE

When CONTRACTOR is a NPS, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students, unless CONTRACTOR and LEA agree otherwise in writing. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a ratio of 1 teacher to fourteen (14) students when necessary during the regular or extended school year to provide services to students with disabilities.

In the event a NPS is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the CDE Certification of that school, the NPS shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. The NPS and the LEA may agree to one 30 school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a NPA.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a NPS, CONTRACTOR shall submit to the LEA/SELPA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by the LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the student's IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services as determined by the IEP team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPS service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by the LEA.

When CONTRACTOR is a NPA, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPA service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide data related to all sections of this contract, including student discipline as noted below, and requested by and in the format required by the LEA. It is understood that all NPS/A shall utilize the LEA approved electronic IEP system for all IEP development, service tracking documentation, and progress reporting, unless otherwise agreed to by the LEA. Additional progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

Using forms developed by the CDE or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Code sections 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code sections 48900 and 48915.

The LEA shall provide the CONTRACTOR with approved forms and/or format for such data including, but not limited to, invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTOR'S provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or dual enrollment options if available and appropriate, for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommended activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a NPS, per implementation of Senate Bill 484, CONTRACTOR shall administer all statewide assessments within the California Assessment of Student Performance and Progress ("CAASPP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, , the English Language Proficiency Assessments for California ("ELPAC"), the Alternative

English Language Proficiency Assessments for California ("Alternative ELPAC"), and as appropriate to the student, and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR'S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. MANDATED ATTENDANCE AT LEA MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, data collection, and standardized testing and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

CONTRACTOR shall comply with the requirements of Education Code section 49005, *et seq.*, 56521.1 and 56521.2. LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and its implementing regulations. If the IEP team determines that a student's behavior impedes his or her learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan ("BIP"), the IEP team may conclude it is sufficient to address the student's behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1

regarding emergency interventions and behavioral emergency reports. CONTRACTOR shall ensure that all of its staff members are trained in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of the training and provide written verification of the training annually and upon request.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP, and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a behavior emergency report when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies **require** a behavior emergency report form be completed and submitted to the LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall notify Parent within twenty-four (24) hours via telephone. If the student's IEP does not contain a BIP, an IEP team shall schedule a meeting to review the behavior emergency report, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions have proven to be ineffective. CONTRACTOR shall schedule with LEA an IEP meeting within two (2) days.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following:

(1) any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock; (2) an intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual; (3) an intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities; (4) an intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma; (5) restrictive

interventions that employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used by trained personnel as a limited emergency intervention; (6) locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room; (7) an intervention that precludes adequate supervision of the individual; (8) an intervention that deprives the individual of one or more of his or her senses.

In the case of a child whose behavior impedes the child's learning or that of others, the IEP team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or mechanical restraint or seclusions of an LEA student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

When CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the NPS; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366 (a) (2) (B) (i) and (ii)) and pursuant to California Education Code section 56345 (b) (4).

If the LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of his or her IEP team. Except

as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

It is understood that the CONTRACTOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. The LEA or SELPA may provide training for any CONTRACTOR to ensure access to the approved system. The CONTRACTOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system. When a student dis-enrolls from the NPS/NPA, the NPS/NPA and LEA shall discontinue use of the approved system for that student.

Changes in any student's educational program, including instruction, services, or instructional setting provided under this Master Contract, may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code.

33. SURROGATE PARENTS AND FOSTER YOUTH

CONTRACTOR shall comply with LEA surrogate parent assignments. Surrogate parents shall serve as the child's parent and have all the rights relative to the student's education that a parent has under the Individuals with Disabilities Education Act pursuant to *20 USC 1414-1482 and 34 CFR 300.1-300.756*. A pupil in foster care shall be defined pursuant to California Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a NPS by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. Participation further includes the willingness to make CONTRACTOR's staff available for witness preparation and testimony as is necessary to facilitate a due process hearing. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/Individual and Family Service Plan ("IFSP").

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq.*; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (“HIPAA”). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to LEA students and provide LEA with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR’s place of business and shall be submitted to the LEA and LEA student’s parent(s) quarterly.

The CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior intervention plans. The LEA may request such data at any time within five (5) years of the date of service. The CONTRACTOR shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other evaluations of the student ten (10) days prior to the student’s annual or triennial review IEP team meeting for the purpose of reporting the student’s present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

The CONTRACTOR is responsible for all evaluation costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All assessments resulting from an assessment plan shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment and/or evaluation costs may be added to the ISA and/or approved separately by the LEA at the LEA’s sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For NPA services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional’s license, certification, or credential.

CONTRACTOR shall not charge the student’s parent(s) or LEA for the provision of progress reports, report cards, evaluations conducted in order to obtain present levels of performance, interviews, and/or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It

is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a NPS, CONTRACTOR shall prepare transcripts at the close of each semester, or upon student transfer, for students in grades nine (9) through twelve (12) inclusive, and submit them on LEA approved forms to the student's school of residence for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

38. STUDENT CHANGE OF RESIDENCE

Within five (5) school days from the date CONTRACTOR becomes aware of a student's change of residence, CONTRACTOR shall notify LEA, in writing, of the student's change of residence as specified in LEA Procedures. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered following the student's change of residence.

39. WITHDRAWAL OF STUDENT FROM PROGRAM

CONTRACTOR shall immediately report electronically and in writing to the LEA within five (5) business days when an LEA student is withdrawn without prior notice from school and/or services, including student's change of residence to a residence outside of LEA service boundaries, and student's discharge against professional advice from a NPS/RTC.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and student living quarters. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA consistent with LEA Procedures.

CONTRACTOR providing services in the student's home as specified in the IEP shall ensure that at least one parent of the child, or an adult caregiver with written and signed authorization to make decisions in an emergency, is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situation. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.

All problems and/or concerns reported to parents, both verbal and written, shall also be provided, in writing, to the LEA.

41. LICENSED CHILDREN’S INSTITUTION (“LCI”) CONTRACTORS AND RESIDENTIAL TREATMENT CENTER (“RTC”) CONTRACTORS

If CONTRACTOR is a LCI, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9 (c) (1), Health and Safety Code section 1501.1(b), AB 1858 (2004), AB490 (Chapter 862, Statutes of 2003), AB 1261 (2005), AB 1166 Chapter 171 (2015), AB 167 Chapter 224 (2010), AB 216 Chapter 324 (2013), AB 379 Chapter 772 (2015), AB 1012 Chapter 703 (2015), and the procedures set forth in the LEA Procedures. An LCI shall not require that a pupil be placed in its NPS as a condition of being placed in its residential facility.

If CONTRACTOR is a NPS/RTC, CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1412(a)(1)(A) and Education Code section 56000, et seq.; amended and reorganized by the Individuals with Disabilities Education Improvement Act of 2004 (IDEIA), 20 U.S.C. section 1401(29); Education Code section 56031; Cal. Code Regs., Title 5, section 3001 et seq., regarding the provision of counseling services, including residential care for students to receive a FAPE as set forth in the LEA student’s IEPs. CONTRACTOR shall meet all monitoring requirements as noted in Section 43 below.

If CONTRACTOR is a NPS that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all students, including those identified as eligible for special education. For those identified as special education students, the list shall include: 1) special education eligibility at the time of enrollment and; 2) the educational placement and services specified in each student’s IEP at the time of enrollment. A copy of the current IEP shall be provided to the LEA.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with NPS placement until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student’s parent or another adult with educational decision-making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

42. STATE MEAL MANDATE

When CONTRACTOR is a NPS, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49530, 49530.5 and 49550.

43. MONITORING

When CONTRACTOR is a NPS, the LEA (or SELPA) shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and the NPS, a review of progress the pupil is making toward the goals set forth in the pupil’s individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil’s behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA (or SELPA) shall report the findings

resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA (or SELPA) shall conduct an onsite visit to the NPS before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow LEA representatives access to its facilities for additional periodic monitoring of each student's instructional program. LEA shall have access to observe each student at work, observe the instructional setting, interview CONTRACTOR, and review each student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI and/or NPS/RTC, the CDE shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA or CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the NPS, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a NPS, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

PERSONNEL

44. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for CONTRACTOR'S employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR'S employees and volunteers shall not come in contact with students until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for

employment pursuant to California Education Code section 44237 (i) or (j). Contractor shall certify to LEA that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the NPS/A. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the LEA upon request.

45. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession, and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with the disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).

When CONTRACTOR is a NPS, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. The administrator of the NPS holds or is in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities. (B) A pupil personnel services credential that authorizes school counseling or psychology. (C) A license as a clinical social worker issued by the Board of Behavioral Sciences. (D) A license in psychology regulated by the Board of Psychology. (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation. (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator. (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences. (H) A license as an educational psychologist issued by the Board of Behavioral Sciences. (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. (California Education Code Section 56366.1 (a)(5))

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to federal requirements and California Education Code sections 45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

47. STAFF ABSENCE

When CONTRACTOR is a NPA and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified NPS/A shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public school campus, sign in/out procedures shall be followed by NPS/A providers working in a public school classroom along with all other procedures for being on campus

consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public school credentialed classroom teacher is responsible for the instructional program.

CONTRACTOR providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to the LEA.

HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq.* and 49406, regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

50. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a NPS, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the LEA and CDE of any changes in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

51. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49423 when CONTRACTOR serves a student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the student with the administration of such medication after the student's parent(s) provide to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each student to whom medication is administered. Such written log shall specify the student's name; the type of medication; the date, time, and amount of each

administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for ensuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

52. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours, electronically, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

53. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

54. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

55. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures, as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on an LEA form with signatures in the manner prescribed by LEA. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six (6) months after the close of the fiscal year unless approved by the LEA to resolve billing issues including re-billing issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than twelve (12) months from the close of the fiscal year. If the billing or re-billing error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

57. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of

its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA within five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: The LEA or CONTRACTOR may appeal to the County Superintendent of Schools so long as the County Superintendent of Schools is not participating in the Local Plan involved in

the NPS/A contract, or a mutually agreed upon mediator. Both parties agree to pay for their own costs and expenses arising out of such mediation. Each party agrees to act in good faith in participating in any mediation process agreed to by the parties.

58. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually.

59. PAYMENT FOR ABSENCES NONPUBLIC

SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of a student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one (1) day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of related services for days on which a student's attendance does not qualify for Average Daily Attendance ("ADA") reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers.

LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of “make-up” services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not “bank” or “carry over” make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a student no later than the fifth (5th) consecutive service day of the student’s absence. LEA shall not be responsible for the payment of services when a student is absent.

60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by LEAs in accordance with Education Code sections 41422 and 46392:

- a. If CONTRACTOR remains open, if allowed, during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether a sending LEA is open or closed.
- b. NPS School Closure- In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR’S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student’s approved ISA, as though the student were continuing his/her regular attendance, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.
- c. LEA and NPS School Closure- In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student’s approved ISA, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR’S school closure.

When the emergency school closure is lifted, CONTRACTOR shall notify the LEAs it serves of any lost instructional minutes. CONTRACTOR and LEAs shall work collaboratively to determine the need for make-up days or service changes, and shall work together to amend IEP and ISA paperwork as appropriate.

61. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held,

documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

62. RATE SCHEDULE

The attached rate schedule (Exhibit A) limits the number of students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as noted in California Education Code Section 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

63. DEBARMENT CERTIFICATION

By signing this agreement, the CONTRACTOR certifies that:

- (a) The CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with

obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on the 1st day of July, 2022 and terminates at 5:00 P.M. on June 30, 2023, unless sooner terminated as provided herein.

CONTRACTOR

LEA

SPEECHRIGHTER

NORTH SANTA CRUZ COUNTY

Nonpublic School/Agency

SELPA

LEA Name

By: *Cris Colip* 02 / 16 / 2022
Signature Date

By: *Jessica Little* 02 / 22 / 2022
Signature Date

Cristienne Colip Clinical Director

JESSICA LITTLE, SR. SELPA
DIRECTOR

Name and Title of Authorized Representative

Name and Title of Authorized Representative

Notices to CONTRACTOR shall be addressed to: Cris Colip	Notices to LEA shall be addressed to: JESSICA LITTLE, SR. SELPA DIRECTOR
Name and Title Cris Colip, Clinical ir	Name and Title NORTH SANTA CRUZ COUNTY SELPA
Nonpublic School/Agency/Related Service Provider SpeechRighter, Inc.	LEA 400 ENCINAL STREET
Address 820 Bay Avenue Ste. 212	Address SANTA CRUZ CA 95060
City State Zip Capitola CA	City State Zip 831-466-5700 831-466-5964
Phone Fax 831-854-2060	Phone Fax jlittle@santacruzcoe.org
Email	Email
	Additional LEA Notification (Required if completed)
	Name and Title
	Address
	City State Zip
	Phone Fax
	Email

EXHIBIT A: 2022-2023 RATES

4.1 RATE SCHEDULE FOR CONTRACT YEAR

The CONTRACTOR: SPEECHRIGHTER

The CONTRACTOR CDS NUMBER:

PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO:

_____Maximum Contract Amount:

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract shall be as follows:

1) Daily Basic Education Rate:

2) Inclusive Education Program

(Includes Educational Counseling (not ed related mental health) services, Speech & Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student’s IEP.) DAILY RATE:

3) Related Services

<u>SERVICE</u>	<u>RATE</u>	<u>PERIOD</u>
<u>Intensive Individual Services (340)</u>	_____	_____
<u>Language and Speech (415)</u>	\$125	Hourly
<u>Adapted Physical Education (425)</u>	_____	_____
<u>Health and Nursing: Specialized Physical Health Care (435)</u>	_____	_____
<u>Health and Nursing: Other Services (436)</u>	_____	_____
<u>Assistive Technology Services (445)</u>	_____	_____
<u>Occupational Therapy (450)</u>	\$125	Hourly
<u>Physical Therapy (460)</u>	_____	_____
<u>Individual Counseling (510)</u>	_____	_____
<u>Counseling and Guidance (515)</u>	_____	_____
<u>Parent Counseling (520)</u>	_____	_____
<u>Social Work Services (525)</u>	_____	_____
<u>Psychological Services (530)</u>	_____	_____
<u>Behavior Intervention Services (535)</u>	_____	_____
<u>Specialized Services for Low Incidence Disabilities (610)</u>	_____	_____

Specialized Deaf and Hard of Hearing (710) _____
Interpreter Services (715) _____
Audiological Services (720) _____
Specialized Vision Services (725) _____
Orientation and Mobility (730) _____
Specialized Orthopedic Services (740) _____
Reader Services (745) _____
Transcription Services (755) _____
Recreation Services, Including Therapeutic (760) _____
College Awareness (820) _____
Work Experience Education (850) _____
Job Coaching (855) _____
Mentoring (860) _____
Travel Training (870) _____
Other Transition Services (890) _____
Other (900) _____
Other (900) _____

**EXHIBIT B: 2022-2023 ISA INDIVIDUAL SERVICES AGREEMENT (ISA) FOR NONPUBLIC,
 NONSECTARIAN SCHOOL SERVICES**

(Education Code Sections 56365 et seq.)

This agreement is effective on July 1, 2022 or the date student begins attending a nonpublic school or receiving services from a nonpublic agency, if after the date identified, and terminates at 5:00 P.M. on June 30, 2023, unless sooner terminated as provided in the Master Contract and by applicable law.

Local Education Agency _____ Nonpublic School _____

LEA Case Manager: Name _____ Phone Number _____

Pupil Name _____ Sex: M F Grade: _____
 _____ (Last) _____) (First (M.I) _____ State/Zip _____
 _____ City _____

_____ Residential Setting: Home Foster LCI # _____ OTHER _____

Parent/Guardian _____ Phone () _____ () _____
 _____ (Residence) _____ (Business) _____
 Address _____ City _____ State/Zip _____
 _____ (If different from student)

Address _____

DOB _____

AGREEMENT TERMS:

1. *Nonpublic School:* The average number of minutes in the instructional _____ day will be: _____ during the regular school year _____ during the extended school year
2. *Nonpublic School:* The number of school days in the calendar of the _____ school year are: during the regular school year _____ during the extended school year
3. *Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below. A. INCLUSIVE AND/OR BASIC EDUCATION PROGRAM RATE: (Applies to nonpublic schools only):* Daily Rate: **Estimated**
Number of Days _____ x Daily Rate _____ = PROJECTED BASIC EDUCATION COSTS

B. RELATED SERVICES:

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Intensive Individual Services (340)							
Language/Speech Therapy (415) a. Individual b. Group							
Adapted Physical Ed. (425)							
Health and Nursing: Specialized Physical Health Care (435)							
Health and Nursing Services: Other (436)							
Assistive Technology Services (445)							

	Provider						
Occupational Therapy (450)							
Physical Therapy (460)							
Individual Counseling (510)							
Counseling and guidance (515).							
Parent Counseling (520)							
Social Work Services (525)							
Psychological Services (530)							
Behavior Intervention Services (535)							
Specialized Services for Low Incidence Disabilities (610)							
Specialized Deaf and Hard of Hearing Services (710)							
Interpreter Services (715)							

Audiological Services (720)							
Specialized Vision Services (725)							
Orientation and Mobility (730)							
Braille Transcription (735)							
Specialized Orthopedic Service (740)							
Reader Services (745)							
Note Taking Services (750)							
Transcription Services (755)							
Recreation Services (760)							
College Awareness Preparation (820)							
Vocational Assessment, Counseling, Guidance and Career Assessment (830)							
Career Awareness (840)							
Work Experience Education (850)							
Mentoring (860)							
Agency Linkages (865)							
Travel Training (870)							
Other Transition Services (890)							
Other (900)J							
Other (900)							
Transportation-Emergency b. Transportation-Parent							
	Provider						
Bus Passes							
Other							

ESTIMATED MAXIMUM RELATED SERVICES COST\$

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION AND RELATED SERVICES COSTS \$ _____

4. Other Provisions/Attachments:

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON _____

6. Progress Reporting Requirements:	Quarterl y	Monthl y	Other (Specify)
-------------------------------------	---------------	-------------	--------------------

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-		-LEA/SELPA-	
(Name of Nonpublic School/Agency)		(Name of LEA/SELPA)	
(Signature)	(Date)	(Signature)	(Date)
(Name and Title)		(Name of Superintendent or Authorized Designee)	

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Nonpublic Agency: ACES

MEETING DATE: August 31, 2022

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the attached Nonpublic Agency Master Contract for new and continuing services through the 2022-2023 school year.

Due to the confidentiality regulations that protect the identity of students with disabilities, the students' names have been omitted.

BACKGROUND:

This contract with ACES will provide required services for four students in Special Education which include Behavior Intervention Development and Behavior Intervention Implementation. These services are mandated by each of the students' Individualized Education Plan Service.

FISCAL IMPACT:

Not to exceed \$382,947 Special Education (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

AGENDA ITEM:

8.2.1.5.

NONPUBLIC, NONSECTARIAN
SCHOOL/AGENCY SERVICES

MASTER CONTRACT

2022-2023

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2022-2023

CONTRACT NUMBER:

LOCAL EDUCATION AGENCY: Santa Cruz City Schools

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER: CHARTWELL SCHOOL

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract (or "Contract") is entered into on July 1, 2022, between Santa Cruz City Schools, hereinafter referred to as the local educational agency ("LEA"), a member of the North Santa Cruz County SELPA and ACES (nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or "CONTRACTOR" for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit the LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative ratifies the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as "ISA"). Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR's obligation to provide all relevant services specified in the student's Individualized Education Program (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of a student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and/or electronic database for ISA developing including invoicing.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed settlement agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with NPS placement or NPS/A services until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent.

2. CERTIFICATION AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a NPS/A. All NPS/A services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 *et seq* and within the professional scope of practice of each provider's license, certification and/or credential. A current copy of CONTRACTOR's NPS/A certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Agreement is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. Total student enrollment shall be limited to capacity as stated on CDE certification and in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified and all staff persons providing services to pupils

shall be certified and/or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE in writing of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to; the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2022 to June 30, 2023 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2023. In the event the contract negotiations are not agreed to by June 30th, the most recently executed Master Contract will remain in effect for 90 days. (Title 5 California Code of Regulations section 3062(d)) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of current teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety-day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students at the discretion of the LEA.

6. INDIVIDUAL SERVICES AGREEMENT ("ISA")

This Agreement shall include an ISA developed for each student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students.

Any and all changes to a student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and LEA. At any time during the term of this Master Contract, a student's parent, CONTRACTOR, or LEA may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services while student was served by the NPS/A.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located,

or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents and employees.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for NPS/A. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for this Contract, unless otherwise specified in this Contract.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term “qualified” means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which he or she is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

- e. The term “license” means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).
- f. “Parent” means:
 - i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,
 - ii. a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child,
 - iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child’s welfare,
 - iv. a surrogate parent,

- v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

Parent does not include the state or any political subdivision of government or the NPS/A under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.
- j. It is understood that the term "Master Contract" also means "Contract" and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Contract shall be in writing. Notices shall be mailed or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed to LEA shall be addressed to the person and address as indicated on the signature page of this Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; cost data records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications by-laws; lists of current board of directors/trustees, if incorporated; statement of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; evidence of electronic payments; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of

CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, date/time of access for each individual requesting or receiving information from the student's record, and a description of the record(s) provided. Such log needs to record access to the student's records by: (a) the student's parent; (b) an individual to whom written consent has been executed by the student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant the following access to student records, (a) the student's parent; (b) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, BER's, incident reports, notification of injuries and all other relevant reports. LEA and/or SELPA shall have access to and receive copies of any and all records upon request within five (5) business days.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the LEA and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

14. TERMINATION

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. To terminate the contract either party shall give no less than twenty (20) days prior written notice (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

15. INSURANCE

CONTRACTOR shall, at CONTRACTOR’S sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

PART I - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AND AGENCIES

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

- \$2,000,000 per occurrence
- \$ 500,000 fire damage
- \$ 5,000 medical expenses
- \$1,000,000 personal & adv. Injury
- \$3,000,000 general aggregate
- \$2,000,000 products/completed operations aggregate

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR’s policy should have an exclusion for sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.

- C. **Commercial Auto Liability Insurance** for all owned, non-owned or hired automobiles with a \$1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students’ homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.

- D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage**, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by endorsement or separate policy, with the following limits:

- \$1,000,000 per occurrence
- \$2,000,000 general aggregate

- E. CONTRACTOR, upon execution of this Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured’s premiums on all insurance policies and shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR’s obligations under this contract at no additional charge.

- F. Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.
- G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
- H. All Certificates of Insurance must reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

PART II - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY ("RTC")

When CONTRACTOR is a NPS affiliated with a **residential treatment center (NPS/RTC)**, the following insurance policies are required:

- A. **Commercial General Liability** including both bodily injury and property damage, with limits as follows:

\$3,000,000 per occurrence
\$6,000,000 in General Aggregate.

The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance primary despite any conflicting provisions in the RTC's policy. Coverage shall be maintained with no Self-Insured Retention above \$100,000 without the prior written approval of the LEA.

- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability** coverage with limits of \$1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is \$5,000,000 Combined Single Limit per Occurrence.
- D. **Fidelity Bond or Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be \$250,000 per occurrence, with no self-insured retention.
- E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.
- F. **Sexual Molestation and Abuse Coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors (“LEA Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The LEA and the Member District(s) shall have the right in their sole discretion to select counsel of its choice to provide the defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors (“CONTRACTOR Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance thereof, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers district employees acting within the course and scope of their respective duties and that its self-insurance covers the LEA’s indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principle, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR’s original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including, but not limited to, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor’s insurance shall comply with the provisions of Section 15. Each

subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms as required by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance must reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all subcontractors must meet the requirements as contained in Section 45 Clearance Requirements and Section 46 Staff Qualifications of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

The LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may not fund services through the evaluator whose IEE the LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

When CONTRACTOR is a NPA, CONTRACTOR acknowledges that its authorized representative has read and understands Education Code section 56366.3 which provides, in relevant part, that no special education and/or related services provided by CONTRACTOR shall be paid for by LEA if provided by an individual who is or was an employee of LEA within the three hundred and sixty-five (365) days prior to executing this contract. This provision does not apply to any person who is able to provide designated instruction and services during the extended school year because he or she is otherwise employed for up to ten months of the school year by LEA.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion,

age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)

The LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as “ITP”) of each student served by CONTRACTOR. CONTRACTOR shall provide special education and/or related services (including transition services) to each student within the NPS/A consistent with the student’s IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a student if it cannot provide or ensure the provision of the services outlined in the student’s IEP. If student services are provided by a third party (i.e. Related Services Provider), CONTRACTOR shall notify LEA if provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities, as specified in the student’s IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the student’s IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the student’s enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student’s IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the NPS. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR may charge a student’s parent(s) for services and/or activities not necessary for the student to receive a free appropriate public education after: (a) written notification to the student’s parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by the LEA of the written notification and a written acknowledgment signed by the student’s parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the student to receive a free appropriate public education shall not interfere with the student’s receipt of special education and/or related services as specified in the student’s IEP and ISA unless the LEA, CONTRACTOR, and PARENT agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All NPS/A services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 *et seq...*

When CONTRACTOR is a NPS, CONTRACTOR’s general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA’s standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE’s standards regarding the particular course of study and curriculum; (d) provide the services as specified in the student’s IEP and ISA. Students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards (“CCSS”) for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by an LEA, that contracts with the NPS: (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling.

When CONTRACTOR serves students in grades 9 through 12 inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not award a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

When CONTRACTOR is a NPA and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification, and provided as specified in the student's IEP and ISA. The NPA providing Behavior Intervention services shall develop a written plan that specifies the nature of their NPA service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a Licensed Children's Institution (LCI), all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. LCI CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. CONTRACTORS providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a NPA, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless the LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a NPS, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to students at like grade level attending LEA schools and shall be specified in the student's ISA developed in accordance with the student's IEP.

For students in grades kindergarten through 12 inclusive, unless otherwise specified in the student's IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and passing time shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to students attending LEA schools in like grade level unless otherwise specified in the student's IEP.

When CONTRACTOR is a NPA and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the student's ISA developed in accordance with the student's IEP.

24. CLASS SIZE

When CONTRACTOR is a NPS, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students, unless CONTRACTOR and LEA agree otherwise in writing. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a ratio of 1 teacher to fourteen (14) students when necessary during the regular or extended school year to provide services to students with disabilities.

In the event a NPS is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the CDE Certification of that school, the NPS shall develop a plan to

ensure appropriate coverage of students by first utilizing existing certificated staff. The NPS and the LEA may agree to one 30 school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a NPA.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is a NPS, CONTRACTOR shall submit to the LEA/SELPA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by the LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the student's IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services as determined by the IEP team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPS service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by the LEA.

When CONTRACTOR is a NPA, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPA service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide data related to all sections of this contract,

including student discipline as noted below, and requested by and in the format required by the LEA. It is understood that all NPS/A shall utilize the LEA approved electronic IEP system for all IEP development, service tracking documentation, and progress reporting, unless otherwise agreed to by the LEA. Additional progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

Using forms developed by the CDE or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Code sections 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code sections 48900 and 48915.

The LEA shall provide the CONTRACTOR with approved forms and/or format for such data including, but not limited to, invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTOR'S provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or dual enrollment options if available and appropriate, for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommended activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a NPS, per implementation of Senate Bill 484, CONTRACTOR shall administer all statewide assessments within the California Assessment of Student Performance and Progress ("CAASPP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, , the English Language Proficiency Assessments for California ("ELPAC"), the Alternative English Language Proficiency Assessments for California ("Alternative ELPAC"), and as appropriate to the student, and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR'S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. MANDATED ATTENDANCE AT LEA MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, data collection, and standardized

testing and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

CONTRACTOR shall comply with the requirements of Education Code section 49005, *et seq.*, 56521.1 and 56521.2. LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and its implementing regulations. If the IEP team determines that a student's behavior impedes his or her learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan ("BIP"), the IEP team may conclude it is sufficient to address the student's behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions and behavioral emergency reports. CONTRACTOR shall ensure that all of its staff members are trained in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of the training and provide written verification of the training annually and upon request.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP, and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a behavior emergency report when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies *require* a behavior emergency report form be completed and submitted to the LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall notify Parent within twenty-four (24) hours via telephone. If the student's IEP does not contain a BIP, an IEP team shall schedule a meeting to review the behavior emergency report, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions have proven to be ineffective. CONTRACTOR shall schedule with LEA an IEP meeting within two (2) days.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following: (1) any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock; (2) an intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual; (3) an intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities; (4) an intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma; (5) restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities,

including the procedure known as prone containment, except that prone containment or similar techniques may be used by trained personnel as a limited emergency intervention; (6) locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room; (7) an intervention that precludes adequate supervision of the individual; (8) an intervention that deprives the individual of one or more of his or her senses.

In the case of a child whose behavior impedes the child's learning or that of others, the IEP team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or mechanical restraint or seclusions of an LEA student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

When CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension.

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the NPS; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366 (a) (2) (B) (i) and (ii)) and pursuant to California Education Code section 56345 (b) (4).)

If the LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of his or her IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and

participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

It is understood that the CONTRACTOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. The LEA or SELPA may provide training for any CONTRACTOR to ensure access to the approved system. The CONTRACTOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system. When a student dis-enrolls from the NPS/NPA, the NPS/NPA and LEA shall discontinue use of the approved system for that student.

Changes in any student's educational program, including instruction, services, or instructional setting provided under this Master Contract, may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code.

33. SURROGATE PARENTS AND FOSTER YOUTH

CONTRACTOR shall comply with LEA surrogate parent assignments. Surrogate parents shall serve as the child's parent and have all the rights relative to the student's education that a parent has under the Individuals with Disabilities Education Act pursuant to *20 USC 1414-1482 and 34 CFR 300.1-300.756*. A pupil in foster care shall be defined pursuant to California Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a NPS by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. Participation further includes the willingness to make CONTRACTOR's staff available for witness preparation and testimony as is necessary to facilitate a due process hearing. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/Individual and Family Service Plan ("IFSP").

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq.*; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a)

(d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (“HIPAA”). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to LEA students and provide LEA with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR’s place of business and shall be submitted to the LEA and LEA student’s parent(s) quarterly.

The CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior intervention plans. The LEA may request such data at any time within five (5) years of the date of service. The CONTRACTOR shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other evaluations of the student ten (10) days prior to the student’s annual or triennial review IEP team meeting for the purpose of reporting the student’s present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

The CONTRACTOR is responsible for all evaluation costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All assessments resulting from an assessment plan shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment and/or evaluation costs may be added to the ISA and/or approved separately by the LEA at the LEA’s sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For NPA services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional’s license, certification, or credential.

CONTRACTOR shall not charge the student’s parent(s) or LEA for the provision of progress reports, report cards, evaluations conducted in order to obtain present levels of performance, interviews, and/or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil’s record and shall be made available to the LEA upon written request.

37. TRANSCRIPTS

When CONTRACTOR is a NPS, CONTRACTOR shall prepare transcripts at the close of each semester, or upon student transfer, for students in grades nine (9) through twelve (12) inclusive, and submit them on LEA approved forms to the student’s school of residence for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

38. STUDENT CHANGE OF RESIDENCE

Within five (5) school days from the date CONTRACTOR becomes aware of a student's change of residence, CONTRACTOR shall notify LEA, in writing, of the student's change of residence as specified in LEA Procedures. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered following the student's change of residence.

39. WITHDRAWAL OF STUDENT FROM PROGRAM

CONTRACTOR shall immediately report electronically and in writing to the LEA within five (5) business days when an LEA student is withdrawn without prior notice from school and/or services, including student's change of residence to a residence outside of LEA service boundaries, and student's discharge against professional advice from a NPS/RTC.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and student living quarters. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA consistent with LEA Procedures.

CONTRACTOR providing services in the student's home as specified in the IEP shall ensure that at least one parent of the child, or an adult caregiver with written and signed authorization to make decisions in an emergency, is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergency situation. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.

All problems and/or concerns reported to parents, both verbal and written, shall also be provided, in writing, to the LEA.

41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS

If CONTRACTOR is a LCI, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9 (c) (1), Health and Safety Code section 1501.1(b), AB 1858 (2004), AB490 (Chapter 862, Statutes of 2003), AB 1261 (2005), AB 1166 Chapter 171 (2015), AB 167 Chapter 224 (2010), AB 216 Chapter 324 (2013), AB 379 Chapter 772 (2015), AB 1012 Chapter 703 (2015), and the procedures set forth in the LEA Procedures. An LCI shall not require that a pupil be placed in its NPS as a condition of being placed in its residential facility.

If CONTRACTOR is a NPS/RTC, CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1412(a)(1)(A) and Education Code

section 56000, et seq.; amended and reorganized by the Individuals with Disabilities Education Improvement Act of 2004 (IDEIA), 20 U.S.C. section 1401(29); Education Code section 56031; Cal. Code Regs., Title 5, section 3001 et seq., regarding the provision of counseling services, including residential care for students to receive a FAPE as set forth in the LEA student's IEPs. CONTRACTOR shall meet all monitoring requirements as noted in Section 43 below.

If CONTRACTOR is a NPS that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all students, including those identified as eligible for special education. For those identified as special education students, the list shall include: 1) special education eligibility at the time of enrollment and; 2) the educational placement and services specified in each student's IEP at the time of enrollment. A copy of the current IEP shall be provided to the LEA.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with NPS placement until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent or another adult with educational decision-making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

42. STATE MEAL MANDATE

When CONTRACTOR is a NPS, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49530, 49530.5 and 49550.

43. MONITORING

When CONTRACTOR is a NPS, the LEA (or SELPA) shall conduct at least one onsite monitoring visit during each school year to the NPS at which the LEA has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to, a review of services provided to the pupil through the ISA between the LEA and the NPS, a review of progress the pupil is making toward the goals set forth in the pupil's individualized education program, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA (or SELPA) shall report the findings resulting from the monitoring visit to the California Department of Education within 60 calendar days of the onsite visit.

The LEA (or SELPA) shall conduct an onsite visit to the NPS before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

CONTRACTOR shall allow LEA representatives access to its facilities for additional periodic monitoring of each student's instructional program. LEA shall have access to observe each student at work, observe the instructional setting, interview CONTRACTOR, and review each student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

If CONTRACTOR is also an LCI and/or NPS/RTC, the CDE shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction ("Superintendent") shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching

staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA or CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the NPS, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a NPS, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

PERSONNEL

44. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers shall not come in contact with students until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Contractor shall certify to LEA that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the NPS/A. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the LEA upon request.

45. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each

profession, and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with the disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).

When CONTRACTOR is a NPS, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. The administrator of the NPS holds or is in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities. (B) A pupil personnel services credential that authorizes school counseling or psychology. (C) A license as a clinical social worker issued by the Board of Behavioral Sciences. (D) A license in psychology regulated by the Board of Psychology. (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation. (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator. (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences. (H) A license as an educational psychologist issued by the Board of Behavioral Sciences. (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. (California Education Code Section 56366.1 (a)(5))

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to federal requirements and California Education Code sections 45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 *et seq.*).

46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers

are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

47. STAFF ABSENCE

When CONTRACTOR is a NPA and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified NPS/A shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public school campus, sign in/out procedures shall be followed by NPS/A providers working in a public school classroom along with all other procedures for being on campus consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public school credentialed classroom teacher is responsible for the instructional program.

CONTRACTOR providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to the LEA.

HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq.* and 49406, regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

50. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a NPS, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the LEA and CDE of any changes in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

51. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49423 when CONTRACTOR serves a student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the student with the administration of such medication after the student's parent(s) provide to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each student to whom medication is administered. Such written log shall specify the student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for ensuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

52. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours, electronically, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

53. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

54. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints.

CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

55. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures, as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted electronically and in addition, on an LEA form with signatures in the manner prescribed by LEA. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six (6) months after the close of the fiscal year unless approved by the LEA to resolve billing issues including re-billing issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than twelve (12) months from the close of the fiscal year. If the billing or re-billing error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

57. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA within five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to

be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: The LEA or CONTRACTOR may appeal to the County Superintendent of Schools so long as the County Superintendent of Schools is not participating in the Local Plan involved in the NPS/A contract, or a mutually agreed upon mediator. Both parties agree to pay for their own costs and expenses arising out of such mediation. Each party agrees to act in good faith in participating in any mediation process agreed to by the parties.

58. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually.

59. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of a student's unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one (1) day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of related services for days on which a student's attendance does not qualify for Average Daily Attendance ("ADA") reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a student no later than the fifth (5th) consecutive service day of the student's absence. LEA shall not be responsible for the payment of services when a student is absent.

60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by LEAs in accordance with Education Code sections 41422 and 46392:

- a. If CONTRACTOR remains open, if allowed, during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether a sending LEA is open or closed.
- b. NPS School Closure- In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR'S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student's approved ISA, as though the student were continuing his/her regular attendance, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.
- c. LEA and NPS School Closure- In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

When the emergency school closure is lifted, CONTRACTOR shall notify the LEAs it serves of any lost instructional minutes. CONTRACTOR and LEAs shall work collaboratively to determine the need for

make-up days or service changes, and shall work together to amend IEP and ISA paperwork as appropriate.

61. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student records as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

62. RATE SCHEDULE

The attached rate schedule (Exhibit A) limits the number of students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as noted in California Education Code Section 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

63. DEBARMENT CERTIFICATION

By signing this agreement, the CONTRACTOR certifies that:

- (a) The CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on the 1st day of July, 2022 and terminates at 5:00 P.M. on June 30, 2023, unless sooner terminated as provided herein.

CONTRACTOR

LEA

Nonpublic School/Agency

Santa Cruz City Schools
LEA Name

By: _____
Signature Date

By: _____
Signature Date

Sienna Archibek, CCSOO
Name and Title of Authorized Representative

Kris Munro, Superintendent
Name and Title of Authorized Representative

Notices to CONTRACTOR shall be addressed to:

Notices to LEA shall be addressed to:

Name and Title Jessica Jacobs Contracts and Billing	Name and Title Stacy O’Farrell, Director – Special Education
Nonpublic School/Agency/Related Service Provider ACES	LEA Santa Cruz City Schools
Address 3731 6th Ave, Ste #100	Address 13 Mission Street, Suite 100
City State Zip San Diego CA 92103	City State Zip Santa Cruz CA 95060
Phone Fax (619) 278-0884 (619) 278-0885	Phone Fax (831)-429-3410 X 48200 (831)-429-3450
Email jjacobs@acesaba.com	Email sofarrell@sccs.net

**Additional LEA Notification
(Required if completed)**

Name and Title Shelby Kelsch
Address 133 Mission Street, Suite 100
City State Zip Santa Cruz CA 95060
Phone Fax (831)-429-3410 X 48201 (831)-429-3450
Email shelbykelsch@sccs.net

EXHIBIT A: 2022-2023 RATES

Exhibit A
ACES 2020, LLC Rate Schedule
(eff. July 2022)

ABA Services - Individual	Provider Type	Rate
ABA Assessment(s)	BCBA Supervisor	\$150.00/hr
Behavior Intervention Development/Design	BCBA Supervisor	\$150.00/hr
Behavior Intervention Development/Design	Mid-level Supervisor	\$132.50/hr
Behavior Intervention Implementation - Direct	Behavioral Interventionist	\$68.90/hr

Speech & Occupational Therapy Services	Provider Type	Rate
Speech Therapy (ST) Services	Speech-Language Pathologist (SLP)	\$150.00/hour*
Occupational Therapy (OT) Services	Occupational Therapist (OTR/L)	\$150.00/hour*

Notes:

1. Rates are based on the treating provider's licensure and/or certification for that discipline, which is not based on provider's academic credentials alone.
2. From time to time these rates may be changed effective upon ACES providing written notice.
3. Fees are billed in minimum time increments of .25 hours.
4. Rates are inclusive of reimbursement for time and materials, including travel (unless otherwise stated).
5. When two or more staff members are working with a Client at the same time, the time of each will be charged.
6. Rates for all services are subject to the provisions and limitations set forth in the Agreement.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Agreement for Professional Services: Jon Chu

MEETING DATE: August 31, 2022

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Agreement for Professional Services to provide physical therapy services required by students' Individual Education Plans through 2022-2023 regular school year.

Due to the confidentiality regulations that protect the identity of disabled pupils, the student names have been omitted.

BACKGROUND:

The Special Education Department needs to contract with outside providers for physical therapy services to meet student needs. These services are required per students' IEPs.

FISCAL IMPACT:

Not to exceed \$9,000.00 Special Education (Restricted)

This work is in direct support of the following District goals and their corresponding metrics.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

**AGREEMENT FOR
PROFESSIONAL SERVICES
BETWEEN
SANTA CRUZ CITY SCHOOLS
AND
JON CHU, MPT**

1. Parties and Date.

2. This Agreement ("Agreement") is made and entered as of this 18th day of August, 2022, by and between the **SANTA CRUZ CITY SCHOOLS** ("District") and **JON CHU, MPT** ("Consultant") (collectively referred to as the "Parties" and each individually as "Party").

3. Recitals.

3.1 **Consultant.** Consultant is a professional consultant, experienced and properly certified/licensed to provide the professional services described herein, and is familiar with the plans of District.

3.2 **Project.** Consultant is a Physical Therapist and Assistive Technology Specialist the district is contracting with to provide Physical Therapy and Assistive Technology services for SCCS students per their Individualized Education Plan (IEP). Service shall be provided in a manner consistent with all applicable federal and California state laws. (the "**Project**").

4. Terms.

4.1 Scope of Services, Qualifications and Term.

(a) General Scope of Services. Consultant promises and agrees to furnish all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply professional services, as more particularly described in **Exhibit "A"** attached hereto and incorporated herein by reference (collectively "Services"). All Services shall be subject to, and performed in accordance with, this Agreement, the Exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

4.2 **Term.** The term of this Agreement shall be from August 18, 2022 until June 30, 2023 unless earlier terminated as provided herein. The Parties may mutually agree to extend this term by written amendment. Should the Parties agree to extend the term of this Agreement, the fee for services described in **Exhibit "B"** shall remain the same.

4.3 Responsibilities of Consultant.

(a) Control and Payment of Consultants and its Subordinates. District retains Consultant on an independent contractor basis and Consultant is not an employee of District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all

times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law including, but not limited to, the payment of prevailing wage, as applicable, and in accordance with Labor Code sections 1720 et seq. and 1770 et seq. The Consultant shall obtain a copy of the prevailing rates of per diem wages applicable to the work to be performed under this Agreement from the website of the Division of Labor Statistics and Research of the Department of Industrial Relations located at www.dir.ca.gov/dlsr/. In the alternative, the District shall provide Consultant with a copy of the prevailing rates of per diem wages. Consultant shall be responsible for all reports and obligations respecting such employees, including, but not limited to, social security taxes, income tax withholding, unemployment insurance, and workers' compensation insurance.

If the District is using State funds for the Project and is required to enforce a Labor Compliance Program ("LCP"), then Consultant will be required to enforce the District's Labor Compliance Program ("LCP"), as applicable.

(b) Conformance to Applicable Requirements. All work prepared by Consultant is subject to the approval of District and any and all applicable regulatory State agencies, and shall be the property of District.

(c) Reports. Consultant shall provide copies of all reports required to be submitted to applicable regulatory State agencies to District, whether or not such reports must be submitted to the District.

(d) Work Authorization. Consultant shall obtain from District a work authorization for the Project prior to commencing work. Such work authorization shall reiterate Consultant's duties outlined herein.

(e) Coordination of Services. Consultant agrees to work closely with District staff in the performance of Services and shall be available to District's staff, consultants and other staff at all reasonable times.

(f) Standard of Care. Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subcontractors or subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

(g) Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

(h) Insurance. Consultant shall comply with the following insurance provisions, unless one or more paragraphs are specifically waived by the District in writing.

(i) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to District that the subcontractor has secured all insurance required under this Section.

(ii) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Consultant, its agents, representatives, employees or subcontractors. Consultant shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

(1) Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (2) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto); (3) *Workers' Compensation and Employers' Liability*: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance; and (4) *Professional Liability*: Coverage which is appropriate to the Consultant's profession, or that of its consultants or subcontractors.

(2) Minimum Limits of Insurance. Consultant shall maintain limits no less than: (1) *General Liability*: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability*: \$1,000,000 per accident for bodily injury and property damage; (3) *Workers' Compensation and Employer's Liability*: Workers' compensation limits as required by the Labor Code of the State of California. Employers Liability limits of \$1,000,000 per accident for bodily injury or disease; and (4) *Professional Liability*: Not less than \$1,000,000 per claim/ \$2,000,000 aggregate.

(3) Insurance Endorsements. The insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms supplied or approved by the District to add the following provisions to the insurance policies:

a. General Liability. The general liability policy shall be endorsed to state that: (1) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insured with respect to the Work or operations performed by or on behalf of the

Consultant, including materials, parts or equipment furnished in connection with such work; and (2) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way. If Consultant works directly with or near children, the General Liability Policy shall include or be endorsed to include abuse and molestation coverage.

b. Automobile Liability. The automobile liability policy shall be endorsed to state that: (1) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Consultant or for which the Consultant is responsible; and (2) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way.

c. Workers' Compensation and Employers Liability Coverage. The insurer shall agree to waive all rights of subrogation against the District, its directors, officials, officers, employees, agents and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Consultant.

d. Professional Liability. Consultant and its sub-consultants and subcontractors shall procure and maintain, for a period of five (5) years following completion of the Project, errors and omissions liability insurance with limits discussed in this Section. This insurance shall be endorsed to include contractual liability.

(4) All Coverages. Each insurance policy required by this Agreement shall be endorsed to state that: (A) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to District; and (B) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to District, its directors, officials, officers, employees, agents and volunteers.

(iii) Separation of Insureds; No Special Limitations. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the District, its directors, officials, officers, employees, agents and volunteers.

(iv) Acceptability of Insurers. With the exception of Workers' Compensation Insurance, all insurance required hereunder is to be placed with insurers with a current A.M. Best's rating no less than A-: VII, which are licensed to do business in California, and which maintain an agent for process within the state. Workers' Compensation insurance required under this Agreement

must be offered by an insurer meeting the above standards with the exception that the A.M. Best's rating condition is waived at the discretion of the District.

(v) Verification of Coverage. Consultant shall furnish District with original certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by District if requested. District reserves the right to require complete, certified copies of all required insurance policies, at any time.

(i) Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of its employees and subcontractors appropriate to the nature of the Services and the conditions under which the Services are to be performed. Safety precautions as applicable shall include, but shall not be limited to: (1) adequate life protection and life saving equipment and procedures; (2) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (3) adequate facilities for the proper inspection and maintenance of all safety measures.

(j) Project Staffing. Consultant shall provide adequate staff and resources to facilitate all contractor's activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party inspection services and back charge Consultant for all third party fees.

4.4 Fees and Payments.

(a) Compensation. **Consultant shall receive compensation, including reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "B" attached hereto and incorporated herein by reference for a not-to-exceed price of nine thousand dollars (\$9,000.00). Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.**

(b) Reimbursement of Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by District.

(c) Payment of Compensation. Consultant shall submit to District an itemized statement which indicates work completed and hours of Services rendered by Consultant. District shall pay Consultant within a reasonable time and in accordance with this Agreement.

(d) Extra Work. At any time during the term of this Agreement, District may request that Consultant perform Extra Work. As used herein, "Extra Work" means any Services which are determined by District to be necessary, but which the Parties did not reasonably anticipate would

be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written supplemental work authorization from District.

4.5 Maintenance of Accounting Records. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of District during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of four (4) years from the date of final payment under this Agreement.

4.6 General Provisions.

(a) Suspension of Services. The District may, in its sole discretion, suspend all or any part of Services provided hereunder without cost; provided, however, that if the District shall suspend Services for a period of ninety (90) consecutive days or more and in addition such suspension is not caused by Consultant or the acts or omissions of Consultant, upon recession of such suspension, the compensation will be subject to adjustment to provide for actual costs and expenses incurred by Consultant as a direct result of the suspension and resumption of Services under this Agreement. Consultant may not suspend its service without District's express written consent.

(b) Termination of Agreement.

(i) Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(ii) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, data, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(iii) Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

(c) Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective Parties may provide in writing for this purpose:

CONSULTANT:

Jon Chu, MPT
268 Bluebonnet Ln, #214
Scotts Valley, CA 95066
510-589-2924

DISTRICT:

Santa Cruz City Schools
133 Mission Street #100
Santa Cruz, CA 95060

Attn: Dr. Stacy O'Farrell
Director of Special Education
Santa Cruz City Schools

Such notice shall be deemed made when personally delivered to the address set forth above, or forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed as set forth above. Notice shall be deemed adequate on the date actual notice occurred, regardless of the method of service.

(d) Mediation. Disputes arising from this Agreement may be submitted to mediation if mutually agreeable to the Parties hereto. The type and process of mediation to be utilized shall be subject to the mutual agreement of the Parties.

(e) Ownership of Materials and Confidentiality.

(i) All materials and data, including but not limited to, data on magnetic media and any materials and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(ii) All such materials and data shall be provided to the District, or such other agency or entity as directed by District or required by law, rule or regulation, immediately upon completion of the term of this Agreement as directed by District. Should District wish to obtain possession of any such materials or data during the term of this Agreement, it shall make its request in writing. Such information shall be provided to the District within forty-eight (48) hours of its request.

(f) Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

(g) Indemnification. To the fullest extent permitted by law, Consultant shall defend (with counsel of District's choosing), indemnify and hold the District, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys fees and other related costs and expenses. Consultant shall reimburse District and its officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its directors, officials officers, employees, agents, or volunteers. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant. Consultant agrees to waive all rights of subrogation against the District.

(h) Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

(i) Governing Law. This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of Riverside, State of California.

(j) Time of Essence. Time is of the essence for each and every provision of this Agreement.

(k) District's Right to Employ Other Consultants. District reserves right to employ other consultants in connection with this Project. However, Consultant shall be the exclusive consultant for purposes of the Services as noted within this Agreement, unless terminated as provided herein.

(l) Successors and Assigns. This Agreement shall be binding on the successors and assigns of the Parties, and shall not be assigned by Consultant without the prior written consent of District.

(m) Amendments/Waiver. This Agreement may not be amended except by a writing signed by the District and Consultant. In order to take effect, amendments shall be approved or ratified by the District Board of Education. No waiver, alteration or modification of the provisions of this Agreement shall be effective unless signed by both Parties.

(n) Severability. If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

(o) Interpretation. In interpreting this Agreement, it shall be deemed that it was prepared jointly by the Parties with full access to legal counsel of their own. No ambiguity shall be resolved against any party on the premise that it or its attorneys were solely responsible for drafting this Agreement or any provision thereof.

(p) Conflict of Interest. Consultant shall disclose to District any outside activities or interests that conflict or may conflict with the interests of the District. Prompt disclosure is required if the activity or interest is related, directly or indirectly, to (1) any activity that Consultant may be involved with on behalf of the District, or (2) any activity that Consultant may be involved with on behalf of any other firm or agency. In addition, Consultant shall comply with all provisions of the Political Reform Act and implementing regulations, as applicable, and in accordance with the District's Conflict of Interest Code. Consultant shall be subject to the broadest disclosure category in the District's Conflict of Interest Code during the term of this Agreement, except to the extent specifically modified in writing by the Superintendent or designee. For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

(q) Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of District's Minority Business Enterprise program, if any, or other related programs or guidelines currently in effect or hereinafter enacted. Consultant must make a good faith effort to contact and utilize DVBE subcontractors or subconsultants and suppliers in securing bids for performance of the Agreement and shall be required to certify its good faith efforts towards retaining DVBE subcontractors or subconsultants and suppliers and identify DVBE firms utilized in performance of the Agreement.

(r) Fingerprinting Requirements. Consultant hereby acknowledges that, if applicable, it is required to comply with the requirements of Education Code Section 45125.1 with respect to fingerprinting of employees who may have contact with the District's pupils. The Consultant shall also ensure that its consultants on the Project also comply with the requirements of Section 45125.1. If required by Education Code Section 45125.1, the Consultant must provide for the completion of a Fingerprint Certification form, in the District's required format, prior to any of the Consultant's employees, or those of any other consultants, coming into contact with the District's pupils. Consultant further acknowledges that other fingerprinting requirements may apply, as set forth in Education Code Section 45125 et seq., and will comply with any such requirements.

(s) Tuberculosis Testing. Consultant shall require that all regular and substitute employees provide verification of having been tested for **tuberculosis** and cleared to work with minors as evidenced by a state licensed medical doctor's signature prior to any of the Consultant's employees, or those of any other consultants, coming into contact with the District's pupils. Consultant shall keep a copy of said information in the employee file.

(t) Confidentiality. Consultant hereby acknowledges that certain records and information maintained by the District, or by Consultant on behalf of the District, are protected by law and shall not be released to third parties without express authorization from the District. Such records include, but are not limited to, student records (i.e., any item of information relating to an identifiable student) and personnel records. In addition, all ideas, memoranda, plans, strategies, and documents shared with Consultant by District in connection with the performance of this Agreement, not generally known to the public, shall be held confidential by Consultant. Consultant agrees that information acquired by Consultant during meetings with the District's administrative team, or during closed session Board discussions are deemed confidential and, except to the extent required by law, shall not be shared with third parties without express authorization from the District.

(u) Drug/Tobacco Free Facilities. All District facilities are drug and tobacco free facilities. Any drug and/or tobacco use (smoked or smokeless) is prohibited at all times on all areas of District facilities.

(v) Board Approval Required. This Agreement shall not be binding nor take effect unless approved or ratified by the District Board of Education. Any amendments to this Agreement shall require Board approval or ratification.

(w) Exhibits and Recitals. All Exhibits and Recitals contained herein are hereby incorporated into this Agreement by this reference.

(x) Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original and all of which shall constitute one agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement by their authorized officers as of the day and year first written above.

SANTA CRUZ CITY SCHOOLS

JON CHU, MPT

By: _____
Name: Kris Munro
Title: Superintendent
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: Stacy O'Farrell
Title: Director, Special Education
Date: _____

Federal Tax I.D. Number

EXHIBIT "A"
SCOPE OF SERVICES

Consultant is a Physical Therapist and Assistive Technology Specialist the district is contracting with to provide Physical Therapy and Assistive Technology services and assessments for SCCS students per their Individualized Education Plan (IEP). Service shall be provided in a manner consistent with all applicable federal and California state laws.

EXHIBIT "B"
COMPENSATION FOR SERVICES

Hours for service: 120 hours at \$75.00 per hour for SY 2022/2023 ending June 30, 2023.
Total cost not to exceed: \$9,000.00

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: UC Santa Cruz Workstudy Contract: AVID Tutors

MEETING DATE: August 31, 2022

FROM: Dorothy Coito, Assistant Superintendent of Education Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the 2022-23 AVID Tutor University of California, Santa Cruz Work Study contract.

BACKGROUND:

Advancement Via Individual Determination is a college and career focused, internationally recognized program that focuses on closing the achievement gap. Advancement Via Individual Determination aims to support students who are the first in their family to attend college, socioeconomically disadvantaged, from a minority subgroup, and/or face other obstacles in achieving a post-secondary opportunity. Using research-based instructional strategies, AVID helps students gain the academic skills necessary to be successful in Advanced Placement/advanced high school courses and ultimately in college. To support students with difficult concepts in their core academic classes, AVID uses a tutorial process for which Santa Cruz City Schools employs University of California, Santa Cruz students as AVID tutors. AVID tutors are an essential component of the program, as they also act as mentors and role models to the district's middle school and high school students.

Using Work Study is a huge financial benefit to the district, as Work Study covers half the cost of AVID Tutors. For example, AVID tutors are paid \$20.00 an hour; Santa Cruz City Schools pays approximately \$10.00/hour and Work Study pays approximately \$10.00/hour.

FISCAL IMPACT:

\$20,000 Secondary Title I (Restricted).

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

AGENDA ITEM: 8.2.1.7.



WORK-STUDY CONTRACT CHECKLIST

This checklist is to help ensure accuracy and timelines in the processing of your work-study agreement.

Below is an itemized list of documents that must be returned

Please complete and return the following documentation:

- Application for Assistance
Detailed Job Description(s) for each student position
IRS/State Franchise Board Letter(s) of Exemption or Articles of Incorporation
Agreements - (Two copies) Signatory must have contractual signature authority.
Signature Authorization Form - We must have a signature sample of the employer personnel...

Important Notes:

Please note that you will need to make monthly payments and each monthly payment is equal to 50% of the total earned by the student during the previous month.

University of California, Santa Cruz
Cashiers Office
102 Hahn Student Services Bldg.
Santa Cruz, CA 95064-1077

Failure to submit payments within the period allowed would cause termination of both your Work-Study contract and the student's employment status.

It is the responsibility of the employer to ensure that the student does not earn wages beyond their Work-Study allocation! When the full work-study allocation has been earned by the student(s) they will no longer be paid through the University payroll system.

The timely processing of the above items will provide you with the best opportunity for successful participation in the UC Santa Cruz college work-study program.

I have read the above and understand my responsibilities as a participating employer in the UC Santa Cruz work-study program.

Santa Cruz City Schools

Name of Employing Agency

sarajakl@sccs.net

Email Address

[Handwritten Signature]

Employer's Signature

8/23/22

Date



APPLICATION FOR STUDENT ASSISTANCE UNDER THE FEDERAL COLLEGE WORK-STUDY PROGRAM

Legal name of organization: Santa Cruz City Schools

Address: 133 Mission St., Suite 100 Santa Cruz CA 95060 Street City State Zip Code

Chief Officer of Organization: Kris Munro Superintendent Name Title

Work-Study Supervisor: Sara Jakl Administrative Assistant Name Title

Phone: 831-429-3410 ext. 48218 Email: sarajakl@sccs.net

1. State the purpose and/or primary activity of this organization:

SCCS is a K-12 California public school district.

2. Name of unit or department if this application is solely on behalf of a particular unit or department of a large multi-department or multi-unit organization:

AVID, or Advancement Via Individual Determination.

3. Legal status of organization (e.g., non-profit corporation, municipal government, special purpose district, county-state-federal agency, private non-profit association-trust):

Government entity dedicated to education.

4. Is the organization exempt from federal and/or state income tax? [checked] Yes [] No If yes, please attach evidence of tax-exempt status (e.g. IRS/State Franchise Tax Board letter)

5. How many regular, full-time employees are currently employed by your organization?

162 Classified, 356 Certificated - 518 Total

6. List all sources of financial support for your organization:

Federal, State, Local Tax Revenue, and Public and Private Grants

7. Number of work-study students requested: 30-40

8. Suggested hourly pay rate: \$20.00
Must be at least California minimum wage

9. List major job duties of student employee(s) (you must also attach a detailed job description for each position you are hiring for):

Leading 7 to 8 students in tutorial period. Explaining key concepts of academic content areas.

10. Where exactly will the student(s) work? Designated school site.

11. How many organization employees (other than full-time employees and/or work-study students) do you have working at the location listed in question 10? 1 per classroom

12. Please describe the supervision given to students by this organization, including the names and titles of supervisors:

Teacher oversight in assigned classroom. Will also receive training and feedback from the assigned teacher.

<u>Julia Hodges</u>	<u>Director of Learning and Achievement</u>
<i>Supervisor name(s)</i>	<i>Title(s)</i>

I certify that the information given above is true and correct to the best of my knowledge; that the organization described above is a non-profit organization; and that any student worker(s) provided by the University of California in connection herewith will not be permitted to engage in any form of political or religious activity in their employment under this program, and is not knowingly employed to displace or replace any regularly employed agency staff person; and that the required liability insurance coverage, naming the University as "additional insured," are in effect.

Billing Address:

<u>133 Mission St, Ste 100, Santa Cruz, CA 9506</u>		
<i>Street</i>		
<u>Santa Cruz</u>	<u>CA</u>	<u>95060</u>
<i>City</i>	<i>State</i>	<i>Zip Code</i>
<u>831-429-3410</u>	<u>831-429-3439</u>	
<i>Phone</i>	<i>Fax</i>	

Chief Officer of Organization:

<u>Kris Munro</u>
<i>Name (print)</i>
<u>Superintendent</u>
<i>Title</i>
<u>8/23/2022</u>
<i>Signature</i> <i>Date</i>

**UNIVERSITY OF CALIFORNIA, SANTA CRUZ
OFF-CAMPUS FEDERAL WORK-STUDY PROGRAM AGREEMENT**

THIS AGREEMENT ("Agreement") is entered into this 30 day of August, 2022, by and between "THE REGENTS OF THE UNIVERSITY OF CALIFORNIA," ON BEHALF OF THE UNIVERSITY OF CALIFORNIA SANTA CRUZ a California Corporation, (hereinafter "University") and Santa Cruz City Schools
(Federal, State, or local public organization) (private nonprofit organization) [strike one] (hereinafter "Employer") for the purpose of providing work to students eligible to participate in the Federal Work-Study Program.

WITNESSETH

WHEREAS, University has applied for a grant by the U.S. commissioner of Education pursuant to Part C (Federal Work-Study Program) of Title IV of the Higher Education Act of 1965 ("the Act"), as amended to stimulate and promote the part-time employment of students, particularly those with great financial need, who are in need of earnings from such employment to pursue courses of studies at institutions of higher education such as University;

WHEREAS, University and Employer desire that certain of the University's students engage in work for public and private non-profit organizations (as defined by the IRS) under the Federal Work-Study Program authorized by the Act;

WHEREAS, employer is in a position to utilize the services of such students.

NOW THEREFORE, the parties agree as follows:

1. Employer agrees that no student will be denied work or be subjected to different treatment under this Agreement on the grounds of race, color, national origin or sex, and that it will comply with all applicable federal, state, and local laws, including the Civil Rights Act of 1964 (Public Law 88-352; 78 Statute 252) and Title IX of the Education Amendments Act of 1972 (Public Law 92-318) and the Regulation of the Department of Labor which implement those acts.
2. It is the responsibility of the Employer to maintain a working environment free from sexual harassment and all forms of sexual intimidation and exploitation.
3. The University agrees to communicate position availability to UCSC students by posting vacant positions on its on-line student employment system but in no event does the University warrant the performance of these students engaged in work for public and certified tax-exempt private nonprofit organizations. The specific services to be performed by said students and the rate of compensation therefore are set forth on the attached Application for Student Assistance, which is incorporated herein.
4. Employer agrees that the work performed by such students shall be in the public interest and shall **not**:
 - a. Displace employed workers, impair existing contracts for services, fill vacant positions because the employer's regular employees are on strike; or

- b. Involve any partisan or non-partisan political activity associated with a candidate or with a contending faction or group in an election for public or party office: or
- c. Involve any lobbying on the Federal or State level; or
- d. Involve the construction, operation, or maintenance of so much of any facility as is used or is to use for sectarian instruction or as a place of religious worship.

5. EMPLOYER FURTHER AGREES TO:

- a. Reasonably supervise the work performed by student participants and permit reasonable inspection by a representative of the University;
- b. Provide to the University, for each payroll period, reports indicating the number of hours worked each week and containing the supervisor's certification as to the accuracy of the hours reported and of satisfactory performance on the part of the student;
- c. Allow no student to work for more than nineteen (19) hours per week during the school term, and not more than forty (40) hours per week during winter or spring break.
- d. Pay to the University, upon receipt of an invoice, fifty per cent (50%) of the total compensation to be paid to students participating in the program. Such percentage includes a ten per cent (10%) Administrative Surcharge for cost of administering this Agreement.
- e. Notify the University, in writing, of the date and reason for termination of any Work-Study student;
- f. Not permit the student to earn more than the amount of his/her permissible Work-Study eligibility as stated by the University on the student's HIRE RECORD in the ER system or most recent notification. In the event of overpayment, employer shall be responsible for payment of one hundred per cent (100%) of wages earned in excess of the student's eligibility.
- g. Provide Worker's Compensation coverage for the student. Employer shall provide verification of Worker's Compensation Coverage upon request.

6. UNIVERSITY ADDITIONALLY AGREES TO:

- a. Disburse all compensation of student for work performed under this Agreement. No student, however, will be compensated for fringe benefits such as: holiday pay, sick leave or vacation;
- b. Immediately notify the Employer of the student's ineligibility for continued employment due to reduction of or disqualification for financial aid;
- c. Bill the agency on a month basis for fifty per cent (50%) of each student's total earnings.

7. INDEMNIFICATION BY EMPLOYER

To the extent authorized by law, the Employer shall indemnify, hold harmless and defend the University, its officers, agents and employees against any and all claims and liability for

workers' compensation benefits by students employed by Employer which arise within the course and scope of the students employment for Employer, and against all liability, claims, losses, demands or actions for injury to or death of persons or damage to property arising out of or in consequence of this Agreement provided such liability, claims, losses, demands or actions for injury to or death of persons or damage to property are due to the acts or omissions of the Employer, its officers, agents, or employees in the performance of this Agreement.

8. INDEMINIFICATION BY UNIVERSITY

To the extent authorized by law, University shall indemnify, hold harmless, and defend Employer, its officers, agents, and employees against all liability, claims, losses, demands and actions for injury to or death of persons or damage to property arising out of or in consequence of this Agreement, provided such liability, claims, demands, losses or actions are due to the acts or omissions of the University, its officers, agents, employees or student participants (but only when under the University's direct supervision or control) in the performance of this Agreement.

9. INSURANCE

a. The Employer shall maintain at all times during the performance of this Agreement public and property damage, and/or commercial general liability insurance, or equivalent self-insurance, in a minimum amount of at least \$1,000,000 for each occurrence. The University shall be named as an additional insured, but only with respect to such liabilities as may arise out of the Employer's activities under this Agreement. The Employer's insurer or administrator of self-insurance shall agree that the above coverage shall be primary and for the full amount of any loss up to and including the total limit of liability without right of contribution from any other insurance affected by the University except that the above provisions shall not apply with respect to the negligence of the University. Employer may satisfy this requirement by obtaining the appropriate endorsement to the relevant master policy(ies) of liability insurance or self-insurance program that Employer maintains.

b. The University shall maintain at all times during the performance of this Agreement public and property damage, and/or commercial general liability insurance, or equivalent self-insurance in a minimum amount of at least \$1,000,000 for each occurrence. The Employer shall be named as an additional insured, but only with respect to such liabilities as may arise out of the University's activities under this Agreement. The University's insurer or administrator of self-insurance shall agree that the above coverage shall be primary and for the full amount of any loss up to and including the total limit of liability without right of contribution from any other insurance affected by the Employer except that the above provisions shall not apply with respect to the negligence of the Employer. The University may satisfy this requirement by obtaining the appropriate endorsement to the relevant master policy(ies) of liability insurance or self-insurance program that the University maintains.

c. The insurance limits and provisions contained herein shall not limit the liability of either the University or the Employer in any manner whatsoever for their own individual negligence or willful misconduct.

10. It is agreed that the Employer shall have the right to terminate the student's employment (with or without cause) upon reasonable notification to the student and the University,

and that the student shall have the right to terminate his/her employment upon reasonable notification to the Employer.

11. This Agreement shall be subject to the availability of funds to the University for the portion of the student's compensation not to be paid by the Employer.
12. Either party may cancel this Agreement with written notice if the other party fails to comply with the provisions of this Agreement.
13. This Agreement shall terminate on the 15th Day of JUNE 2023, unless sooner terminated, and shall be subject to extension by the mutual agreement of the parties in writing.
14. This Agreement represents the entire agreement and understanding between the parties, and supersedes any prior or contemporaneous agreement or understanding. This Agreement may only be modified by written agreement, signed by both parties.
15. Should either party fail to comply or enforce a provision of this Agreement, such action or inaction shall not constitute a waiver or non-enforcement of any other provision or any subsequent or similar failure to comply.

In witness whereof, the parties hereto have executed this agreement on the day and year first written above.

The Regents of the University of California

Santa Cruz City Schools

Agency Name



Authorized Signature

Director, Financial Aid & Scholarship Office
New Contacts Only

Date

Associate Director, Career Success
Renewal Contacts Only

Date

Dorothy Coito
Print Name

8/23/2022

Date

Reviewed and revised by Katina Ancar
UC Office of General Counsel 3/2010

<p>THIS SECTION FOR OFF CAMPUS AGENCY ONLY: (Please complete this section)</p> <p>ORG NAME: <u>Santa Cruz City Schools</u></p> <p>BILLING ADDRESS: <u>133 Mission St, Ste 100, Santa Cruz, CA 95060</u></p> <p>TELEPHONE NUMBER <u>831-429-3410 ext. 48218</u></p> <p>(SIGNATORY BELOW)</p>	<p>THIS SECTION FOR FINANCIAL AID OFFICE ONLY:</p> <p>FOAPAL: _____</p> <p>CORP ACCT:</p>
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**UNIVERSITY OF CALIFORNIA - SANTA CRUZ
FEDERAL WORK-STUDY PROGRAM
OFF-CAMPUS TIME SHEET SIGNATURE AUTHORIZATIONS**

The following signature has been designated by your agency as having authority to verify the hours reported on the Federal Work-Study time sheet as being a true record of hours worked. The Financial Aid Office will then authorize payment to the employee based on this verification. Your agency will be billed for your portion of the employee's wages plus a surcharge. **ONLY THE AUTHORIZED SIGNATORY LISTED BELOW MAY VERIFY A WORK-STUDY EMPLOYEE'S HOURS ON THE UCSC TIME REPORTING WORKSHEET FOR YOUR AGENCY. THE STUDENT HOURS SUBMITTED ON CRUZ PAY WORK-STUDY TIMESHEET MUST MATCH YOUR APPROVED HOURS FOR IDENTICAL PAY PERIOD. IF ALL ABOVE DO NOT MATCH AND/OR ARE NOT RECEIVED BY DEADLINE, STUDENT'S TIMESHEET WILL BE REJECTED AND MANUAL LATE SUBMISSION WILL BE REQUIRED FOR PAYMENT TO EMPLOYEE.**

The signature below should be the individual who will authorize the time sheet of the student. If more than one person will authorize hours, a signed sheet needs to be completed by each individual.

These signatures are valid for the duration of the academic year unless canceled for changed by written notice.

PRINT OR TYPE NAME BELOW

SIGNATURE

DATE

Sara Jakl

 _____

8/23/22

ORIGINAL: FINANCIAL AID OFFICE
COPY 1: OFF-CAMPUS AGENCY
COPY 2: CAREER SUCCESS

THIS SECTION FOR CAREER SUCCESS USE

ONLY: On-Campus:

WCO> Conservation Corps Human Services Corps

MCO> Math Tutors

SCO> Science Tutors

LCO> Literature Tutors

RCO> Reading Tutors

Off-Campus:

WCS>Conservation Corps Human Services Corps

MCS>Math Tutors

SCS>Science Tutors

LCS> Literature Tutors

RCS> Reading Tutors

<p>THIS SECTION FOR OFF CAMPUS AGENCY ONLY: (Please complete this section)</p> <p>ORG NAME: <u>Santa Cruz City Schools</u></p> <p>BILLING ADDRESS: <u>133 Mission St, Ste 100, Santa Cruz, CA 95060</u></p> <p>TELEPHONE NUMBER <u>831-429-3410 ext. 48218</u></p> <p>(SIGNATORY BELOW)</p>	<p>THIS SECTION FOR FINANCIAL AID OFFICE ONLY:</p> <p>FOAPAL: _____</p> <p>CORP ACCT:</p>
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**UNIVERSITY OF CALIFORNIA - SANTA CRUZ
FEDERAL WORK-STUDY PROGRAM
OFF-CAMPUS TIME SHEET SIGNATURE AUTHORIZATIONS**

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The signature below should be the individual who will authorize the time sheet of the student. If more than one person will authorize hours, a signed sheet needs to be completed by each individual.

These signatures are valid for the duration of the academic year unless canceled for changed by written notice.

PRINT OR TYPE NAME BELOW

SIGNATURE

DATE

Julia Hodges

Julia Hodges

8/23/22

ORIGINAL: FINANCIAL AID OFFICE
COPY 1: OFF-CAMPUS AGENCY
COPY 2: CAREER SUCCESS

THIS SECTION FOR CAREER SUCCESS USE

ONLY: On-Campus:

- WCO> Conservation Corps Human Services Corps
- MCO> Math Tutors
- SCO> Science Tutors
- LCO> Literature Tutors
- RCO> Reading Tutors

Off-Campus:

- WCS>Conservation Corps Human Services Corps
- MCS>Math Tutors
- SCS>Science Tutors
- LCS> Literature Tutors
- RCS> Reading Tutors

nSANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: American Modular Systems, Inc. Change Order #1 for Modular Transportation Building

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve American Modular Systems, Inc. change order #1 for modular transportation building.

BACKGROUND:

This change order consists of increased costs associated with a change in flooring material, the mounting of restroom toilets, and electrical additions and changes. The initial building design was based on staff input; during construction, the flooring and toilet choices were changed to provide longer life cycles. During construction excavation, it was discovered that the existing electrical conduit and cables were not in good condition and required replacement. The previously approved contract amount was \$541,394.00 and the new total contract, including this change order, will be \$555,149.00.

FISCAL IMPACT:

Change Order #1 \$13,755.00 (2.73% increase to the contract), Measure A Funds (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

AGENDA ITEM: 8.3.1.



8/16/22

**Transportation Yard @ Harbor HS
Cost Credits and Upcharges - Allowance & Change Order**

if applicable

PCO No.	Description	Total Cost Impact	Approved?	Change Order No.	Change Order	Allowance Remaining
1.1	Change Sheet Vinyl to Epoxy at Restrooms	\$ 7,739.00				
2	Change Restrooms from wall mount to floor mount	\$ 696.00				
3	Electrical Changes	\$ 5,320.00				
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
	Total	\$ 13,755.00			\$ -	



To: American Modular Systems
787 Spreckels Ave.
Manteca, CA 95336
(209) 825-1921

Change Order #: 1.1
Initiation Date: _____

AMS Project 1658-21

Customer: Santa Cruz City Schools
Site Address: 405 Old San Jose Road
Santa Cruz, CA 95073

Project Site Transportation

Change initiated by: Design Development

AMS is directed to make the following changes in the contract:

SCCS asked to change the restroom flooring from Sheet vinyl to Epoxy flooring and the kitchenette flooring from carpet to VCT.

Bid Item #140, Epoxy floor finish, \$26.20/sf, 290sf	\$ 7,598.00
Bid Item #134, Sheet vinyl floor finish, \$4,10/sf, 290/sf	\$ (1,189.00)
Bid Item #134, VCT floor finish, \$4.10/sf, 100sf	\$ 410.00
Bid Item #268, Project/Contract Management, \$230/hr, 4 hours	\$ 920.00

The contract sum will be **increased** by this change order: \$ 7,739.00

The contract time will be **unchanged** by: _____ days.

New project completion date: na

American Modular Systems

Owner or Owner Representative

By: Erica Moreno
Director of Business Development
Date: 8/16/22

By: _____
Title _____
Date: _____

Note: All conditions and terms of the contract order will apply except as herein changed.



To: American Modular Systems
787 Spreckels Ave.
Manteca, CA 95336
(209) 825-1921

Change Order #: 2
Initiation Date: _____

AMS Project 1658-21

Customer: Santa Cruz City Schools
Site Address: 405 Old San Jose Road
Santa Cruz, CA 95073

Project Site Transportation

Change initiated by: Design Development

AMS is directed to make the following changes in the contract:

In order to create more area for the offices and storage, the chase in the restrooms was eliminated. All plumbing went from wall mount to floor mounted in the three restrooms. This creates more work for AMS.

Add (6) man hours for field connections, \$116/hr (Bid Item#279) \$ 696.00

The contract sum will be **increased** by this change order: \$ 696.00

The contract time will be **unchanged** by: _____ days.

New project completion date: na

American Modular Systems

Owner or Owner Representative

By: Erica Moreno
Director of Business Development
Date: 6/13/22

By: _____
Title _____
Date: _____

Note: All conditions and terms of the contract order will apply except as herein changed.



To: American Modular Systems
787 Spreckels Ave.
Manteca, CA 95336
(209) 825-1921

Change Order #: 3
Initiation Date: _____

AMS Project 1658-21

Customer: Santa Cruz City Schools
Site Address: 405 Old San Jose Road
Santa Cruz, CA 95073

Project Site Transportation

Change initiated by: Design Development

AMS is directed to make the following changes in the contract:

A revised electrical plan added an additional 12 quad receptacles and provisions for other electrical components. These additional receptacles and provisions also necessitated upsizing the electrical panel from a 125A panel to a 200A panel.

Bid Item#242, Quadplex receptacle, \$300/ea, 12 added	\$ 3,600.00
Bid Item#253, 200A panel - single phase, \$800/ea, 1 ea	\$ 800.00
Bid Item #268, Project/Contract Management, \$230/hr, 4 hours	\$ 920.00

The contract sum will be **increased** by this change order: \$ 5,320.00

The contract time will be **unchanged** by: _____ days.

New project completion date: na

American Modular Systems

Owner or Owner Representative

By: Erica Moreno
Director of Business Development

By: _____
Title _____

Date: 6/13/22

Date: _____

Note: All conditions and terms of the contract order will apply except as herein changed.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Belli Architectural Group, Inc. Amendment Agreement for Branciforte Middle School Administration Building Automated Entry Doors

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve the Belli Architectural Group, Inc. amendment agreement for Branciforte Middle School administration building automated entry doors.

BACKGROUND:

The Board previously approved a master agreement with Belli Architectural Group on 12/14/16. This agreement amendment is for architectural services for the planning, design and construction administration for the installation of automated American with Disabilities Act doors at the main and rear entries of the administration office of Branciforte Middle School.

FISCAL IMPACT:

\$70,500.00 Estimate, Measure A Funds (Restricted), representing 0.41% of the site budget \$17,093,431.00 is the amount allocated to Branciforte Middle School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

Belli Project #22030

**FORM OF AMENDMENT TO ADD PROJECT TO AGREEMENT
(Hourly Fee, with Not-to-Exceed Limit)**

Pursuant to the agreement between the Santa Cruz City Schools (“District”) and Belli Architectural Group, Inc.(“Architect”) effective January 17, 2017 (“Agreement”) for the Measure A construction program, the District and Architect agree to amend the Agreement to add architectural services for design and construction administration of the following Branciforte Middle School project (“Project”):

Automated Entry Doors, Administration Building

Research/Design

- Secure as-built documentation.
- Site visit to review and document current site conditions.
- Consult with structural and electrical engineers to determine impacts of door/window system replacement on existing rough openings.
- Develop preliminary outline specification for automated door system. Confirm infrastructure requirements for system.
- Develop approach for new door/window system (storefront).
- Develop design package to include the following:
 - Partial floor plans
 - Partial RCP’s
 - Partial building sections
 - Schematic power plan
 - Schematic structural details
- Present design package to District for review. Make necessary adjustments and secure approval for design.

Construction Documents/DSA Approval

- Develop CD package, targeting DSA ACS-only approval.
 - Title Sheets/Project Data/General Notes/Specifications
 - Architectural Package
 - Overall site plan
 - Code compliance plans
 - Partial floor plans
 - Door and window schedules
 - Door and window details
 - Accessibility details
 - Structural Package
 - Typical details and general notes
 - Structural details
 - Framing plan

- Calculations
 - Electrical Package
 - Site electrical plan (dry utility connections)
 - Single line diagrams/calculations
 - Power plan
- Internal coordination among design team disciplines.
- DSA Approval
 - Present CD package to District for any final adjustments. Secure approval for CD phase.
 - Identify and complete all DSA application forms.
 - Determine DSA fees and communicate fees to District.
 - Prepare electronic submittal package for DSA e-OTC review.
 - Submit to DSA Oakland for e-OTC plan review.
 - Process application with DSA until application is approved.

Bid Administration

- DSA documents will be prepared to be distributed to the District as the ‘Bid Set’ for bidding purposes.
- Provide client with electronic and/or hard copy of DSA-approved package for bid publication.
- Attend one pre-bid job walk.
- Maintain and manage bidders list.
- Respond to bid RFI's and issue bid addenda.
- Assist with bid evaluation as required.

Construction Administration

- Assist District in preparation and execution of DSA construction start-up documentation.
- Attend pre-construction conference, conducted by general contractor.
- Respond to requests for information (RFI).
- Review submittals and shop drawings.
- Assist in reviewing/evaluating contract proposals or bids and substitutions proposed by contractors.
- Attend construction site meetings every other week, or as required, during the construction period.
- Review GC progress payments.
- Review and process change order documentation, as required.

Assumptions

- This proposal assumes that DSA will classify this as a barrier removal project per CBC Chapter 11B, section 11B 202.4, Exception 4. Additional services may be required should DSA require additional accessibility improvement beyond the anticipate scope herein.

{SR208531}

- This proposal assumes that sufficient power supply is in place on campus to facilitate the proposed work scope. Additional services may be required for electrical utility upgrades.
- Geotechnical, topographical and utility survey work, if required, by others.
- Agency fees by District.
- Reimbursable expense allowance does not include hard copy prints of bid packages requested from bidders. Such prints, including labor associated, shall be billed as an additional service.

The terms of the Agreement are incorporated into, and govern, this amendment except as may be provided otherwise by this amendment. In the event of a conflict between the Agreement and this amendment, the terms of this amendment shall control.

For the Project, Architect shall perform the Basic and Additional Services specified in the Agreement and this amendment. Design-Bid-Build method is being used as the delivery method for the Project.

For the Basic Services satisfactorily performed under this amendment to the Agreement, Architect shall be compensated according to its hourly rate schedule (*Exhibit C* to the Agreement). Architect's total compensation for its Basic Services shall not exceed \$70,000, which is Architect's estimate of the maximum total cost of its Basic Services on the Project.

If the total amount invoiced by Architect reaches the not-to-exceed Basic Services amount before Architect's Basic Services under this Agreement are complete, Architect must complete the Basic Services without submitting additional invoices, or receiving additional payment, for Basic Services.

Architect's total reimbursement for Reimbursable Expenses shall not exceed \$500, which is Architect's estimate of the maximum total cost of Reimbursable Expenses on the Project.

Architect shall provide a minimum of two (2) full-time employees for the Project before construction commences, and one (1) full-time employee after construction commences, to perform its duties and responsibilities under this Agreement.

For the period of this Project, the Architect shall have errors and omissions insurance on an occurrence basis, with limits of at least One Million Dollars (\$1,000,000) and with a deductible in an amount not to exceed the sum of Thirty Thousand Dollars (\$30,000).

ARCHITECT:
Belli Architectural Group, Inc.

By: David Peartree
David N. Peartree, Vice President

Digitally signed by David Peartree
DN: C=US, E=david@belliag.com,
O=Belli Architectural Group,
OU=Belli Architectural Group,
CN=David Peartree
Date: 2022.08.17 12:40:16-07'00'

DISTRICT:
SANTA CRUZ CITY SCHOOLS

By: _____
Assistant Superintendent, Business Services

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Creative Window Interiors Proposal for DeLaveaga Elementary School Window Shades

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Creative Window Interiors proposal for DeLaveaga Elementary School window shades.

BACKGROUND:

This proposal consists of labor and materials to install six Dual Mecho manual roller shades at the perimeter windows of rooms 21 and 22 at DeLaveaga Elementary School as part of the District modernization standards.

FISCAL IMPACT:

\$7,960.00 Measure B Funds (Restricted), representing 0.05% of the overall site budget
\$14,188,861.00 is the total Bond Allocation to DeLaveaga Elementary School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Geo H Wilson Proposal for Soquel High School Split System Replacement

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Geo H Wilson proposal for Soquel High School split system replacement.

BACKGROUND:

This proposal consists of labor and materials to furnish and install a new split system in the server/storage room at Soquel High School. This system is required to keep the appropriate operating temperature for the equipment to function. The old system has failed.

FISCAL IMPACT:

\$14,250.00 Measure A Funds (Restricted), representing 0.04% of the overall site budget
\$34,830,967.00 is the total Bond Allocation to Soquel High School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

Page 1 of 2

250 HARVEY WEST BLVD., SANTA CRUZ, CA. 95060
Mailing Address: P.O. BOX 1140, SANTA CRUZ, CA 95061
Phone # (831) 423-9522

QUOTATION TO:

Santa Cruz City Schools
536 Palm Street
Santa Cruz, CA
ATTN: Trevor Miller

JOB NAME/ADDRESS:

Soquel High School
401 Soquel San Jose Rd
Soquel, CA 95073

THE CONDITIONS PRINTED EITHER ON THE REVERSE SIDE OR ATTACHED ARE PART HEREOF.

This work or price quotation does not include detection, abatement, encapsulation or removal of asbestos or products, materials, or equipment containing asbestos.

Geo. H. Wilson is pleased to submit a proposal to provide labor, materials, and equipment to furnish and install (1) new Trane split system in the server/storage room at Soquel High School. Please refer to page 2 for scope inclusions, clarifications, and pricing.

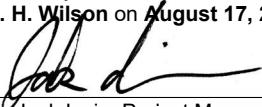
“Contractors are required by law to be licensed and regulated by the Contractors’ State License Board which has jurisdiction to investigate complaints against contractors if a complaint is filed within three years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors’ State License Board, P. O. Box 26000, Sacramento, CA 95826.”

California State License No. 950443

The total price of this work is listed on page 2, including all taxes. Terms of payment, unless modified herein, are: 0 down payment and the balance due upon the receipt of invoice.

Your signed acceptance of this Bid Contract within 30 days from **August 17, 2022** shall, upon the acceptance of the Seller, constitute a contract to perform the work described above, including all Terms and Conditions contained herein. Seller shall be defined to mean George H Wilson or its assigns. Buyer shall be defined to mean the Owner, Owners/Agent, Builder, Architect, lessees, or any person acting on behalf of any of the foregoing.

Prepared by:
Geo. H. Wilson on August 17, 2022

By: 
Jack Irwin, Project Manager

ACCEPTED for SELLER:
By: _____
(Authorized Signature)

Name/Title: _____

Date of Acceptance: _____

Prepared for:
CUSTOMER

ACCEPTED for BUYER:
By: _____
(Authorized Signature)

Name/Title: _____

Date of Acceptance: _____

Buyers’ P.O.: _____

SCOPE OF WORK:

The following scope of work is included with this proposal

- Remove and dispose of (1) ceiling suspended fan coil and (1) outdoor condenser
- Install (1) Trane 3.5-ton Ceiling-Suspended Indoor Unit #TPCA0A0421KA70A
- Install (1) Trane 3.5-ton P Series Outdoor Unit #TRUZA0421KA70NA
- Furnish and install (1) one new thermostat
 - Geo. H. Wilson assumes existing thermostat wire can be reused
- Furnish and install approx. 35 feet of new suction line and insulation
 - Existing suction line is not the correct size for the new unit
- Furnish and install approx. 35 feet of insulation for liquid line
 - Existing liquid line to be flushed and reused however it is not currently insulated
- Run power from outdoor unit to indoor unit
 - Note: Indoor unit is powered by the outdoor unit
- Start up the new unit upon work completion and set it to the manufacturer's specifications

CLARIFICATIONS:

1. Labor is priced for straight time labor rates unless otherwise noted.
2. Lead time on EQ is 8 weeks.
3. Geo. H. Wilson assumes we can reconnect to existing condensate line and that it flows to a code compliant location, rerouting of condensate line is not included.
4. Geo. H. Wilson assumes that permitting is not required.
5. Any hidden / unforeseen deficiencies identified during the repair are to be quoted separately
6. It is assumed all existing equipment and materials which remains in service, are operable and in good condition sufficient to meet new expected use. We do not include servicing, repairing, refurbishing, or warranty extension on any existing equipment or materials other than specified.
7. Any work not specifically mentioned in this proposal is excluded

PRICING:

The following pricing is for the scope of work listed in this proposal unless otherwise denoted:

Total Price\$14,250.00

All work shall be performed during normal working hours unless otherwise stated herein.

2. George H. Wilson agrees to maintain in full force and effect a Workmen's Compensation Insurance policy and a Comprehensive Liability Insurance policy in substantial amounts to protect all parties to this agreement, furnishing certificates of insurance, if required by Buyer.
3. Buyer shall prepare the premises to permit free movement and erection of materials, providing necessary openings, supports, cutting, patching, necessary public utility and steam services, and pay all fees in accordance with codes and ordinances unless otherwise indicated in this Bid Contract.
4. In the event that the Seller encounters any asbestos product or material in the course of performing its work, the Seller shall have the right to immediately discontinue its work and remove its employees from the project, or that portion of the project wherein such product or materials were encountered, until such time as any hazards connected therewith are abated, encapsulated or removed and/or it is determined that no hazard exists; further, Seller shall receive an extension of time to complete its work and compensation for delays encountered and compensation for any change in the sequence of method or its work occasioned as a consequence of said encounter.
5. George H. Wilson extends manufacturer's standard warranties on all new equipment, misuse or abuse excepted, for a period not to exceed one year from date of first beneficial use, which shall be defined as the Start-up Date. ACCO Engineered Systems guarantees most, but not all, repaired materials, parts and labor for a period of ninety (90) days from the date of first beneficial use. There are no warranties, expressed or implied, other than the above unless so noted herein.

Seller shall not be liable for any consequential damages including, but not limited to, liquidated damages, loss of rent, interest expense, extended overhead or any other delay damages of any kind, nature or description. It is expressly understood and agreed that the only liability of Seller is to replace defective workmanship or material as herein above set forth.

6. George H. Wilson will not replace any refrigerant loss caused by defects in the equipment, material, parts, or workmanship furnished under this contract. Replacement of refrigerant due to failure or defects of items furnished by Seller is not included as a part of this agreement.
7. George H. Wilson shall not be liable for the corrosive or erasive action of liquids and/or gases upon the equipment specified and no part of such equipment shall be deemed defective by reason of its failure to resist physical or chemical action of such elements or items upon such equipment.
8. This agreement shall not be binding until duly accepted by an authorized officer of George H. Wilson. No person has authority to make or claim any representation, warranty, term, promise, or condition, expressed or implied, statutory or otherwise, which is not expressed herein. This agreement constitutes the entire agreement between the parties and supersedes and revokes any previous agreement, written or oral, with respect to the labor and equipment covered hereby and may not be amended or modified except in writing executed by the parties hereto.
9. Under no circumstances shall the liability of Seller arising out of the sale or erection of the equipment hereunder, or arising out of its use, whether on warranties or otherwise, in any case exceed the lesser of the following: (a) Cost of correcting defects in the equipment or workmanship; or (b) the difference in value between the installation as installed and the cost of the original installation thereof, if installed strictly as in the contract documents set forth. And in no event shall any claims be made by either party against the other for consequential damages.
10. The Seller shall not be bound by any plans and specifications or conditions, existing or otherwise, that have not been presented to or delivered to it for the purpose of submitting this bid, nor shall the Seller be bound by any city ordinances, State laws or other governmental regulations not in effect at the time of submitting this bid, or which had become obsolete and which no longer was enforced by such public body enacting the same.
11. The Seller shall be excused for any delay in completion of this Bid Contract caused by acts of God, including but not limited to, wind, rain, flood, storm, landslide, subsidence and earthquake; acts of neglect of owner or architect or by any employee or agent of either; acts of neglect of separate contractors employed by owner; acts of public utilities or governmental or public bodies or their agents; material shortages; labor trouble, labor slowdowns; strikes; union activity causing a reduction in productivity; fire; casualty; delay in transportation; changes ordered in the work; failure of Buyer to make payments to Seller as required under this Bid Contract, or other causes beyond the reasonable control of Seller, any of which shall automatically entitle Seller to reasonable or necessary extensions of the completion date of the work and to an equitable adjustment of the contract price to compensate Seller for all costs and expenses of additional labor, service, equipment or material and extended overhead resulting from any such delay.

If any of the materials specified are not readily available, the Seller may substitute equally efficient materials or fixtures of generally similar character in lieu of the equipment, materials or fixtures specified, and it shall allow any differential between the original cost of the materials specified and the materials furnished.

In the event of inability to obtain labor at union scale or without paying a premium above such scale, Seller may delay performance until same shall be obtainable without premium payment or at the option of the Buyer the latter may

require the use of materials or labor requiring the payment of such excess cost, but upon condition that the Buyer shall pay such excess.

12. No additional work will be performed unless it is authorized in writing by the Buyer. If the Buyer refuses to sign a written work authorization or change order for the extra work, Seller reserves the right to refuse to perform the extra work.
13. Should either party hereto bring suit in court to enforce the terms hereof, any judgment awarded shall include court costs and reasonable attorney's fees to the successful party.
14. Seller assumes no responsibility for the design on those jobs where Seller prepares working or shop drawings from designs furnished by others. Seller assumes no responsibility whatsoever for design or operative end result under any contract unless there is affirmatively stated on the obverse side of this Bid Contract, a direct undertaking on Seller's part so to do.
15. Seller may suspend further performance under this Bid Contract upon three (3) days written notice to the Buyer in the event the Buyer is in breach of this Bid Contract for breach other than non-payment. Notice need not be given if work is suspended due to non-payment or due to the failure of the Buyer to pay for change orders as provided herein. In the event Seller elects to suspend performance, Seller shall be entitled to remobilization costs, including profit and overhead, upon the Buyer bringing payments current or issuing proper change orders for extra work. Such costs will equal actual losses sustained by Seller in terminating and restarting work.
16. This contract is entered into upon the understanding that in the prosecution of any work herein specified Seller will be allowed sufficient time for the performance of said work on the basis of a normal eight-hour day, and in the event that Buyer or any subcontractor require Seller to perform such labor on an overtime basis, then such additional expense of every kind and character as Seller may be required to incur on account of said overtime labor, shall constitute an additional charge herein.
17. It is agreed that Buyer is to provide without cost to Seller, proper hoisting conveyances and scaffolding (including the use of engineer) at times so as to not delay Seller's part of the work, unless otherwise indicated in this proposal.
18. Any loss or damage to Seller's work, materials or equipment occurring at the site of the project occasioned by fire, flood, earthquake, windstorm, riot or civil commotion shall be protected by Builders Risk Insurance procured by the contractor or owner without cost to Seller and Seller shall receive a proportionate share of the amount of any payment loss under any such policy or policies according as Seller's interest may appear.
19. Notwithstanding any provision in the plans, specifications, contract between prime contractor and owner, general conditions, or any contract documents executed by and between contractor and owner having to do with the subject now stated, Seller shall not be liable for the cost of correcting defects occasioned by the acts or omissions of employees of other subcontractors, the prime contractor, owner or any segregated contractor, to work performed by Seller. Before Seller proceeds with any corrective work to repair such damage, the prime contractor, or other person contracting with Seller in this Bid Contract, shall give Seller an unequal instruction to proceed with the work upon their responsibility to compensate Seller therefor as an extra.
20. The Seller expressly reserves the right to assign all or any portion of its rights and/or duties under this Bid Contract with or without notice to the Buyer herein.
21. In the event of a conflict between the terms and conditions of this Bid Contract and terms and conditions stated in the plans and specifications, or any other contract document, including the prime contract between owner and prime contractor, the terms of this Bid Contract shall govern.
22. If, in Seller's opinion, Buyer's credit becomes impaired, Seller may, at its option, suspend work and deliveries under this contract until it has received full settlement or security for services rendered and is satisfied as to Buyer's credit for further shipments. If Buyer fails or refuses to make such payment, or give such security, then the full amount due under this contract at such time, for labor and material and/or equipment furnished shall immediately become due and payable and Seller shall have the right and the option to terminate this agreement. In the event that a suspension of this contract is required because of Buyer's doubtful credit, an extension of the time fixed for the performance of this contract equal to the time of such suspension, shall automatically occur. If legal action is filed to effect collection of any sums due hereunder, Seller shall be entitled to reasonable attorney fees in addition to all other damages found to be due hereunder.

ACCEPTED for BUYER

By: _____
(Authorized Signature)

Name/Title: _____

Date of Acceptance: _____

TPCA0A0421KA70A & TRUZA0421KA70(N/B)A
42,000 BTU/H CEILING-SUSPENDED INDOOR UNIT
42,000 BTU/H HEAT PUMP UNIVERSAL OUTDOOR



Job Name:

System Reference:

Date:



Indoor Unit.....TPCA0A0421KA70A

Outdoor Unit

Standard Model.....TRUZA0421KA70NA

Seacoast Model.....TRUZA0421KA70BA

INDOOR UNIT FEATURES

- Airflow settings for high and low ceiling applications
- Knock-out for outside-air intake
- Optional i-see Sensor™ for air distribution and energy saving
- Auto fan speed mode
- Filter status indicator
- Easy-to-clean, washable filter
- Suspends from ceiling for quick and easy installation
- Ideal for larger retail stores, classrooms, and restaurants
- Multiple control options available:
 - kumo cloud® smart device app for remote access
 - Third-party interface options
 - Wired or wireless controllers

OUTDOOR UNIT FEATURES

- Variable speed INVERTER-driven compressor
- Power receiver pre-charged with refrigerant volume for piping length up to 100 ft
- Low ambient cooling down to 0°F providing 100% capacity
- 24-hour continuous operation (cooling mode)
- High pressure protection
- Fast restart
- Superior energy and operational efficiency

SPECIFICATIONS: TPCA0A0421KA70A & TRUZA0421KA70(N/B)A

Cooling at 95°F ¹	Maximum Capacity	BTU/H	42,000
	Rated Capacity	BTU/H	42,000
	Minimum Capacity	BTU/H	16,000
	Maximum Power Input	W	4,110
	Rated Power Input	W	4,110
	Moisture Removal	Pints/h	11.7
	Sensible Heat Factor		0.69
Heating at 47°F ²	Power Factor	%	95.6/95.6
	Maximum Capacity	BTU/H	48,000
	Rated Capacity	BTU/H	45,000
	Minimum Capacity	BTU/H	18,100
	Maximum Power Input	W	4,300
	Rated Power Input	W	3,480
Heating at 17°F ³	Power Factor	%	94.6/94.6
	Maximum Capacity	BTU/H	35,000
	Rated Capacity	BTU/H	31,800
	Maximum Power Input	W	3,200
	Rated Power Input	W	3,160
Heating at 5°F ⁴	Maximum Capacity	BTU/H	30,500
	Maximum Power Input	W	3,500
Efficiency	SEER		17.6
	EER ¹		10.2
	HSPF [IV]		10.2
	COP at 47°F ²		3.78
	COP at 17°F at Maximum Capacity ³		3.21
	COP at 5°F at Maximum Capacity ⁴		2.55
Electrical	ENERGY STAR® Certified		No
	Voltage, Phase, Frequency		208/230, 1, 60
	Guaranteed Voltage Range	V AC	198 - 253
	Voltage: Indoor - Outdoor, S1-S2	V AC	208/230
	Voltage: Indoor - Outdoor, S2-S3	V DC	24
	Short-circuit Current Rating [SCCR]	kA	5
	Recommended Fuse/Breaker Size (Outdoor)	A	30
	Recommended Wire Size [Indoor - Outdoor]	AWG	14
	Power Supply		Indoor unit is powered by the outdoor unit
	Indoor Unit	MCA	A
Fan Motor Full Load Amperage		A	0.97
Fan Motor Output		W	160
Fan Motor Type			DC Motor
Airflow Rate at Cooling, Dry		CFM	810-885-955-1025
Airflow Rate at Cooling, Wet		CFM	740-810-885-955
Airflow Rate at Heating, Dry		CFM	810-885-955-1025
Sound Pressure Level [Cooling]		dB[A]	39-41-43-45
Sound Pressure Level [Heating]		dB[A]	39-41-43-45
Drain Pipe Size		In. [mm]	1-1/32 [26]
Coating on Heat Exchanger			—
External Finish Color			White Munsell 6.4Y 8.9/0.4
Unit Dimensions		W x D x H: In. [mm]	63 x 26-3/4 x 9-1/16 [1600 x 680 x 230]
Package Dimensions		W x D x H: In. [mm]	65-3/4 x 29-15/16 x 13-3/4 [1670 x 760 x 350]
Unit Weight		Lbs. [kg]	86 [39]
Package Weight	Lbs. [kg]	102 [46]	
Indoor Unit Operating Temperature Range	Cooling Intake Air Temp [Maximum / Minimum]*	°F	90 DB, 72 WB / 68 DB, 61 WB
	Heating Intake Air Temp [Maximum / Minimum]	°F	77 DB / 59 DB

NOTES:

AHRI Rated Conditions

(Rated data is determined at a fixed compressor speed)

¹ Cooling (Indoor // Outdoor)	°F	80 DB, 67 WB // 95 DB, 75 WB
² Heating at 47°F (Indoor // Outdoor)	°F	70 DB, 60 WB // 47 DB, 43 WB
³ Heating at 17°F (Indoor // Outdoor)	°F	70 DB, 60 WB // 17 DB, 15 WB

Conditions

⁴ Heating at 5°F (Indoor // Outdoor)	°F	70 DB, 60 WB // 5 DB, 4 WB
⁵ Heating at -4°F (Indoor // Outdoor)	°F	70 DB, 60 WB // -4 DB, -5 WB
⁶ Heating at -5°F (Indoor // Outdoor)	°F	70 DB, 60 WB // -5 DB, -6 WB
⁷ Heating at -13°F (Indoor // Outdoor)	°F	70 DB, 60 WB // -13 DB, -14 WB

*Outdoor Unit Operating Temperature Range (Cooling Air Temp (Maximum / Minimum)):

- Wind baffles required to operate below 23°F DB in cooling mode.
- Heat pump system with wind baffle: 0°F - 115°F.
- Refer to wind baffle documentation for further information.

**Outdoor Unit Operating Temperature Range (Cooling Thermal Lock-out / Re-start Temperatures; Heating Thermal Lock-out / Re-start Temperatures):

- System cuts out in heating mode to avoid thermistor error and automatically restarts at these temperatures.

SEACOAST PROTECTION (TRU*A0*****BA MODELS)

- External Outer Panel: Phosphate coating + Acrylic-Enamel coating
- Fan Motor Support: Epoxy resin coating (at edge face)
- Separator Assembly Valve Bed: Epoxy resin coating (at edge face)
- Blue Fin treatment is an anti-corrosion treatment that is applied to the condenser coil to protect it against airborne contaminants.

SPECIFICATIONS: TPCA0A0421KA70A & TRUZA0421KA70(N/B)A

Outdoor Unit	MCA	A	25.0	
	MOCP	A	31	
	Fan Motor Full Load Amperage	A	0.5 + 0.5	
	Fan Motor Output	W	74	
	Airflow Rate	CFM	3880/3880	
	Refrigerant Control		LEV	
	Defrost Method		Reverse Cycle	
	Coating on Heat Exchanger		Blue Fin Coating (BS Model only)	
	Sound Pressure Level, Cooling ¹	dB(A)	52	
	Sound Pressure Level, Heating ²	dB(A)	53	
	Compressor Type		INVERTER-driven twin rotary	
	Compressor Model		MNB33FBRMC-L	
	Compressor Rated Load Amps	A	8	
	Compressor Locked Rotor Amps	A	13.0	
	Compressor Oil Type // Charge	oz.	FV50S // 45	
	External Finish Color		Ivory Munsell 3Y 7.8/1.1	
	Base Pan Heater		N/A	
	Unit Dimensions	W x D x H: In. [mm]	41-5/16 x 13 (+1-3/16) x 52-11/16 [1050 x 330 (+30) x 1338]	
	Package Dimensions	W x D x H: In. [mm]	42-15/16 x 17-11/16 x 56-4/16 [1091 x 450 x 1429]	
	Unit Weight	Lbs. [kg]	214 [97]	
	Package Weight	Lbs. [kg]	245 [111]	
	Outdoor Unit Operating Temperature Range	Cooling Air Temp [Maximum / Minimum]*	°F	115 DB / 0 DB
		Heating Air Temp [Maximum / Minimum]	°F	70 DB, 59 WB / -4 DB, -4 WB
Heating Thermal Lock-out / Re-start Temperatures**		°F	-8 / -4	
Refrigerant	Type		R410A	
	Charge	Lbs, oz	10, 6.0	
	Chargeless Piping Length	Ft. [m]	0.0 [30.0]	
	Additional Refrigerant Charge Per Additional Piping Length	oz./Ft. [g/m]	0.7 [50]	
Piping	Gas Pipe Size O.D. [Flared]	In.[mm]	5/8 [15.88]	
	Liquid Pipe Size O.D. [Flared]	In.[mm]	3/8 [9.52]	
	Maximum Piping Length	Ft. [m]	165 [50]	
	Maximum Height Difference	Ft. [m]	100 [30]	
	Maximum Number of Bends		15	

NOTES:

AHRI Rated Conditions
 (Rated data is determined at a fixed compressor speed)

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- Separator Assembly Valve Bed: Epoxy resin coating (at edge face)
- Blue Fin treatment is an anti-corrosion treatment that is applied to the condenser coil to protect it against airborne contaminants.

INDOOR UNIT ACCESSORIES: TPCA0A0421KA70A

Control Interface	BACnet® and Modbus® Interface	PAC-UKPRC001-CN-1
	CN24 Relay Kit	CN24RELAY-KIT-CM3
	IT Extender	PAC-WHS01IE-E
	kumo station® for kumo cloud®	TAC-WHS01HC-E
	Lockdown bracket for remote controller	RCMKP1CB
	Remote Operation Adapter†	PAC-SF40RM-E
	Thermostat Interface	PAC-US444CN-1
	USNAP Adapter	PAC-WHS01UP-E
Remote Sensor	Wireless Interface for kumo cloud®	PAC-USWHS002-WF-2
	Flush Mount Temperature Sensor	PAC-USSEEN001-FM-1
	Remote Temperature Sensor	PAC-SE41TS-E
Wired Remote Controller	Wireless temperature and humidity sensor for kumo cloud®	PAC-USWHS003-TH-1
	Deluxe Wired MA Remote Controller†	TAR-40MAAU
	Simple MA Remote Controller†	TAC-YT53CRAU-J
Wireless Remote Controller	Touch MA Controller†	TAR-CT01MAU-SB
	kumo touch™ RedLINK™ Wireless Controller	MHK2
	Wireless MA Controller	PAR-SR32MA-E
	Wireless MA Remote Controller	TAR-FL32MA-E
	Wireless Receiver Kit	PAR-SL93B-E
Condensate	Wireless Receiver Kit with i-See sensor™	PAR-SA92MW-E
	Blue Diamond (Advanced) Mini Condensate Pump w/ Reservoir & Sensor (208/230V) [recommended]	X87-721
	Blue Diamond (MegaBlue Advanced) Condensate Pump w/ Reservoir & Sensor	X87-835
Disconnect Switch	Blue Diamond Sensor Extension Cable — 15 Ft.	C13-103
	(30A/600V/UL) [fits 2" X 4" utility box] - Black	TAZ-MS303
Drain Pump	(30A/600V/UL) [fits 2" X 4" utility box] - White	TAZ-MS303W
	Drain Pump Kit	PAC-SH84DM-E
Filter	65% Medium Efficiency Filter (MERV 8)	PAC-SH90KF-E
i-see Sensor® Panel	i-see Sensor®	PAC-SH91MK-E
Lineset	10' x 3/8" x 10' x 5/8" Lineset (Twin-Tube Insulation)††	MPLS385812T-10
	100' x 3/8" x 100' x 5/8" Lineset (Twin-Tube Insulation)††	MPLS385812T-100
	15' x 3/8" x 15' x 5/8" Lineset (Twin-Tube Insulation)††	MPLS385812T-15
	30' x 3/8" x 30' x 5/8" Lineset (Twin-Tube Insulation)††	MPLS385812T-30
	50' x 3/8" x 50' x 5/8" Lineset (Twin-Tube Insulation)††	MPLS385812T-50
	65' x 3/8" x 65' x 5/8" Lineset (Twin-Tube Insulation)††	MPLS385812T-65

NOTES:

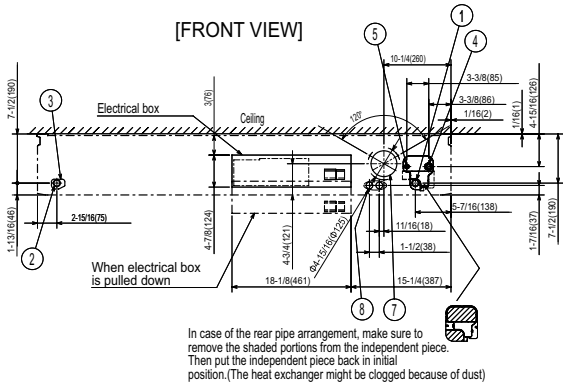
†PAC-SF40RM-E (Unable to use with wireless remote controller)

OUTDOOR UNIT ACCESSORIES: TRUZA0421KA70(N/B)A

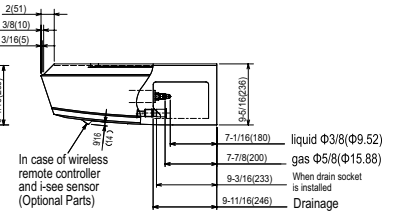
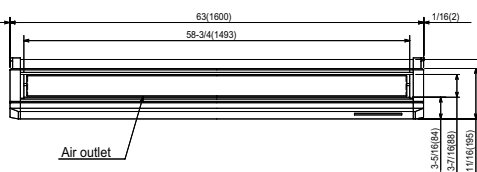
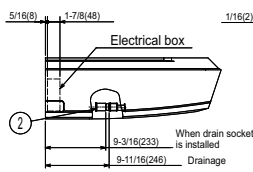
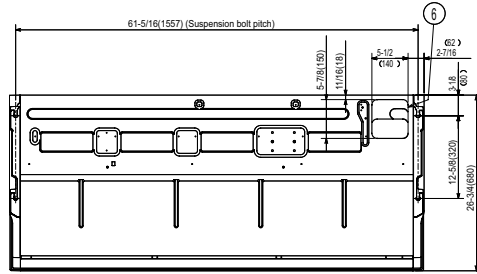
Air Outlet Guide	Air Outlet Guide (1 Piece)	PAC-ADG059AA-E
	Air Outlet Guide (1 Piece)	PAC-ADG096AA-E (two pieces are required)
Control/Service Tool	Control/Service Tool	PAC-SK52ST
	M- & P-Series Maintenance Tool Cable Set	M21EC0397
	USB/UART Conversion Cable (Required for all laptop connection)	M21EC1397
Drain Socket	Drain Socket	PAC-SG61DS-E
M-NET Converter	M-NET Converter	PAC-SJ85MA-E
	M-NET Converter	PAC-SJ95MA-E
Mini-Split Wire	14 Gauge, 4 wire MiniSplit Cable—250 ft. roll	S144-250
	14 Gauge, 4 wire MiniSplit Cable—50 ft. roll	S144-50
	16 Gauge, 4 wire MiniSplit Cable—250 ft. roll	S164-250
	16 Gauge, 4 wire MiniSplit Cable—50 ft. roll	S164-50
Mounting Pad	Condensing Unit Mounting Pad: 24" x 42" x 3"	ULTRILITE2
Stand	18" Dual Fan Stand	QSMS1802M
	24" Dual Fan Stand	QSMS2402M
	Condenser Wall Bracket	QSWB2000M-1
	Condenser Wall Bracket -Stainless Steel Finish	QSWBSS
	Outdoor Unit Stand — 12" High	QSMS1202M
Wind Baffle	Front Wind Baffle	WB-PA3 (two pieces are required)
	Rear Wind Baffle	WB-RE6
	Side Advanced Wind Baffle	WB-SD6

INDOOR UNIT DIMENSIONS: TPCA0A0421KA70A

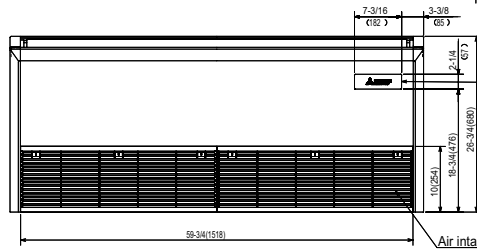
Unit: in (mm)



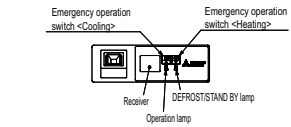
NOTES.
 1. Use M10 or W3/8 screw for anchor bolt.
 2. Please be sure when installing the drain pump (option parts), refrigerant pipe will be only upward.



- ① Drainage pipe connection(1(26mm)I.D.)
- ② Drainage pipe connection(for the left arrangement)
- ③ Knockout hole for left drain-piping arrangement
- ④ Refrigerant-pipe connection (gas pipe side/flared connection)
- ⑤ Refrigerant-pipe connection (liquid pipe side/flared connection)
- ⑥ Knockout hole for upper drain pipe arrangement
- ⑦ Knockout hole for fresh air intake $\Phi 3-15/16(\Phi 100)$
- ⑧ Knockout hole for wiring arrangement $\Phi 7/8(\Phi 22)$ Accessory..Drain socket (1(26mm)I.D.)

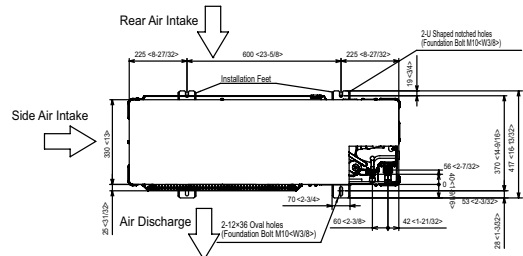
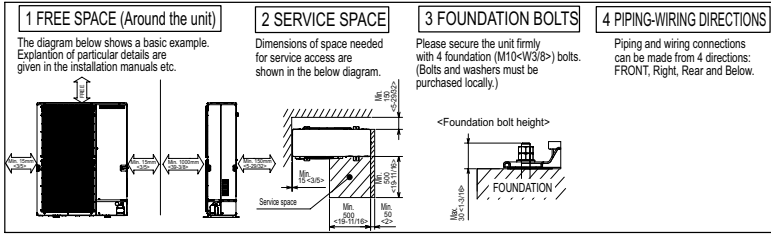


In case of wireless remote controller and i-see sensor(Optional Parts)



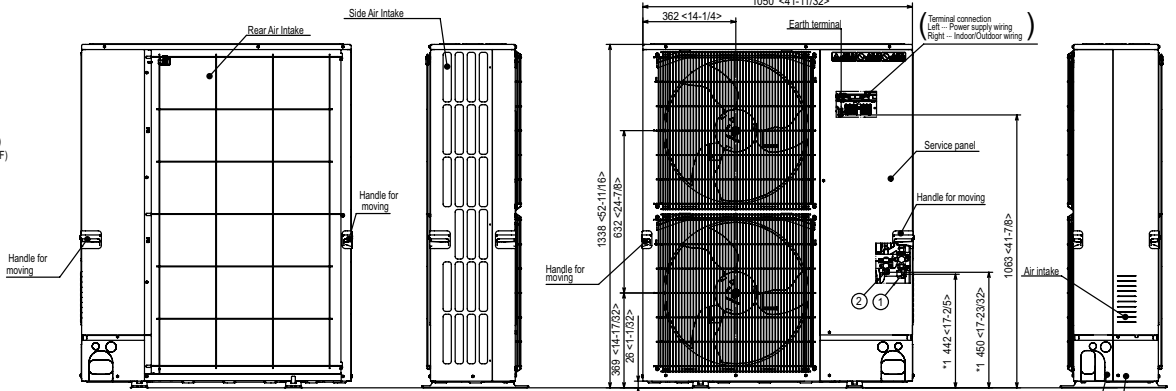
OUTDOOR UNIT DIMENSIONS: TRUZA0421KA70(N/B)A

Unit: mm<in>

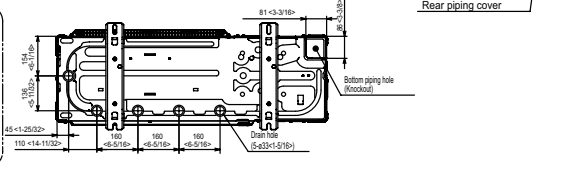
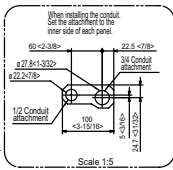
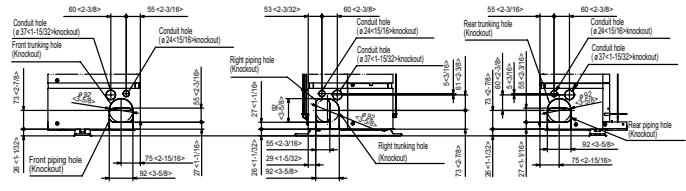


Example of Notes

- ① - Refrigerant GAS pipe connection (FLARE) ϕ 15.88(5/8F)
- ② - Refrigerant LIQUID pipe connection (FLARE) ϕ 9.52(3/8F)
- *1 ... Indication of STOP VALVE connection location.



Piping Knockout Hole Details



SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Geo H Wilson Proposal for Westlake Elementary School Exhaust Fan Replacement

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Geo H Wilson proposal for Westlake Elementary School exhaust fan replacement.

BACKGROUND:

This proposal consists of labor and materials to replace four exhaust fans at Westlake Elementary School -- two in the multipurpose building restrooms, and two in the administration server and mechanical rooms. The motors on the existing exhaust fans have burned out.

FISCAL IMPACT:

\$10,750.00 Measure B Funds (Restricted), representing 0.07% of the overall site budget
\$13,439,288.00 is the total Bond Allocation to Westlake Elementary School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

Page 1 of 2

250 HARVEY WEST BLVD., SANTA CRUZ, CA. 95060
Mailing Address: P.O. BOX 1140, SANTA CRUZ, CA 95061
Phone # (831) 423-9522

QUOTATION TO:
Santa Cruz City Schools
536 Palm Street
Santa Cruz, CA 95060
Trevor Miller

JOB NAME/ADDRESS:
Westlake Elementary School
1000 High Steet
Santa Cruz, CA 95060

THE CONDITIONS PRINTED EITHER ON THE REVERSE SIDE OR ATTACHED ARE PART HEREOF.

This work or price quotation does not include detection, abatement, encapsulation or removal of asbestos or products, materials, or equipment containing asbestos.

Geo. H. Wilson is pleased to submit a proposal to provide labor, materials and equipment to furnish and install (4) new exhaust fans at Westlake Elementary School. Please refer to page 2 for scope inclusions, clarifications and pricing.

“Contractors are required by law to be licensed and regulated by the Contractors’ State License Board which has jurisdiction to investigate complaints against contractors if a complaint is filed within three years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors’ State License Board, P. O. Box 26000, Sacramento, CA 95826.”

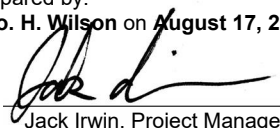
California State License No. 950443

The total price of this work is listed on page 2, including all taxes. Terms of payment, unless modified herein, are: 0 down payment and the balance due upon the receipt of invoice.

Your signed acceptance of this Bid Contract within 30 days from **August 17, 2022** shall, upon the acceptance of the Seller, constitute a contract to perform the work described above, including all Terms and Conditions contained herein. Seller shall be defined to mean George H Wilson or its assigns. Buyer shall be defined to mean the Owner, Owners/Agent, Builder, Architect, lessees, or any person acting on behalf of any of the foregoing.

Prepared by:
Geo. H. Wilson on August 17, 2022

Prepared for:
CUSTOMER

By:  _____
Jack Irwin, Project Manager

ACCEPTED for BUYER:

ACCEPTED for SELLER:
By: _____
(Authorized Signature)

By: _____
(Authorized Signature)

Name/Title: _____

Name/Title: _____

Date of Acceptance: _____

Date of Acceptance: _____

Buyers’ P.O: _____

SCOPE OF WORK:

Replace exhaust fans in the following locations:

- (2) Two serving the admin building: (1) one in the server room and (1) one in the mechanical room
- (2) Two serving the bathrooms of multipurpose building

The following scope of work is included with this proposal:

- Procure (4) four new Greenheck GB-098-6 roof exhaust fans
- Demo failed exhaust fans
- Install new exhaust fans
- Startup fans and ensure proper operation.

CLARIFICATIONS:

1. Labor is priced for straight time labor rates unless otherwise noted.
2. Lead time on EQ is 6 weeks.
3. Any hidden / unforeseen deficiencies identified during the repair are to be quoted separately
4. It is assumed all existing equipment and materials which remains in service, are operable and in good condition sufficient to meet new expected use. We do not include servicing, repairing, refurbishing, or warranty extension on any existing equipment or materials other than specified.
5. Any work not specifically mentioned in this proposal is excluded

PRICING:

The following pricing is for the scope of work listed in this proposal unless otherwise denoted:

Total Price\$10,750.00

All work shall be performed during normal working hours unless otherwise stated herein.

2. George H. Wilson agrees to maintain in full force and effect a Workmen's Compensation Insurance policy and a Comprehensive Liability Insurance policy in substantial amounts to protect all parties to this agreement, furnishing certificates of insurance, if required by Buyer.
3. Buyer shall prepare the premises to permit free movement and erection of materials, providing necessary openings, supports, cutting, patching, necessary public utility and steam services, and pay all fees in accordance with codes and ordinances unless otherwise indicated in this Bid Contract.
4. In the event that the Seller encounters any asbestos product or material in the course of performing its work, the Seller shall have the right to immediately discontinue its work and remove its employees from the project, or that portion of the project wherein such product or materials were encountered, until such time as any hazards connected therewith are abated, encapsulated or removed and/or it is determined that no hazard exists; further, Seller shall receive an extension of time to complete its work and compensation for delays encountered and compensation for any change in the sequence of method or its work occasioned as a consequence of said encounter.
5. George H. Wilson extends manufacturer's standard warranties on all new equipment, misuse or abuse excepted, for a period not to exceed one year from date of first beneficial use, which shall be defined as the Start-up Date. ACCO Engineered Systems guarantees most, but not all, repaired materials, parts and labor for a period of ninety (90) days from the date of first beneficial use. There are no warranties, expressed or implied, other than the above unless so noted herein.

Seller shall not be liable for any consequential damages including, but not limited to, liquidated damages, loss of rent, interest expense, extended overhead or any other delay damages of any kind, nature or description. It is expressly understood and agreed that the only liability of Seller is to replace defective workmanship or material as herein above set forth.

6. George H. Wilson will not replace any refrigerant loss caused by defects in the equipment, material, parts, or workmanship furnished under this contract. Replacement of refrigerant due to failure or defects of items furnished by Seller is not included as a part of this agreement.
7. George H. Wilson shall not be liable for the corrosive or erasive action of liquids and/or gases upon the equipment specified and no part of such equipment shall be deemed defective by reason of its failure to resist physical or chemical action of such elements or items upon such equipment.
8. This agreement shall not be binding until duly accepted by an authorized officer of George H. Wilson. No person has authority to make or claim any representation, warranty, term, promise, or condition, expressed or implied, statutory or otherwise, which is not expressed herein. This agreement constitutes the entire agreement between the parties and supersedes and revokes any previous agreement, written or oral, with respect to the labor and equipment covered hereby and may not be amended or modified except in writing executed by the parties hereto.
9. Under no circumstances shall the liability of Seller arising out of the sale or erection of the equipment hereunder, or arising out of its use, whether on warranties or otherwise, in any case exceed the lesser of the following: (a) Cost of correcting defects in the equipment or workmanship; or (b) the difference in value between the installation as installed and the cost of the original installation thereof, if installed strictly as in the contract documents set forth. And in no event shall any claims be made by either party against the other for consequential damages.
10. The Seller shall not be bound by any plans and specifications or conditions, existing or otherwise, that have not been presented to or delivered to it for the purpose of submitting this bid, nor shall the Seller be bound by any city ordinances, State laws or other governmental regulations not in effect at the time of submitting this bid, or which had become obsolete and which no longer was enforced by such public body enacting the same.
11. The Seller shall be excused for any delay in completion of this Bid Contract caused by acts of God, including but not limited to, wind, rain, flood, storm, landslide, subsidence and earthquake; acts of neglect of owner or architect or by any employee or agent of either; acts of neglect of separate contractors employed by owner; acts of public utilities or governmental or public bodies or their agents; material shortages; labor trouble, labor slowdowns; strikes; union activity causing a reduction in productivity; fire; casualty; delay in transportation; changes ordered in the work; failure of Buyer to make payments to Seller as required under this Bid Contract, or other causes beyond the reasonable control of Seller, any of which shall automatically entitle Seller to reasonable or necessary extensions of the completion date of the work and to an equitable adjustment of the contract price to compensate Seller for all costs and expenses of additional labor, service, equipment or material and extended overhead resulting from any such delay.

If any of the materials specified are not readily available, the Seller may substitute equally efficient materials or fixtures of generally similar character in lieu of the equipment, materials or fixtures specified, and it shall allow any differential between the original cost of the materials specified and the materials furnished.

In the event of inability to obtain labor at union scale or without paying a premium above such scale, Seller may delay performance until same shall be obtainable without premium payment or at the option of the Buyer the latter may

require the use of materials or labor requiring the payment of such excess cost, but upon condition that the Buyer shall pay such excess.

12. No additional work will be performed unless it is authorized in writing by the Buyer. If the Buyer refuses to sign a written work authorization or change order for the extra work, Seller reserves the right to refuse to perform the extra work.
13. Should either party hereto bring suit in court to enforce the terms hereof, any judgment awarded shall include court costs and reasonable attorney's fees to the successful party.
14. Seller assumes no responsibility for the design on those jobs where Seller prepares working or shop drawings from designs furnished by others. Seller assumes no responsibility whatsoever for design or operative end result under any contract unless there is affirmatively stated on the obverse side of this Bid Contract, a direct undertaking on Seller's part so to do.
15. Seller may suspend further performance under this Bid Contract upon three (3) days written notice to the Buyer in the event the Buyer is in breach of this Bid Contract for breach other than non-payment. Notice need not be given if work is suspended due to non-payment or due to the failure of the Buyer to pay for change orders as provided herein. In the event Seller elects to suspend performance, Seller shall be entitled to remobilization costs, including profit and overhead, upon the Buyer bringing payments current or issuing proper change orders for extra work. Such costs will equal actual losses sustained by Seller in terminating and restarting work.
16. This contract is entered into upon the understanding that in the prosecution of any work herein specified Seller will be allowed sufficient time for the performance of said work on the basis of a normal eight-hour day, and in the event that Buyer or any subcontractor require Seller to perform such labor on an overtime basis, then such additional expense of every kind and character as Seller may be required to incur on account of said overtime labor, shall constitute an additional charge herein.
17. It is agreed that Buyer is to provide without cost to Seller, proper hoisting conveyances and scaffolding (including the use of engineer) at times so as to not delay Seller's part of the work, unless otherwise indicated in this proposal.
18. Any loss or damage to Seller's work, materials or equipment occurring at the site of the project occasioned by fire, flood, earthquake, windstorm, riot or civil commotion shall be protected by Builders Risk Insurance procured by the contractor or owner without cost to Seller and Seller shall receive a proportionate share of the amount of any payment loss under any such policy or policies according as Seller's interest may appear.
19. Notwithstanding any provision in the plans, specifications, contract between prime contractor and owner, general conditions, or any contract documents executed by and between contractor and owner having to do with the subject now stated, Seller shall not be liable for the cost of correcting defects occasioned by the acts or omissions of employees of other subcontractors, the prime contractor, owner or any segregated contractor, to work performed by Seller. Before Seller proceeds with any corrective work to repair such damage, the prime contractor, or other person contracting with Seller in this Bid Contract, shall give Seller an unequal instruction to proceed with the work upon their responsibility to compensate Seller therefor as an extra.
20. The Seller expressly reserves the right to assign all or any portion of its rights and/or duties under this Bid Contract with or without notice to the Buyer herein.
21. In the event of a conflict between the terms and conditions of this Bid Contract and terms and conditions stated in the plans and specifications, or any other contract document, including the prime contract between owner and prime contractor, the terms of this Bid Contract shall govern.
22. If, in Seller's opinion, Buyer's credit becomes impaired, Seller may, at its option, suspend work and deliveries under this contract until it has received full settlement or security for services rendered and is satisfied as to Buyer's credit for further shipments. If Buyer fails or refuses to make such payment, or give such security, then the full amount due under this contract at such time, for labor and material and/or equipment furnished shall immediately become due and payable and Seller shall have the right and the option to terminate this agreement. In the event that a suspension of this contract is required because of Buyer's doubtful credit, an extension of the time fixed for the performance of this contract equal to the time of such suspension, shall automatically occur. If legal action is filed to effect collection of any sums due hereunder, Seller shall be entitled to reasonable attorney fees in addition to all other damages found to be due hereunder.

ACCEPTED for BUYER

By: _____
(Authorized Signature)

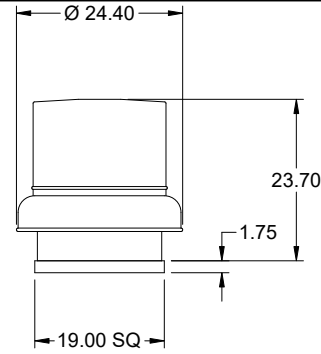
Name/Title: _____

Date of Acceptance: _____

Model: GB-098-6

Belt Drive Centrifugal Roof Exhaust Fan

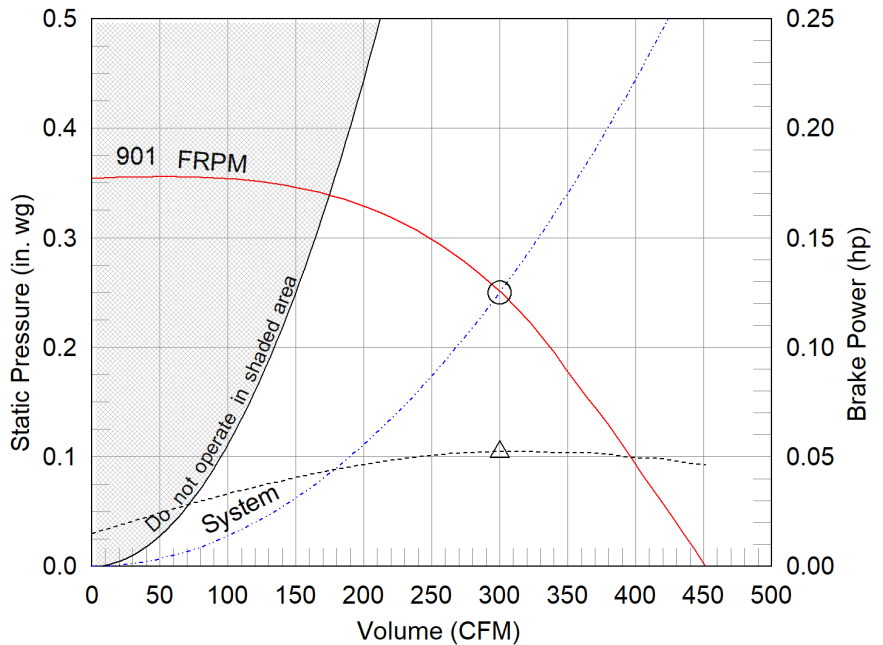
Previously: GB-081-6



OVERALL HEIGHT MAY BE GREATER DEPENDING ON MOTOR, ADAPTER, AND/OR HINGE BASE.

Dimensional	
Quantity	1
Weight w/o Acc's (lb)	37
Weight w/ Acc's (lb)	47
Max T Motor Frame Size	56
Standard Curb Cap Size (in.)	19 x 19
Optional Damper (in.)	12 x 12
Roof Opening (in.)	15.5 x 15.5

Performance	
Requested Volume (CFM)	300
Actual Volume (CFM)	300
Total External SP (in. wg)	0.25
Fan RPM	901
Operating Power (hp)	0.05
Elevation (ft)	20
Airstream Temp.(F)	70
Air Density (lb/ft3)	0.075
Drive Loss (%)	47.5
Tip Speed (ft/min)	2,638
Static Eff. (%)	43
Misc Fan Data	
Fan Eff. Index (FEI)	-
Outlet Velocity (ft/min)	313



- △ Operating Bhp point
- Operating point at Total External SP
- Fan curve
- - - System curve
- - - Brake horsepower curve

Motor	
Motor Mounted	Yes
Size (hp)	1/6
Voltage/Cycle/Phase	115/60/1
Enclosure	ODP
Motor RPM	1725
Efficiency Rating	Standard
Windings	1
NEC FLA* (Amps)	4.4
Min. Circuit Ampacity (MCA)	5.5
Max. Overcurrent Protection (MOP)	15
Short Circuit Current Rtg (SCCR)	5 kA

Notes:

All dimensions shown are in units of in.
 *NEC FLA, MCA and MOP are for reference only – based on tables 430.248 or 430.25 of National Electric Code 2020. Actual motor FLA may vary, for sizing thermal overload, consult factory.
 MCA and MOP values shown only account for the motor, not accessories (damper actuator, field supplied VFD, etc).
 LwA - A weighted sound power level, based on ANSI S1.4
 dBA - A weighted sound pressure level, based on 11.5 dB attenuation per Octave band at 5 ft - dBA levels are not licensed by AMCA International
 Sones - calculated using ANSI/AMCA 301 at 5 ft

Sound Power by Octave Band

Sound Data	62.5	125	250	500	1000	2000	4000	8000	LwA	dBA	Sones
Inlet	65	63	60	53	49	43	37	34	56	45	3.7



Model: GB-098-6

Belt Drive Centrifugal Roof Exhaust Fan

Standard Construction Features:

- Aluminum housing - Backward inclined aluminum wheel - Curb cap with prepunched mounting holes - Motor and drives isolated on shock mounts - Birdscreen - Ball bearing motors - Adjustable motor pulley - Adjustable motor plate - Fan shaft mounted in ball bearing pillow blocks - Bearings meet or exceed temperature rating of fan - Static resistant belts - Corrosion resistant fasteners - Sizes 141 and larger have internal Lifting lugs

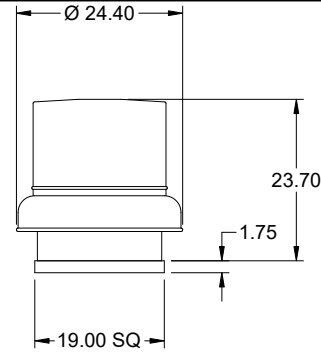
Selected Options & Accessories:

Standard Curb Cap Size - 19 Square
UL/cUL 705 Listed - "Power Ventilators"
Switch, NEMA-1, Toggle, Shipped with Unit
Junction Box Mounted & Wired
Birdscreen: Galvanized, nom. 84% Free Area
Unit Warranty: 1 Yr (Standard)
Damper Shipped Loose, WD-100-PB-12X12, Gravity Operated, Not Coated

Model: GB-098-6

Belt Drive Centrifugal Roof Exhaust Fan

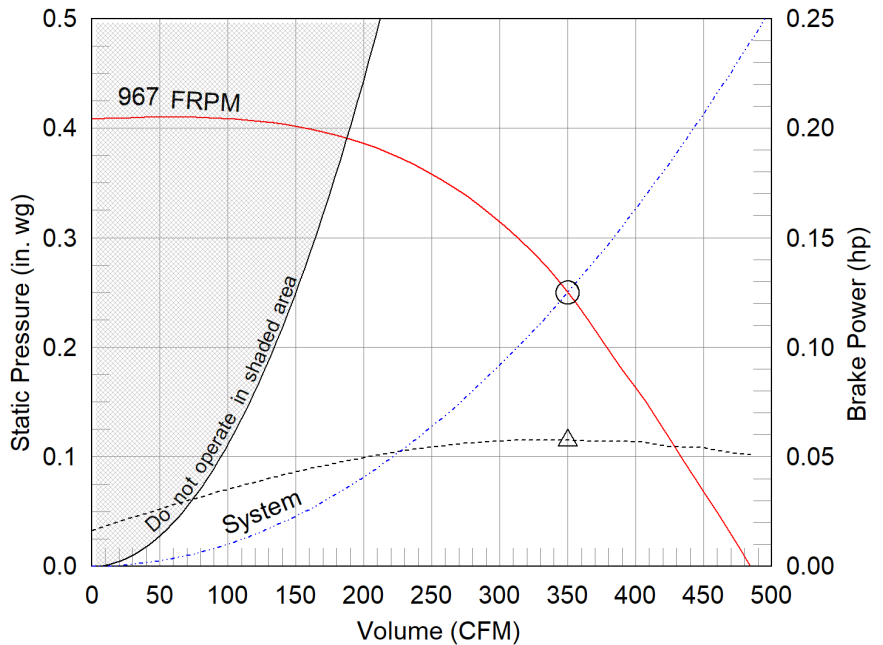
Previously: GB-081-6



OVERALL HEIGHT MAY BE GREATER DEPENDING ON MOTOR, ADAPTER, AND/OR HINGE BASE.

Dimensional	
Quantity	1
Weight w/o Acc's (lb)	37
Weight w/ Acc's (lb)	47
Max T Motor Frame Size	56
Standard Curb Cap Size (in.)	19 x 19
Optional Damper (in.)	12 x 12
Roof Opening (in.)	15.5 x 15.5

Performance	
Requested Volume (CFM)	350
Actual Volume (CFM)	350
Total External SP (in. wg)	0.25
Fan RPM	967
Operating Power (hp)	0.06
Elevation (ft)	20
Airstream Temp.(F)	70
Air Density (lb/ft3)	0.075
Drive Loss (%)	40.9
Tip Speed (ft/min)	2,833
Static Eff. (%)	41
Misc Fan Data	
Fan Eff. Index (FEI)	-
Outlet Velocity (ft/min)	365



- △ Operating Bhp point
- Operating point at Total External SP
- Fan curve
- - - System curve
- - - Brake horsepower curve

Motor	
Motor Mounted	Yes
Size (hp)	1/6
Voltage/Cycle/Phase	115/60/1
Enclosure	ODP
Motor RPM	1725
Efficiency Rating	Standard
Windings	1
NEC FLA* (Amps)	4.4
Min. Circuit Ampacity (MCA)	5.5
Max. Overcurrent Protection (MOP)	15
Short Circuit Current Rtg (SCCR)	5 kA

Notes:

All dimensions shown are in units of in.
 *NEC FLA, MCA and MOP are for reference only – based on tables 430.248 or 430.25 of National Electric Code 2020. Actual motor FLA may vary, for sizing thermal overload, consult factory.
 MCA and MOP values shown only account for the motor, not accessories (damper actuator, field supplied VFD, etc).
 LwA - A weighted sound power level, based on ANSI S1.4
 dBA - A weighted sound pressure level, based on 11.5 dB attenuation per Octave band at 5 ft - dBA levels are not licensed by AMCA International
 Sones - calculated using ANSI/AMCA 301 at 5 ft

Sound Power by Octave Band

Sound Data	62.5	125	250	500	1000	2000	4000	8000	LwA	dBA	Sones
Inlet	67	65	62	55	51	45	38	36	58	46	4.3



Model: GB-098-6

Belt Drive Centrifugal Roof Exhaust Fan

Standard Construction Features:

- Aluminum housing - Backward inclined aluminum wheel - Curb cap with prepunched mounting holes - Motor and drives isolated on shock mounts - Birdscreen - Ball bearing motors - Adjustable motor pulley - Adjustable motor plate - Fan shaft mounted in ball bearing pillow blocks - Bearings meet or exceed temperature rating of fan - Static resistant belts - Corrosion resistant fasteners - Sizes 141 and larger have internal Lifting lugs

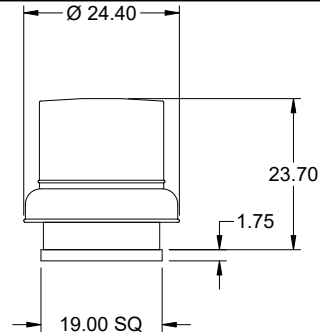
Selected Options & Accessories:

Standard Curb Cap Size - 19 Square
UL/cUL 705 Listed - "Power Ventilators"
Switch, NEMA-1, Toggle, Shipped with Unit
Junction Box Mounted & Wired
Birdscreen: Galvanized, nom. 84% Free Area
Unit Warranty: 1 Yr (Standard)
Damper Shipped Loose, WD-100-PB-12X12, Gravity Operated, Not Coated

Model: GB-120-4

Belt Drive Centrifugal Roof Exhaust Fan

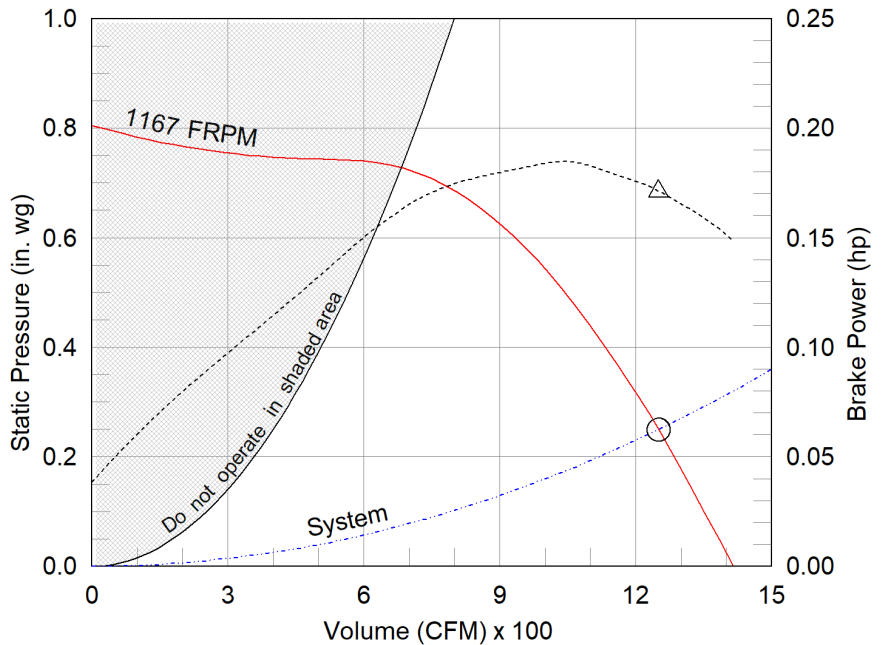
Previously: GB-121-4



OVERALL HEIGHT MAY BE GREATER DEPENDING ON MOTOR, ADAPTER, AND/OR HINGE BASE.

Dimensional	
Quantity	1
Weight w/o Acc's (lb)	53
Weight w/ Acc's (lb)	63
Max T Motor Frame Size	56
Standard Curb Cap Size (in.)	19 x 19
Optional Damper (in.)	12 x 12
Roof Opening (in.)	15.5 x 15.5

Performance	
Requested Volume (CFM)	1,250
Actual Volume (CFM)	1,250
Total External SP (in. wg)	0.25
Fan RPM	1167
Operating Power (hp)	0.17
Elevation (ft)	20
Airstream Temp.(F)	70
Air Density (lb/ft3)	0.075
Drive Loss (%)	15.8
Tip Speed (ft/min)	3,990
Static Eff. (%)	34
Misc Fan Data	
Fan Eff. Index (FEI)	-
Outlet Velocity (ft/min)	1,344



- △ Operating Bhp point
- Operating point at Total External SP
- Fan curve
- - - System curve
- - - Brake horsepower curve

Motor	
Motor Mounted	Yes
Size (hp)	1/4
Voltage/Cycle/Phase	115/60/1
Enclosure	ODP
Motor RPM	1725
Efficiency Rating	Standard
Windings	1
NEC FLA* (Amps)	5.8
Min. Circuit Ampacity (MCA)	7.25
Max. Overcurrent Protection (MOP)	15
Short Circuit Current Rtg (SCCR)	5 kA

Notes:

All dimensions shown are in units of in.
 *NEC FLA, MCA and MOP are for reference only – based on tables 430.248 or 430.25 of National Electric Code 2020. Actual motor FLA may vary, for sizing thermal overload, consult factory.
 MCA and MOP values shown only account for the motor, not accessories (damper actuator, field supplied VFD, etc).
 LwA - A weighted sound power level, based on ANSI S1.4
 dBA - A weighted sound pressure level, based on 11.5 dB attenuation per Octave band at 5 ft - dBA levels are not licensed by AMCA International
 Sones - calculated using ANSI/AMCA 301 at 5 ft

Sound Power by Octave Band

Sound Data	62.5	125	250	500	1000	2000	4000	8000	LwA	dBA	Sones
Inlet	68	73	73	67	60	58	53	52	69	58	8.8



Model: GB-120-4

Belt Drive Centrifugal Roof Exhaust Fan

Standard Construction Features:

- Aluminum housing - Backward inclined aluminum wheel - Curb cap with prepunched mounting holes - Motor and drives isolated on shock mounts - Birdscreen - Ball bearing motors - Adjustable motor pulley - Adjustable motor plate - Fan shaft mounted in ball bearing pillow blocks - Bearings meet or exceed temperature rating of fan - Static resistant belts - Corrosion resistant fasteners - Sizes 141 and larger have internal Lifting lugs

Selected Options & Accessories:

Standard Curb Cap Size - 19 Square
UL/cUL 705 Listed - "Power Ventilators"
Switch, NEMA-1, Toggle, Shipped with Unit
Junction Box Mounted & Wired
Birdscreen: Galvanized, nom. 84% Free Area
Unit Warranty: 1 Yr (Standard)
Damper Shipped Loose, WD-100-PB-12X12, Gravity Operated, Not Coated

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Kent Construction Change Order #2 for Transportation Yard Site Work

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Kent Construction change order #2 for Transportation Yard site work.

BACKGROUND:

This change order consists of the installation of new utilities as the existing utility system is failing and needs to be replaced. The problems with the utility system were discovered during construction. This change order also includes new data cabling from the intermediate distribution frame to the new building. The existing cable was found to be damaged when unearthed. Grading modifications for the Americans with Disabilities Act pathway were also deemed necessary due to meeting Division of State Architect requirements. Previous survey data has to be updated with the project. The change order also includes a 42-day extension changing the completion date from August 11, 2022 to September 22, 2022. This extension is required because of material and manufacturing delays. The previously approved contract amount was \$441,961.59 and the new total contract, including this change order, will be \$582,542.23.

FISCAL IMPACT:

Change Order #2 \$140,580.64 (31.80% increase to the contract), Measure A Funds (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

AGENDA ITEM: 8.3.6.



AIA[®]

Document G701™ – 2017

Change Order

PROJECT: *(name and address)*
SCCS Transportation Yard Office
300 La Fonda Ave. Santa Cruz

OWNER: *(name and address)*
Santa Cruz City Schools
133 Mission St. Suite #100
Santa Cruz, CA 95060

CONTRACT INFORMATION:
Contract For: SCCS Transp. Yard Office
Date: 04/11/2022

ARCHITECT: *(name and address)*
Belli Architectural Group
235 Monterey St. Suite B
Salinas

CHANGE ORDER INFORMATION:
Change Order Number: 002
Date: 8/11/2022

CONTRACTOR: *(name and address)*
Kent Construction
8505 Church St. Suite #12
Gilroy, CA 95020-4262

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

See attached.

The original Contract Sum	was	\$	<u>413,333.00</u>
The net change by previously authorized Change Orders		\$	<u>28,628.59</u>
The Contract Sum	prior to this Change Order was	\$	<u>441,961.59</u>
The Contract Sum	will be increased by this Change Order in the amount of	\$	<u>140,580.64</u>
The new Contract Sum	, including this Change Order, will be	\$	<u>582,542.23</u>
The Contract Time will be increased by forty two (42) days.			
The new date of Substantial Completion will be September 22, 2022			

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Belli Architectural Group
ARCHITECT *(Firm name)*

SIGNATURE

David Noel Peartree, President
PRINTED NAME AND TITLE

8/11/2022

DATE

Kent Construction
CONTRACTOR *(Firm name)*

SIGNATURE

Larry Kent, President
PRINTED NAME AND TITLE

08/11/2022

DATE

Santa Cruz City Schools
OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

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Change Order Request

Thursday, July 28, 2022

Santa Cruz City Schools

Attention: Trevor Miller
 133 Mission Street #100
 Santa Cruz CA 95060

Subject: Change Order Request Number: COR-002 REV 5 (Owner Directive)

Harbor HS Transportation Yard Office Bld
 GC Project #: 022005SK

We have finalized gathering all the required quotations for the following Change Order Request **003 / COR-002 REV 5 / Utility Redesign per RFI 005**. We have reviewed the scopes of work and have verified that all extra work items are in compliance with our contract agreement. The following is a detailed itemization of all changes.

Item	Description	Amount Proposed	Contractor
01-02-5000	New Re Route of Utilities	\$76,411.95	Kraemer Engineering Inc
01-16-0500	Run (N) Conduit thur Weight Room	\$4,780.00	PSR Electric
01-16-0501	Paint Exposed Conduit 4 Hours @ \$86.18/hr	\$494.72	Kent Construction
01-01-3105	Insurance	\$816.87	Kent Construction
01-01-3106	Contractor's Fee	\$4,175.14	Kent Construction
01-01-3103	Bond	\$866.79	Kent Construction
Change Order Total:		\$87,545.47	

Total requested Days: 0

Please return this request executed, indicating your acceptance of this change order request to authorize us to proceed immediately. Upon receipt of the executed change order request, we will issue the prime contract change order, to update our contract value. If you have any questions regarding this Change Order Request, please contact me immediately so as not to impact the construction schedule.

<p>Respectfully:</p>  <hr/> <p>Sam Kent Larry S. Kent Inc. dba Kent Construction</p>	<p>Reviewed By</p>  <hr/> <p>Belli Architectural Group Representative</p>	<p>Approved By:</p>  <hr/> <p>Christopher Garcia Santa Cruz City Schools Representative</p>
Date	Date	Date
08/08/22	08/08/22	8/10/2022



Change Order Request

Wednesday, June 01, 2022

Santa Cruz City Schools

Attention: Santa Cruz City Schools
 133 Mission Street #100
 Santa Cruz CA 95060

Subject: Change Order Request Number: COR-005 (Owner Directive)

Harbor HS Transportation Yard Office Bld
 GC Project #: 022005SK

We have finalized gathering all the required quotations for the following Change Order Request **006 / COR-005 / Run 2 CAT6 from Weight From IDF to New Building**. We have reviewed the scopes of work and have verified that all extra work items are in compliance with our contract agreement. The following is a detailed itemization of all changes.

Item	Description	Amount Proposed	Contractor
01-16-0500 - COR-005 / Run 2 CAT6 to New Building		\$3,636.80	PSR Electric
01-01-3105 - 1% Insurance		\$36.37	Kent Construction
01-01-3106 - 5% Contractor's Fee		\$183.66	Kent Construction
01-01-3103 - 1% Bond		\$38.57	Kent Construction
Change Order Total:		\$3,895.40	

Total requested Days: 0

Please return this request executed, indicating your acceptance of this change order request to authorize us to proceed immediately. Upon receipt of the executed change order request, we will issue the prime contract change order, to update our contract value. If you have any questions regarding this Change Order Request, please contact me immediately so as not to impact the construction schedule.

<p>Respectfully:</p>  <hr/> <p>Sam Kent Larry S. Kent Inc. dba Kent Construction</p>	<p>Reviewed By</p>  <hr/> <p>Representative Belli Architectural Group</p>	<p>Approved By:</p> <p><i>Christopher Garcia</i></p> <hr/> <p>Representative Santa Cruz City Schools</p>
<p>Date <u>08/08/22</u></p>		<p>Date <u>8/10/2022</u></p>



Change Order Request

Tuesday, July 26, 2022

Santa Cruz City Schools

Attention: Santa Cruz City Schools
 133 Mission Street #100
 Santa Cruz CA 95060

Subject: Change Order Request Number: COR-006 (Owner Directive)

Harbor HS Transportation Yard Office Bld
 GC Project #: 022005SK

We have finalized gathering all the required quotations for the following Change Order Request **007 / COR-006 / CCD 001 (ASI #003) Site Grading Modifications to meet Minimum Slope Percentage and Comply with Accessibility path of travel.** We have reviewed the scopes of work and have verified that all extra work items are in compliance with our contract agreement. The following is a detailed itemization of all changes.

Item	Description	Amount Proposed	Contractor
01-02-3104	Paving Modifications North Side and ADA Ramp	\$21,252.64	Kraemer Engineering Inc
01-05-5200	Added Guardrail	\$21,400.00	Larson Steel Inc.
01-02-0500	Additional Staking	\$3,225.00	MH Engineering Co
01-01-3105	1% Insurance	\$458.78	Kent Construction
01-01-3106	5% Contractor's Fee	\$2,316.82	Kent Construction
01-01-3103	1% Bond	\$486.53	Kent Construction
Change Order Total:		\$49,139.77	

Total requested Days: 0

Please return this request executed, indicating your acceptance of this change order request to authorize us to proceed immediately. Upon receipt of the executed change order request, we will issue the prime contract change order, to update our contract value. If you have any questions regarding this Change Order Request, please contact me immediately so as not to impact the construction schedule.

<p>Respectfully:</p>  <hr/> <p>Sam Kent Larry S. Kent Inc. dba Kent Construction</p>	<p>Reviewed By</p>  <hr/> <p>Belli Architects Representative</p>	<p>Approved By:</p>  <hr/> <p>Christopher Garcia Santa Cruz City Schools Representative</p>
<p>Date <u>07/28/22</u></p>	<p>Date <u>8/10/2022</u></p>	



Change Order Request

Thursday, July 28, 2022

Santa Cruz City Schools

Attention: Santa Cruz City Schools
133 Mission Street #100
Santa Cruz CA 95060

Subject: Change Order Request Number: COR-007 (Change Scope)

Harbor HS Transportation Yard Office Bld
GC Project #: 022005SK

We have finalized gathering all the required quotations for the following Change Order Request **008 / COR-007 / ASI# 003 (CCD #001) Add'l Days Needed due to Guardrail Lead Time.** We have reviewed the scopes of work and have verified that all extra work items are in compliance with our contract agreement. The following is a detailed itemization of all changes.

Item	Description	Amount Proposed	Contractor
01-05-5200 - 42 Additional Days		\$0.00	Kent Construction
Change Order Total:		\$0.00	

Total requested Days: 42

Please return this request executed, indicating your acceptance of this change order request to authorize us to proceed immediately. Upon receipt of the executed change order request, we will issue the prime contract change order, to update our contract value. If you have any questions regarding this Change Order Request, please contact me immediately so as not to impact the construction schedule.

<p>Respectfully:</p>  <hr/> <p>Sam Kent Larry S. Kent Inc. dba Kent Construction</p>	<p>Reviewed By</p>  <hr/> <p>Belli Architects Representative</p>	<p>Approved By:</p>  <hr/> <p>Christopher Garcia Santa Cruz City Schools Representative</p>
<p>Date <u>08/08/22</u></p>	<p>Date <u>8/10/2022</u></p>	

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: M3 Environmental Proposal for Mission Hill Middle School Classroom Microbial Inspection

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve M3 Environmental proposal for Mission Hill Middle School classroom microbial inspection.

BACKGROUND:

This proposal consists of microbial inspection services in classroom three of the main building at Mission Hill Middle School. The site reported odors in the classroom and concerns about air quality. This test is being conducted to compare internal classroom air quality to the external air quality. If the tests indicate elevated variances, then a plan will be implemented to address the issue.

FISCAL IMPACT:

\$1,050.00 Measure A Funds (Restricted), representing 0.005% of the overall site budget
\$17,648,740.00 is the total Bond Allocation to Mission Hill Middle School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services

AGENDA ITEM: 8.3.7.



August 10, 2022

Mr. Trevor Miller
Director of Facilities
Santa Cruz City Schools
536 Palm Street
Santa Cruz, CA 95060
831.429.3904 (p)

Via email:
trevormiller@sccs.net

Subject: Confirming Proposal to Conduct an Initial Microbial Inspection in Classroom 3 at Mission Hill Middle School Located at 425 King Street in Santa Cruz, California
Proposal No. 223396

Dear Mr. Miller:

M³ Environmental LLC (M³) is pleased to present this confirming proposal to provide an initial microbial inspection in classroom 3 at Mission Hill Middle School located at 425 King Street in Santa Cruz, California.

Project Understanding

M³ understands that this inspection has been requested to document the condition of the room as it relates to mold following receipt of teacher concerns regarding air quality after bubbling was noted on the tackboard.

Scope of Work

This proposal presents the services needed to successfully complete this project based on the above understanding. All work was performed under direction of a Council-certified Microbial Consultant (CMC).

M³ provided the following services needed to successfully complete this project:

- Conducted a site inspection of the room that included inspections for visible mold growth and moisture, air sampling for mold, and photographic documentation of site conditions.
- Provided a written report for the site discussing the results of the investigation, with recommendations for future action as appropriate.

Fees

All services described were provided for a total fee of **\$1,050.00**

Thank you for the opportunity to submit our proposal to you. If you have any questions, please call me at 831.649.4623.

Sincerely,
M³ Environmental Consulting LLC.

A handwritten signature in black ink, appearing to read 'Gatward', is written over a white background.

Chris G. Gatward
Principal
California Certified Asbestos Consultant No. 92-0216

CGG/

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Moore Twining Proposal Branciforte Small Schools Modernization Phase 1 Special Inspection and Materials Testing Services

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Moore Twining proposal for Branciforte Small Schools modernization phase 1 special inspection and materials testing services.

BACKGROUND:

This proposal consists of an estimate for special inspection and materials testing services for the elevator project at Branciforte Small Schools as part of the modernization phase 1. This service is required by the Division of State Architect.

FISCAL IMPACT:

\$15,572.00 Measure B Funds (Restricted), representing 0.17% of the overall site budget
\$8,759,099.00 is the total Bond Allocation to Branciforte Small Schools

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



August 2, 2022

MTP No 0525-22.

Mr. Trevor Miller
Santa Cruz City School District
133 Mission Street, Suite 100
Santa Cruz, California 95069

Project: Branciforte Smalls Schools Modernization Phase 1
840 North Branciforte Avenue
Santa Cruz, California 95062

Subject: Proposal for Construction Inspection and Services

Dear Mr. Miller;

We appreciate the opportunity to submit this proposal for special inspection and material testing services for the proposed Branciforte Smalls Schools Modernization Phase 1 project to be located at 840 North Branciforte Avenue in Santa Cruz, California. This proposal presents Moore Twining’s understanding and a brief description of the project, scope of services, estimated fees, scheduling details, and assumptions, exclusions, and closing statements.

Moore Twining Associates, Inc. (Moore Twining), established in 1898, has provided engineering and testing services for more than 120 years. Moore Twining is a multi-disciplined engineering and testing firm providing geotechnical, environmental, construction inspection, materials testing, analytical chemistry, and drilling services. Moore Twining is certified as a Disabled Veterans Business Enterprise (DVBE) by the Office of Small Business & Disabled Veteran Business Enterprise Services (OSDS). Our DVBE certification number is 16472. Our firm is certified by the State of California Division of State Architect (DSA), Laboratory Evaluation and Acceptance Program (LEA #065 Fresno, #200 Sand City, #201 Sacramento and #278 Riverside). Our firm is also approved as an inspection agency by the American Association of State Highway Transportation Officials (AASHTO), the State of California Department of Transportation (CALTRANS), the Cement and Concrete Reference Laboratory (CCRL) and the City of Los Angeles. Moore Twining also participates in various professional organizations.

Moore Twining has the qualifications and the experience that are required to provide the materials testing and special inspections services for this project.

PROJECT DESCRIPTION

Our understanding of the project is based on a review of the plans and documents listed below.

- Email Correspondence by Junichi Katagiri with 196 Architects sent on July 26,2022

The proposed project will consist of the removal of the existing elevator near the plan-north side entrance, restore the building facade to its original design after the existing hoist-way is demolished. Install a new modular elevator and modular machine room adjacent to the plan-east building entrance. The work will also include the replacement of the existing canopy to extend the weather coverage.

CENTRAL VALLEY
2527 Fresno Street
Fresno, CA 93721
559-268-7021 • 559-268-7126 Fax

CENTRAL COAST
501 Ortiz Avenue
Sand City, CA 93955
831-392-1056 • 831-392-1059 Fax

NORTHERN CALIFORNIA
165 Commerce Circle, Suite D
Sacramento, CA 95815
916-381-9477 • 916-381-9478 Fax

SOUTHERN CALIFORNIA
11800 Sterling Avenue, Suite C
Riverside, CA 92503
951-898-8932 • 951-898-8974 Fax

SCOPE OF SERVICES

The scope of testing and inspection services for the project were based upon the typical requirements of the project plans and DSA Form 103. It should be noted that a DSA 103, project specification, construction schedule, and geotechnical engineering investigation report were not provided at the time this proposal and fee estimate were prepared.

Based on our review of the documentation provided our services will consist of inspection and testing of earthwork, structural concrete, post installed anchors, and structural steel. A detailed description of the testing and inspection services that are anticipated for this project are provided below. It should be noted that once there is a DSA-103 form, this proposal can be revised include that scope of work.

Earthwork

Based on the project documents provided to our firm, the earthwork for this project consists of subgrade preparations and aggregate base placement and compaction for slabs-on-grade where the new elevator is to be placed.

Our scope of services includes continuous observation and testing of the subgrade preparation and aggregate base for the building pad. In addition, the scope of our services includes periodic observation as well as inspections and testing during utility trench backfill placement. In-place moisture and density tests will be performed in accordance with ASTM D6938 (nuclear methods). Samples of the subgrade soils will be tested to evaluate the maximum dry density and optimum moisture content in accordance with ASTM Test Method D1557.

The tasks related to earthwork observation and testing, and their estimated durations are as follows:

<u>Estimated Inspection for Earthwork</u>			
<u>Earthwork Component</u>	<u>Estimated Trips</u>	<u>Hours per Trip</u>	<u>Total Hours</u>
Elevator Pad Subgrade Preparation	1	6	6
Elevator Pad Aggregate Base Preparation	1	6	6
Estimated Inspection Hours:			12

<u>Earthwork Material Tests</u>		
<u>Material</u>	<u>Test</u>	<u>Estimated Quantity</u>
Native Material	Maximum Density/Optimum Moisture	1
Aggregate Base	Maximum Density/Optimum Moisture	1

Cast-In-Place Concrete

The cast-in-place concrete for this project consists of the elevator footing, slab on grade and walls.

Our scope of services will include continuous observations during the placement of structural concrete and sampling and testing of concrete. It is assumed one set of four (4) 6-inch by 12-inch concrete cylinders will be cast for each 100 cubic yards or fraction thereof, for each day that the concrete is placed. The cylinders will be transported to our laboratory and tested for compressive strength. One (1) cylinder will be tested at 7 days, two (2) cylinders will be tested at 28 days, and one (1) cylinder will be held and tested at 56 days if the required compressive strength is not met at 28 days. Slump, air content, and temperature tests will be performed at the truck at the time the compressive strength samples are taken.

It should be noted that DSA IR 17-10 has modified how the material ID, sampling and tagging of the reinforcing steel is to be performed. Based upon the changes noted in this document, the number of trips required to perform the material ID and sampling has doubled, as the DSA IR 17-10 now requires the reinforcing steel to be tested in the laboratory and found to be meeting the project requirements prior to the second trip to tag the reinforcement for shipment to the job site.

It should also be noted that DSA 103 forms typically requires batch plant inspection. If this inspection is waived, this proposal can be revised to remove that scope of work.

The following tasks related to the cast-in-place concrete observation and testing and their estimated durations are as follows:

<u>Estimated Inspection for Reinforcement of Cast-In-Place Structural Concrete</u>			
<u>Structural Member</u>	<u>Estimated Trips</u>	<u>Hours per Trip</u>	<u>Total Hours</u>
Reinforcement Material ID and Sampling	2	6	12
Estimated Inspection Hours:			12

<u>Estimated Inspection/Sampling for Cast-In-Place Structural Concrete</u>			
<u>Structural Member</u>	<u>Estimated Trips</u>	<u>Hours per Trip</u>	<u>Total Hours</u>
Batch Plant Inspection	4	2	8
Elevator Footing	1	6	6
Elevator SOG	1	6	6
Elevator Walls	2	6	12
Sample Pick Up	4	4	16
Estimated Inspection Hours:			48

<u>Structural Concrete Material Tests for Cast-in-Place Structural Concrete</u>		
<u>Structural Element</u>	<u>Test</u>	<u>Estimated Quantity</u>
Elevator Footing	Concrete Compressive Strength	1 (Set of 4)
Elevator SOG	Concrete Compressive Strength	1 (Set of 4)
Elevator Walls	Concrete Compressive Strength	2(Set of 4)
Reinforcing Steel	Bend and Tensile	2

Post-Installed Anchors

Post installed mechanical concrete anchor and drilled and epoxied dowel are anticipated for this project.

Our scope of services will include observation for the type and size of the anchors, as well as the diameter, depth, and cleanout of the drilled holes for post-installed anchor bolts.

The tasks related to the post-installed anchors and anchor bolts observation and testing, and their estimated durations are as follows:

<u>Estimated Inspection for Concrete Anchors</u>			
<u>Structural Member</u>	<u>Estimated Trips</u>	<u>Hours per Trip</u>	<u>Total Hours</u>
Post-Installed Anchors	2	8	16
Estimated Inspection Hours:			16

Structural Steel Welding

The structural steel for this project may consists of the of the installation and welding of HSS steel columns and support beans for the existing canopy that will be extended. .

Our scope of services includes observation and inspection of the erection of structural steel and welding inspections at the job and at the fabrication shop for the proposed project. The following have been assumed for the shop fabricating steel.

- The shop will be located within 30 miles from one of our offices;
- The shop will operate Monday to Friday from 7:00 AM to 3:30 PM;
- The shop will be fully staffed to perform the work for the project; and
- The shop will not have a second shift during fabrication.

The tasks related to the structural steel observation and testing, and their estimated durations are as follows:

<u>Estimated Inspection/Sampling for Structural Steel</u>			
<u>Structural Member</u>	<u>Estimated Trips</u>	<u>Hours per Trip</u>	<u>Total Hours</u>
Field Welding	2	8	16
Shop Welding	2	8	16
Estimated Inspection Hours:			32

PROJECT COORDINATION, REVIEW, ENGINEERING SUPPORT, AND REPORTING

In addition to the testing services described above, our firm will also provide engineering support. This support would include reviewing material submittals or certificates of compliance when requested, reviewing inspection reports, reviewing laboratory testing reports, and preparing a final report indicating if the work and materials used to construct the project, that were included in our scope of services, are in conformity with the requirements of the project documents.

A Project Manager will be assigned to the project for the services provided by Moore Twining. The Moore Twining Project Manager is solely for managing the services provided by Moore Twining and is not related to any aspect of the actual construction which is the responsibility of the General Contractor. To the extent possible, Moore Twining will have one primary inspector, who is qualified to perform the required tested, assigned to the project to provide continuity and quality assurance for the project. Our Project Manager will work closely with the District and the Project Inspector to dispatch the inspectors to the job site when they are needed, verify that the dispatched inspectors are certified to perform the required testing, verify that the required testing is being performed, and verify that deviations are being recorded and tracked until resolved.

A critical part of any inspection for projects is the ability to track and verify correction of structural discrepancies. A "Log of Discrepancies" will be maintained. This log is used to track discrepancies and verify these discrepancies are addressed during construction. If a discrepancy requires an RFI or design change, the discrepancy may need to be tracked for some time.

The tasks related to the project coordination, review, engineering support, and reporting and their estimated durations are as follows:

<u>Estimated Engineering Support and Project Management</u>	
<u>Task</u>	<u>Total Hours</u>
Project Management of Testing and Inspection Services	12
Registered Civil Engineer	6

ESTIMATED FEES

Our fee estimates to provide the testing and inspection services described in this proposal are presented in the following tables.

Table 1 - Fee Estimate to Provide Materials Testing & Inspection Services				
Branciforte Smalls Schools Modernization Phase 1 Project				
Santa Cruz, California 95062				
Scope Description	Units	Quantity	Unit Fee	Estimated Fee
Earthwork				
Inspection of Earthwork	Hour	12	\$116.50	\$1,398.00
Lab Maximum Density (ASTM D1557) 4-inch mold	Test	1	\$175.00	\$175.00
Lab Maximum Density (ASTM D1557) 6-inch mold	Test	1	\$190.00	\$190.00
Mileage Charge	Miles	240	\$0.62	\$148.80
Vehicle and Equipment Charge	Trip	3	\$25.00	\$75.00
			Subtotal	\$1,986.80
Cast-In-Place Structural Concrete				
Reinforcement Sample and Tagging	Hour	12	\$60.00	\$720.00
Batch Plant Inspection	Hour	8	\$60.00	\$480.00
Inspection and Sampling of Concrete	Hour	24	\$116.50	\$2,796.00
Sample Pickup	Hour	16	\$50.00	\$800.00
Concrete Compressive Strength	Set	4	\$84.00	\$336.00

Reinforcing Steel Bend & Tensile test	Test	2	\$50.00	\$100.00
Mileage Charge	Miles	640	\$0.62	\$396.80
Vehicle and Equipment Charge	Trip	8	25	\$200.00
Subtotal				\$5,828.80
Post Install Anchors				
Inspection of Post Install Anchors and Epoxy Dowels	Hour	16	\$116.50	\$1,864.00
Mileage Charge	Miles	160	\$0.62	\$99.20
Vehicle and Equipment Charge	Trip	2	\$25.00	\$50.00
Subtotal				\$2,013.20
Structural Steel				
Field Welding Inspection	Hour	16	\$116.00	\$1,864.00
Shop Welding Inspection	Set	16	\$80.00	\$1,280.00
Mileage Charge	Miles	160	\$0.62	\$99.20
Vehicle and Equipment Charge	Trip	4	\$25.00	\$100.00
Subtotal				\$3,343.20
Project Coordination, Review, Engineering Support, and Reporting				
Project Manager	Hour	16	\$85.00	\$1,360.00
Registered Civil Engineer	Hour	8	\$130.00	\$1,040.00
Subtotal				\$2,400.00
Total Estimated Fee for Materials Testing and Inspection Services				\$15,572.00

It should also be noted that the total fee for our services is directly influenced by the construction schedule, weather conditions, scheduling by the Client, efficiency of the contractor and subcontractors performing the work and other factors outside our control; thus, our fees could be more or less than estimated. Since these items are beyond our control, our services will be provided on a time and materials basis and the estimated fee presented in this proposal should serve as a budget estimate for these services. Moore Twining will only charge for those services performed and billed in accordance with the fees and invoicing section of this proposal. Our firm will notify you of any scope changes that occur during the course of the project if these scope changes increase our fees.

Please note that it has been assumed that there would be no over-time or weekend work for this project and therefore has been excluded in our fee estimate.

FEES AND INVOICING

It is our understanding that **this project is subject to State of California prevailing wage** requirements for work performed on-site and off-site. Our fees are based on two-hour minimum billing and two-hour increments thereafter for inspectors, field technicians and engineers portal-to-portal. The rates presented in Table 1 are based on 8-hour workdays, Monday through Friday. Overtime (beyond eight hours per day or after forty hours in five days per week) or premium (including Saturdays) is billed at 150% of our stated hourly rates. Double-time (beyond 12 hours per day) and Sundays or holidays will be billed at 200% of our stated hourly rates. If additional testing is required beyond the scope of this proposal, those services would be billed in accordance with our current 2022 Prevailing Wage Fee Schedule.

An itemized listing of the tests and inspections performed will be provided on each invoice. Payment is due on the 10th of the next succeeding month following the date of invoice and is considered past due thereafter. A finance charge of 1.5% per month service charge (18% per annum) may be assessed on past due accounts.

DELIVERABLES

Moore Twining will provide a daily field report for each day that an inspection is performed at off-site fabrication shops and on the project site. These reports will be followed by reports signed by the project manager and or project engineer. Laboratory reports will be provided for the materials tested in the laboratory. These reports will be signed by the Laboratory Manager.

Moore Twining will provide a daily field report for each day that an inspection is performed on the project site. These reports will be followed by reports signed by a registered engineer. In addition, DSA forms, such as DSA Form 291 and 293, will be issued as required for the project upon notice by the Project Inspector.

Copies of reports will be sent to the Santa Cruz City School District and others as directed by Santa Cruz City School District and uploaded to the DSA BOX for this project.

PRECONSTRUCTION MEETING

It is recommended that a preconstruction meeting be held with the client, the architect, the structural engineer, the general contractor, and the testing laboratory to discuss the details of scheduling, reporting, invoicing, and other issues affecting the project.

SCHEDULING

It is our understanding that a representative of Santa Cruz City School District will be responsible for scheduling the testing and inspection services for the project. Moore Twining can only be responsible for those inspections and tests our firm is notified of either by facsimile or electronic mail. To provide for your schedule, our firm should be notified at least one week prior to the start of construction and a 48-hour notice before each testing and/or inspection event is requested. Inspection services can be scheduled by contacting our Central Coast California office at (831) 392-1056.

NOTIFICATIONS AND EXCLUSIONS

The following items were excluded from our scope of services and our fee estimate:

- Retests, re-inspections, standby time, and cancellations without proper notice;
- Modifications or changes to the project and/or construction schedule after the date of our proposal;
- Inspections and testing of precast concrete;

- Testing of unidentified materials;
- Installation Inspections or Testing of Underground Utilities except for testing trench backfill;
- SWPPP Inspections and monitoring;
- Inspection of landscaping and irrigation systems;
- Inspection and testing of mechanical systems;
- Inspection and testing of electrical systems;
- Testing of Concrete Trial Batches;
- Continuous inspection during field gluing operations of elements of the seismic force-resisting system;
- Floor Flatness and Levelness Testing;
- Slip Resistance testing;
- Providing access to all construction elements requiring inspection; and
- Any items not so indicated in this proposal.

If any of these items are required during the course of the project, upon request, we can provide the aforementioned services and provide associated fees. Moore Twining is a full-service testing and inspection firm capable of meeting your needs on this project. Our estimated fee assumes the contractor will provide access to all construction elements requiring inspection at the time requested by our firm. The contractor is solely responsible for job site safety including excavation safety, support, etc.

CLOSING REMARKS

We encourage you to consider our firm's full-service capabilities and relevant project experience as you proceed with your selection process. It is understood that if this proposal is found to be acceptable, Santa Cruz City School District will issue a PO to the agreement for our services and return it to our firm to execute. Should you have any questions or comments, or if we may be of any service to you, please contact us at (831) 392-1056.

We sincerely appreciate the opportunity to provide this proposal and look forward to working with Santa Cruz City School District on this project.

Respectfully submitted,
Moore Twining Associates, Inc.
Construction Inspection Division



Hugo Rodriguez
Central Coast Area Supervisor

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Netxperts: Proposal: Switch Installation

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Netxperts proposal for switch installation.

BACKGROUND:

This proposal consists of adding 10/100 power over ethernet (POE) switches to provide power and connectivity for the routers that communicate wirelessly to the new key card locks across the District.

This chart breaks down all project costs:

DATA STORAGE ARRAY	\$47,458.33 (approved & budgeted)
TELECOMMUNICATION SERVICES EQUIPMENT	\$834,239.83 (approved & budgeted)
NETWORK COORDINATION CONSULTING	\$35,520.00 (approved & budgeted)
KEYCARD CREATION	\$13,246.00 (approved & budgeted)
ROUTER INSTALLATION	\$150,925.55 (approved & budgeted)
MAGICARD PRINTER & PROXY CARDS	\$3,394.55 (approved & budgeted)
DISTRICT WIDE DOOR HARDWARE	\$2,006,429.00 (approved & budgeted)
DISTRICT ROUTERS	\$31,709.46 (approved & budgeted)
KEY CARD SYSTEM SET UP	\$53,280.00 (approved & budgeted)
FACILITIES DOOR HARDWARE	\$13,698.68 (approved & budgeted)
KEY CARDS	\$4,140.58 (approved & budgeted)
SWITCH INSTALLATION	\$18,000.00 (This Agenda Item)
Estimated Total	\$3,212,041.98

FISCAL IMPACT:

\$18,000.00 Estimate Total

Cost Breakdown by Measure:

\$12,060.00 Measure A (Restricted)

\$5,940.00 Measure B (Restricted)

AGENDA ITEM: 8.3.9.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



NetXperts Inc.
 1777 Botelho Drive Suite 102
 Walnut Creek, CA 94596
 925-806-0800 Tel
 925-806-0899 Fax

QUOTE

Quote # NETQ19878-01
Date 08/19/22
Sales Rep. ngretowski

Quote To:

Santa Cruz City Schools
 Trevor Miller
 536 Palm Street
 Santa Cruz
 CA 95060
 (831) 429-3904
 trevormiller@sccs.net

Ship To:

Santa Cruz City Schools
 Trevor Miller
 536 Palm Street
 Santa Cruz
 CA 95060
 (831) 429-3904
 trevormiller@sccs.net

Qty	Part Number	Description	Unit Price	Ext. Price
Santa Cruz City Schools - POE Switch Install				
District Wide				
Professional Services				
1	NPS	Installation of 75 POE Switches at Santa Cruz City Schools (District-Wide)	\$18,000.00	\$18,000.00
Switches will be provided by SCCS				
This price includes Per Diem and Lodging for NetX Techs.				
			SubTotal	\$18,000.00
			Sales Tax	\$0.00
			Shipping	\$0.00
Signature _____ Date _____			Total	\$18,000.00
Please indicate acceptance of terms by signing above.				

Terms & Conditions of this Proposal: All orders will be placed upon receipt of signed purchase order or a signed contract between NetXperts, Inc. and customer. Such purchase order or contract will be subject to any governing law. All hardware is warranted per manufacturer's published warranty only, unless an NetXperts Service Contract has been purchased. This order may be subject to: sales tax, VAT, duty and freight charges even if not noted on this quote. Terms for Hardware, Software are Net 30. Invoices exceeding 30 days will be assessed a 2% fee per month until paid. FOB Origin; Title passes at origin, and buyer has total responsibility over the goods while in shipment. NetXperts Inc. - Confidential and Proprietary

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: SC Systems Proposal Santa Cruz High School C & D Building Modernization Data Installation

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve SC Systems proposal for Santa Cruz High School C & D Building Modernization data installation.

BACKGROUND:

This proposal consists of the installation of aerial data connection from the auto shop building to the former adult education building at Santa Cruz High School to provide data and Wi-Fi connectivity.

FISCAL IMPACT:

\$6,140.00 Measure A Funds (Restricted), representing 0.01% of the overall site budget
\$32,072,783.00 is the total Bond Allocation to Santa Cruz High School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

Prepared by Trevor Miller, Director, Facility Services



PROPOSAL

THE FOLLOWING IS A PROPOSAL FOR:

Santa Cruz City Schools
Santa Cruz High – Aerial Data Connection – IDF G to Wrestling

SCOPE OF WORK:

Add two category 6 cables from Bldg G IDF to Wrestling Rm.
Price includes aerial run from G IDF to Wrestling Rm telco rm, lift, terminating at both ends, installation of new cable for WAP in Wrestling Rm and CRW trailer, installation of customer provided access points, all terminations and testing.

PARTS:

8 – Panduit Jacks Category 6 – Blue
500’ OSP Category 6 Cable
300’ Interior Category 6 Cable

All installation, programing and testing for the above scope shall be included in this proposal and performed in a workmanlike manner to applicable codes. Work shall be performed during straight time hours. Any additions or changes to the above scope must be agreed upon by *SCCS* and *SC Systems*. The only inclusions in this proposal are the ones listed above. Any additional work not included in this proposal, but required by the local inspector or other authority, shall be subject to additional charges.

This proposal incorporates *SC Systems* general terms and conditions. Progress payments shall be billed at a maximum of 30-day intervals for the value of work and material furnished. Final payment shall be due no later than 30 days after the work described in the Proposal is substantially complete.

PRICE: \$6140

CUSTOMER ACCEPTANCE OF THE ABOVE TERMS:

Customer Signature _____ Date _____

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Staff Report: Suspensions and Expulsions Update

MEETING DATE: August 31, 2022

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

BACKGROUND:

Each year, Santa Cruz City Schools provides a longitudinal overview of suspensions and expulsions. Student behavior and social emotional health were impacted by the pandemic. To capture this impact and identify patterns, this report includes seven years of data. Santa Cruz City Schools follows the California Education Code in determining how best to respond to incidents where students create an unsafe environment for themselves or others. The Education Code clarifies the offenses for which the district may suspend or expel a student.

When comparing data, it's important to note that 20-21 school year's suspensions and expulsions at both the elementary and secondary levels were low, and in some cases, zero, due to the majority of the school year spent in distance/hybrid learning. Upon a return to in-person learning in 21-22, schools across the nation reported an increase in student emotional dysregulation as well as a decrease in social and interpersonal skills. In 20-21, students in Santa Cruz City Schools reported feeling less positive and less engaged on student surveys, particularly at the secondary level. On subsequent surveys, there have been improvements in these areas.

With this uptick in behavioral challenges as well as an increased need for social emotional support, Santa Cruz City Schools implemented a "Restorative Restart" in 21-22. COVID emergency relief funds allowed for increased social emotional and mental health resources. In addition to the existing supports in the Multi-Tiered Systems of Support framework, effort in this area include the following:

- continued implementation of Positive Behavioral Interventions and Support (PBIS)
- Restorative Justice implementation at all high schools and Branciforte Small Schools
- Mental Health Specialists offering counseling and support in secondary schools
- Full-time Elementary Social Worker
- Safety and Wellness Coordinator
- a mindfulness focus on campuses
- reflection exercises

FISCAL IMPACT:

Varies from year to year based on the number of out of school days of suspension resulting in lost average daily attendance

AGENDA ITEM: 8.5.1.1.

This work supports the following goals and their accompanying metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within our SCCS school community.



Suspensions & Expulsions Update

August 31, 2022

Suspensions and Expulsions

- Established by California Education Code with levels of discretion based on district practice and policy
- Suspensions contain some flexibility regarding length/time
- Suspension shall be imposed only when other means of correction fail to bring about proper conduct, except for 48900 a, b, c, d, and e
- Expulsions result from certain actions and/or circumstances and may require mandated action

Suspendable Offenses (Ed. Code 48900)

Numerous offenses, designated by severity may be cause for suspension under Ed. Code 48900. Some examples include, but are not limited to:

- Caused or attempted to cause damage to school property or private property
- Willfully used force or violence, except in self-defense
- Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object
- Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding
- Possessed an imitation firearm

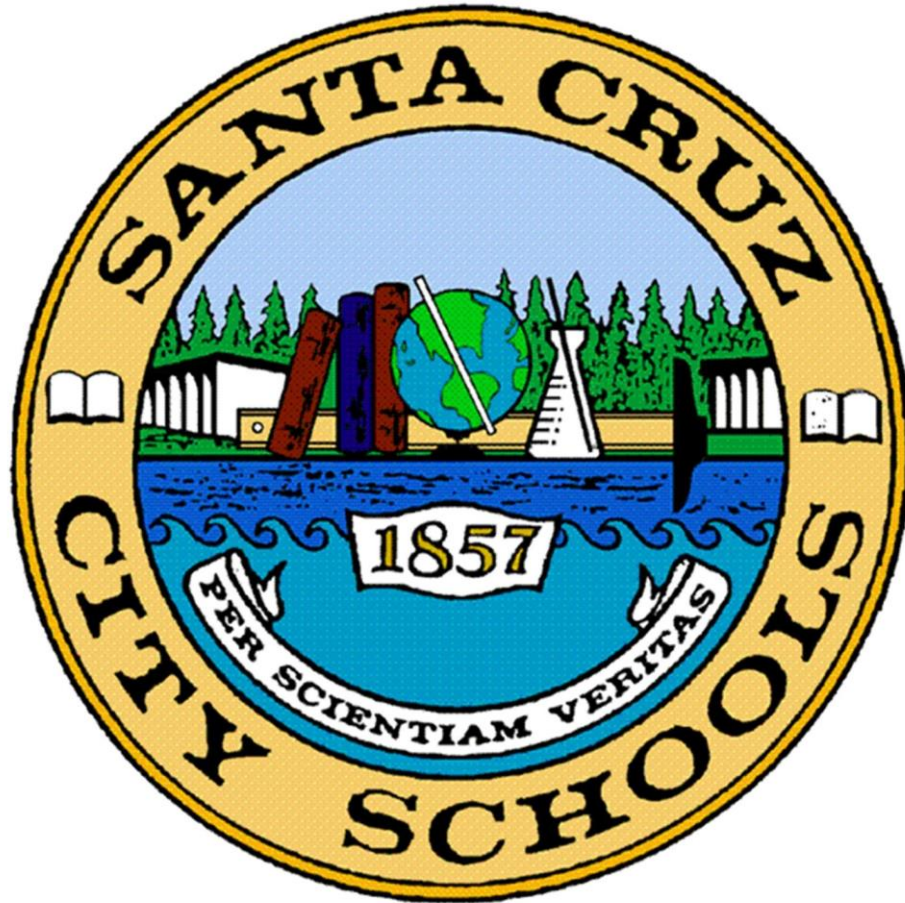
Expellable Offenses (Ed. Code 48915c)

The “Big 5” (Mandatory Recommendation for Expulsion)

- Possessing, selling, or otherwise furnishing a firearm
- Brandishing a Knife at another person
- Sales of any controlled substance, including marijuana
- Possession of an explosive
- Sexual assault or sexual battery

SCCS Student Demographics

	Elementary			Secondary		
Year	Hispanic	White	Other	Hispanic	White	Other
15-16	39.3%	49.3%	11.4%	37.5%	52.9%	9.9%
16-17	38.3%	50.3%	11.4%	37.2%	52.7%	10.1%
17-18	37.3%	50.9%	11.9%	38.4%	50.8%	10.8%
18-19	39.3%	50.7%	10.0%	38.2%	52.2%	9.6%
19-20	39.1%	49.7%	11.2%	38.9%	49.7%	11.4%
20-21	39.3%	49.8%	10.8%	39.1%	50.5%	10.3%
21-22	40.4%	48.2%	11.4%	39.3%	50.1%	10.6%



ELEMENTARY DISTRICT

Bay View Elementary

DeLaveaga Elementary

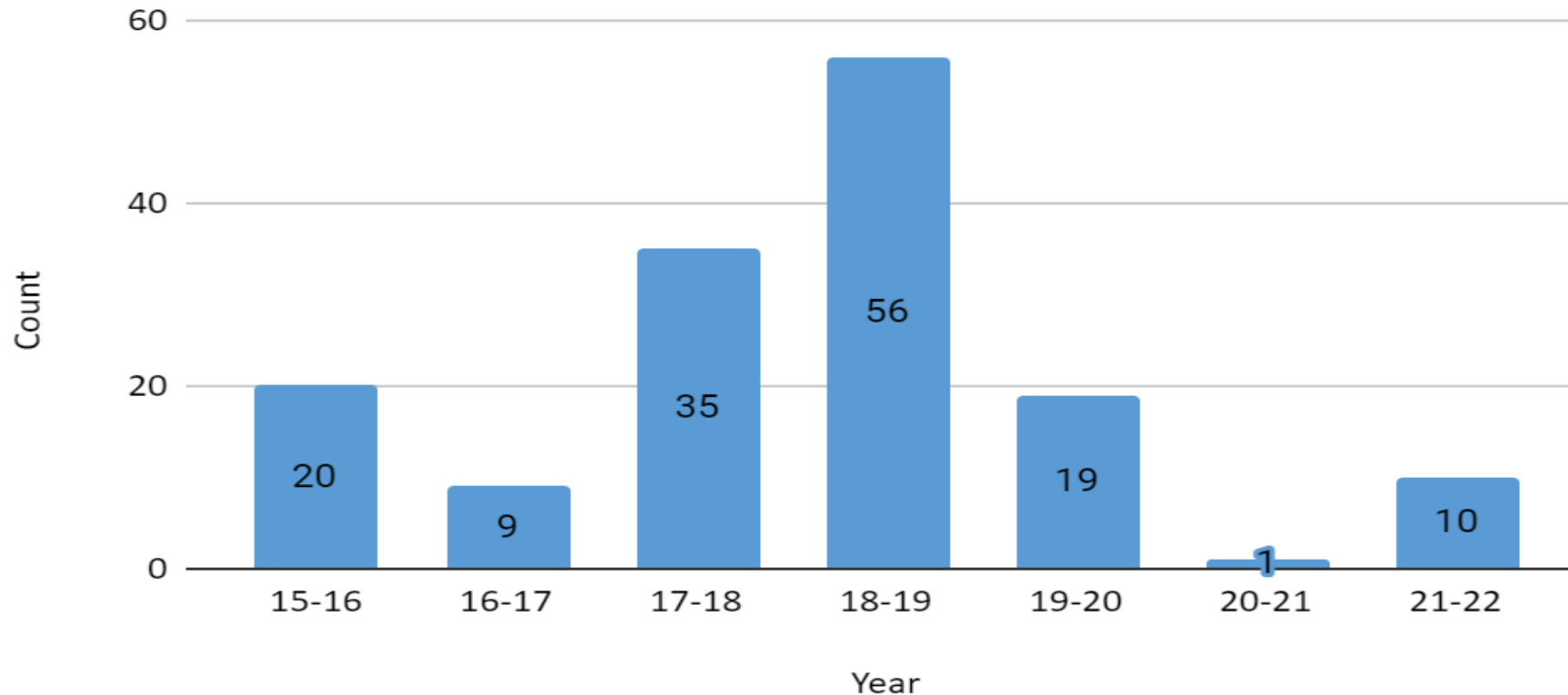
Gault Elementary

Monarch Elementary

Westlake Elementary

7-Year Elementary Suspension Data

Elementary Suspensions by Year



Out-of-School Suspensions

2015-16	20
2016-17	9
2017-18	34
2018-19	54
2019-20	17
2020-2021	1
2021-2022	10

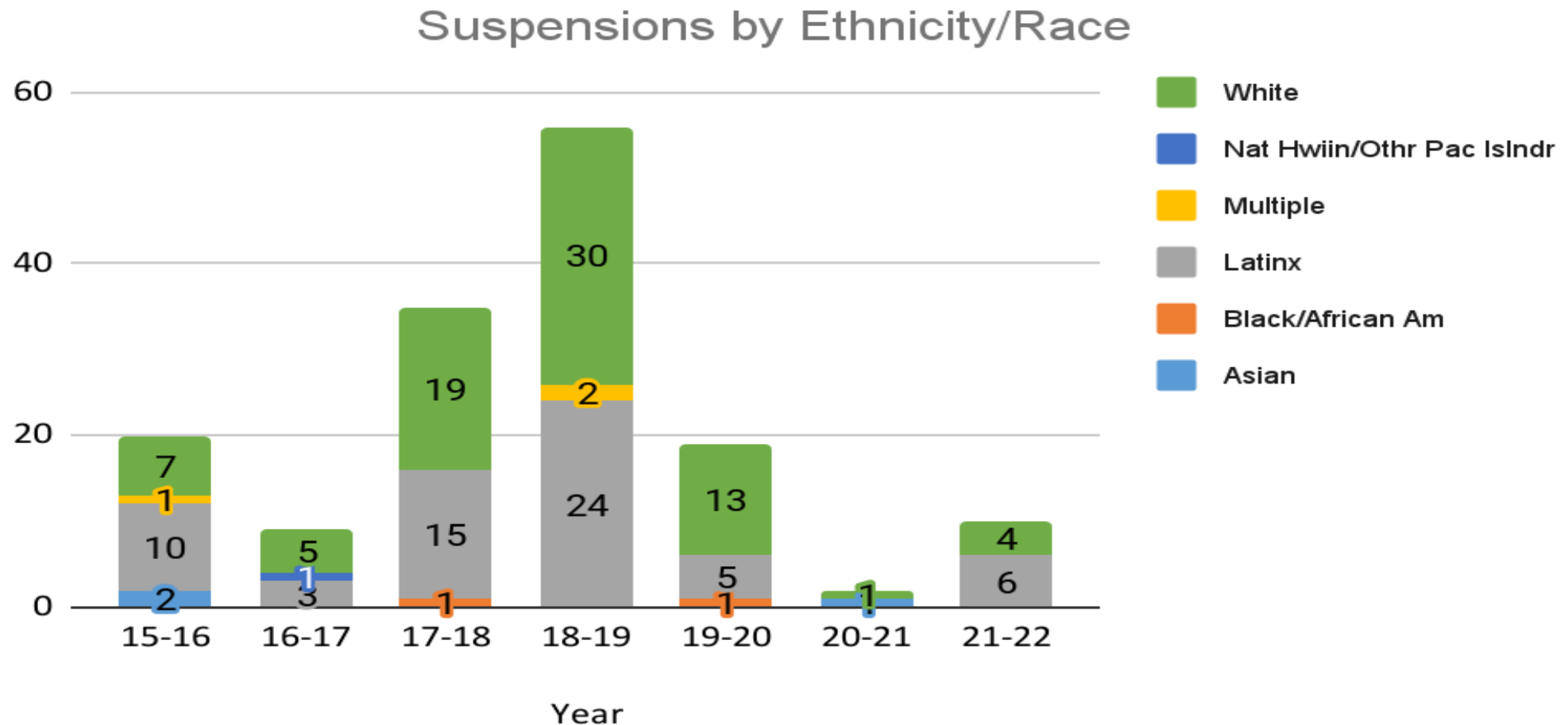
In-School Suspensions

2015-16	0
2016-17	0
2017-18	1
2018-19	2
2019-20	2
2020-2021	0
2021-2022	0

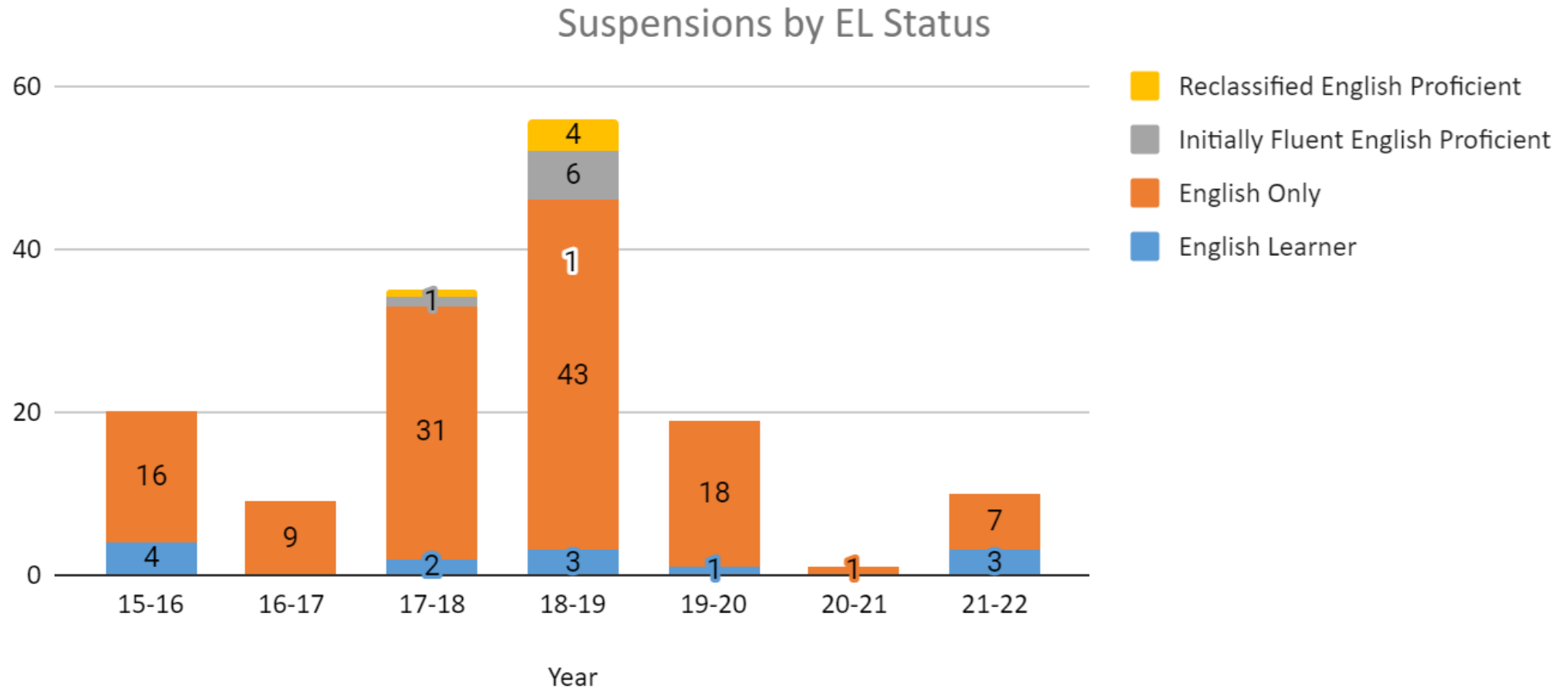
Elementary Suspension by Type of Offense (Top 10)

Offense	15-16	16-17	17-18	18-19	19-20	20-21	21-22
501-Caused Attempted or Threatened Physical Injury	22	7	26	35	13		7
104-Possession of a Knife or Dangerous Object				1			2
500-Caused Physical Injury							1
511-Disruption, Defiance		1	1	2	2		
504-Used Force or Violence		1	2	2			
512-Property Damage	2		1		2		
403-Sexual Harassment	1	1	1	1			
510-Obscene Acts, Profanity, and Vulgarity			1	2	1	1	
101-Possession, Sale, Furnishing a Firearm, Knife, Explosive, or Other Dangerous Object			1	1	1		
506-Harassment or Intimidation				3			

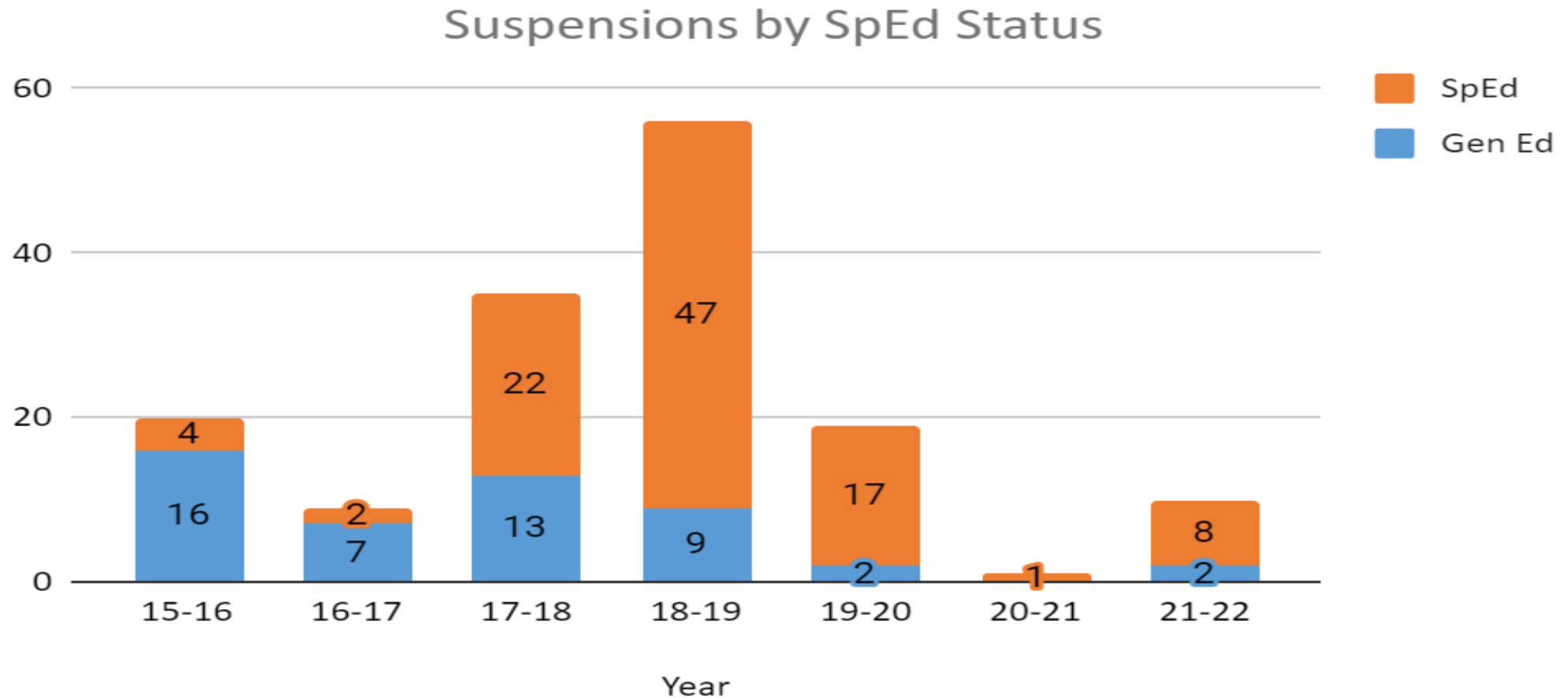
Elementary Suspensions by Ethnicity



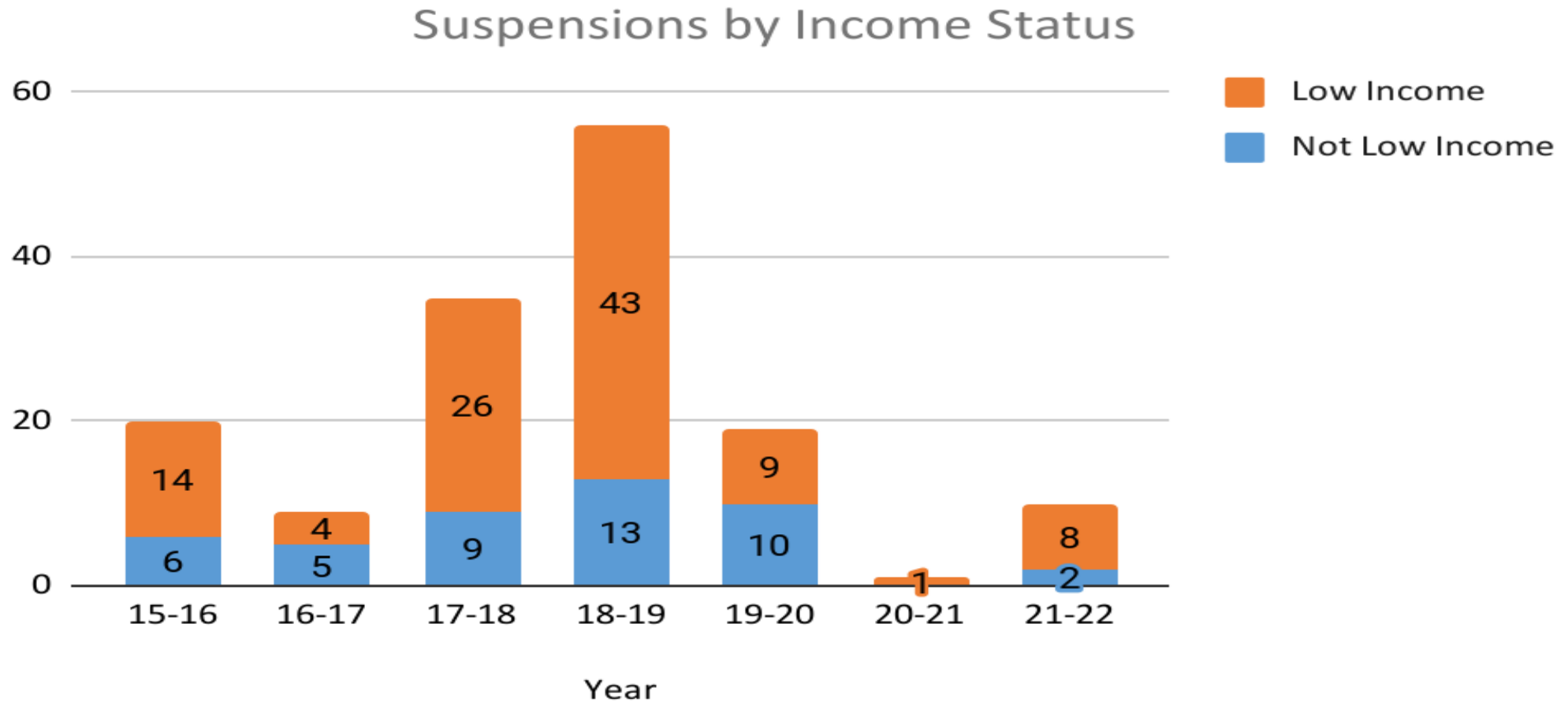
Elementary Suspensions by EL Status



Elementary Suspensions by SpEd Status



Elementary Suspensions by Income Status



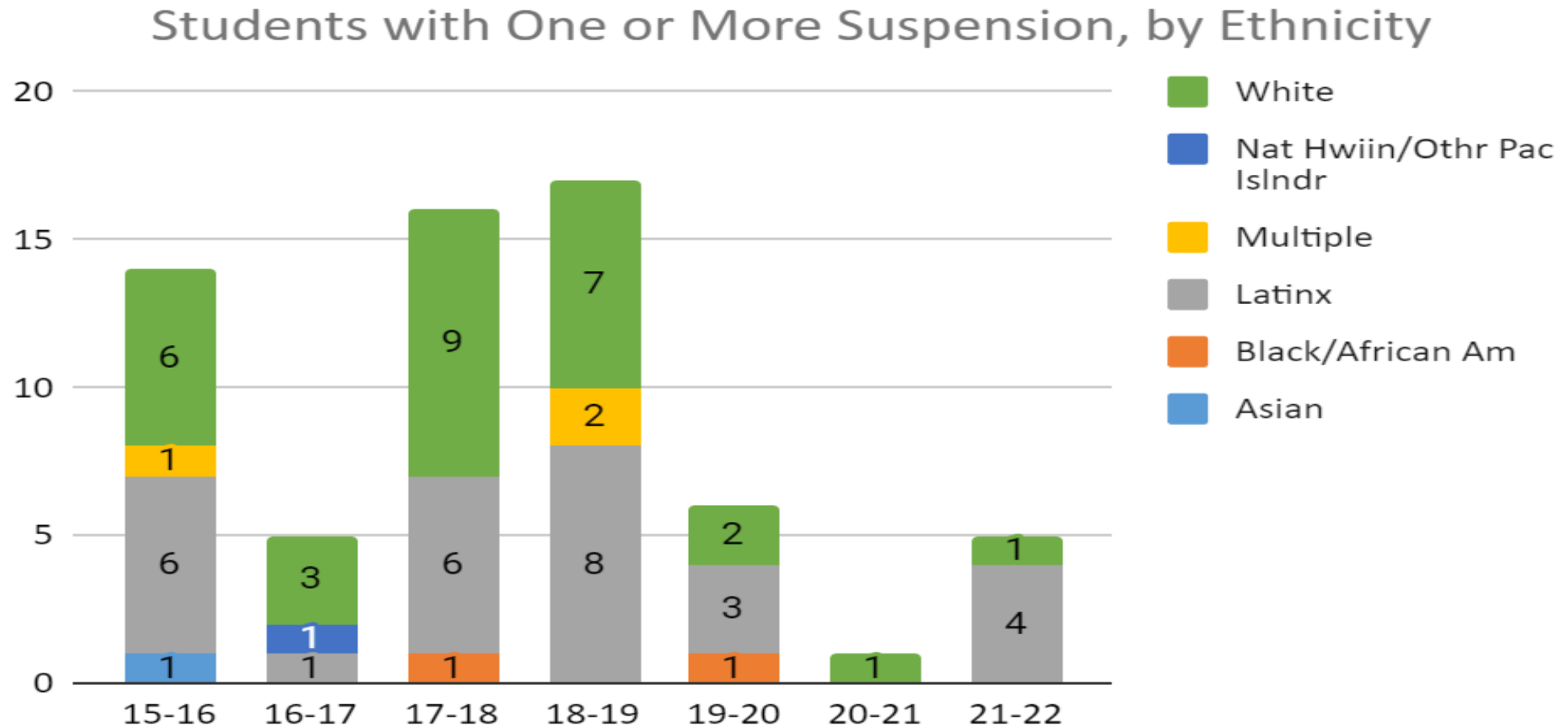
Elementary Suspensions by 504 Status

2021-22: The suspension rate of Elementary students with 504 accommodations was 0.0% (0 out of 35 students with 504s)

Elementary Students Suspended over 7 Years - with one or more suspensions

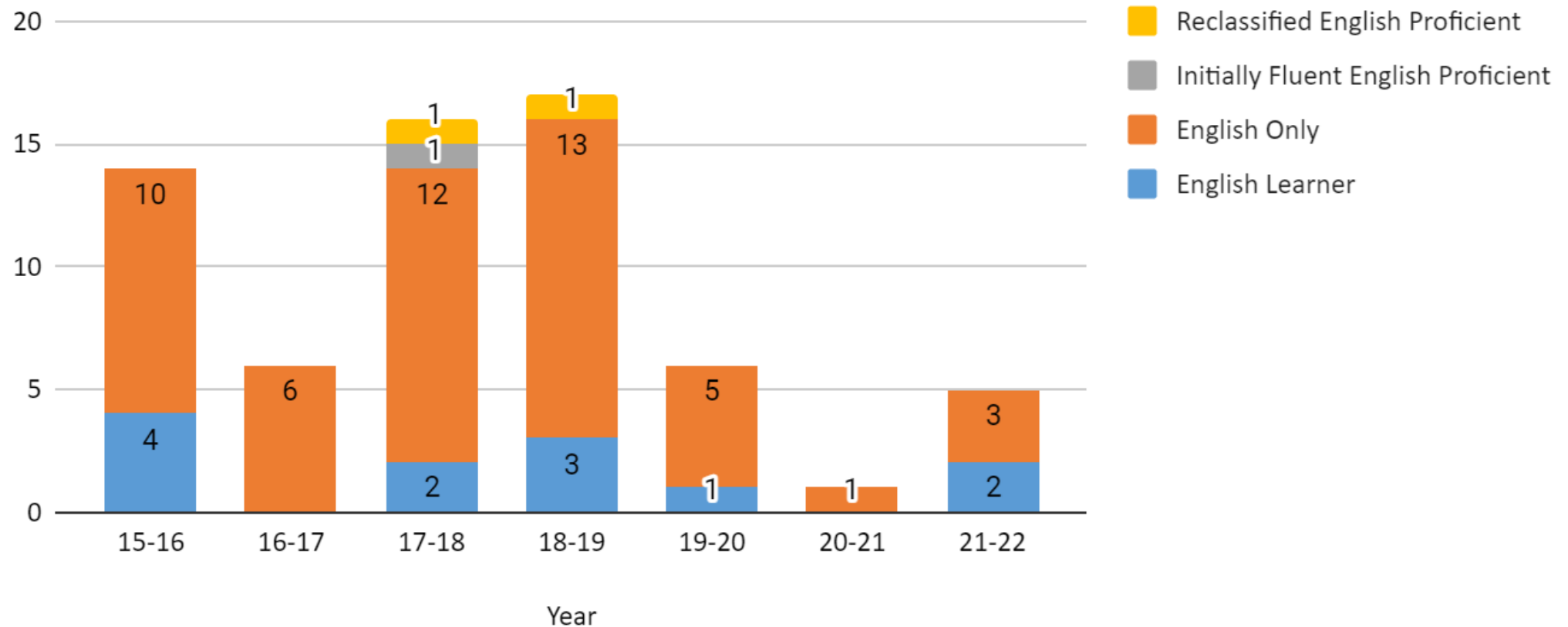
2015-16	14
2016-17	6
2017-18	16
2018-19	17
2019-20	6
2020-21	1
2021-22	5

Elementary Students with One or More Suspensions by Ethnicity



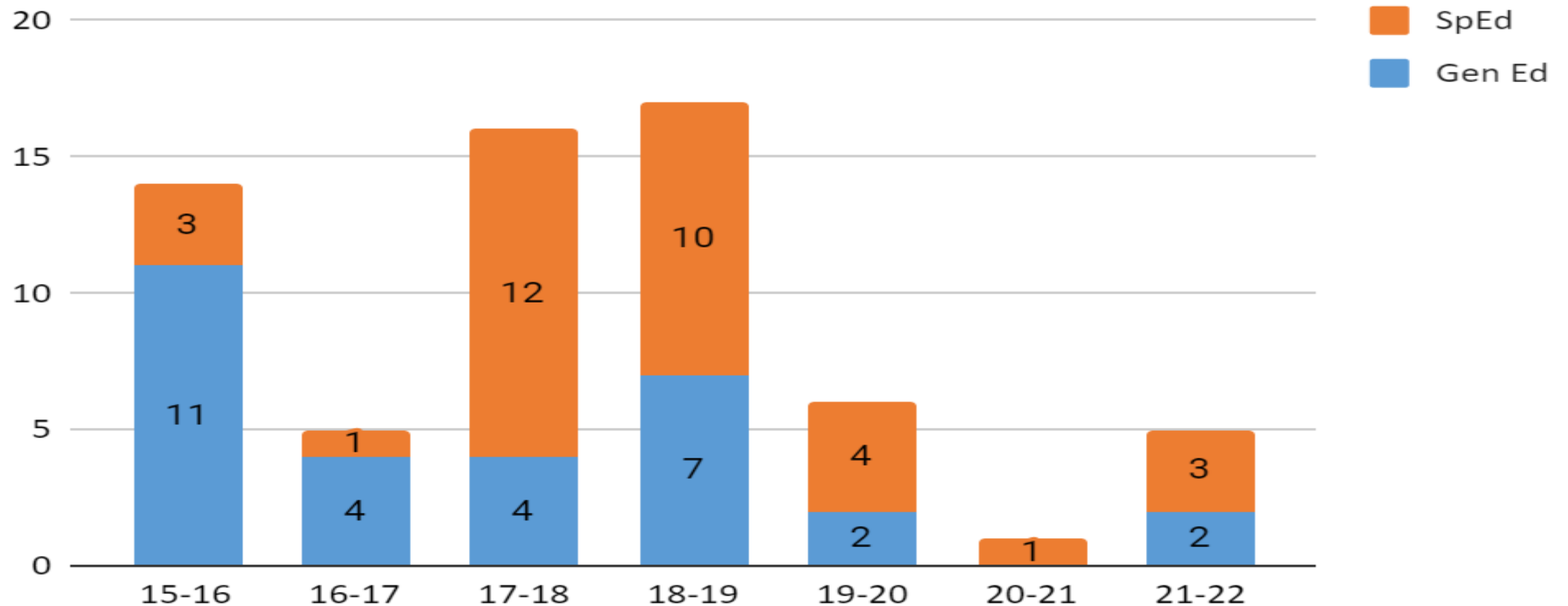
Elementary Students with One or More Suspensions by EL Status

Students with One or More Suspension, by EL Status



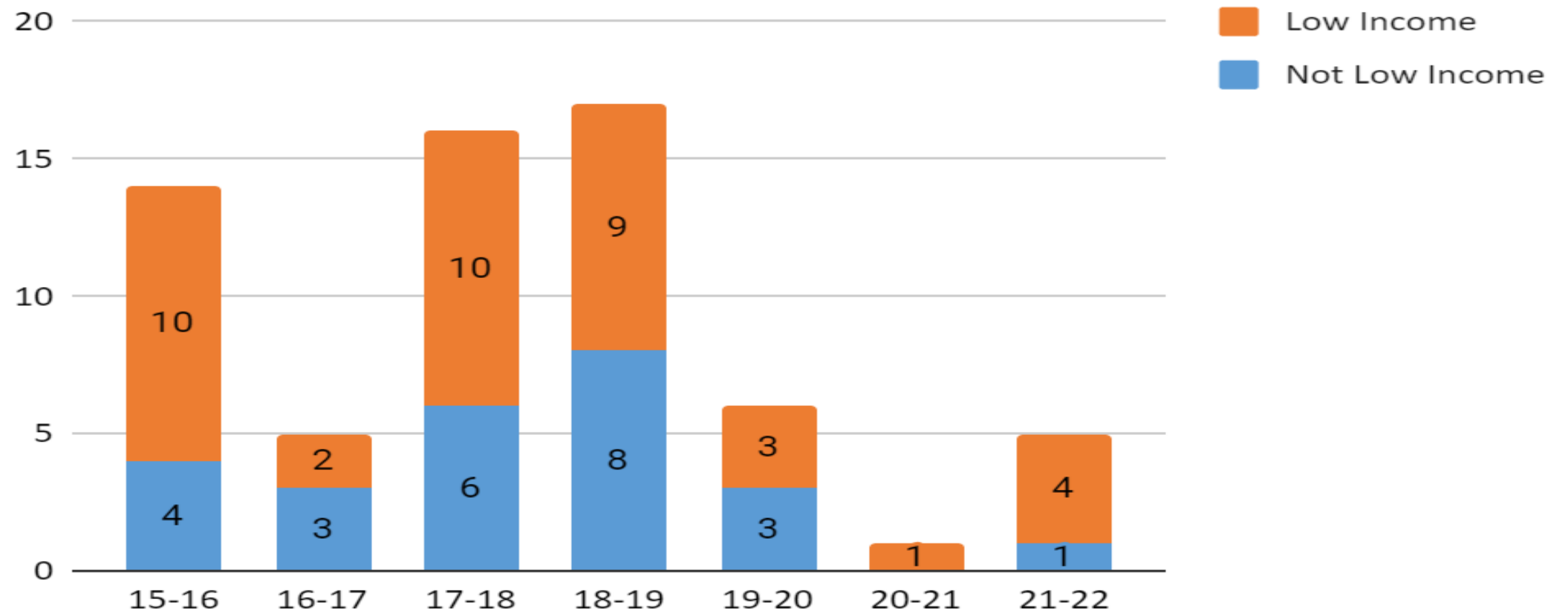
Elementary Students with One or More Suspensions by SpEd Status

Students with One or More Suspension, by SpEd Status



Elementary Students with One or More Suspensions by Low Income Status

Students with One or More Suspension, by Income Status



Elementary Expulsions over 7 years

2015 – 2016	1
2016 – 2017	0
2017 – 2018	0
2018 – 2019	0
2019 – 2020	0
2020 - 2021	0
2021 - 2022	0

Observations - Elementary Data (excluding 20-21 data)

- In 2018-19 elementary suspensions increased with the SAIL program
- Decline in elementary suspensions from 2018-19 to 2021-22
- Over five years, Special Education, Low Income students suspended at a disproportionate rate
- In 2017-18, 2018-19, 2019-20 & 2021-22 Latinx students suspended at a disproportionate rate
- Latinx, Special Education and Low Income students are suspended more than one time at a disproportionate rate

Observations - Elementary Data (excluding 20-21 data)

- In 2020-21, only one suspension and zero expulsions in distance and hybrid learning
- In 2021-22, a decrease in in and out of school suspensions over a five-year period
- Students attempting or threatening physical injury most frequently reported infraction but at rates lower than previous years
- Expulsions remain low at zero

Elementary Increased Social Emotional Support

2018-19: Implementation of Behavioral Emergency Response Team (BERT)

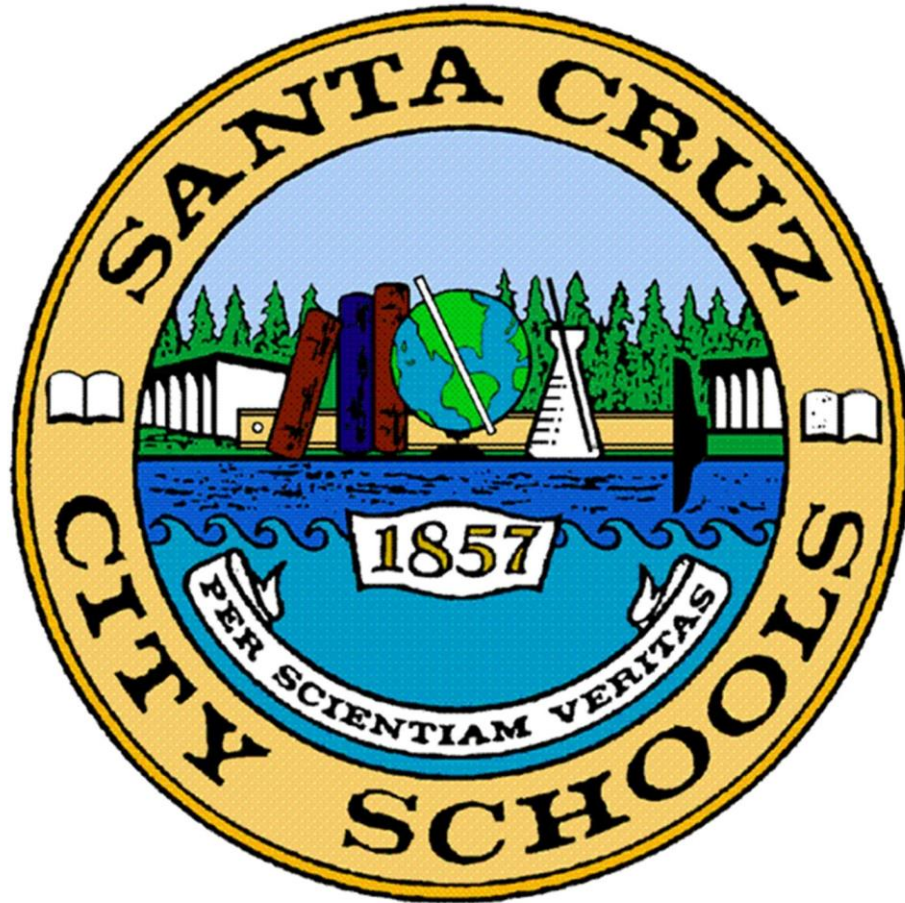
2019-20: Implemented Behavioral Technicians at comprehensive elementary sites

2020 to present:

- Continued implementation of Positive Behavioral Interventions and Support (PBIS)
- Elementary Social Work interns
- A mindfulness focus on campuses
- Reflection exercises
- 1.0 Elementary Social Worker (22-23)
- Participation in SIBHI (Schools Integrated Behavioral Health Initiative) for services and outreach throughout the county & SCCS schools

Reflections on Elementary Data

- Multi-tiered Systems of Support tiered actions support student behavior and self-regulation having a positive impact & successfully keeping students in the classroom
- Post-distance learning student needs have increased requiring:
 - more direct instruction on behavioral expectations
 - more behavioral interventions and support
- An increase in student mental health needs was evident pre-pandemic and was amplified post-distance learning



SECONDARY DISTRICT

Branciforte Middle School
Mission Hill Middle School
Harbor High School
Santa Cruz High School
Soquel High School
Alternative Family Education
Ark
Costanoa

Secondary Total **Out-of-School** Suspension Incidents

2015-16	135
2016-17	185
2017-18	143
2018-19	123
2019-20	82
2020-21	4
2021-22	101

Suspension by Type of Offense (Top 10)

Offense	15-16	16-17	17-18	18-19	19-20	20-21	21-22
501-Caused Attempted or Threatened Physical Injury	33	67	56	48	32		53
202-Possession Use Sale or Furnishing a Controlled Substance Alcohol Intoxicant	37	46	46	110	61	2	26
513-Bullying	5	13	1	4	1		9
511-Disruption, Defiance	35	11	25	16	9		8
300-Possession or Use of Tobacco Products		1	5	16			8
512-Property Damage			2	3	3		6
101-Possession, Sale, Furnishing a Firearm, Knife, Explosive, or Other Dangerous Object	4	8	2	7	1	1	5
504-Used Force or Violence	6	2	7	2	5		5
510-Obscene Acts, Profanity, and Vulgarity	10	8	5	2	1	1	4
104-Possession of a Knife or Dangerous Object	4	9	3	2	1		4

Secondary Students with one or more out-of-school suspensions:

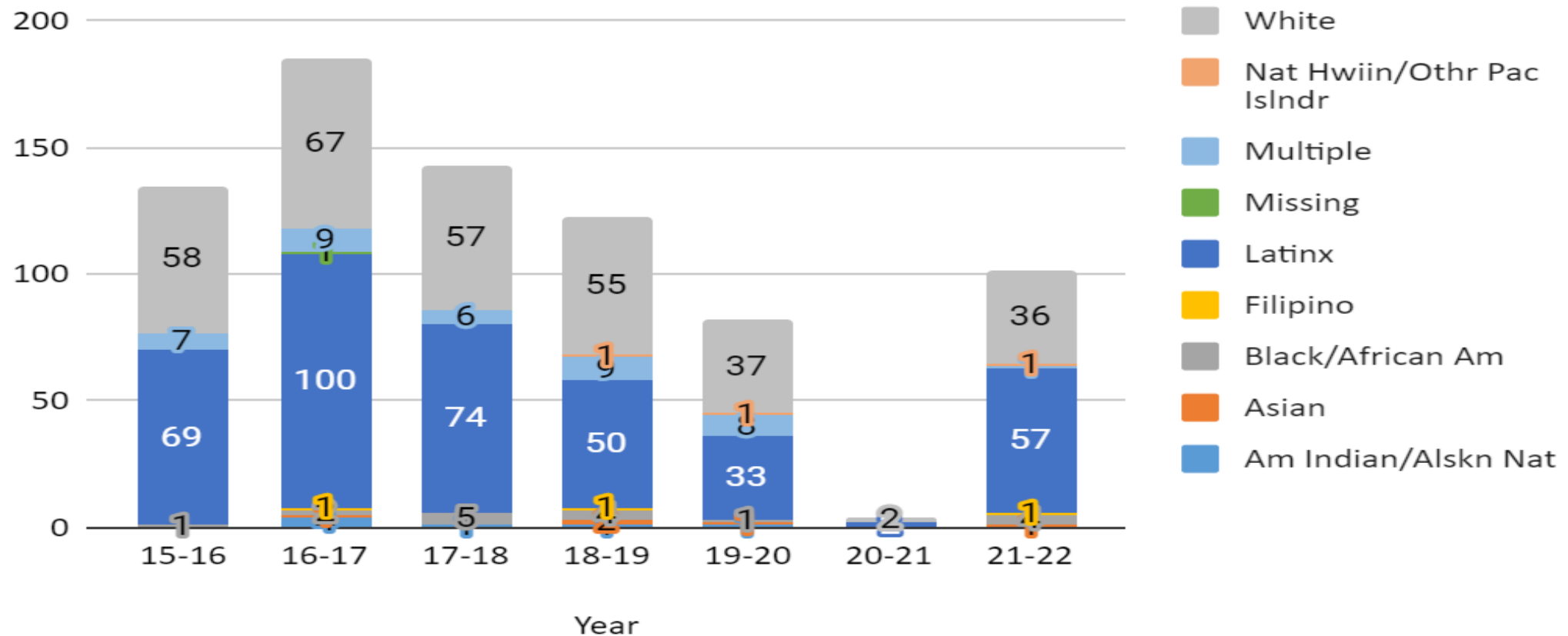
2015-16	107
2016-17	129
2017-18	95
2018-19	82
2019-20	58
2020-21	4
2021-22	82

Secondary Total **In-School** Suspensions

2015-16	19
2016-17	30
2017-18	52
2018-19	122
2019-20	44
2020-21	2
2021-22	41

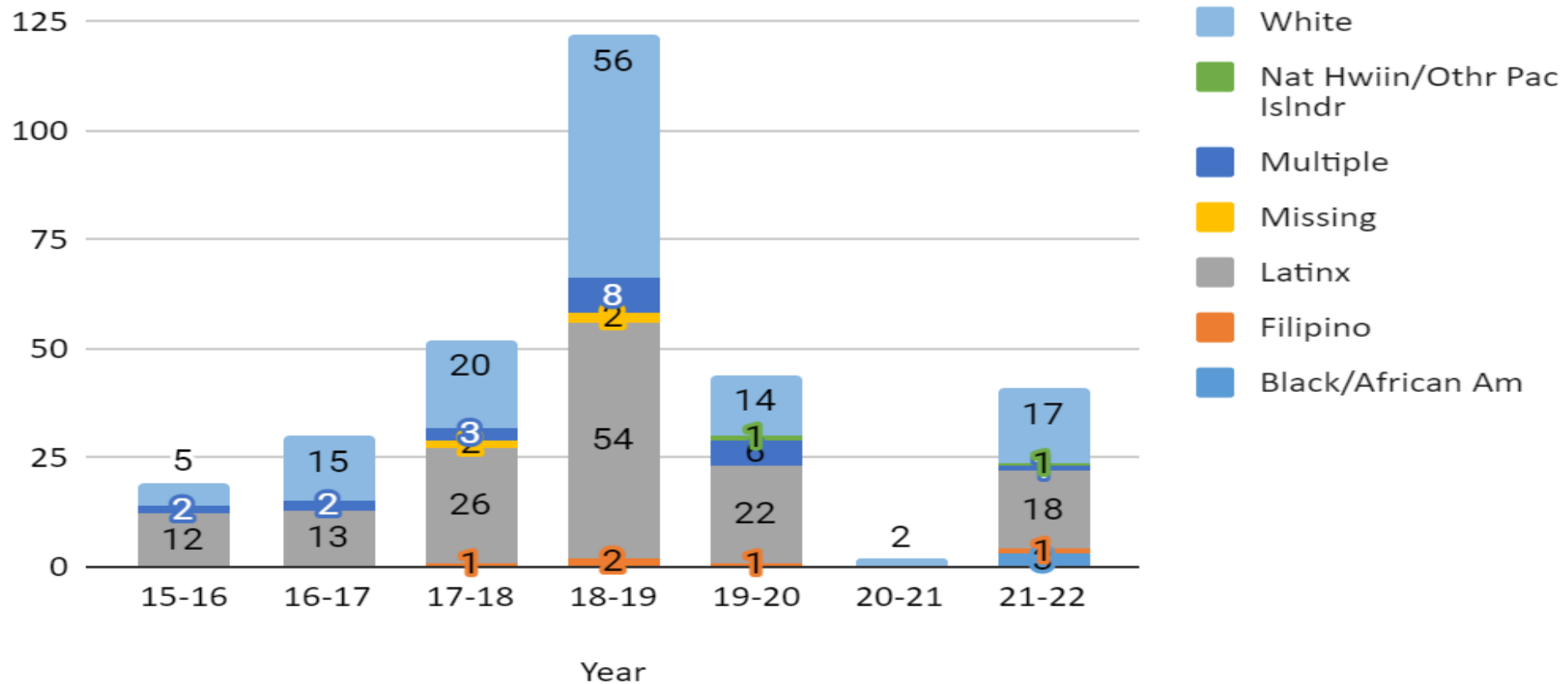
Secondary Out-of-School Suspensions by Ethnicity

Out of School Suspensions by Ethnicity/Race



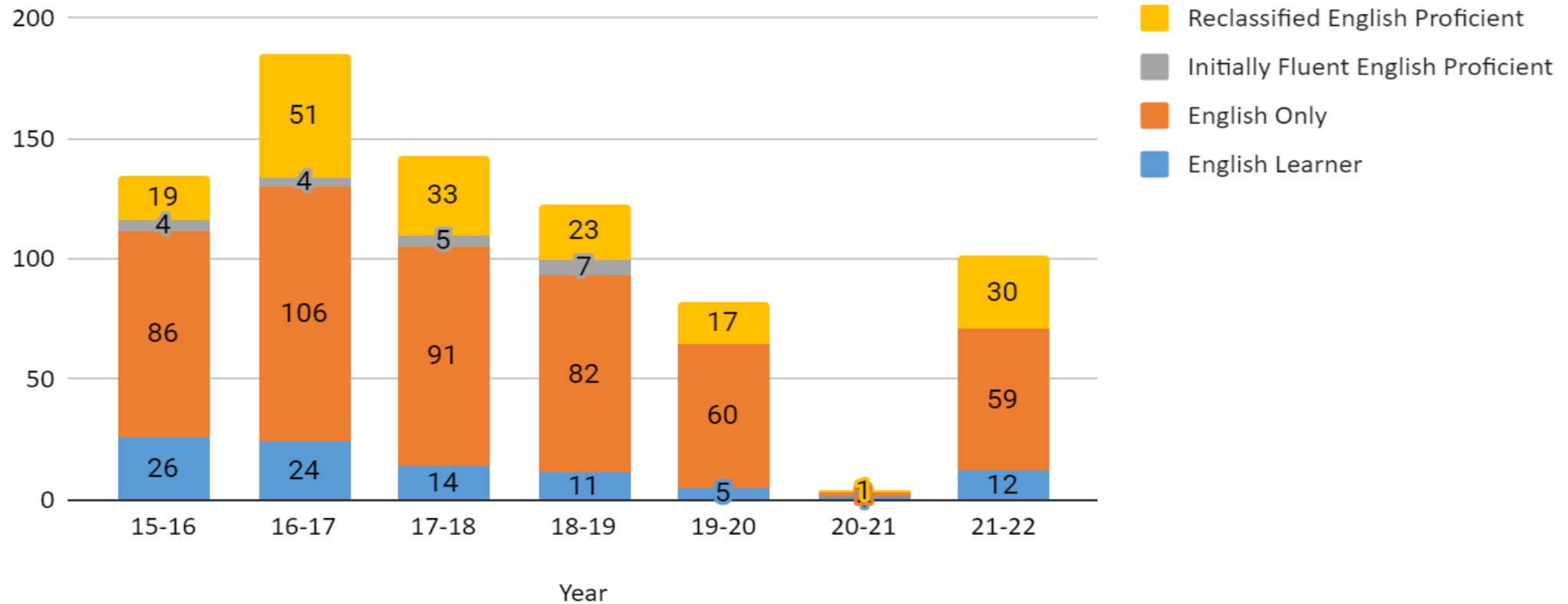
Secondary In-School Suspensions by Ethnicity

In-School Suspensions by Ethnicity/Race

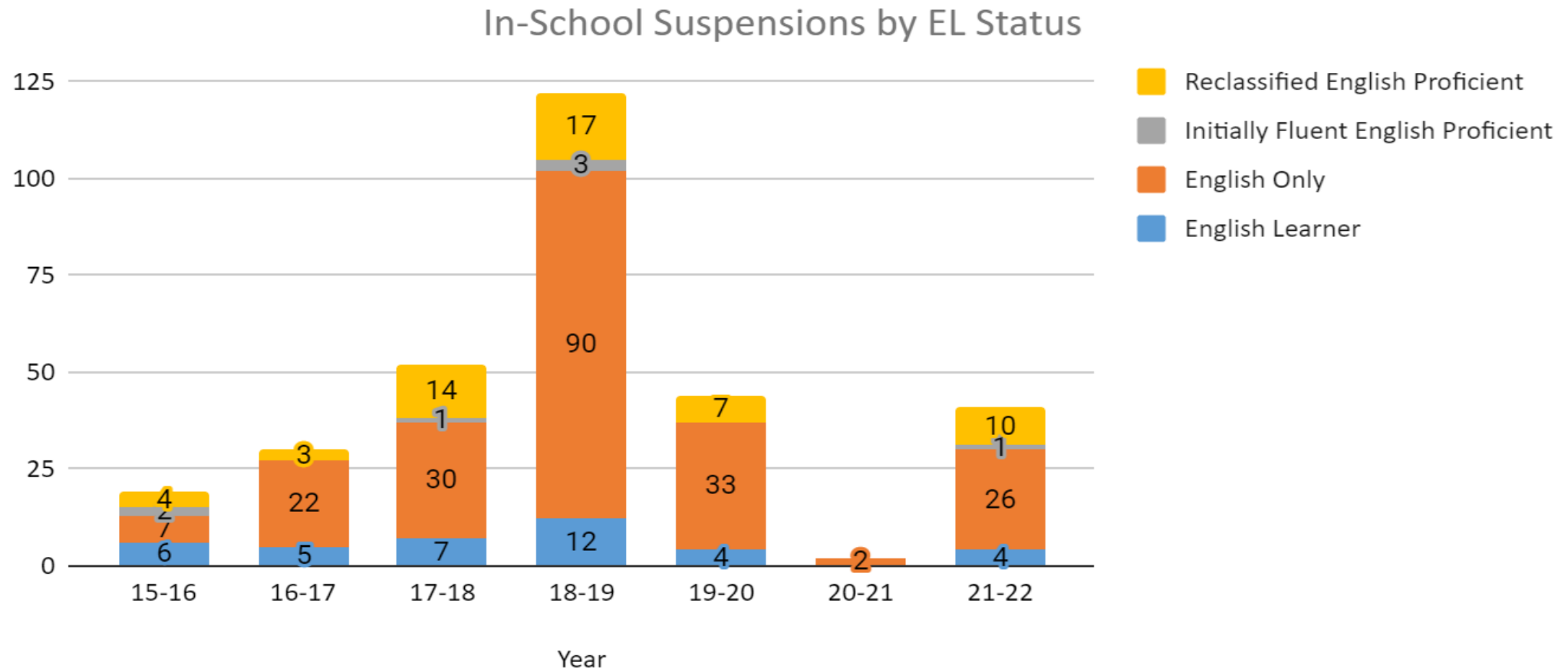


Secondary Out-of-School Suspensions by EL Status

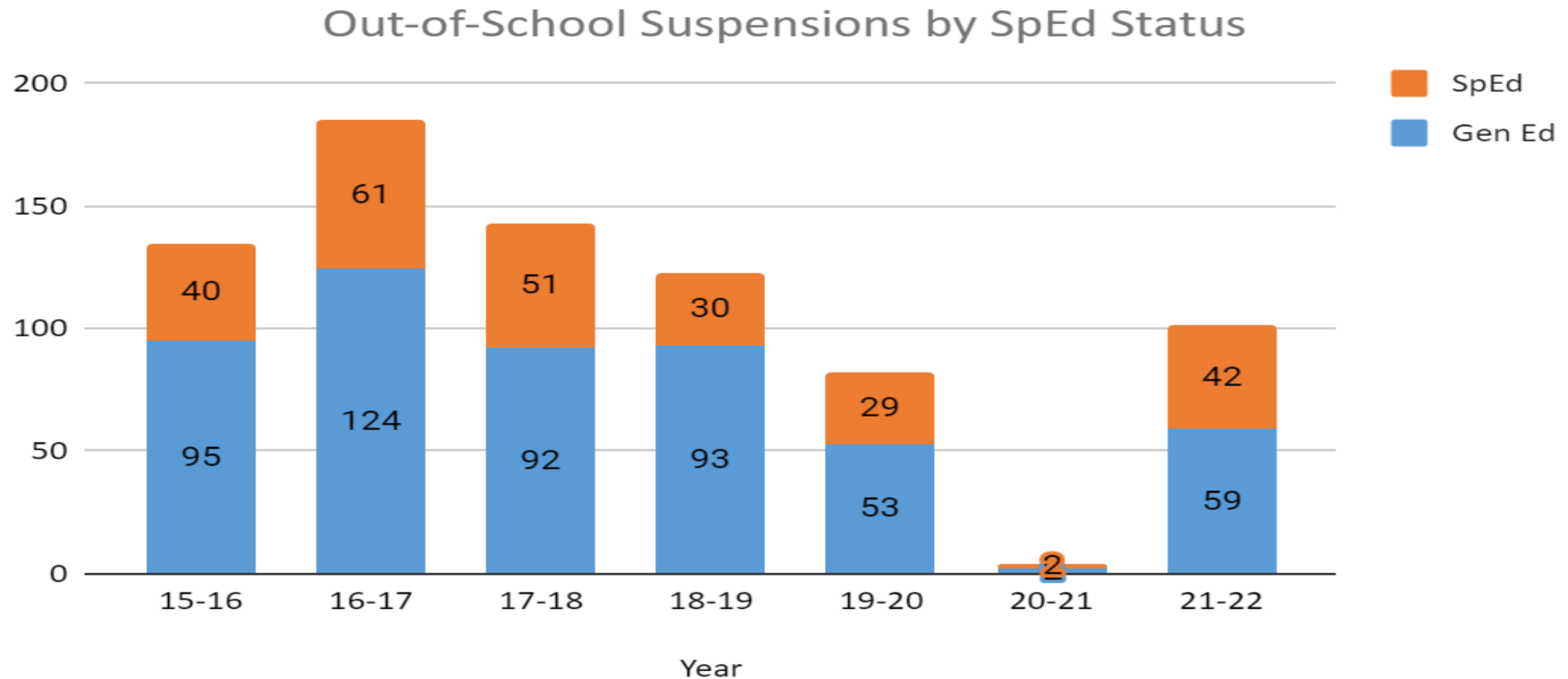
Out-of-School Suspensions by EL Status



Secondary In-School Suspensions by EL Status

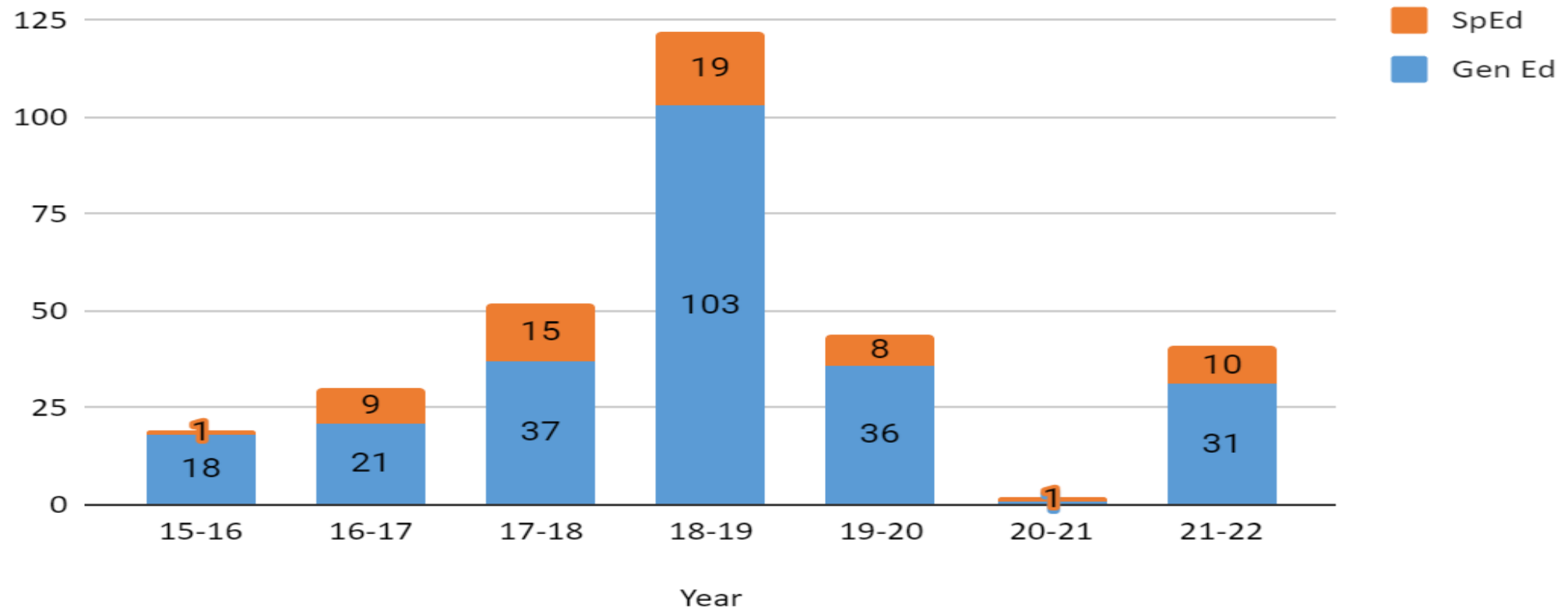


Secondary Out-of-School Suspensions by SpEd Status

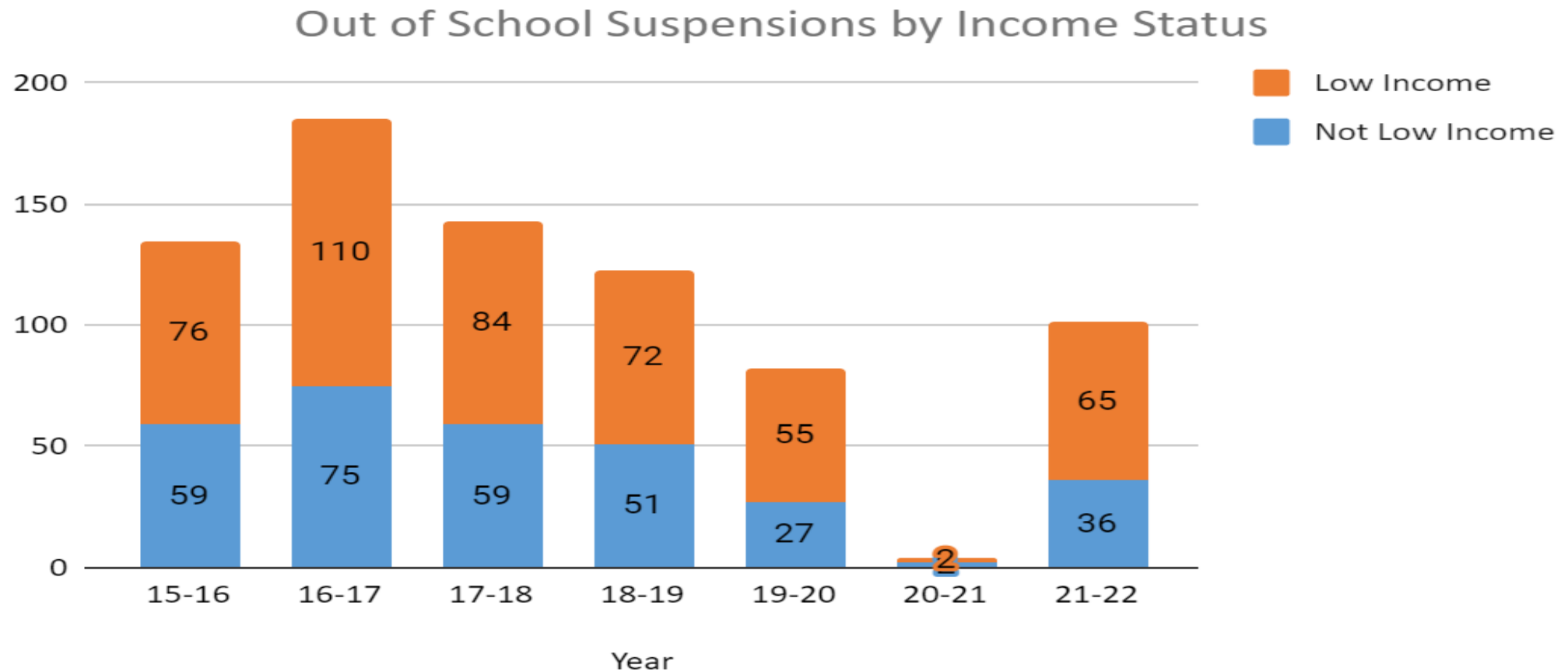


Secondary In-School Suspensions by SpEd Status

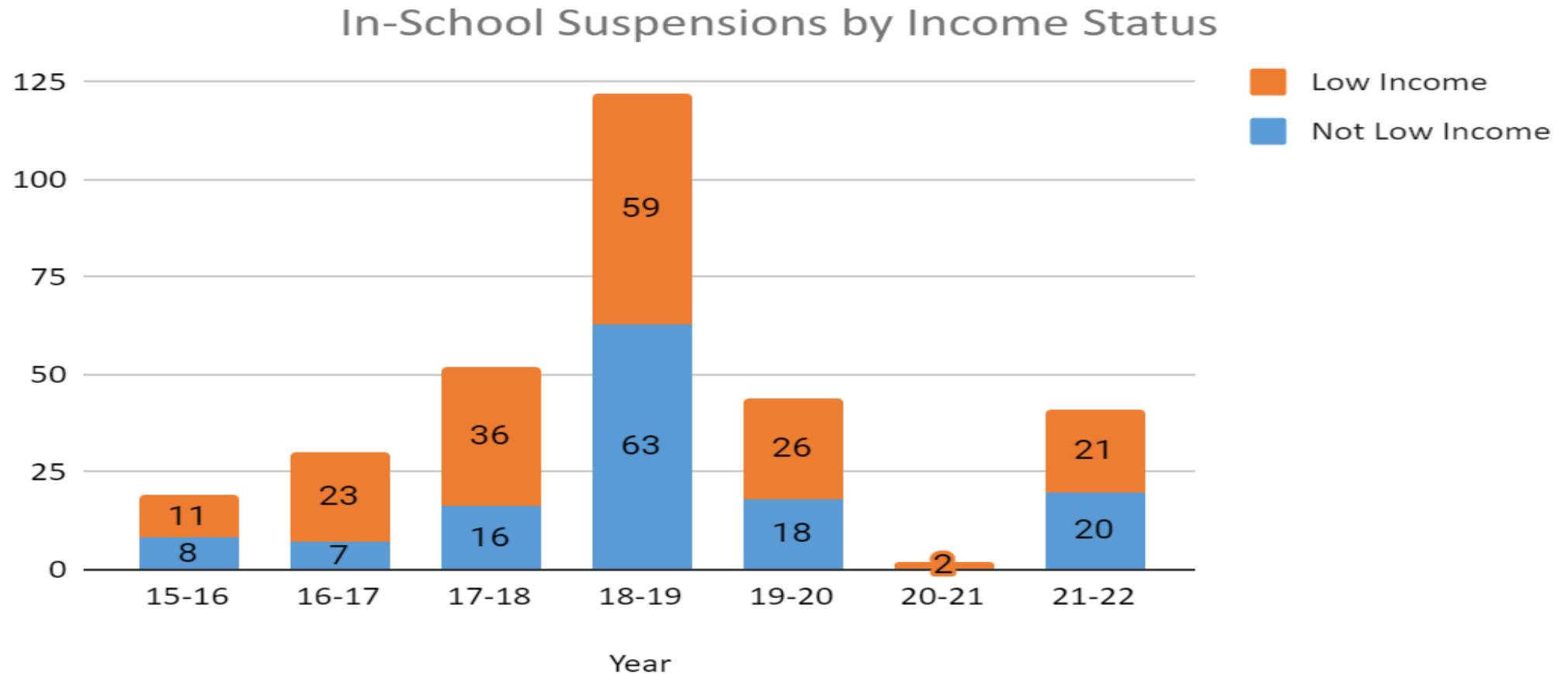
In-School Suspensions by SpEd Status



Secondary Out-of-School Suspensions by Low Income Status



Secondary In-School Suspensions by Low Income Status



Secondary Out of School Suspensions by 504 status

2021-22: Out-of-School Suspension rate for students with 504 accommodations was 2.5% (N=9)

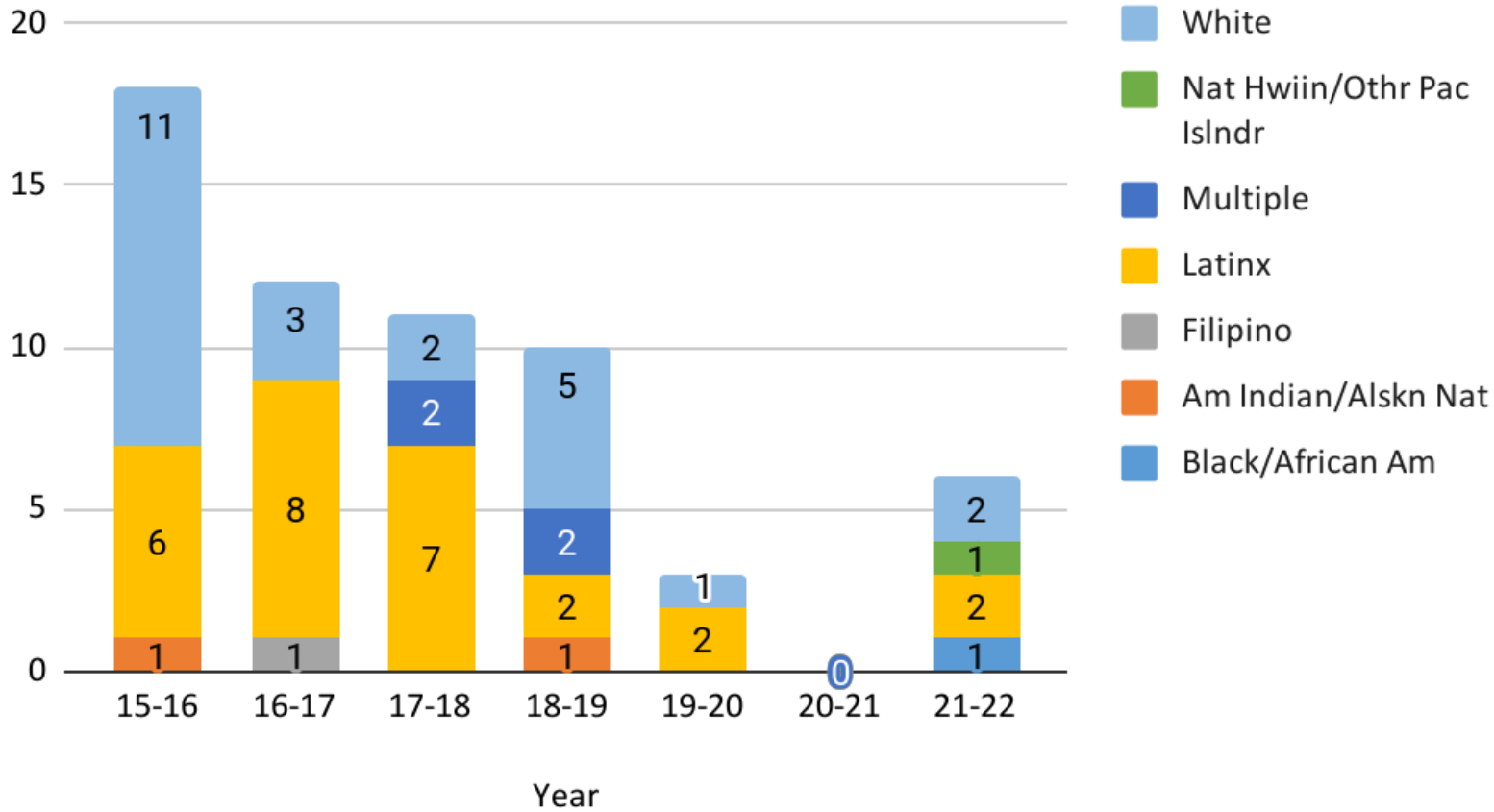
*Students with 504 plans = 8% of total secondary enrollment (N= 355)

Secondary In School Suspensions by 504 Status

2021-22: In-School Suspension rate for students with 504 accommodations was 0.56% (n= 2)

*Students with 504 plans = 8% of total secondary enrollment (N= 355)

Expulsions by Ethnicity/Race



Secondary Expulsions by Ethnicity

Total Expulsions by Year:

2015-16: 18

2016-17: 12

2017-18: 12

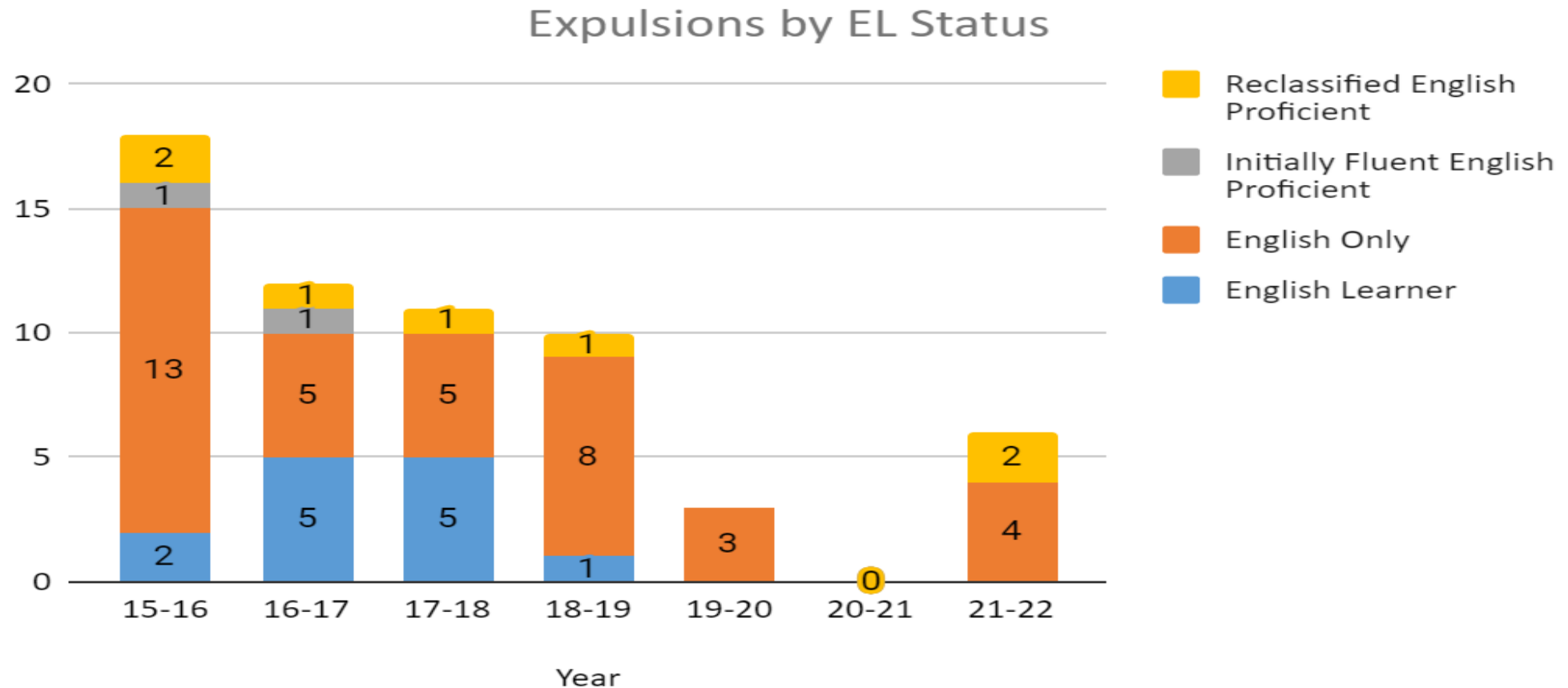
2018-19: 10

2019-20: 3

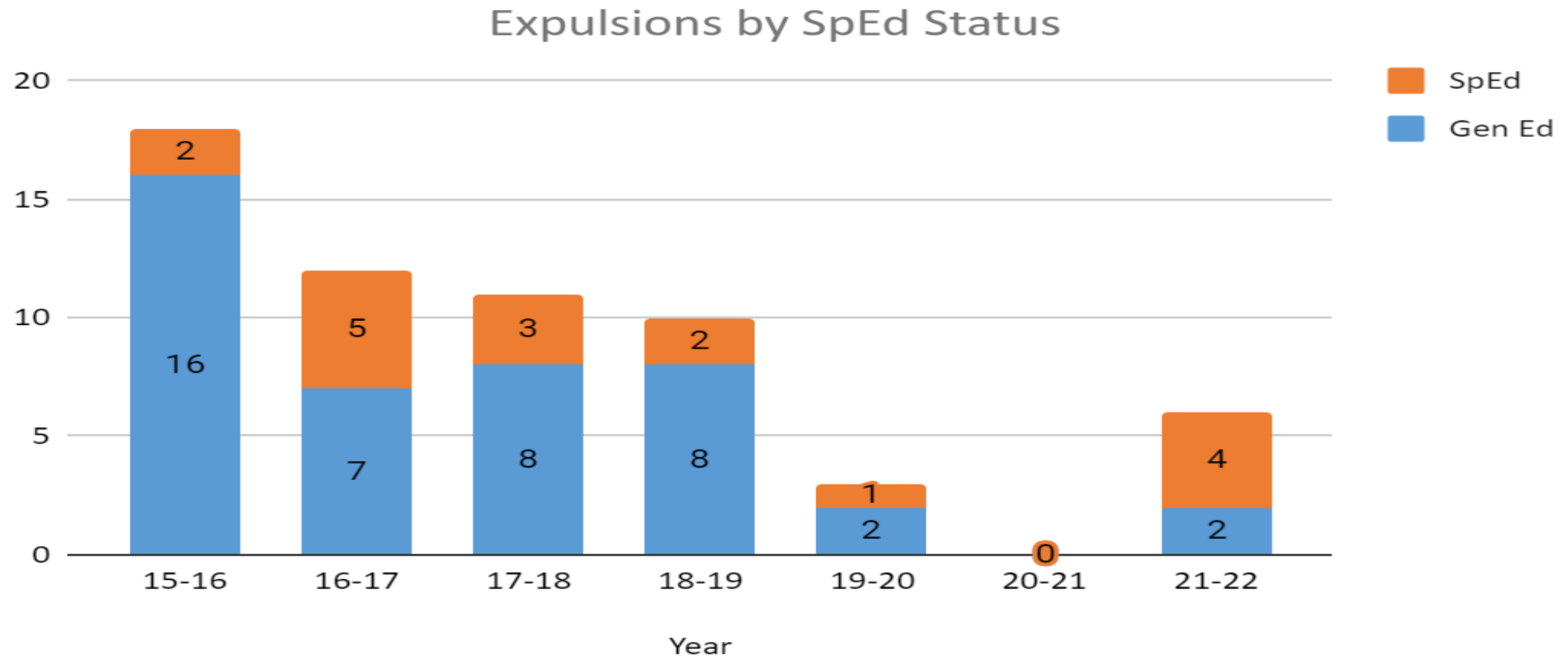
2020-21: 0

2021-22: 6

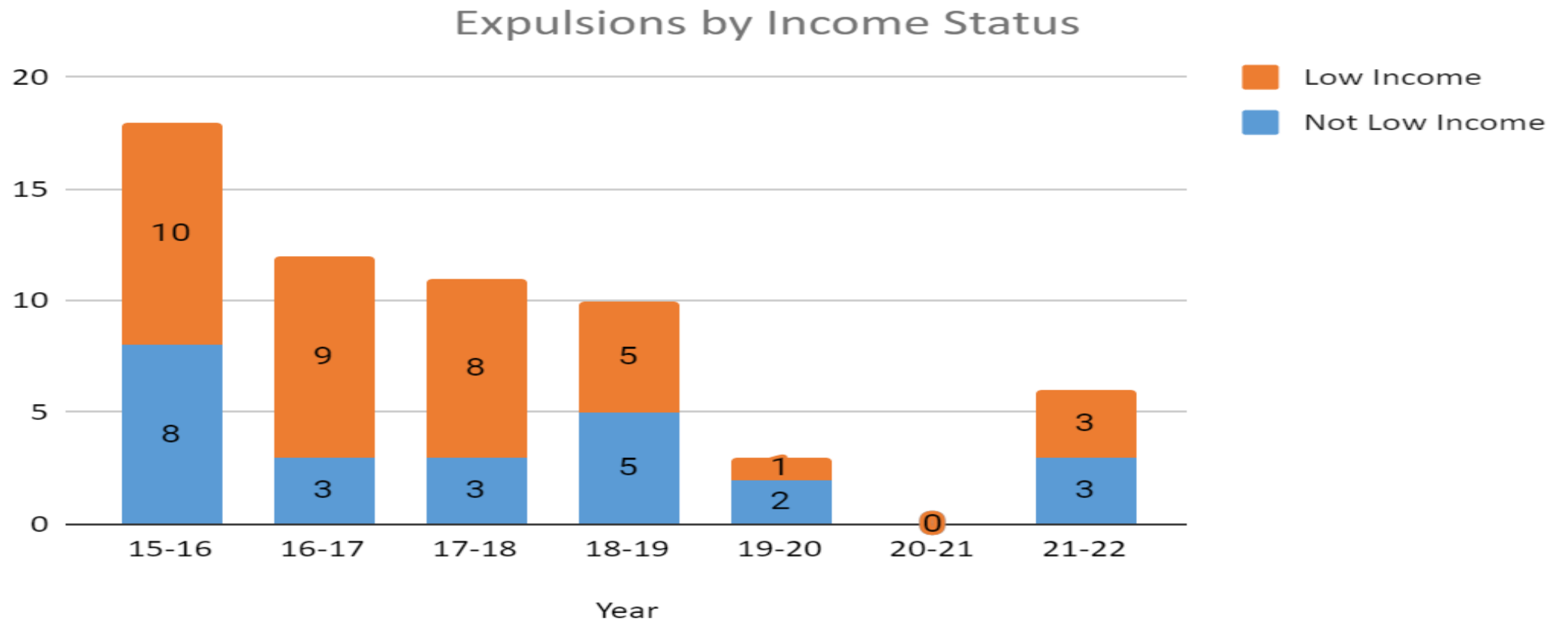
Secondary Expulsions by EL Status



Secondary Expulsions by SpEd Status

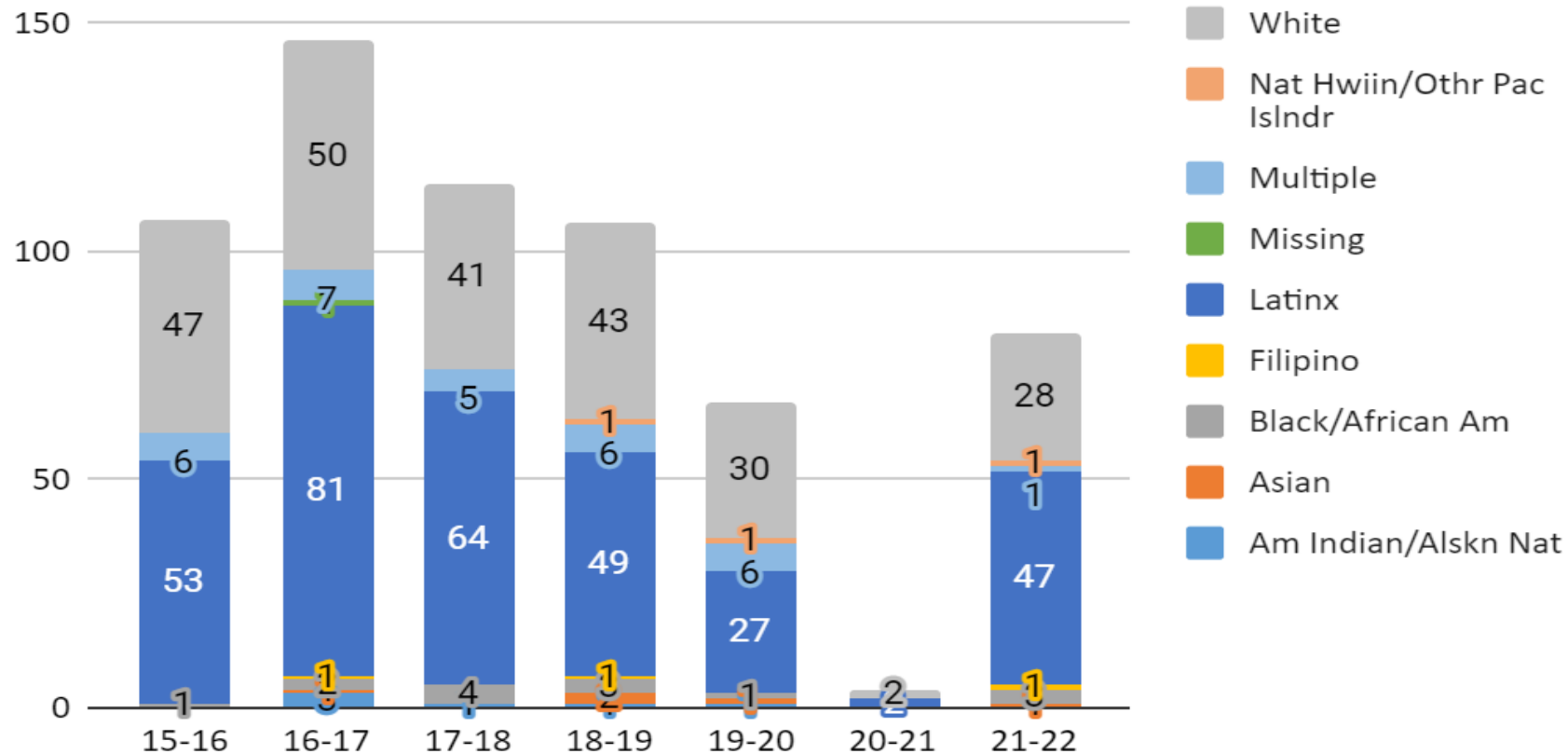


Secondary Student Expulsions by Low Income Status



Secondary Students with One or More Out-of-School Suspensions by Ethnicity

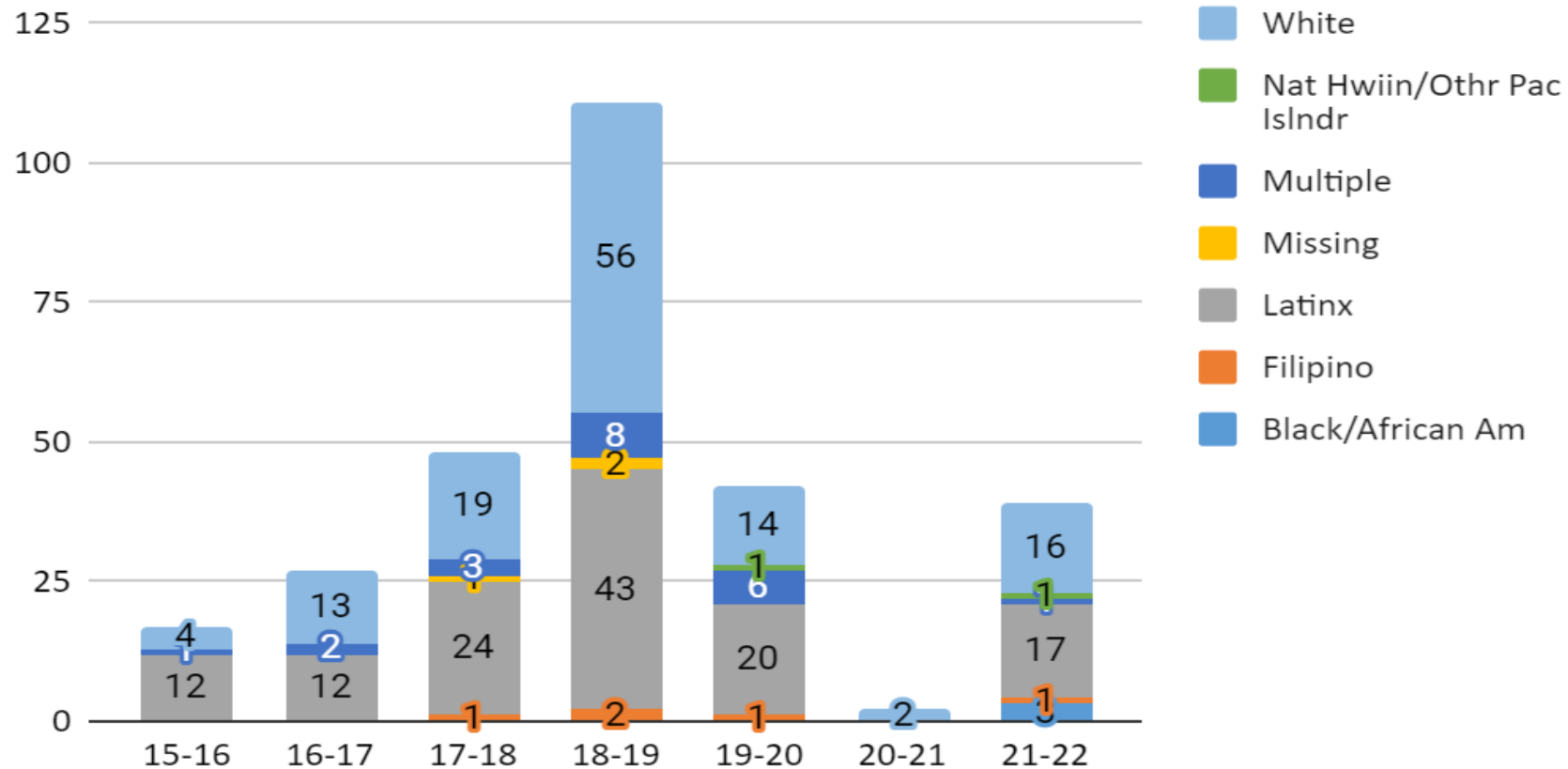
Students with One or More Out-of-School Suspension, by Ethnicity



Year	Out-of-School
15-16	107
16-17	129
17-18	95
18-19	82
19-20	58
20-21	4
21-22	82

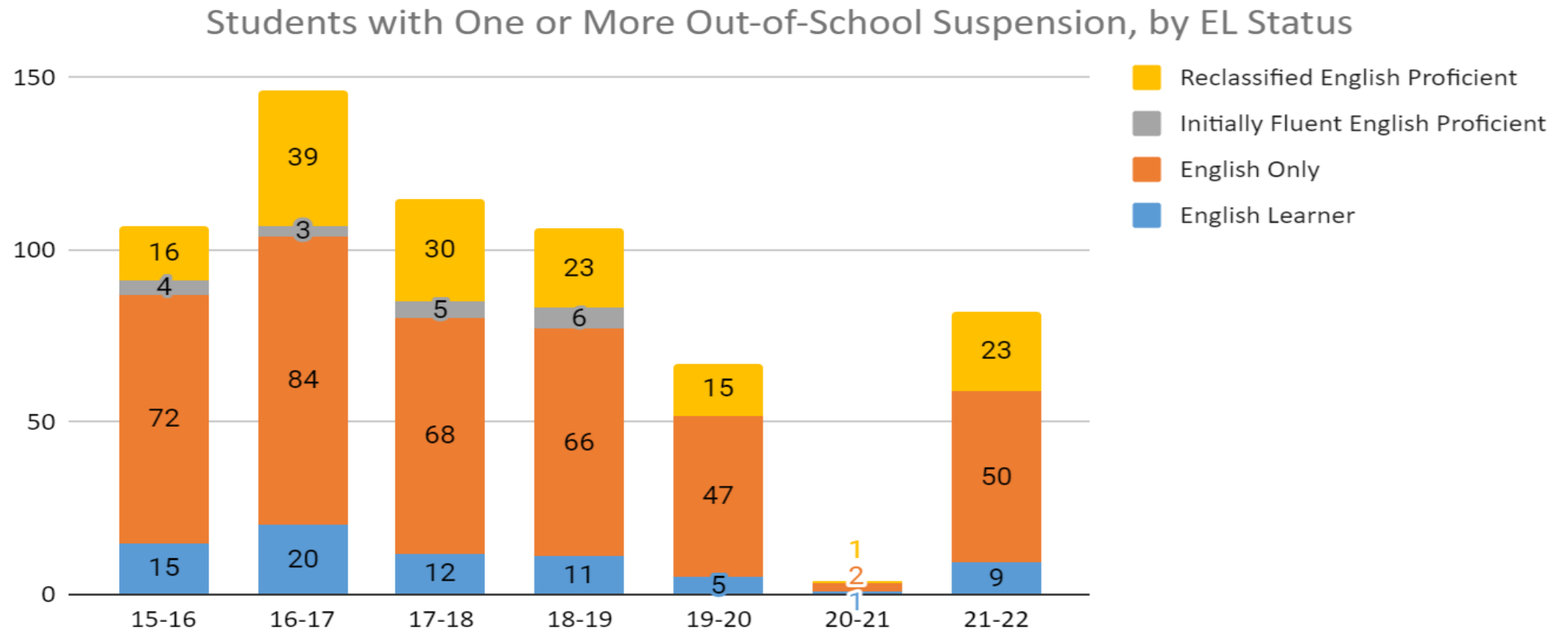
Secondary Students with One or More In-School Suspensions by Ethnicity

Students with One or More In-School Suspension, by Ethnicity



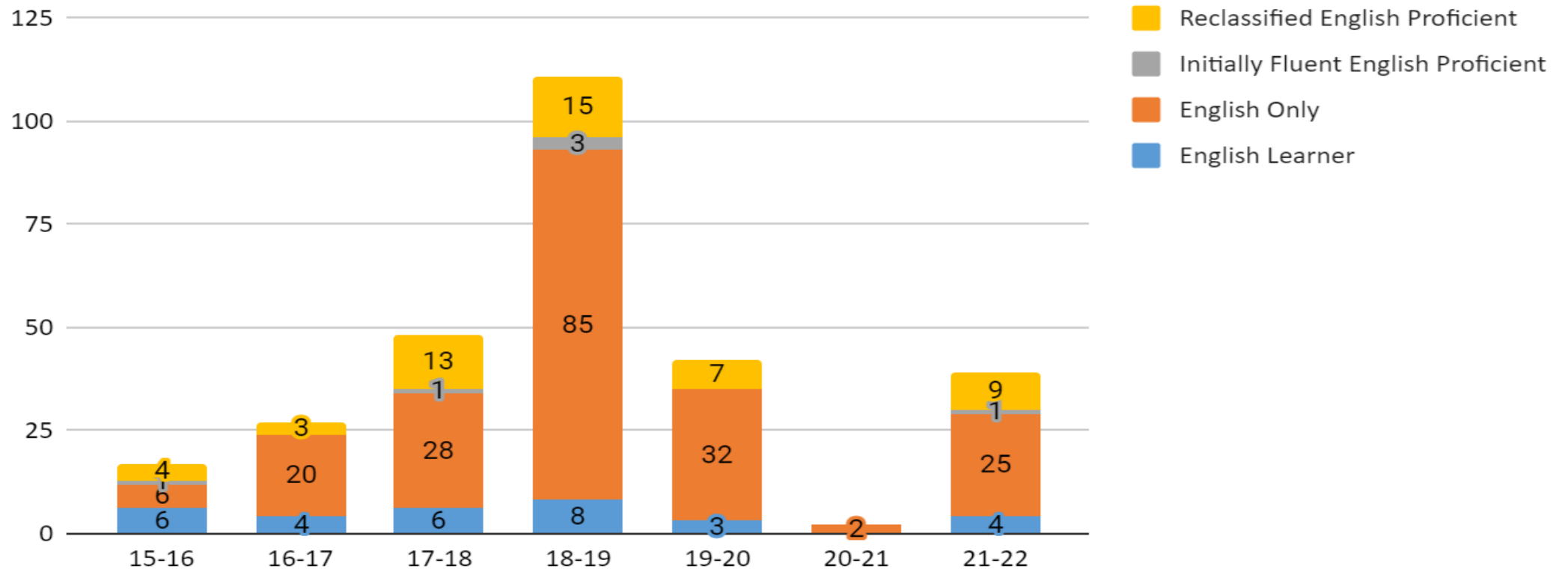
Year	In-School
15-16	17
16-17	27
17-18	45
18-19	103
19-20	37
20-21	2
21-22	39

Secondary Students with One or More Out-of-School Suspensions by EL Status



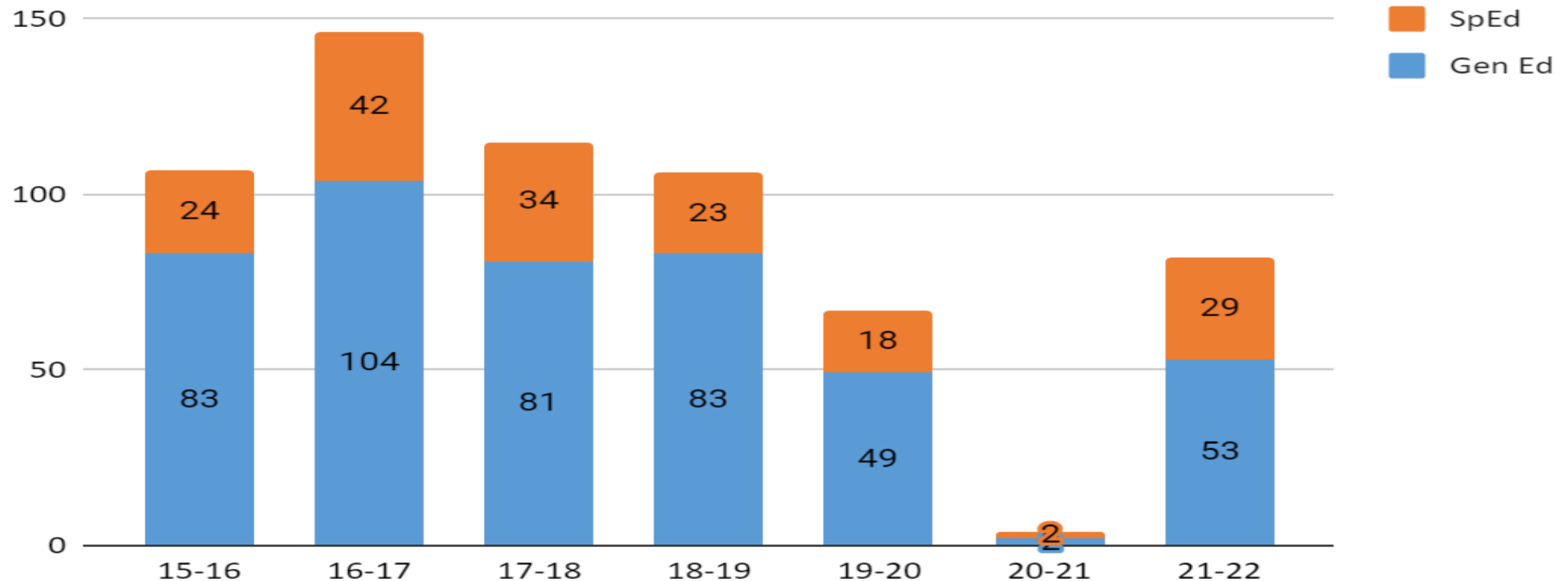
Secondary Students with One or More In-School Suspensions by EL Status

Students with One or More In-School Suspension, by EL Status



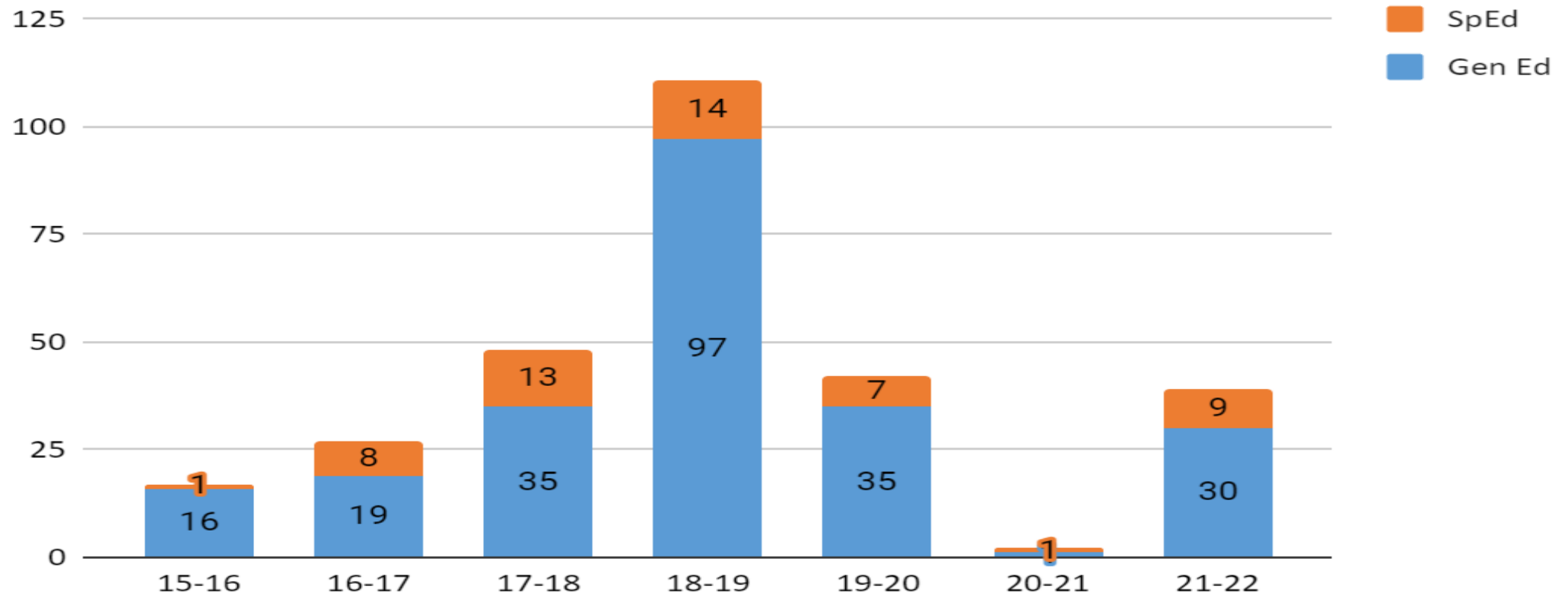
Secondary Students with One or More Out-of-School Suspensions by SpEd Status

Students with One or More Out-of-School Suspension, by SpEd Status



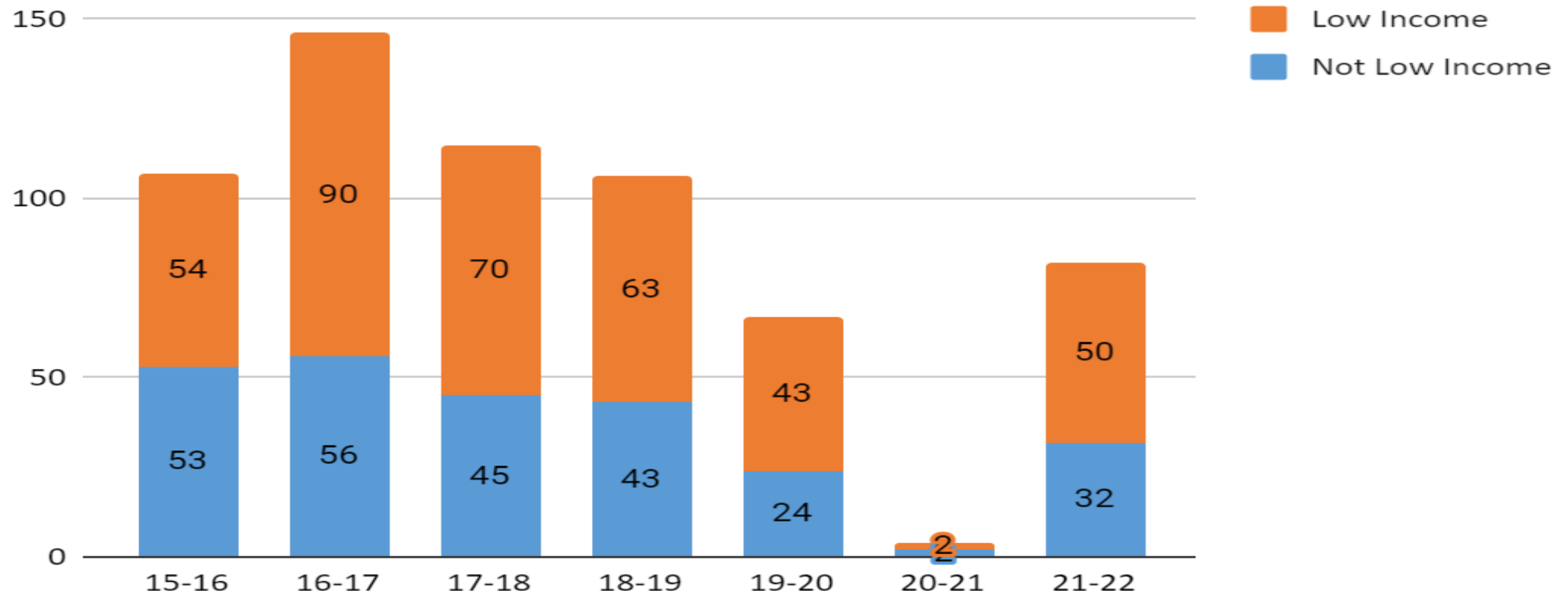
Secondary Students with One or More In-School Suspensions by SpEd Status

Students with One or More In-School Suspension, by SpEd Status



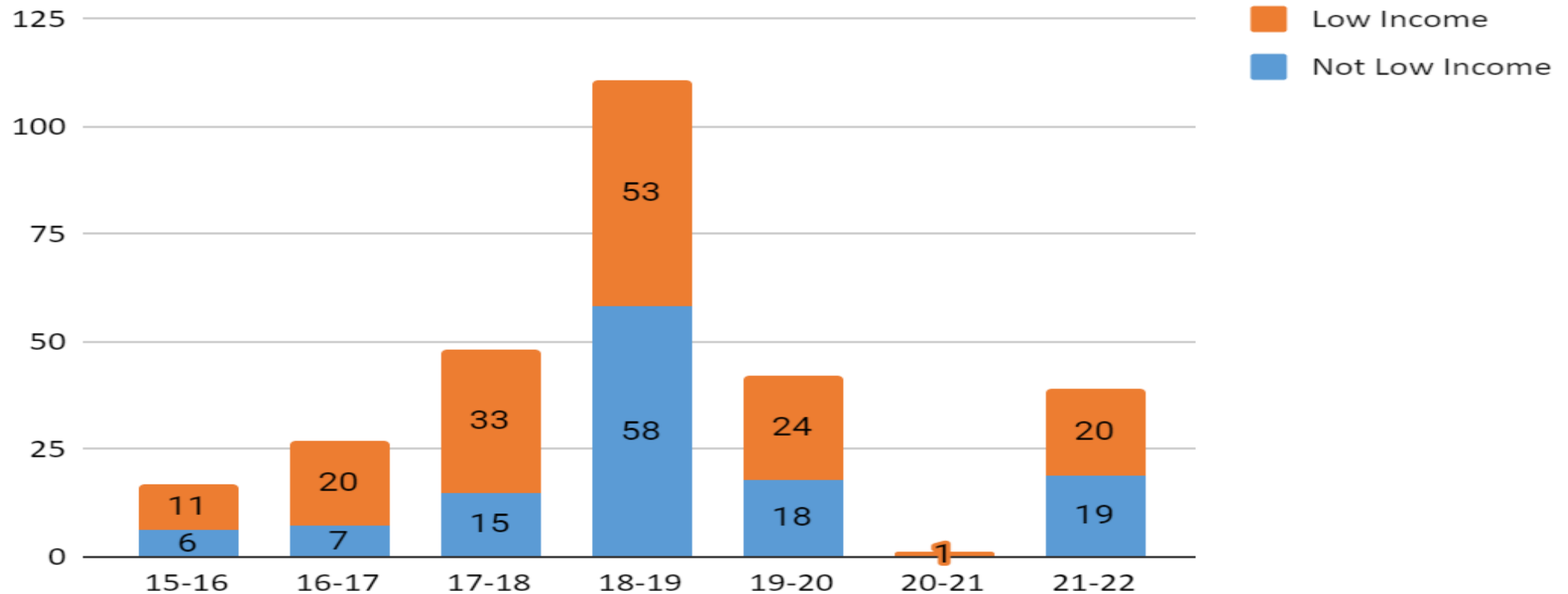
Secondary Students with One or More Out-of-School Suspensions by Low Income Status

Students w/One or More Out-of-School Suspension, by Income Status



Secondary Students with One or More In-School Suspensions by Low Income Status

Students w/One or More In-School Suspension, by Income Status



Suspensions by 504 status

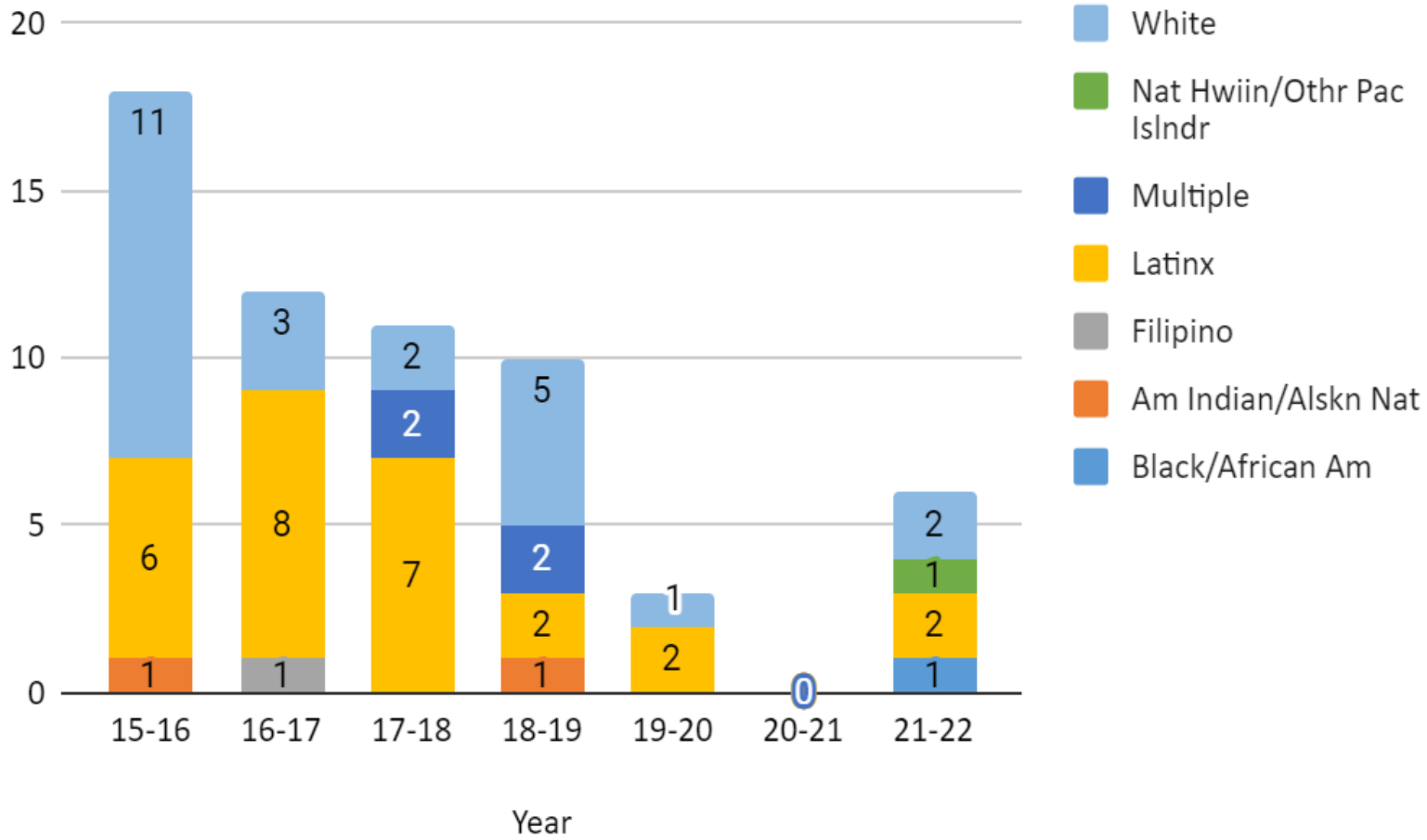
2021-22: The total In-School and Out-of-School Suspension rate for students with 504 accommodations was 3.1% (n=11)

*Students with 504 plans = 8% of total secondary enrollment (N= 355)

Secondary Students Expulsions

2015-16	18
2016-17	10
2017-18	11
2018-19	10
2019-20	3
2020-21	0
2021-22	6

Expulsions by Ethnicity/Race



Secondary Expulsions by Ethnicity

Total Expulsions by Year:

2015-16: 18

2016-17: 12

2017-18: 12

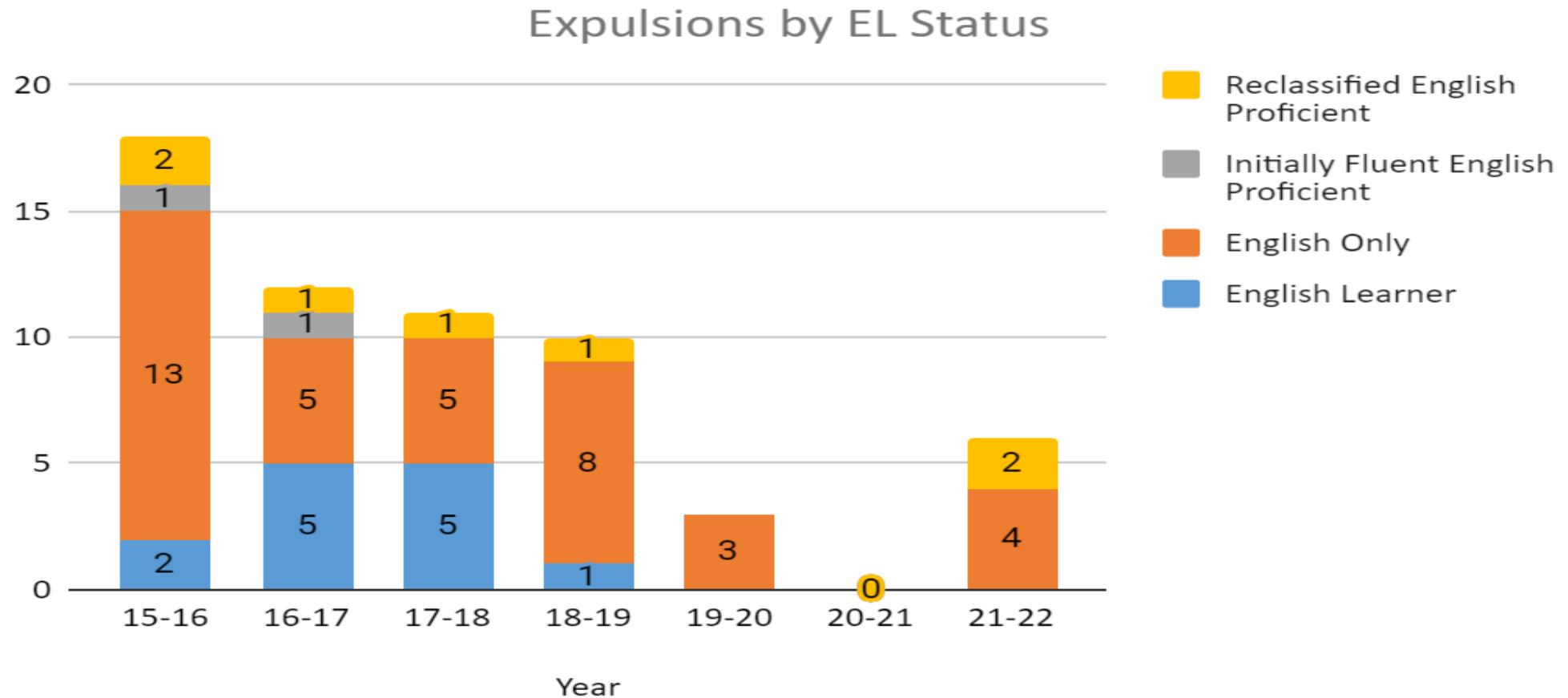
2018-19: 10

2019-20: 3

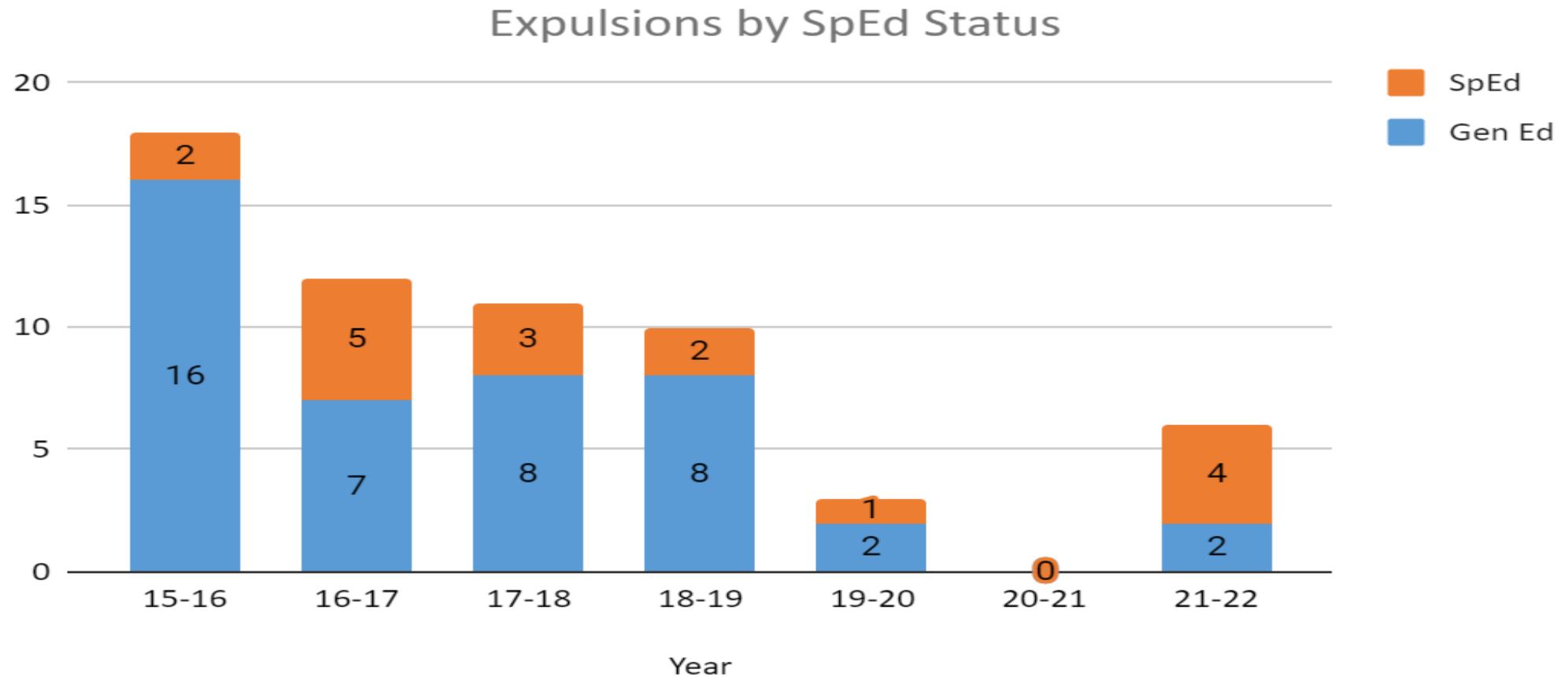
2020-21: 0

2021-22: 6

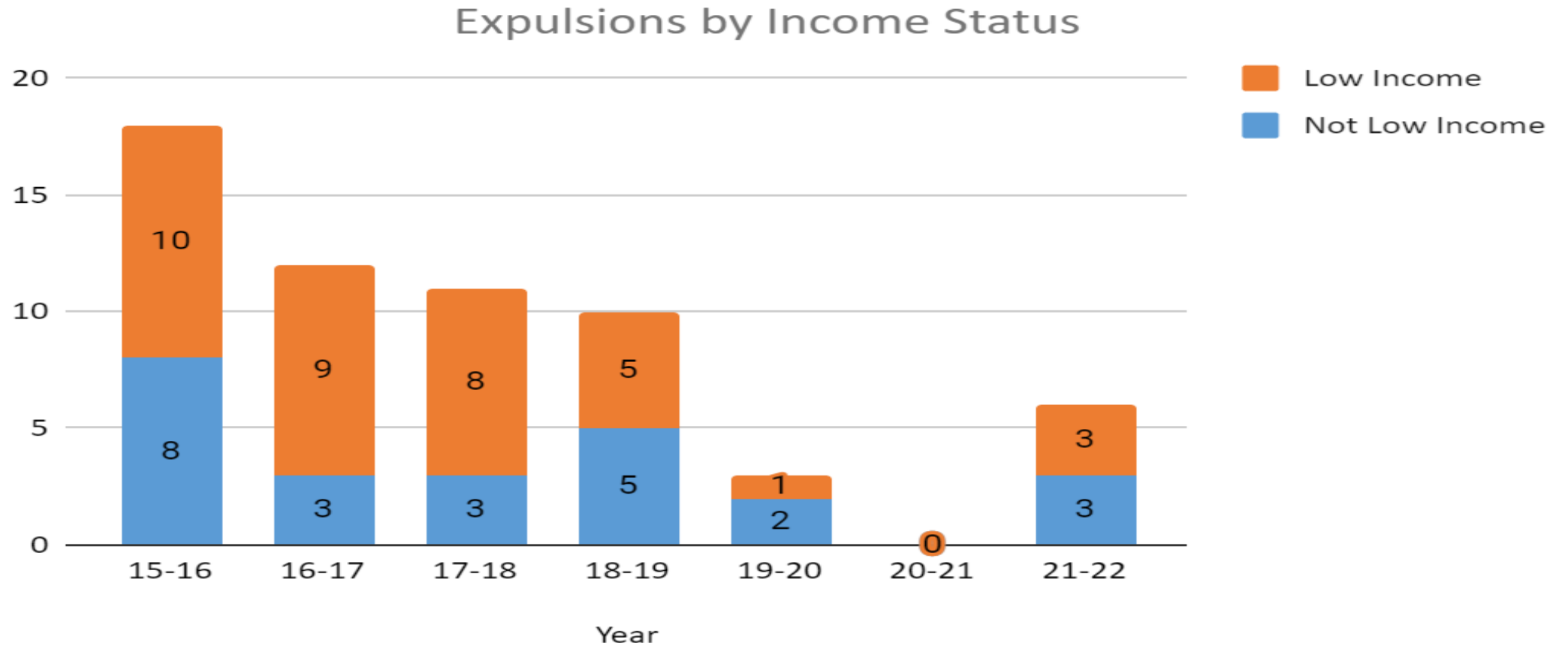
Secondary Expulsions by EL Status



Secondary Expulsions by SpEd Status



Secondary Student Expulsions by Low Income Status



Expulsions by 504 Status

2021-22: The Expulsion rate for students with 504 accommodations was 0.0%

Observations - Secondary Data (excluding 20-21 data)

- Latinx, Low Income and Special Education students suspended at a disproportionate rate
- Downward trend of out of school suspensions over six years
- Students attempting or threatening physical injury most frequently reported infraction
- Decrease in sales, use or furnishing of controlled substances and use/possession of tobacco products

Observations - Secondary Data (excluding 20-21 data)

- Increase in reported bullying infractions
- Downward trend in expulsions over seven years
- Hispanic, Low Income and Special Education students disproportionately expelled
- In 2021-22, though statistically small numbers, special education, low income and English Learner Students disproportionately suspended

Secondary Increased Social Emotional Support

- Implemented more in-school suspensions, particularly for vaping (substance use)
- Implemented Restorative Justice Practices

2020 to present:

- Social Workers & Social Work Interns
- 1.0 Mental Health Specialist at each secondary site
- Consent training - Monarch Services
- Participation in SIBHI (Schools Integrated Behavioral Health Initiative) for services & outreach throughout the county & SCCS schools

Reflections on Secondary Data

- Multi-tiered Systems of Support tiered actions support student behavior and self-regulation having a positive impact & successfully keeping students in the classroom
- Post-distance learning student needs have increased requiring:
 - more direct instruction on behavioral expectations
 - more behavioral interventions and support
- An increase in student mental health need was evident pre-pandemic and was amplified post-distance learning

Questions?

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Public Hearing: Elementary & Secondary Textbook Sufficiency

MEETING DATE: August 31, 2022

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

BACKGROUND:

In order to be eligible to receive instructional materials funds, Section 60119 (a)(1) of the Education Code requires the Governing Board of each Local Educational Agency to hold an annual public hearing. Public participation is encouraged. The purpose of the hearing is to make a determination, through a resolution, as to whether each pupil in the district has or will have, prior to the end of the fiscal year, sufficient textbooks or instructional materials in specified subjects that are aligned to the academic content standards. These are to be consistent with the content and cycles of the curriculum frameworks adopted by the California State Board of Education.

This Public Hearing fulfills the compliance requirement relating to state program laws and regulations for the fiscal year 2022-23. Santa Cruz City Schools follows the requirement and the procedures for textbook and instructional materials expenditures in compliance with Education Code 60117 et. seq.

This work is in direct support of the following District goals and their corresponding metrics:

District Goal #1: All Santa Cruz City School students will be college ready and will successfully access post-secondary educational and career opportunities.

District Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within our SCCS school community.

AGENDA ITEM: 8.5.1.2



NOTICE OF PUBLIC HEARING

SUFFICIENCY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS IN SANTA CRUZ CITY SCHOOLS

DATE:

WEDNESDAY, AUGUST 31ST, 2022

TIME:

6:30 P.M.

LOCATION:

SCCS BOARD OF TRUSTEES MEETING

Zoom Link:

**[https://sccsnet.zoom.us/j/82464082256?pwd=NEt
acEc5Yk1rek16aVhqbtlOWVpzUT09](https://sccsnet.zoom.us/j/82464082256?pwd=NEt
acEc5Yk1rek16aVhqbtlOWVpzUT09)**

Passcode: SCCS

The purpose of the hearing is to provide a public forum for community input regarding
sufficiency of textbooks and instructional materials.

You are invited to attend.



AVISO DE AUDIENCIA PÚBLICA

SUFICIENCIA DE LIBROS DE TEXTO Y MATERIALES DE INSTRUCCIÓN EN LAS ESCUELAS DE LA CIUDAD DE SANTA CRUZ

FECHA:

MIÉRCOLES 31 DE AGOSTO 2022

HORA: 6:30 de la tarde

LUGAR:

**JUNTA DEL CONSEJO DE ADMINISTRACIÓN DE
SCCS**

Enlace de zoom:

**[https://sccsnet.zoom.us/j/82464082256?pwd=NEt
acEc5Yk1rek16aVhqbTlOWVpzUT09](https://sccsnet.zoom.us/j/82464082256?pwd=NEt
acEc5Yk1rek16aVhqbTlOWVpzUT09)**

contraseña: SCCS

El propósito de la audiencia es proporcionar un foro público para la opinión de la comunidad con respecto a la adecuación de libros de texto y materiales de instrucción. Usted está invitado a asistir.

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: New Business: Resolution 01-22-23: Elementary Textbook Sufficiency

MEETING DATE: August 31, 2022

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Resolution 01-22-23 for Sufficiency of Textbooks and Instructional Materials in the Elementary District for the 2022-23 Fiscal Year.

BACKGROUND:

In order to be eligible to receive instructional materials funds, Section 60119 (a)(1) of the Education Code requires the Governing Board of each Local Educational Agency to hold an annual public hearing. Public participation is encouraged. The purpose of the hearing is to make a determination, through a resolution, as to whether each pupil in the district has or will have prior to the end of the fiscal year, sufficient textbooks or instructional materials in specified subjects that are aligned to the academic content standards. These are to be consistent with the content and cycles of the curriculum frameworks adopted by the California State Board of Education.

Santa Cruz City Schools follows the requirements and the procedures for textbook and instructional materials expenditures in compliance with Education Code 60117 et. seq.

This work is in direct support of the following District goals and their corresponding metrics:

District Goal #1: All Santa Cruz City School students will be college ready and will successfully access post-secondary educational and career opportunities.

District Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within our SCCS school community.

Santa Cruz City Schools Elementary District
Resolution 01-22-23
Sufficiency of Textbooks and Instructional Materials (Ed. Code Section 60119)
(Revised by Chapter 118, Statutes of 2005 and CCR, Title 5, Section 9531)

WHEREAS, the Governing Board of Santa Cruz City Schools Elementary District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on **August 31, 2022, at 6:30 P.M.**, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the Governing Board provided at least 7 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the Governing Board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information was provided at the public hearing and to the Governing Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, between the 2008-09 through the 2022-23 fiscal years, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the district have standards-aligned textbooks or instructional materials from the same adoption cycle, and;

WHEREAS, sufficient textbooks and instructional materials, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks, were provided to each student, including English learners, in the following subjects:

English/Language Arts, including the **ELD** component of an adopted program

Mathematics

Science

History-Social Science

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in **Foreign Language** or **Health** classes, and;

WHEREAS, laboratory science equipment was available for **Science** laboratory classes offered in grades 9-12, inclusive;

THEREFORE IT IS RESOLVED that for the 2022-23 school year, the Santa Cruz City Schools Elementary District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

AYES _____
NOES _____
ABSENT _____
ABSTAIN _____

Kris Munro, Superintendent
Santa Cruz City School District
Santa Cruz County, State of California

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: New Business: Resolution 02-22-23: Secondary Textbook Sufficiency

MEETING DATE: August 31, 2022

FROM: Dorothy Coito, Assistant Superintendent of Educational Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Approve Resolution for Sufficiency of Textbooks and Instructional Materials in the Secondary District for the 2022-23 Fiscal Year.

BACKGROUND:

In order to be eligible to receive instructional materials funds, Section 60119 (a)(1) of the Education Code requires the Governing Board of each Local Educational Agency to hold an annual public hearing. Public participation is encouraged. The purpose of the hearing is to make a determination, through a resolution, as to whether each pupil in the district has or will have prior to the end of the fiscal year, sufficient textbooks or instructional materials in specified subjects that are aligned to the academic content standards. These are to be consistent with the content and cycles of the curriculum frameworks adopted by the California State Board of Education.

Santa Cruz City Schools follows the requirements and the procedures for textbook and instructional materials expenditures in compliance with Education Code 60117 et. seq.

This work is in direct support of the following District goals and their corresponding metrics:

District Goal #1: All Santa Cruz City School students will be college ready and will successfully access post-secondary educational and career opportunities.

District Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within our SCCS school community.

Santa Cruz City Schools Secondary District
Resolution 02-22-23
Sufficiency of Textbooks and Instructional Materials (Ed. Code Section 60119)
(Revised by Chapter 118, Statutes of 2005 and CCR, Title 5, Section 9531)

WHEREAS, the Governing Board of Santa Cruz City Schools Secondary District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on **August 31, 2022 at 6:30 P.M.**, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the Governing Board provided at least 7 days' notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the Governing Board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information was provided at the public hearing and to the Governing Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, between the .2008-09 through the 2022-23 fiscal years, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the district have standards-aligned textbooks or instructional materials from the same adoption cycle, and;

WHEREAS, sufficient textbooks and instructional materials, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks, were provided to each student, including English learners, in the following subjects:

English/Language Arts, including the **ELD** component of an adopted program

Mathematics

Science

History-Social Science

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in **Foreign Language** or **Health** classes, and;

WHEREAS, laboratory science equipment was available for **Science** laboratory classes offered in grades 9-12, inclusive;

THEREFORE IT IS RESOLVED that for the 2022-23 school year, the Santa Cruz City Schools Secondary District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

AYES _____
NOES _____
ABSENT _____
ABSTAIN _____

Kris Munro, Superintendent
Santa Cruz City School District
Santa Cruz County, State of California

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Opening Enrollment Report 2022-23

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent Business Services

THROUGH: Kris Munro, Superintendent

BACKGROUND:

The attached report shows attendance by site on August 22, the ninth day of the 2022-23 school year. The 2022-23 numbers represent the “head count” on that day. The information below compares 2022-23 actual enrollment to the 2022-23 projected enrollment, as well as the October 2021 CBEDS enrollment.

Gradespan	Projection Difference	2021 CBEDS Difference
Elementary Schools	-60	-15
Secondary Schools	-17	-127
Small Schools	-37	-35
Total	-114	-177

Human Resources worked diligently to staff according to projected numbers and hired late in the 2022 summer to match students as enrollment was verified. Human Resources partnered with the Business team to match budget to positions. The chart below reflects year over year staffing changes at each grade span:

Gradespan	Full Time Equivalency Difference
Elementary Schools	0.0 FTE
Secondary Schools	-2.2 Middle School FTE +2.63 High School FTE
Small Schools	-0.8 FTE
Total	-0.37 FTE

FISCAL IMPACT:

With Senate Bill 98, Santa Cruz City Schools is projected to be funded at the attendance rate for 2022-23. The district has attempted to match staffing levels to projected enrollment numbers. With the guaranteed funding in 2022-23 tied to 2021-22 average daily attendance, staff will continue to monitor student enrollment, class sizes and work with DecisionInsite to project enrollment for the 2023-24 school year.

This work is done in support of the following District goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.



Opening Enrollment Report

08/31/2022

School	Projected	Actuals	Variance from Projection	2021-22 CBEDs	Actuals Variance from CBEDs
Bay View	327	324	-3	328	-4
DeLaveaga	496	488	-8	475	+13
Gault	321	308	-13	303	+5
Westlake	492	456	-36	485	-29
Total	1,636	1,576	-60	1,591	-15

**Elementary Schools
Projected Enrollment
versus Actual
with 2021-22
CBEDs**

**enrollment numbers
continue to fluctuate*

School	Projected	Actuals	Variance from Projection	2021-22 CBEDs	Actuals Variance from CBEDs
Branciforte	387	385	-2	423	-38
Mission Hill	545	550	+5	565	-15
Harbor	1,043	1,020	-23	1,043	-23
Santa Cruz	1,099	1,128	+29	1,131	-3
Soquel	1,000	974	-26	1,022	-48
Total	4,074	4,057	-17	4,184	-127

Secondary Projected Enrollment versus Actual with 2021-22 CBEDs

**enrollment numbers continue to fluctuate*

School	Projected	Actuals	Variance from Projection	2021-22 CBEDs	Actuals Variance from CBEDs
AFE	120	114	-6	118	-4
ARK	89	53	-36	86	-33
Costanoa	64	65	+1	60	+5
Monarch	114	118	+4	121	-3
Total	387	350	-37	385	-35

**Small Schools
Projected
Enrollment
versus Actual
with 2021-22
CBEDs**

**enrollment numbers
continue to fluctuate*

Transfers Out of District

	Other public district in CA	Other Alt. School	Independent Home-School	Charter School	Private School	Out of State	Out of Country
Elementary Schools	70	4	0	3	7	30	11
Middle Schools	27	2	1	33	10	12	6
High School	44	100	0	55	16	27	21
Small Schools	34	15	2	4	9	3	2

School	2021-22 Staffing	2022-23 Projected Staffing	2022-23 Actual Staffing	Difference from 2021-22 to 2022-23 Actual
Bay View	14.0	14.0	15.0	+1.0
DeLaveaga	21.0	21.0	21.0	0.0
Gault	14.0	13.0	14.0	0.0
Westlake	20.0	19.0	19.0	-1.0

FTE Changes: Elementary Schools

School	2021-22 Staffing	2022-23 Projected Staffing	2022-23 Actual Staffing	Difference from 2021-22 to 2022-23 Actual
Branciforte	15.8	13.8	14.2	-1.6
Mission Hill	20.2	19.0	19.6	-0.60

FTE Changes: Middle Schools

FTE Changes: High School

School	2021-22 Staffing	2022-23 Projected Staffing	2022-23 Actual Staffing	Difference from 2021-22 to 2022-23 Actual
Harbor	36.4	37.4	38.0	+1.60
Santa Cruz	39.03	39.17	39.86	+0.83
Soquel	35.0	35.2	35.2	+0.20

School	2021-22 Staffing	2022-23 Projected Staffing	2022-23 Actual Staffing	Difference from 2021-22 to 2022-23 Actual
AFE	4.8	4.8	4.8	0.0
ARK	3.2	3.4	2.4	-1.0
Costanoa	3.0	3.0	3.0	0.0
Monarch	5.0	5.0	5.0	0.0

FTE Changes: Branciforte Small Schools

Gradespan	FTE Difference from 2022-2023
Elementary School	0.0
Middle School	-2.2
High School	+2.63
Small Schools	-1.0
Total	-0.57

Summary Sheet for FTE



Reflections on 2022-23 Staffing & Enrollment

- Staffing projections impacted by uncertainty of Transitional Kindergarten enrollment in first year
- Staffing adjusted for class size reduction at secondary
- Staffing reflects one-time ESSER dollars and services
- Staffing reflects categorical programs
- Plan in place to address loss of High School students to other alternative programs
- 1.0 FTE moved from Ark to MHMS vacancy mitigating overstaffing



Questions?

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Public Hearing: Developer Fee Justification Study

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

BACKGROUND:

The purpose of this public hearing is to receive public comment on the attached Development Impact Fees Justification Study by Schoolworks, Inc. Services dated February 25, 2022. The attached Public Notice advising of the time and place of the meeting, including a general explanation of the matter to be considered, was published twice in the Santa Cruz Sentinel in accordance with Government Code Section 54994.1. Resolution 03-22-23, increasing school facility fees, are covered in Agenda Item 8.5.2.2.

FISCAL IMPACT:

\$6,250 Developer Fees Fund 25 (Restricted)

This work is in direct support of the following District goal and its corresponding metrics:
Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

NOTICE OF HEARING REGARDING PROPOSED ADOPTION OF A DEVELOPER FEE STUDY AND THE INCREASE OF THE STATUTORY SCHOOL FEE

NOTICE IS HEREBY GIVEN that the Governing Board of the Santa Cruz City Schools District will hold a hearing and consider input from the public on the proposed adoption of a Developer Fee Justification Study for the District and an increase in the statutory school facility fee (“Level I Fee”) on new residential and commercial/industrial developments as approved by the State Allocation Board on February 23, 2022. The adoption of the Study and the increase of the Level I Fee are necessary to fund the construction of needed school facilities to accommodate students due to development.

Members of the public are invited to comment in writing, on or before *August 31st, 2022*, or appear in person at the hearing at *6:30pm on August 31st*, at the following location:

Santa Cruz County Office of Education
400 Encinal Street,
Santa Cruz, CA 95060

Materials regarding the Study and the Level I Fee are on file and are available for public review at the District Office located at 133 Mission Street, Suite #100, Santa Cruz, CA.

Dated: *August 18, 2022*

JUNE 2022



2022 DEVELOPER FEE JUSTIFICATION STUDY SANTA CRUZ CITY SCHOOL DISTRICTS

KRIS MUNRO,
SUPERINTENDENT

SCHOOLWORKS, INC.
8700 Auburn Folsom Rd., #200
Granite Bay, CA 95746

PHONE: 916-733-0402
WWW.SCHOOLWORKSGIS.COM

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Appendices

- **SAB 50-01 - Elementary Schools Enrollment Certification/Projection**
- **SAB 50-01 - Middle Schools Enrollment Certification/Projection**
- **SAB 50-01 - High Schools Enrollment Certification/Projection**
- **Census Data**
- **Use of Developer Fees**
- **Site Development Costs**
- **Index Adjustment on the Assessment for Development – State Allocation Board Meeting of February 23, 2022**
- **Annual Adjustment to School Facility Program Grants**

Executive Summary

This Developer Fee Justification Study demonstrates that the Santa Cruz City School Districts require the full statutory impact fee to accommodate impacts from development activity.

A fee of \$3.36 per square foot for residential construction and a fee of \$0.54 per square foot for commercial/industrial construction is currently assessed on applicable permits pulled in the Districts. The new fee amounts are **\$4.79** per square foot for residential construction and **\$0.78*** per square foot for commercial/industrial construction. This proposed increase represents \$1.43 per square foot and \$0.24 per square foot for residential and commercial/industrial construction, respectively. The following table shows the impacts of the new fee amounts:

Table 1
Santa Cruz City School Districts
Developer Fee Collection Rates

<u>Unified Portion</u>	<u>Previous</u>	<u>New</u>	<u>Change</u>
Residential	\$3.36	\$4.79	\$1.43
Commercial/Ind.	\$0.54	\$0.78	\$0.24
High School Share:	46.00%		
<u>High School Portion</u>	<u>Previous</u>	<u>New</u>	<u>Change</u>
Residential	\$1.55	\$2.20	\$0.65
Commercial/Ind.	\$0.25	\$0.36	\$0.11
Elementary District Share:	54.00%		
<u>Elementary School Portion</u>	<u>Previous</u>	<u>New</u>	<u>Change</u>
Residential	\$1.81	\$2.59	\$0.78
Commercial/Ind.	\$0.29	\$0.42	\$0.13

*except for Rental Self Storage facilities in which a fee of \$0.07 (\$0.02 for the elementary District, \$0.05 for the high school District) per square foot is justified.

The total projected number of housing units to be built over the next five years is 515. The average square feet per unit is 1,161. This Study demonstrates a need of \$6.55 per square foot for residential construction.

Background

Education Code Education Code Section 17620 allows school districts to assess fees on new residential and commercial construction within their respective boundaries. These fees can be collected without special city or county approval, to fund the construction of new school facilities necessitated by the impact of residential and commercial development activity. In addition, these fees can also be used to fund the reconstruction of school facilities to accommodate students generated from new development projects. Fees are collected immediately prior to the time of the issuance of a building permit by the city or the County.

The impact of new developments result in the need for either additional or modernization of school facilities to house the students generated. Because of the high cost associated with school facility projects and the Districts' limited budget, outside funding sources are required for school projects. State and local funding sources for the construction and/or reconstruction of school facilities are limited.

The authority cited in Education Code Section 17620 states in part "... the governing board of any school district is authorized to levy a fee, charge, dedication or other form of requirement against any development project for the construction or reconstruction of school facilities." The legislation originally established the maximum fee rates at \$1.50 per square foot for residential construction and \$0.25 per square foot for commercial/industrial construction. Government Code Section 65995 provides for an inflationary increase in the fees every two years based on the changes in the Class B construction index. As a result of these adjustments, the fees authorized by Education Code 17620 are currently **\$4.79** per square foot of residential construction and **\$0.78** per square foot of commercial or industrial construction.

Purpose and Intent

Prior to levying developer fees, a district must demonstrate and document that a reasonable relationship exists between the need for new or reconstructed school facilities and residential, commercial and industrial development. The justification for levying fees is required to address three basic links between the need for facilities and new development. These links or nexus are:

Burden Nexus: A district must identify the number of students anticipated to be generated by residential, commercial and industrial development. In addition, the district shall identify the school facility and cost impact of these students.

Cost Nexus: A district must demonstrate that the fees to be collected from residential, commercial and industrial development will not exceed the cost of providing school facilities for the students to be generated from the development.

Benefit Nexus: A district must show that the construction or reconstruction of school facilities to be funded by the collection of developer fees will benefit the students generated by residential, commercial and industrial development.

The purpose of this Study is to document if a reasonable relationship exists between residential, commercial and industrial development and the need for new and/or modernized facilities in the Santa Cruz City School Districts.

Following in this Study will be figures indicating the current enrollment and the projected development occurring within the attendance boundaries of the Santa Cruz City School Districts. The projected students will then be loaded into existing facilities to the extent of available space. Thereafter, the needed facilities will be determined and an estimated cost will be assigned. The cost of the facilities will then be compared to the area of residential, commercial and industrial development to determine the amount of developer fees justified.

Enrollment Projections

In 2021/2022 the Districts' total enrollment (CBEDS) was 6,297 students. The enrollment by grade level is shown here in Table 2.

Table 2

**Santa Cruz City School Districts
 CURRENT ENROLLMENT**

Grade	2021/2022
TK/K	321
1	296
2	294
3	263
4	308
5	277
6	314
TK-6 Total	2,073
7	371
8	343
7-8 Total	714
9	872
10	912
11	794
12	932
9-12 Total	3,510
TK-12 Total	6,297

This data will be the basis for the enrollment impacts which will be presented later after a review of the development projections and the student generation factors.

Student Generation Factor

In determining the impact of new development, the Districts are required to show how many students will be generated from the new developments. In order to ensure that new development is paying only for the impact of those students that are being generated by new homes and businesses, the student generation factor is applied to the number of new housing units to determine development-related impacts.

The student generation factor identifies the number of students per housing unit and provides a link between residential construction projects and projections of enrollment. The State-wide factor used by the Office of Public School Construction is 0.70 for grades TK-12. For the purposes of this Study we will use the local factors to determine the students generated from new housing developments. This was done by comparing the number of housing units in the school district to the number of students in the school district as of the 2020 Census. Table 3 shows the student generation factors for the various grade groupings.

Table 3

**Santa Cruz City School Districts
STUDENT GENERATION FACTORS**

<u>Grades</u>	<u>Students per Household</u>
TK-6	0.1005
7-8	0.0302
9-12	0.0748
Total	0.2055

When using the Census data to determine the average district student yield rate, it is not possible to determine which students were living in multi-family units versus single family units. Therefore, only the total average yield rate is shown.

New Residential Development Projections

The Santa Cruz City School Districts have experienced an average new residential construction rate of approximately 103 units per year over the past four years. This was determined by reviewing the residential permits pulled and school development impact fees paid to the Districts. After contacting the planning departments within the school district boundaries, it was determined that the residential construction rate over the next five years will average 103 units per year. Projecting the average rate forward, we would expect that 515 units of residential housing will be built within the Districts boundaries over the next five years.

To determine the impact of residential development, a student projection is done. Applying the student generation factor of 0.2055 to the projected 515 units of residential housing, we expect that 85 students will be generated from the new residential construction over the next five years. This includes 35 elementary school students, 11 middle school students, and 39 high school students.

The following table shows the projected impact of new development. The students generated by development will be utilized to determine the facility cost impacts to the school district.

Table 4

**Santa Cruz City School Districts
DEVELOPMENT IMPACT ANALYSIS**

<u>Grades</u>	<u>Current Enrollment</u>	<u>Development Projection</u>	<u>Projected Enrollment</u>
TK to 6	2,073	35	2,108
7 to 8	714	11	725
9 to 12	3,510	39	3,549
Totals	6,297	85	6,382

Existing Facility Capacity

To determine the need for additional school facilities, the capacity of the existing facilities must be identified and compared to current and anticipated enrollments. The Districts’ existing building capacity will be calculated using the State classroom loading standards shown in Table 6. The following types of “support-spaces” necessary for the conduct of the Districts’ comprehensive educational program, are not included as “teaching stations,” commonly known as “classrooms” to the public:

Table 5

List of Core and Support Facilities

Library	Resource Specialist
Multipurpose Room	Gymnasium
Office Area	Lunch Room
Staff Workroom	P.E. Facilities

Because the Districts require these types of support facilities as part of its existing facility and curriculum standards at its schools, new development’s impact must not materially or adversely affect the continuance of these standards. Therefore, new development cannot require that the Districts house students in these integral support spaces.

Classroom Loading Standards

The following maximum classroom loading-factors are used to determine teaching-station “capacity,” in accordance with the State legislation and the State School Building Program. These capacity calculations are also used in preparing and filing the baseline school capacity statement with the Office of Public School Construction.

Table 6

State Classroom Loading Standards

TK/Kindergarten	25 Students/Classroom
1 st -3 rd Grades	25 Students/Classroom
4 th -6 th Grades	25 Students/Classroom
7 th -8 th Grades	27 Students/Classroom
9 th -12 th Grades	27 Students/Classroom
Non Severe Special Ed	13 Students/Classroom

Existing Facility Capacity

The State determines the baseline capacity by either loading all permanent teaching stations plus a maximum number of portables equal to 25% of the number of permanent classrooms or by loading all permanent classrooms and only portables that are owned or have been leased for over 5 years. As allowed by law and required by the State, facility capacities are calculated by identifying the number of teaching stations at each campus. All qualified teaching stations were included in the calculation of the capacities at the time the initial inventory was calculated. To account for activity and changes since the baseline was established in 1998/99, the student grants (which represent the seats added either by new schools or additions to existing schools) for new construction projects funded by OPSC have been added. For purposes of this study, we used the Districts' current capacity as shown in Table 7.

Table 7

**Santa Cruz City School Districts
 Summary of Existing Facility Capacity**

<u>School Facility</u>	<u>Permanent Classrooms</u>	<u>Portable Classrooms</u>	<u>Chargeable Portables</u>	<u>Total Chargeable Classrooms</u>	<u>State Loading Factor</u>	<u>Total State Capacity</u>
Grades TK-6	69	16	16	85	25	2,125
Grades 7-8	27	6	6	33	27	891
Grades 9-12	92	21	21	113	27	3,051
Special Ed	12	3	3	15	13	195
Totals	200	46	46	246		6,262

This table shows a basic summary of the form and procedures used by OPSC (Office of Public School Construction) to determine the capacity of a school district. There were a total of 200 permanent classrooms in the Districts. In addition, there were 46 portable classrooms. However, OPSC regulations state that if the number of portables exceeds 25% of the permanent classrooms, then the maximum number of portables to be counted in the baseline capacity is 25% of the permanent classrooms. Since the Districts have fewer portable classrooms than 25% of the permanent classrooms, all 46 portable classrooms are included in the baseline. This results in a total classroom count of 246 and is referred to as the chargeable classrooms.

To determine the total capacity based on State standards, the capacity of the chargeable classrooms are multiplied by the State loading standards and then the capacity of the projects completed since 1998/99 (when the baseline was established) are added based on the State funded new construction projects. As Table 7 shows, the total State capacity of the Districts facilities are 6,262 students.

Unhoused Students by State Housing Standards

This next table compares the facility capacity with the space needed to determine if there is available space for new students from the projected developments. The space needed was determined by reviewing the historic enrollments over the past four years along with the projected enrollment in five years to determine the number of seats needed to house the students within the existing homes. The seats needed were determined individually for each grade grouping. The projected enrollment in this analysis did not include the impact of any new housing units.

Table 8

**Santa Cruz City School Districts
 Summary of Available District Capacity**

<u>School Facility</u>	<u>State Capacity</u>	<u>Space Needed</u>	<u>Available Capacity</u>
Grades TK-6	2,125	2,282	(157)
Grades 7-8	891	756	135
Grades 9-12	3,051	3,401	(350)
Special Ed	195	207	(12)
Totals	6,262	6,646	(384)

Since the enrollment space needed exceeds the Districts capacity there is no excess capacity available to house those students from new development.

Calculation of Development's Fiscal Impact on Schools

This section of the Study will demonstrate that a reasonable relationship exists between residential, commercial/industrial development and the need for school facilities in the Santa Cruz City School Districts. To the extent this relationship exists, the Districts are justified in levying developer fees as authorized by Education Code Section 17620.

School Facility Construction Costs

For the purposes of estimating the cost of building school facilities we have used the State School Building Program funding allowances. These amounts are shown in Table 9. In addition to the basic construction costs, there are site acquisition costs of \$138,659 per acre and service-site, utilities, off-site and general site development costs which are also shown in Table 9.

Table 9

NEW CONSTRUCTION COSTS

<u>Grade</u>	<u>Base Grant</u>	<u>Fire Alarms</u>	<u>Fire Sprinklers</u>	Per Student
				<u>Total</u>
TK-6	\$29,246	\$34	\$490	\$29,770
7-8	\$30,932	\$46	\$584	\$31,562
9-12	\$39,358	\$78	\$606	\$40,042

Site Acreage Needs

<u>Grade</u>	Typical		Projected		Equivalent	
	<u>Acres</u>	<u>Average Students</u>	<u>Unhoused Students</u>	<u>Equivalent Sites Needed</u>	<u>Site Acres Needed</u>	
TK-6	10	600	35	0.06	0.58	
7-8	20	800	0	0.00	0.00	
9-12	40	1,500	39	0.03	1.04	
TOTAL					1.62	

General Site Development Allowance

<u>Grade</u>	<u>Acres</u>	Allowance/		<u>% Allowance</u>	<u>Added Cost</u>	<u>Total Cost</u>
		<u>Acres</u>	<u>Base Cost</u>			
TK-6	0.58	\$47,602	\$27,609	6%	\$62,517	\$90,126
7-8	0.00	\$47,602	\$0	6%	\$0	\$0
9-12	1.04	\$47,602	\$49,506	3.75%	\$58,561	\$108,068
Totals	1.62					\$198,194

Site Acquisition & Development Summary

<u>Grade</u>	Acres		Total		Site Development		<u>General Site Development</u>	<u>Total Site Development</u>
	<u>To Be Bought</u>	<u>Land Cost/Acre</u>	<u>Land Cost</u>	<u>Cost/Acre</u>	<u>Site Dev. Cost</u>			
TK-6	0.58	\$138,659	\$80,422	\$314,657	\$182,501	\$90,126	\$272,627	
7-8	0.00	\$138,659	\$0	\$296,030	\$0	\$0	\$0	
9-12	1.04	\$138,659	\$144,205	\$345,206	\$359,014	\$108,068	\$467,082	
Totals	1.62		\$224,628		\$541,515	\$198,194	\$739,709	

Note: The grant amounts used are twice those shown in the appendix to represent the full cost of the facility needs and not just the standard State funding share of 50%.

Reconstruction/Modernization Costs

In addition to any new facilities needed, there is also a need to reconstruct or modernize existing facilities in order to maintain the existing levels of service as students from new development continue to arrive in the Districts' facilities. In order to generate capacity, it may also be necessary to reopen closed school facilities. Such reopening often requires reconstruction in order to provide the Districts' existing level of service. For purposes of this report, the analysis of modernization/reconstruction includes the possible reopening and refurbishing of closed or unused school facilities.

California has made a significant investment in school facilities through grants provided to help extend the useful life of public schools. The State's largest funding source for public school modernization projects, the School Facilities Program (SFP), requires a minimum local funding contribution of 40% of SFP-eligible costs. The State may provide up to 60% of the eligible costs at those times that State funding is available. However, SFP modernization grants frequently, if not usually, fall short of providing 60% of the actual costs for major modernizations. In the best cases, developer fees can help meet the Districts' required 40% local share. In many cases, developer fees may be necessary to supplement both the State's and the school district's contribution to a project.

Buildings generate eligibility for State reconstruction/modernization funding once they reach an age of 25 years old for permanent buildings and 20 years old for portables.

The usable life of school facilities is an important consideration in determining district facility needs into the future. The specific time when the projected residential developments will be built cannot be precisely predicted. Some new homes may be immediately occupied by families with school aged children, while others may be immediately occupied who will have school-aged children in five to ten years. As a result of these variables, for each new home, the Districts must be prepared to house the students residing there for an extended period of time. Students generated by the next five years of development will need to be accommodated in District schools for a significant amount of time that could exceed twenty years. Thus, the Districts will need to ensure that it has facilities in place for future decades.

As evidenced by the State Building program's use of the criteria that buildings older than twenty-five years (and portables older than twenty years) are eligible for modernization funds, school buildings require reconstruction/modernization to remain in use for students beyond the initial twenty to twenty-five years of life of those buildings. To the extent that the

Districts have buildings older than twenty to twenty-five years old, the point will be reached without reconstruction/modernization that those buildings will no longer be able to provide the existing level of service to students, and may, in some circumstances, need to be closed entirely for health and safety reasons. However, because of the new development, reconstruction/modernization must occur in order to have available school housing for the new students from development.

The following table shows the Districts' eligibility for modernization/reconstruction funding in the State Building Program.

Table 10

Modernization Project Needs

<u>School</u>	<u>Eligible Modernization Grants</u>				<u>State Funding</u>	<u>District Share</u>	<u>Project Total</u>
	<u>Elem</u>	<u>Middle</u>	<u>High</u>	<u>Spec Ed</u>			
Branciforte Middle	0	0	0	0	\$0	\$0	\$0
Mission Hill Middle	0	60	0	0	\$417,132	\$278,088	\$695,220
TOTALS	0	60	0	0	\$417,132	\$278,088	\$695,220

Table 11

New Development Share of Modernization Costs

<u>Grade</u>	<u>Eligible Modernization Grants</u>	<u>New Development</u>		
	<u>Grants</u>	<u>Students</u>	<u>\$/Student</u>	<u>Amount</u>
TK-6	0	0	\$29,770	\$0
7-8	60	11	\$31,562	\$347,182
9-12	0	0	\$40,042	\$0
Totals	60	11		\$347,182

**Includes students from new developments not housed in new facilities.
 Amounts based on State OPSC allowances for new construction projects.**

This data is used to show that there are significant needs within the Districts to invest in their existing facilities. Without modernizing its schools, the Districts could be forced to begin closing some of their buildings and schools.

To accurately account for the amount of the modernization projects attributed to the impact of new developments, only the students from new developments that were not already housed in new facilities are included in the net needs for modernization projects. As can be seen in the charts, the net modernization needs due to new development impacts are much less than the total Districts modernization needs.

Impact of New Residential Development

This next table compares the development-related enrollment to the available district capacity for each grade level and then multiplies the unhoused students by the new school construction costs to determine the total school facility costs related to the impact of new residential housing developments.

In addition, the State provides that new construction projects can include the costs for site acquisition and development, including appraisals, surveys and title reports. The Districts need to acquire 1.62 acres to meet the needs of the students projected from the new developments. Therefore, the costs for site acquisition and development of the land have been included in the total impacts due to new development.

Finally, the modernization needs are included for the students not housed in new facilities but who would be housed in existing facilities that are eligible for and need to be modernized to provide adequate housing and to maintain the existing level of service for the students generated by development.

Table 12

**Santa Cruz City School Districts
 Summary of Residential Impact**

<u>School Facility</u>	<u>Development Projection</u>	<u>Available Space</u>	<u>Net Unhoused</u>	<u>Construction Cost Per Student</u>	<u>Total Facility Costs</u>
Elementary	35	0	35	\$29,770	\$1,041,950
Middle	11	135	0	\$31,562	\$0
High & Cont.	39	0	39	\$40,042	\$1,561,638
Site Purchase: 1.62 acres					\$224,628
Site Development:					\$739,709
			New Construction Needs:		\$3,567,925
			Modernization Needs:		\$347,182
			TOTAL NEEDS:		\$3,915,107
			Average cost per student:		\$46,060

The total need for school facilities based solely on the impact of the 515 new housing units projected over the next five years totals \$3,915,107. To determine the impact per square foot

of residential development, this amount is divided by the total square feet of the projected developments. As calculated from the historic Developer Fee Permits, the average size home built has averaged 1,161 square feet. The total area for 515 new homes would therefore be 597,915 square feet. The total residential fee needed to be able to collect \$3,915,107 would be **\$6.55** per square foot.

Impact of Other Residential Development

In addition to new residential development projects that typically include new single family homes and new multi-family units, the Districts can also be impacted by additional types of new development projects. These include but are not limited to redevelopment projects, additions to existing housing units, and replacement of existing housing units with new housing units.

These development projects are still residential projects and therefore it is reasonable to assume they would have the same monetary impacts per square foot as the new residential development projects. However, the net impact is reduced due to the fact that there was a previous residential building in its place. Therefore, the development impact fees should only be charged for other residential developments if the new building(s) exceed the square footage area of the previous building(s). If the new building is larger than the existing building, then it is reasonable to assume that additional students could be generated by the project. The project would only pay for the development impact fees for the net increase in assessable space generated by the development project. Education Code allows for an exemption from development impacts fees for any additions to existing residential structures that are 500 square feet or less.

Impact of Commercial/Industrial Development

There is a correlation between the growth of commercial/industrial firms/facilities within a community and the generation of school students within most business service areas. Fees for commercial/industrial can only be imposed if the residential fees will not fully mitigate the cost of providing school facilities to students from new development.

The approach utilized in this section is to apply statutory standards, U.S. Census employment statistics, and local statistics to determine the impact of future commercial/industrial development projects on the Districts. Many of the factors used in this analysis were taken from the U.S. Census, which remains the most complete and authoritative source of information on the community in addition to the "1990 SanDAG Traffic Generators Report".

Employees per Square Foot of Commercial Development

Results from a survey published by the San Diego Association of Governments “1990 San DAG Traffic Generators” are used to establish numbers of employees per square foot of building area to be anticipated in new commercial or industrial development projects. The average number of workers per 1,000 square feet of area ranges from 0.06 for Rental Self Storage to 4.79 for Standard Commercial Offices. The generation factors from that report are shown in the following table.

Table 13

Commercial/Industrial Category	Average Square Foot Per Employee	Employees Per Average Square Foot
Banks	354	0.00283
Community Shopping Centers	652	0.00153
Neighborhood Shopping Centers	369	0.00271
Industrial Business Parks	284	0.00352
Industrial Parks	742	0.00135
Rental Self Storage	15541	0.00006
Scientific Research & Development	329	0.00304
Lodging	882	0.00113
Standard Commercial Office	209	0.00479
Large High Rise Commercial Office	232	0.00431
Corporate Offices	372	0.00269
Medical Offices	234	0.00427

Source: 1990 SanDAG Traffic Generators report

Students per Employee

The number of students per employee is determined by using the 2015-2019 American Community Survey 5-Year Estimates for the Districts. There were 61,130 employees and 45,779 homes in the Districts. This represents a ratio of 1.3353 employees per home.

There were 6,550 school age children attending the Districts in 2019. This is a ratio of 0.1071 students per employee. This ratio, however, must be reduced by including only the percentage of employees that worked in their community of residence (36.3%), because only those employees living in the Districts will impact the Districts’ school facilities with their children. The net ratio of students per employee in the Districts is 0.0521.

School Facilities Cost per Student

Facility costs for housing commercially generated students are the same as those used for residential construction. The cost factors used to assess the impact from commercial development projects are contained in Table 12.

Residential Offset

When additional employees are generated in the Districts as a result of new commercial/ industrial development, fees will also be charged on the residential units necessary to provide housing for the employees living in the Districts. To prevent a commercial or industrial development from paying for the portion of the impact that will be covered by the residential fee, this amount has been calculated and deducted from each category. The residential offset amount is calculated by multiplying the following factors together and dividing by 1,000 (to convert from cost per 1,000 square feet to cost per square foot).

- Employees per 1,000 square feet (varies from a low of 0.06 for rental self storage to a high of 4.79 for office building).
- Percentage of employees that worked in their community of residence (36.3 percent).
- Housing units per employee (0.7489). This was derived from the 2015-2019 American Community Survey 5-Year Estimates data for the District, which indicates there were 61,130 employees, and the 2015-2019 American Community Survey 5-Year Estimates data for the District, which indicates there were 45,779 housing units.
- Percentage of employees that will occupy new housing units (75 percent).
- Average square feet per dwelling unit (1,161).
- Residential fee charged by the District (\$4.79 per square foot (\$2.59 for the elementary District, \$2.20 for the high school District)).
- Average cost per student was determined in Table 12.

The following table shows the calculation of the school facility costs generated by a square foot of new commercial/industrial development for each category of development.

Table 14
Santa Cruz City School Districts
Summary of Commercial and Industrial Uses

Type	Employees per 1,000 Sq. Ft.	Students per Employee	Students per 1,000 Sq. Ft.	Average Cost per Student	Cost per Sq. Ft.	Residential offset per Sq. Ft.	Net Cost per Sq. Ft.
Banks	2.83	0.0521	0.147	\$46,060	\$7.00	\$3.16	\$3.84
Community Shopping Centers	1.53	0.0521	0.080	\$46,060	\$3.79	\$1.71	\$2.08
Neighborhood Shopping Centers	2.71	0.0521	0.141	\$46,060	\$6.70	\$3.02	\$3.68
Industrial Business Parks	3.52	0.0521	0.183	\$46,060	\$8.70	\$3.93	\$4.77
Industrial Parks	1.35	0.0521	0.070	\$46,060	\$3.34	\$1.51	\$1.83
Rental Self Storage	0.06	0.0521	0.003	\$46,060	\$0.14	\$0.07	\$0.07
Scientific Research & Development	3.04	0.0521	0.158	\$46,060	\$7.52	\$3.39	\$4.13
Lodging	1.13	0.0521	0.059	\$46,060	\$2.79	\$1.26	\$1.53
Standard Commercial Office	4.79	0.0521	0.250	\$46,060	\$11.85	\$5.34	\$6.51
Large High Rise Commercial Office	4.31	0.0521	0.225	\$46,060	\$10.66	\$4.81	\$5.85
Corporate Offices	2.69	0.0521	0.140	\$46,060	\$6.65	\$3.00	\$3.65
Medical Offices	4.27	0.0521	0.223	\$46,060	\$10.56	\$4.76	\$5.80

*Based on 1990 SanDAG Traffic Generator Report

Net Cost per Square Foot

Since the State Maximum Fee is now \$0.78 (\$0.42 for the elementary District, \$0.36 for the high school District) for commercial/industrial construction, the Districts are justified in collecting the maximum fee for all categories with the exception of Rental Self Storage. The Districts can only justify collection of \$0.07 (\$0.02 for the elementary District, \$0.05 for the high school District) per square foot of Rental Self Storage construction.

Verifying the Sufficiency of the Development Impact

Education Code Section 17620 requires districts to find that fee revenues will not exceed the cost of providing school facilities to the students generated by the development paying the fees. This section shows that the fee revenues do not exceed the impact of the new development.

The total need for school facilities resulting from new development totals \$3,915,107. The amount the Districts would collect over the five year period at the maximum rate of \$4.79 (\$2.59 for the elementary District, \$2.20 for the high school District) for residential and \$0.78 (\$0.42 for the elementary District, \$0.36 for the high school District) for commercial/industrial development would be as follows:

$\$4.79 \times 515 \text{ homes} \times 1,161 \text{ sq ft per home} = \$2,864,013$ for Residential

$\$0.78 \times 106,098 \text{ sq ft per year} \times 5 \text{ years} = \$413,782$ for Commercial/Industrial

Total projected 5 year income: \$3,277,795

The estimated income is less than the projected facility needs due to the impact of new development projects.

District Map

The following map shows the extent of the areas for which development fees are applicable to the Santa Cruz City School Districts. Santa Cruz City Elementary School District is shown in orange. The additional area served by the Santa Cruz City High School District is shown in green.



Conclusion

Based on the data contained in this Study, it is found that a reasonable relationship exists between residential, commercial/industrial development and the need for school facilities in the Santa Cruz City School Districts. The following three nexus tests required to show justification for levying fees have been met:

Burden Nexus: New residential development will generate an average of 0.2055 TK-12 grade students per unit. Because the Districts do not have adequate facilities for all the students generated by new developments, the Districts will need to build additional facilities and/or modernize/reconstruct the existing facilities in order to maintain existing level of services in which the new students will be housed.

Cost Nexus: The cost to provide new and reconstructed facilities is an average of \$6.55 per square foot of residential development. Each square foot of residential development will generate \$4.79 in developer fees resulting in a shortfall of \$1.76 per square foot.

Benefit Nexus: The developer fees to be collected by the Santa Cruz City School Districts will be used for the provision of additional and reconstructed or modernized school facilities. This will benefit the students to be generated by new development by providing them with adequate educational school facilities.

The Districts' planned use of the fees received from development impacts will include the following types of projects, each of which will benefit students from new developments.

- 1) New Schools: When there is enough development activity occurring in a single area, the Districts will build a new school to house the students from new developments.
- 2) Additions to Existing Schools: When infill development occurs, the Districts will accommodate students at existing schools by building needed classrooms and/or support facilities such as cafeterias, restrooms, gyms and libraries as needed to increase the school capacity. Schools may also need upgrades of the technology and tele-communication systems to be able to increase their capacity.

- 3) Portable Replacement Projects: Some of the Districts' capacity is in temporary portables and therefore may not be included in the State's capacity calculations. These portables can be replaced with new permanent or modular classrooms to provide adequate space for students from new developments. These projects result in an increase to the facility capacity according to State standards. In addition, old portables that have reached the end of their life expectancy, will need to be replaced to maintain the existing level of service. These types of projects are considered modernization projects in the State Building Program. If development impacts did not exist, the old portables could be removed.

- 4) Modernization/Upgrade Projects: In many cases, students from new developments are not located in areas where new schools are planned to be built. The Districts plan to modernize or upgrade older schools to be equivalent to new schools so students will be housed in equitable facilities to those students housed in new schools. These projects may include updates to the building structures to meet current building standards, along with upgrades to the current fire and safety standards and any access compliance standards.

The Districts plan to use the developer fees on their modernization projects.

The reasonable relationship identified by these findings provides the required justification for the Santa Cruz City School Districts to levy the maximum fees of **\$4.79** (\$2.59 for the elementary District, \$2.20 for the high school District) per square foot for residential construction and **\$0.78** (\$0.42 for the elementary District, \$0.36 for the high school District) per square foot for commercial/industrial construction, except for Rental Self Storage facilities in which a fee of **\$0.07** (\$0.02 for the elementary District, \$0.05 for the high school District) per square foot is justified as authorized by Education Code Section 17620.

In areas where the District only provides high school education, the fee is split with the local elementary districts and the net collection rate for the high school district is 46% or \$2.20 per square foot residential construction and \$0.36 per square foot for commercial/industrial construction, except for Rental Self Storage facilities in which a fee of \$0.05 per square foot is justified as authorized by Education Code Section 17620.

Appendices

2022 Developer Fee Justification Study

SANTA CRUZ CITY SCHOOL DISTRICTS

SCHOOL DISTRICT Santa Cruz City K-6	FIVE DIGIT DISTRICT CODE NUMBER (see California Public School Directory) 40261
COUNTY Santa Cruz	HIGH SCHOOL ATTENDANCE AREA (HSAA) OR SUPER HSAA (if applicable)

Check one: Fifth-Year Enrollment Projection Tenth-Year Enrollment Projection
 HSAA Districts Only - Check one: Attendance Residency
 Residency - COS Districts Only - (Fifth Year Projection Only)

<input type="checkbox"/> Modified Weighting (Fifth-Year Projection Only)	3rd Prev. to 2nd Prev.	2nd Prev. to Prev.	Previous to Current
<input type="checkbox"/> Alternate Weighting - (Fill in boxes to the right):			

Part G. Number of New Dwelling Units
 (Fifth-Year Projection Only) 350

Part H. District Student Yield Factor
 (Fifth-Year Projection Only) .10051

Part I. Projected Enrollment

1. Fifth-Year Projection

Enrollment/Residency - (except Special Day Class pupils)

K-6	7-8	9-12	TOTAL
1600	0	0	1600

Special Day Class pupils only - Enrollment/Residency

	Elementary	Secondary	TOTAL
Non-Severe	0	0	0
Severe	0	0	0
TOTAL	0	0	

2. Tenth-Year Projection

Enrollment/Residency - (except Special Day Class pupils)

K-6	7-8	9-12	TOTAL

Special Day Class pupils only - Enrollment/Residency

	Elementary	Secondary	TOTAL
Non-Severe			
Severe			
TOTAL			

Part A. K-12 Pupil Data

Grade	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
	/	/	/	/	2018 / 2019	2019 / 2020	2020 / 2021	2021 / 2022
K					354	386	326	321
1					327	288	313	296
2					293	333	278	294
3					328	296	308	263
4					367	327	281	308
5					335	376	305	277
6					351	341	359	314
7					0	0	0	0
8					0	0	0	0
9					0	0	0	0
10					0	0	0	0
11					0	0	0	0
12					0	0	0	0
TOTAL					2355	2347	2170	2073

Part B. Pupils Attending Schools Chartered By Another District

7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
				0	0	0	0

Part C. Continuation High School Pupils - (Districts Only)

Grade	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
9					0	0	0	0
10					0	0	0	0
11					0	0	0	0
12					0	0	0	0
TOTAL					0	0	0	0

Part D. Special Day Class Pupils - (Districts or County Superintendent of Schools)

	Elementary	Secondary	TOTAL
Non-Severe	0	0	0
Severe	0	0	0
TOTAL	0	0	

Part E. Special Day Class Pupils - (County Superintendent of Schools Only)

7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
/	/	/	/	2018 / 2019	2019 / 2020	2020 / 2021	2021 / 2022

Part F. Birth Data - (Fifth-Year Projection Only)

County Birth Data Birth Data by District ZIP Codes Estimate Estimate Estimate

8th Prev.	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current

I certify, as the District Representative, that the information reported on this form and, when applicable, the High School Attendance Area Residency Reporting Worksheet attached, is true and correct and that:

- I am designated as an authorized district representative by the governing board of the district.
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NAME OF DISTRICT REPRESENTATIVE (PRINT OR TYPE)

SIGNATURE OF DISTRICT REPRESENTATIVE

DATE

TELEPHONE NUMBER

E-MAIL ADDRESS

SCHOOL DISTRICT Santa Cruz City 7-8	FIVE DIGIT DISTRICT CODE NUMBER (see California Public School Directory) 40261
COUNTY Santa Cruz	HIGH SCHOOL ATTENDANCE AREA (HSAA) OR SUPER HSAA (if applicable)

Check one: Fifth-Year Enrollment Projection Tenth-Year Enrollment Projection
 HSAA Districts Only - Check one: Attendance Residency
 Residency - COS Districts Only - (Fifth Year Projection Only)

<input type="checkbox"/> Modified Weighting (Fifth-Year Projection Only)	3rd Prev. to 2nd Prev.	2nd Prev. to Prev.	Previous to Current
<input type="checkbox"/> Alternate Weighting - (Fill in boxes to the right):			

Part G. Number of New Dwelling Units
 (Fifth-Year Projection Only) 370

Part H. District Student Yield Factor
 (Fifth-Year Projection Only) .14161

Part I. Projected Enrollment

1. Fifth-Year Projection

Enrollment/Residency - (except Special Day Class pupils)

K-6	7-8	9-12	TOTAL
2213	536	0	2749

Special Day Class pupils only - Enrollment/Residency

	Elementary	Secondary	TOTAL
Non-Severe	0	0	0
Severe	0	0	0
TOTAL	0	0	

2. Tenth-Year Projection

Enrollment/Residency - (except Special Day Class pupils)

K-6	7-8	9-12	TOTAL

Special Day Class pupils only - Enrollment/Residency

	Elementary	Secondary	TOTAL
Non-Severe			
Severe			
TOTAL			

Part A. K-12 Pupil Data

Grade	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
	/	/	/	/	2018 / 2019	2019 / 2020	2020 / 2021	2021 / 2022
K					434	468	391	405
1					407	358	381	361
2					367	412	350	369
3					405	370	385	338
4					440	403	352	387
5					413	454	370	356
6					422	410	427	370
7					400	372	330	371
8					361	408	372	343
9					0	0	0	0
10					0	0	0	0
11					0	0	0	0
12					0	0	0	0
TOTAL					3649	3655	3358	3300

Part B. Pupils Attending Schools Chartered By Another District

7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
				0	0	0	0

Part C. Continuation High School Pupils - (Districts Only)

Grade	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
9					0	0	0	0
10					0	0	0	0
11					0	0	0	0
12					0	0	0	0
TOTAL					0	0	0	0

Part D. Special Day Class Pupils - (Districts or County Superintendent of Schools)

	Elementary	Secondary	TOTAL
Non-Severe	0	0	0
Severe	0	0	0
TOTAL	0	0	

Part E. Special Day Class Pupils - (County Superintendent of Schools Only)

7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
/	/	/	/	2018 / 2019	2019 / 2020	2020 / 2021	2021 / 2022

Part F. Birth Data - (Fifth-Year Projection Only)

County Birth Data Birth Data by District ZIP Codes Estimate Estimate Estimate

8th Prev.	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current

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NAME OF DISTRICT REPRESENTATIVE (PRINT OR TYPE) _____

SIGNATURE OF DISTRICT REPRESENTATIVE _____

DATE _____ TELEPHONE NUMBER _____

E-MAIL ADDRESS _____

SCHOOL DISTRICT Santa Cruz City 9-12	FIVE DIGIT DISTRICT CODE NUMBER (see California Public School Directory) 40261
COUNTY Santa Cruz	HIGH SCHOOL ATTENDANCE AREA (HSAA) OR SUPER HSAA (if applicable)

Check one: Fifth-Year Enrollment Projection Tenth-Year Enrollment Projection
 HSAA Districts Only - Check one: Attendance Residency
 Residency - COS Districts Only - (Fifth Year Projection Only)

<input type="checkbox"/> Modified Weighting (Fifth-Year Projection Only)	3rd Prev. to 2nd Prev.	2nd Prev. to Prev.	Previous to Current
<input type="checkbox"/> Alternate Weighting - (Fill in boxes to the right):			

Part G. Number of New Dwelling Units
 (Fifth-Year Projection Only) 515

Part H. District Student Yield Factor
 (Fifth-Year Projection Only) .23591

Part I. Projected Enrollment

1. Fifth-Year Projection

Enrollment/Residency - (except Special Day Class pupils)

K-6	7-8	9-12	TOTAL
4438	1200	3159	8797

Special Day Class pupils only - Enrollment/Residency

	Elementary	Secondary	TOTAL
Non-Severe	0	0	0
Severe	0	0	0
TOTAL	0	0	

2. Tenth-Year Projection

Enrollment/Residency - (except Special Day Class pupils)

K-6	7-8	9-12	TOTAL

Special Day Class pupils only - Enrollment/Residency

	Elementary	Secondary	TOTAL
Non-Severe			
Severe			
TOTAL			

Part A. K-12 Pupil Data

Grade	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
	/	/	/	/	2018 / 2019	2019 / 2020	2020 / 2021	2021 / 2022
K					890	941	813	839
1					812	724	707	701
2					767	817	706	687
3					780	760	774	681
4					833	785	728	782
5					821	850	748	724
6					859	825	826	753
7					865	810	732	794
8					765	865	799	754
9					900	787	884	872
10					897	918	772	912
11					824	881	894	794
12					862	837	906	932
TOTAL					10875	10800	10289	10225

Part B. Pupils Attending Schools Chartered By Another District

7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
				0	0	0	0

Part C. Continuation High School Pupils - (Districts Only)

Grade	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
9					0	0	0	0
10					0	0	0	0
11					0	0	0	0
12					0	0	0	0
TOTAL					0	0	0	0

Part D. Special Day Class Pupils - (Districts or County Superintendent of Schools)

	Elementary	Secondary	TOTAL
Non-Severe	0	0	0
Severe	0	0	0
TOTAL	0	0	

Part E. Special Day Class Pupils - (County Superintendent of Schools Only)

7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
/	/	/	/	2018 / 2019	2019 / 2020	2020 / 2021	2021 / 2022

Part F. Birth Data - (Fifth-Year Projection Only)

County Birth Data Birth Data by District ZIP Codes Estimate Estimate Estimate

8th Prev.	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current

I certify, as the District Representative, that the information reported on this form and, when applicable, the High School Attendance Area Residency Reporting Worksheet attached, is true and correct and that:

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NAME OF DISTRICT REPRESENTATIVE (PRINT OR TYPE)

SIGNATURE OF DISTRICT REPRESENTATIVE

DATE

TELEPHONE NUMBER

E-MAIL ADDRESS

SELECTED HOUSING CHARACTERISTICS



Note: This is a modified view of the original table produced by the U.S. Census Bureau. This download or printed version may have missing information from the original table.

Santa Cruz City Elementary School District, California			
Label	Estimate	Margin of Error	
▼ HOUSING OCCUPANCY			
▼ Total housing units	25,736	±706	
Occupied housing units	23,351	±615	
Vacant housing units	2,385	±411	
Homeowner vacancy rate	1.0	±0.8	
Rental vacancy rate	1.7	±1.2	
▼ UNITS IN STRUCTURE			
▼ Total housing units	25,736	±706	
1-unit, detached	14,528	±681	
1-unit, attached	2,171	±394	
2 units	1,074	±260	
3 or 4 units	1,822	±349	
5 to 9 units	1,865	±402	
10 to 19 units	1,088	±305	
20 or more units	2,679	±355	
Mobile home	467	±99	
Boat, RV, van, etc.	42	±34	
▼ YEAR STRUCTURE BUILT			
▼ Total housing units	25,736	±706	
Built 2014 or later	273	±108	
Built 2010 to 2013	320	±127	
Built 2000 to 2009	1,811	±291	
Built 1990 to 1999	2,456	±339	
Built 1980 to 1989	2,492	±311	
Built 1970 to 1979	5,077	±467	
Built 1960 to 1969	2,840	±371	

Built 1950 to 1959

3,273

±371

Table Notes

SELECTED HOUSING CHARACTERISTICS

Survey/Program: American Community Survey

Year: 2019

Estimates: 5-Year

Table ID: DP04

Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, it is the Census Bureau's Population Estimates Program that produces and disseminates the official estimates of the population for the nation, states, counties, cities, and towns and estimates of housing units for states and counties.

Source: U.S. Census Bureau, 2015-2019 American Community Survey 5-Year Estimates

Data are based on a sample and are subject to sampling variability. The degree of uncertainty for an estimate arising from sampling variability is represented through the use of a margin of error. The value shown here is the 90 percent margin of error. The margin of error can be interpreted roughly as providing a 90 percent probability that the interval defined by the estimate minus the margin of error and the estimate plus the margin of error (the lower and upper confidence bounds) contains the true value. In addition to sampling variability, the ACS estimates are subject to nonsampling error (for a discussion of nonsampling variability, see ACS Technical Documentation). The effect of nonsampling error is not represented in these tables.

Households not paying cash rent are excluded from the calculation of median gross rent.

Telephone service data are not available for certain geographic areas due to problems with data collection of this question that occurred in 2015, 2016, and 2019. Both ACS 1-year and ACS 5-year files were affected. It may take several years in the ACS 5-year files until the estimates are available for the geographic areas affected.

The 2015-2019 American Community Survey (ACS) data generally reflect the September 2018 Office of Management and Budget (OMB) delineations of metropolitan and micropolitan statistical areas. In certain instances, the names, codes, and boundaries of the principal cities shown in ACS tables may differ from the OMB delineation lists due to differences in the effective dates of the geographic entities.

Estimates of urban and rural populations, housing units, and characteristics reflect boundaries of urban areas defined based on Census 2010 data. As a result, data for urban and rural areas from the ACS do not necessarily reflect the results of ongoing urbanization.

Explanation of Symbols:

An "***" entry in the margin of error column indicates that either no sample observations or too few sample observations were available to compute a standard error and thus the margin of error. A statistical test is not appropriate.

An "-" entry in the estimate column indicates that either no sample observations or too few sample observations were available to compute an estimate, or a ratio of medians cannot be calculated because one or both of the median estimates falls in the lowest interval or upper interval of an open-ended distribution, or the margin of error associated with a median was larger than the median itself.

An "-" following a median estimate means the median falls in the lowest interval of an open-ended distribution.

An "+" following a median estimate means the median falls in the upper interval of an open-ended distribution.

An "****" entry in the margin of error column indicates that the median falls in the lowest interval or upper interval of an open-ended distribution. A statistical test is not appropriate.

An "*****" entry in the margin of error column indicates that the estimate is controlled. A statistical test for sampling variability is not appropriate.

An "N" entry in the estimate and margin of error columns indicates that data for this geographic area cannot be displayed because the number of sample cases is too small.

displayed because the number of sample cases is too small.

An "(X)" means that the estimate is not applicable or not available.

Supporting documentation on code lists, subject definitions, data accuracy, and statistical testing can be found on the American Community Survey website in the Technical Documentation section.

Sample size and data quality measures (including coverage rates, allocation rates, and response rates) can be found on the American Community Survey website in the Methodology section.

SELECTED HOUSING CHARACTERISTICS



Note: This is a modified view of the original table produced by the U.S. Census Bureau. This download or printed version may have missing information from the original table.

Santa Cruz City High School District (9-12), California

Label	Estimate	Margin of Error
▼ HOUSING OCCUPANCY		
▼ Total housing units	22,414	±574
Occupied housing units	19,969	±552
Vacant housing units	2,445	±434
Homeowner vacancy rate	0.5	±0.5
Rental vacancy rate	2.8	±1.7
▼ UNITS IN STRUCTURE		
▼ Total housing units	22,414	±574
1-unit, detached	11,270	±573
1-unit, attached	2,035	±311
2 units	967	±245
3 or 4 units	1,995	±422
5 to 9 units	800	±278
10 to 19 units	822	±253
20 or more units	1,589	±288
Mobile home	2,907	±300
Boat, RV, van, etc.	29	±45
▼ YEAR STRUCTURE BUILT		
▼ Total housing units	22,414	±574
Built 2014 or later	166	±86
Built 2010 to 2013	213	±95
Built 2000 to 2009	1,879	±290
Built 1990 to 1999	2,094	±336
Built 1980 to 1989	4,053	±404
Built 1970 to 1979	4,846	±341
Built 1960 to 1969	3,732	±363

Table Notes

SELECTED HOUSING CHARACTERISTICS

Survey/Program: American Community Survey

Year: 2019

Estimates: 5-Year

Table ID: DP04

Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, it is the Census Bureau's Population Estimates Program that produces and disseminates the official estimates of the population for the nation, states, counties, cities, and towns and estimates of housing units for states and counties.

Source: U.S. Census Bureau, 2015-2019 American Community Survey 5-Year Estimates

Data are based on a sample and are subject to sampling variability. The degree of uncertainty for an estimate arising from sampling variability is represented through the use of a margin of error. The value shown here is the 90 percent margin of error. The margin of error can be interpreted roughly as providing a 90 percent probability that the interval defined by the estimate minus the margin of error and the estimate plus the margin of error (the lower and upper confidence bounds) contains the true value. In addition to sampling variability, the ACS estimates are subject to nonsampling error (for a discussion of nonsampling variability, see ACS Technical Documentation). The effect of nonsampling error is not represented in these tables.

Households not paying cash rent are excluded from the calculation of median gross rent.

Telephone service data are not available for certain geographic areas due to problems with data collection of this question that occurred in 2015, 2016, and 2019. Both ACS 1-year and ACS 5-year files were affected. It may take several years in the ACS 5-year files until the estimates are available for the geographic areas affected.

The 2015-2019 American Community Survey (ACS) data generally reflect the September 2018 Office of Management and Budget (OMB) delineations of metropolitan and micropolitan statistical areas. In certain instances, the names, codes, and boundaries of the principal cities shown in ACS tables may differ from the OMB delineation lists due to differences in the effective dates of the geographic entities.

Estimates of urban and rural populations, housing units, and characteristics reflect boundaries of urban areas defined based on Census 2010 data. As a result, data for urban and rural areas from the ACS do not necessarily reflect the results of ongoing urbanization.

Explanation of Symbols:

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An "-" entry in the estimate column indicates that either no sample observations or too few sample observations were available to compute an estimate, or a ratio of medians cannot be calculated because one or both of the median estimates falls in the lowest interval or upper interval of an open-ended distribution, or the margin of error associated with a median was larger than the median itself.

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SELECTED HOUSING CHARACTERISTICS



Note: This is a modified view of the original table produced by the U.S. Census Bureau. This download or printed version may have missing information from the original table.

Santa Cruz City High School District, California

Label	Estimate	Margin of Error
▼ HOUSING OCCUPANCY		
▼ Total housing units	2,821	±171
Occupied housing units	2,459	±146
Vacant housing units	362	±111
Homeowner vacancy rate	0.4	±0.5
Rental vacancy rate	5.4	±4.9
▼ UNITS IN STRUCTURE		
▼ Total housing units	2,821	±171
1-unit, detached	2,557	±158
1-unit, attached	133	±41
2 units	26	±19
3 or 4 units	11	±12
5 to 9 units	7	±11
10 to 19 units	3	±5
20 or more units	28	±34
Mobile home	50	±38
Boat, RV, van, etc.	6	±6
▼ YEAR STRUCTURE BUILT		
▼ Total housing units	2,821	±171
Built 2014 or later	6	±7
Built 2010 to 2013	48	±28
Built 2000 to 2009	214	±61
Built 1990 to 1999	181	±54
Built 1980 to 1989	453	±88
Built 1970 to 1979	718	±97
Built 1960 to 1969	357	±92

Table Notes

SELECTED HOUSING CHARACTERISTICS

Survey/Program: American Community Survey

Year: 2019

Estimates: 5-Year

Table ID: DP04

Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, it is the Census Bureau's Population Estimates Program that produces and disseminates the official estimates of the population for the nation, states, counties, cities, and towns and estimates of housing units for states and counties.

Source: U.S. Census Bureau, 2015-2019 American Community Survey 5-Year Estimates

Data are based on a sample and are subject to sampling variability. The degree of uncertainty for an estimate arising from sampling variability is represented through the use of a margin of error. The value shown here is the 90 percent margin of error. The margin of error can be interpreted roughly as providing a 90 percent probability that the interval defined by the estimate minus the margin of error and the estimate plus the margin of error (the lower and upper confidence bounds) contains the true value. In addition to sampling variability, the ACS estimates are subject to nonsampling error (for a discussion of nonsampling variability, see ACS Technical Documentation). The effect of nonsampling error is not represented in these tables.

Households not paying cash rent are excluded from the calculation of median gross rent.

Telephone service data are not available for certain geographic areas due to problems with data collection of this question that occurred in 2015, 2016, and 2019. Both ACS 1-year and ACS 5-year files were affected. It may take several years in the ACS 5-year files until the estimates are available for the geographic areas affected.

The 2015-2019 American Community Survey (ACS) data generally reflect the September 2018 Office of Management and Budget (OMB) delineations of metropolitan and micropolitan statistical areas. In certain instances, the names, codes, and boundaries of the principal cities shown in ACS tables may differ from the OMB delineation lists due to differences in the effective dates of the geographic entities.

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An "+" following a median estimate means the median falls in the upper interval of an open-ended distribution.

An "****" entry in the margin of error column indicates that the median falls in the lowest interval or upper interval of an open-ended distribution. A statistical test is not appropriate.

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An "N" entry in the estimate and margin of error columns indicates that data for this geographic area cannot be displayed because the number of sample cases is too small.

displayed because the number of sample cases is too small.

An "(X)" means that the estimate is not applicable or not available.

Supporting documentation on code lists, subject definitions, data accuracy, and statistical testing can be found on the American Community Survey website in the Technical Documentation section.

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MEANS OF TRANSPORTATION TO WORK BY SELECTED CHARACTERISTICS

Note: This is a modified view of the original table produced by the U.S. Census Bureau. This download or printed version may have missing information from the original table.

Santa Cruz City High School District (6-12), California					
Total			Car, truck, or van -- drove alone		
Label	Estimate	Margin of Error	Estimate		
> Workers 16 years and over	32,924	±985	19,398		
> EARNINGS IN THE PAST 12 MONTHS (IN 2019 INFLATIO					
> POVERTY STATUS IN THE PAST 12 MONTHS					
> Workers 16 years and over	32,924	±985	19,398		
✓ Workers 16 years and over who did not work from home	31,005	±969	19,398		
> TIME OF DEPARTURE TO GO TO WORK					
✓ TRAVEL TIME TO WORK					
Less than 10 minutes	17.6%	±1.7	17.0%		
10 to 14 minutes	21.7%	±1.9	21.1%		
15 to 19 minutes	16.4%	±1.8	17.5%		
20 to 24 minutes	13.2%	±1.9	13.4%		
25 to 29 minutes	3.6%	±0.9	2.9%		
30 to 34 minutes	6.7%	±1.1	4.5%		
35 to 44 minutes	2.9%	±0.7	3.3%		
45 to 59 minutes	6.7%	±1.0	7.7%		
60 or more minutes	11.0%	±1.3	12.6%		
Mean travel time to work (minutes)	N	N	N		

Table Notes

MEANS OF TRANSPORTATION TO WORK BY SELECTED CHARACTERISTICS

Survey/Program: American Community Survey

Year: 2019

Estimates: 5-Year

Table ID: S0802

Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, it is the Census Bureau's Population Estimates Program that produces and disseminates the official estimates of the population for the nation, states, counties, cities, and towns and estimates of housing units for states and counties.

Source: U.S. Census Bureau, 2015-2019 American Community Survey 5-Year Estimates

When information is missing or inconsistent, the Census Bureau logically assigns an acceptable value using the response to a related question or questions. If a logical assignment is not possible, data are filled using a statistical process called allocation, which uses a similar individual or household to provide a donor value. The "Allocated" section is the number of respondents who received an allocated value for a particular subject.

2019 ACS data products include updates to several categories of the existing means of transportation question. For more information, see: [Change to Means of Transportation](#).

Occupation titles and their 4-digit codes are based on the Standard Occupational Classification (SOC). The Census occupation codes for 2018 and later years are based on the 2018 revision of the SOC. To allow for the creation of the multiyear tables, occupation data in the multiyear files (prior to data year 2018) were recoded to the 2018 Census occupation codes. We recommend using caution when comparing data coded using 2018 Census occupation codes with data coded using Census occupation codes prior to data year 2018. For more information on the Census occupation code changes, please visit our website at <https://www.census.gov/topics/employment/industry-occupation/guidance/code-lists.html>.

In 2019, methodological changes were made to the class of worker question. These changes involved modifications to the question wording, the category wording, and the visual format of the categories on the questionnaire. The format for the class of worker categories are now listed under the headings "Private Sector Employee," "Government Employee," and "Self-Employed or Other." Additionally, the category of Active Duty was added as one of the response categories under the "Government Employee" section for the mail questionnaire. For more detailed information about the 2019 changes, see the 2016 American Community Survey Content Test Report for Class of Worker located at http://www.census.gov/library/working-papers/2017/acs/2017_Martinez_01.html.

Data are based on a sample and are subject to sampling variability. The degree of uncertainty for an estimate arising from sampling variability is represented through the use of a margin of error. The value shown here is the 90 percent margin of error. The margin of error can be interpreted roughly as providing a 90 percent probability that the interval defined by the estimate minus the margin of error and the estimate plus the margin of error (the lower and upper confidence bounds) contains the true value. In addition to sampling variability, the ACS estimates are subject to nonsampling error (for a discussion of nonsampling variability, see ACS Technical Documentation). The effect of nonsampling error is not represented in these tables.

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Estimates of urban and rural populations, housing units, and characteristics reflect boundaries of urban areas defined based on Census 2010 data. As a result, data for urban and rural areas from the ACS do not necessarily reflect the results of ongoing urbanization.

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MEANS OF TRANSPORTATION TO WORK BY SELECTED CHARACTERISTICS



Note: This is a modified view of the original table produced by the U.S. Census Bureau. This download or printed version may have missing information from the original table.

Santa Cruz City High School District (9-12), California					
		Total		Car, truck, or van -- drove alone	
Label		Estimate	Margin of Error	Estimate	
> Workers 16 years and over		24,894	±1,046	18,237	
> EARNINGS IN THE PAST 12 MONTHS (IN 2019 INFLATIO					
> POVERTY STATUS IN THE PAST 12 MONTHS					
> Workers 16 years and over		24,894	±1,046	18,237	
✓ Workers 16 years and over who did not work from home		23,064	±1,086	18,237	
> TIME OF DEPARTURE TO GO TO WORK					
✓ TRAVEL TIME TO WORK					
Less than 10 minutes		18.3%	±2.3	18.0%	
10 to 14 minutes		15.3%	±2.2	17.4%	
15 to 19 minutes		15.9%	±1.6	17.1%	
20 to 24 minutes		14.3%	±2.0	13.4%	
25 to 29 minutes		5.7%	±1.7	4.3%	
30 to 34 minutes		8.2%	±1.4	7.9%	
35 to 44 minutes		3.3%	±0.8	3.0%	
45 to 59 minutes		7.3%	±1.3	7.0%	
60 or more minutes		11.7%	±1.6	12.0%	
Mean travel time to work (minutes)		N	N	N	

Table Notes

MEANS OF TRANSPORTATION TO WORK BY SELECTED CHARACTERISTICS

Survey/Program: American Community Survey

Year: 2019

Estimates: 5-Year

Table ID: S0802

Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, it is the Census Bureau's Population Estimates Program that produces and disseminates the official estimates of the population for the nation, states, counties, cities, and towns and estimates of housing units for states and counties.

Source: U.S. Census Bureau, 2015-2019 American Community Survey 5-Year Estimates

When information is missing or inconsistent, the Census Bureau logically assigns an acceptable value using the response to a related question or questions. If a logical assignment is not possible, data are filled using a statistical process called allocation, which uses a similar individual or household to provide a donor value. The "Allocated" section is the number of respondents who received an allocated value for a particular subject.

2019 ACS data products include updates to several categories of the existing means of transportation question. For more information, see: [Change to Means of Transportation](#).

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Total			Car, truck, or van -- drove alone		
Label	Estimate	Margin of Error	Estimate	Margin of Error	
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> EARNINGS IN THE PAST 12 MONTHS (IN 2019 INFLATIO					
> POVERTY STATUS IN THE PAST 12 MONTHS					
> Workers 16 years and over	3,312	±357	2,263		
✓ Workers 16 years and over who did not work from home	2,957	±354	2,263		
> TIME OF DEPARTURE TO GO TO WORK					
✓ TRAVEL TIME TO WORK					
Less than 10 minutes	9.6%	±5.1	4.6%		
10 to 14 minutes	7.6%	±2.2	7.1%		
15 to 19 minutes	12.5%	±2.7	13.6%		
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Mean travel time to work (minutes)	32.3	±2.1	33.4		

Table Notes

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Year: 2019

Estimates: 5-Year

Table ID: S0802

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Use of Developer Fees:

A School District can use the revenue collected on residential and commercial/industrial construction for the purposes listed below:

- Purchase or lease of interim school facilities to house students generated by new development pending the construction of permanent facilities.
- Purchase or lease of land for school facilities for such students.
- Acquisition of school facilities for such students, including:
 - Construction
 - Modernization/reconstruction
 - Architectural and engineering costs
 - Permits and plan checking
 - Testing and inspection
 - Furniture, Equipment and Technology for use in school facilities
- Legal and other administrative costs related to the provision of such new facilities
- Administration of the collection of, and justification for, such fees, and
- Any other purpose arising from the process of providing facilities for students generated by new development.

Following is an excerpt from the Education Code that states the valid uses of the Level 1 developer fees. It refers to construction and reconstruction. The term reconstruction was originally used in the Leroy Greene program. The term modernization is currently used in the 1998 State Building Program and represents the same scope of work used in the original reconstruction projects.

Ed Code Section 17620. (a) (1) The governing board of any school district is authorized to levy a fee, charge, dedication, or other requirement against any construction within the boundaries of the district, for the purpose of funding the construction or reconstruction of school facilities, subject to any limitations set forth in Chapter 4.9 (commencing with Section 65995) of Division 1 of Title 7 of the Government Code. This fee, charge, dedication, or other requirement may be applied to construction only as follows: ...

The limitations referred to in this text describe the maximum amounts that can be charged for residential and commercial/industrial projects and any projects that qualify for exemptions. They do not limit the use of the funds received.

Determination of Average State allowed amounts for Site Development Costs

Elementary Schools

District	Project #	Acres	Original		2009 Adjusted		2009 Cost/Acre	
			OPSC Site Development	Inflation Factor	Site Development	Project Year		
Davis Jt Unified	3	9.05	\$532,282	38.4%	\$1,473,469	2004	\$162,814	
Dry Creek Jt Elem	2	8.5	\$516,347	46.2%	\$1,509,322	2002	\$177,567	
Dry Creek Jt Elem	5	11.06	\$993,868	20.1%	\$2,387,568	2006	\$215,874	
Elk Grove Unified	5	12.17	\$556,011	48.2%	\$1,648,316	2001	\$135,441	
Elk Grove Unified	10	11	\$690,120	48.2%	\$2,045,888	2001	\$185,990	
Elk Grove Unified	11	10	\$702,127	48.2%	\$2,081,483	2001	\$208,148	
Elk Grove Unified	14	10	\$732,837	46.2%	\$2,142,139	2002	\$214,214	
Elk Grove Unified	16	9.86	\$570,198	46.2%	\$1,666,733	2002	\$169,040	
Elk Grove Unified	17	10	\$542,662	46.2%	\$1,586,243	2002	\$158,624	
Elk Grove Unified	20	10	\$710,730	43.2%	\$2,034,830	2003	\$203,483	
Elk Grove Unified	25	10	\$645,923	38.4%	\$1,788,052	2004	\$178,805	
Elk Grove Unified	28	10.03	\$856,468	24.4%	\$2,130,974	2005	\$212,460	
Elk Grove Unified	39	9.91	\$1,007,695	20.1%	\$2,420,785	2006	\$244,277	
Folsom-Cordova Unified	1	9.79	\$816,196	20.1%	\$1,960,747	2006	\$200,281	
Folsom-Cordova Unified	4	7.5	\$455,908	46.2%	\$1,332,654	2002	\$177,687	
Folsom-Cordova Unified	5	8	\$544,213	46.2%	\$1,590,776	2002	\$198,847	
Folsom-Cordova Unified	8	8.97	\$928,197	11.2%	\$2,063,757	2007	\$230,073	
Galt Jt Union Elem	2	10.1	\$1,033,044	38.4%	\$2,859,685	2004	\$283,137	
Lincoln Unified	1	9.39	\$433,498	46.2%	\$1,267,148	2002	\$134,947	
Lodi Unified	3	11.2	\$555,999	46.2%	\$1,625,228	2002	\$145,110	
Lodi Unified	10	11.42	\$1,245,492	46.2%	\$3,640,669	2002	\$318,798	
Lodi Unified	19	9.93	\$999,164	11.2%	\$2,221,545	2007	\$223,721	
Lodi Unified	22	10	\$1,416,212	7.7%	\$3,051,426	2008	\$305,143	
Natomas Unified	6	8.53	\$685,284	46.2%	\$2,003,138	2002	\$234,834	
Natomas Unified	10	9.83	\$618,251	43.2%	\$1,770,061	2003	\$180,067	
Natomas Unified	12	9.61	\$735,211	24.4%	\$1,829,275	2005	\$190,351	
Rocklin Unified	8	10.91	\$593,056	46.2%	\$1,733,548	2002	\$158,895	
Stockton Unified	1	12.66	\$1,462,232	7.7%	\$3,150,582	2008	\$248,861	
Stockton Unified	2	10.5	\$781,675	43.2%	\$2,237,946	2003	\$213,138	
Stockton Unified	6	12.48	\$1,136,704	20.1%	\$2,730,703	2006	\$218,806	
Tracy Jt Unified	4	10	\$618,254	46.2%	\$1,807,204	2002	\$180,720	
Tracy Jt Unified	10	10	\$573,006	38.4%	\$1,586,202	2004	\$158,620	
Washington Unified	1	8	\$446,161	46.2%	\$1,304,163	2002	\$163,020	
Washington Unified	4	10.76	\$979,085	7.7%	\$2,109,575	2008	\$196,057	
Totals		341.16			\$68,791,833	Average	\$201,641	2022 Adjusted Value \$314,657

Middle and High Schools

District	Project #	Acres	Original		2009 Adjusted		2009 Cost/Acre	
			OPSC Site Development	Inflation Factor	Site Development	Project Year		
Western Placer Unified	4	19.3	\$5,973,312	24.4%	\$7,431,085	2005	\$385,030	
Roseville City Elem	2	21.6	\$1,780,588	48.2%	\$2,639,311	2000	\$122,190	
Elk Grove Unified	4	66.2	\$8,659,494	48.2%	\$12,835,704	2000	\$193,893	
Elk Grove Unified	13	76.4	\$9,791,732	48.2%	\$14,513,986	2001	\$189,974	
Elk Grove Unified	18	84.3	\$13,274,562	43.2%	\$19,002,626	2003	\$225,417	
Grant Jt Union High	2	24	\$2,183,840	48.2%	\$3,237,039	2000	\$134,877	
Center Unified	1	21.2	\$1,944,310	46.2%	\$2,841,684	2002	\$134,042	
Lodi Unified	2	13.4	\$1,076,844	46.2%	\$1,573,849	2002	\$117,451	
Lodi Unified	6	13.4	\$2,002,164	46.2%	\$2,926,240	2002	\$218,376	
Galt Jt Union Elem	1	24.9	\$2,711,360	46.2%	\$3,962,757	2002	\$159,147	
Tahoe Truckee Unified	2	24	\$2,752,632	43.2%	\$3,940,412	2003	\$164,184	
Davis Unified	5	23.3	\$3,814,302	43.2%	\$5,460,199	2003	\$234,343	
Woodland Unified	3	50.2	\$8,664,700	46.2%	\$12,663,792	2002	\$252,267	
Sacramento City Unified	1	35.2	\$4,813,386	46.2%	\$7,034,949	2002	\$199,856	
Lodi Unified	4	47	\$7,652,176	46.2%	\$11,183,950	2002	\$237,956	
Stockton Unified	3	49.1	\$8,959,088	43.2%	\$12,824,996	2003	\$261,202	
Natomas Unified	11	38.7	\$3,017,002	38.4%	\$4,175,850	2004	\$107,903	
Rocklin Unified	11	47.1	\$11,101,088	24.4%	\$13,810,282	2005	\$293,212	
Totals		679.3			\$142,058,711	Average	\$209,125	2022 Adjusted Value
Middle Schools:		260.7			\$49,447,897	Middle	\$189,704	\$296,030
High Schools:		418.6			\$92,610,814	High	\$221,217	\$345,206

REPORT OF THE EXECUTIVE OFFICER
State Allocation Board Meeting, February 23, 2022

INDEX ADJUSTMENT ON THE ASSESSMENT FOR DEVELOPMENT

PURPOSE OF REPORT

To report the index adjustment on the assessment for development, which may be levied pursuant to Education Code Section 17620.

DESCRIPTION

The law requires the maximum assessment for development be adjusted every two years by the change in the Class B construction cost index, as determined by the State Allocation Board (Board) in each calendar year. This item requests that the Board make the adjustment based on the change reflected using the RS Means index.

AUTHORITY

Education Code Section 17620(a)(1) states the following: "The governing board of any school district is authorized to levy a fee, charge, dedication, or other requirement against any construction within the boundaries of the district, for the purpose of funding the construction or reconstruction of school facilities, subject to any limitations set forth in Chapter 4.9 (commencing with Section 65995) of Division 1 of Title 7 of the Government Code."

Government Code Section 65995(b)(3) states the following: "The amount of the limits set forth in paragraphs (1) and (2) shall be increased in 2000, and every two years thereafter, according to the adjustment for inflation set forth in the statewide cost index for class B construction, as determined by the State Allocation Board at its January meeting, which increase shall be effective as of the date of that meeting."

BACKGROUND

There are three levels that may be levied for developer's fees. The fees are levied on a per-square foot basis. The lowest fee, Level I, is assessed if the district conducts a Justification Study that establishes the connection between the development coming into the district and the assessment of fees to pay for the cost of the facilities needed to house future students. The Level II fee is assessed if a district makes a timely application to the Board for new construction funding, conducts a School Facility Needs Analysis pursuant to Government Code Section 65995.6, and satisfies at least two of the requirements listed in Government Code Section 65995.5(b)(3). The Level III fee is assessed when State bond funds are exhausted; the district may impose a developer's fee up to 100 percent of the School Facility Program new construction project cost.

STAFF ANALYSIS/STATEMENTS

A historical comparison of the assessment rates for development fees for 2018 and 2020 are shown below for information. According to the RS Means, the cost index for Class B construction increased by 17.45% percent, during the two-year period from January 2020 to January 2022, requiring the assessment for development fees to be adjusted as follows beginning January 2022:

RS Means Index Maximum Level I Assessment Per Square Foot

	<u>2018</u>	<u>2020</u>	<u>2022</u>
Residential	\$3.79	\$4.08	\$4.79
Commercial/Industrial	\$0.61	\$0.66	\$0.78

RECOMMENDATION

Increase the 2022 maximum Level I assessment for development in the amount of 17.45 percent using the RS Means Index to be effective immediately.

ANNUAL ADJUSTMENT TO SCHOOL FACILITY PROGRAM GRANTS

PURPOSE OF REPORT

To adopt the annual adjustment in the School Facility Program (SFP) grants based on the change in construction costs pursuant to the Education Code (EC) and SFP Regulations.

DESCRIPTION

This item presents the State Allocation Board (Board) with the annual adjustment to the SFP grants based on the statewide cost index for Class B construction. Each year the Board adjusts the SFP grants to reflect construction cost changes. In January 2016, the Board adopted the RS Means index for 2016 and future years. This item presents the 2022 annual adjustment to SFP grants based on the RS Means index.

AUTHORITY

See Attachment A.

STAFF ANALYSIS/STATEMENTS

At the January 2016 meeting, the Board adopted an increase to the SFP grants using the RS Means Construction Cost Index (CCI) as the statewide cost index for Class B construction.

The current rate of change between 2021 and 2022 for the RS Means Class B CCI is 15.80 percent. The chart below reflects the amounts previously adopted for 2021 compared to the potential amount for the new construction base grants.

Grade Level	Regulation Section	Current Adjusted Grant Per Pupil Effective 1-1-21	RS Means 15.80%
			<i>Potential Grant Per Pupil Effective 1-1-22</i>
Elementary	1859.71	\$12,628	\$14,623
Middle	1859.71	\$13,356	\$15,466
High	1859.71	\$16,994	\$19,679
Special Day Class – Severe	1859.71.1	\$35,484	\$41,090
Special Day Class – Non-Severe	1859.71.1	\$23,731	\$27,480

STAFF ANALYSIS/STATEMENTS (cont.)

The following chart shows the amounts previously adopted compared to the potential amount for the modernization base grants.

RS Means 15.80%

Grade Level	Regulation Section	Current Adjusted Grant Per Pupil Effective 1-1-21	Potential Grant Per Pupil Effective 1-1-22
Elementary	1859.78	\$4,808	\$5,568
Middle	1859.78	\$5,085	\$5,888
High	1859.78	\$6,658	\$7,710
Special Day Class – Severe	1859.78.3	\$15,325	\$17,746
Special Day Class – Non-Severe	1859.78.3	\$10,253	\$11,873

In addition, the CCI adjustment would increase the threshold amount for Government Code Section 66452.6(a)(2) for the period of one year commencing March 1, 2022. The following chart shows the amount previously adopted for 2021 compared to the resulting threshold amount, upon approval of the proposed 2022 CCI adjustment:

RS Means 15.80%

	Effective 3-1-2021	Potential 3-1-2022
Resulting Amount	\$317,941	\$368,176

RECOMMENDATION

Adopt the increase of 15.80 percent for the 2022 SFP grants based on the RS Means Construction Cost Index as shown in Attachment B.

ATTACHMENT A

AUTHORITY

For the New Construction grant, EC Section 17072.10(b) states, “The board annually shall adjust the per-unhoused- pupil apportionment to reflect construction cost changes, as set forth in the statewide cost index for class B construction as determined by the board.”

For Modernization funding, EC Section 17074.10(b) states, “The board shall annually adjust the factors set forth in subdivision (a) according to the adjustment for inflation set forth in the statewide cost index for class B construction, as determined by the board.”

Government Code Section 66452.6 states:

(a)(1) An approved or conditionally approved tentative map shall expire 24 months after its approval or conditional approval, or after any additional period of time as may be prescribed by local ordinance, not to exceed an additional 12 months. However, if the subdivider is required to expend two hundred thirty-six thousand seven hundred ninety dollars (\$236,790) or more to construct, improve, or finance the construction or improvement of public improvements outside the property boundaries of the tentative map, excluding improvements of public rights-of-way which abut the boundary of the property to be subdivided and which are reasonably related to the development of that property, each filing of a final map authorized by Section 66456.1 shall extend the expiration of the approved or conditionally approved tentative map by 36 months from the date of its expiration, as provided in this section, or the date of the previously filed final map, whichever is later. The extensions shall not extend the tentative map more than 10 years from its approval or conditional approval.

...

(2) Commencing January 1, 2012, and each calendar year thereafter, the amount of two hundred thirty-six thousand seven hundred ninety dollars (\$236,790) shall be annually increased by operation of law according to the adjustment for inflation set forth in the statewide cost index for class B construction, as determined by the State Allocation Board at its January meeting. The effective date of each annual adjustment shall be March 1. The adjusted amount shall apply to tentative and vesting tentative maps whose applications were received after the effective date of the adjustment.

SFP Regulation Section 1859.71 states,

The new construction per-unhoused-pupil grant amount, as provided by Education Code Section 17072.10(a), will be adjusted annually based on the change in the Class B Construction Cost Index as approved by the Board each January. The base Class B Construction Cost Index shall be 1.30 and the first adjustment shall be January, 1999.

The new construction per-unhoused-pupil grant amount, as provided by Education Code Section 17072.10(a), may be increased by an additional amount not to exceed six percent in a fiscal year, or decreased, based on the analysis of the current cost to build schools as reported on the Project Information Worksheet (Revised 05/10) which shall be submitted with the Forms SAB 50-05 and 50-06 and as approved by the Board.

ATTACHMENT A

SFP Regulation Section 1859.2 Definitions states,

“Class B Construction Cost Index” is a construction factor index for structures made of reinforced concrete or steel frames, concrete floors, and roofs, and accepted and used by the Board.

SFP Regulation Section 1859.78 states, “The modernization per-unhoused-pupil grant amount, as provided by Education Code Section 17074.10(a), will be adjusted annually based on the change in the Class B Construction Cost Index as approved by the Board each January.

ATTACHMENT B

ANNUAL ADJUSTMENT TO SCHOOL FACILITY PROGRAM GRANTS

State Allocation Board Meeting, February 23, 2022

Grant Amount Adjustments

New Construction	SFP Regulation Section	Adjusted Grant Per Pupil Effective 1-1-21	Adjusted Grant Per Pupil Effective 1-1-22
Elementary	1859.71	\$12,628	\$14,623
Middle	1859.71	\$13,356	\$15,466
High	1859.71	\$16,994	\$19,679
Special Day Class – Severe	1859.71.1	\$35,484	\$41,090
Special Day Class – Non-Severe	1859.71.1	\$23,731	\$27,480
Automatic Fire Detection/Alarm System – Elementary	1859.71.2	\$15	\$17
Automatic Fire Detection/Alarm System – Middle	1859.71.2	\$20	\$23
Automatic Fire Detection/Alarm System – High	1859.71.2	\$34	\$39
Automatic Fire Detection/Alarm System – Special Day Class – Severe	1859.71.2	\$63	\$73
Automatic Fire Detection/Alarm System – Special Day Class – Non-Severe	1859.71.2	\$45	\$52
Automatic Sprinkler System – Elementary	1859.71.2	\$212	\$245
Automatic Sprinkler System – Middle	1859.71.2	\$252	\$292
Automatic Sprinkler System – High	1859.71.2	\$262	\$303
Automatic Sprinkler System – Special Day Class – Severe	1859.71.2	\$668	\$774
Automatic Sprinkler System – Special Day Class – Non-Severe	1859.71.2	\$448	\$519

ATTACHMENT B

ANNUAL ADJUSTMENT TO SCHOOL FACILITY PROGRAM GRANTS

State Allocation Board Meeting, February 23, 2022

Grant Amount Adjustments

Modernization	SFP Regulation Section	Adjusted Grant Per Pupil Effective 1-1-21	Adjusted Grant Per Pupil Effective 1-1-22
Elementary	1859.78	\$4,808	\$5,568
Middle	1859.78	\$5,085	\$5,888
High	1859.78	\$6,658	\$7,710
Special Day Class - Severe	1859.78.3	\$15,325	\$17,746
Special Day Class – Non-Severe	1859.78.3	\$10,253	\$11,873
State Special School – Severe	1859.78	\$25,543	\$29,579
Automatic Fire Detection/Alarm System – Elementary	1859.78.4	\$156	\$181
Automatic Fire Detection/Alarm System – Middle	1859.78.4	\$156	\$181
Automatic Fire Detection/Alarm System – High	1859.78.4	\$156	\$181
Automatic Fire Detection/Alarm System – Special Day Class – Severe	1859.78.4	\$430	\$498
Automatic Fire Detection/Alarm System – Special Day Class – Non-Severe	1859.78.4	\$288	\$334
Over 50 Years Old – Elementary	1859.78.6	\$6,680	\$7,735
Over 50 Years Old – Middle	1859.78.6	\$7,065	\$8,181
Over 50 Years Old – High	1859.78.6	\$9,248	\$10,709
Over 50 Years Old – Special Day Class – Severe	1859.78.6	\$21,291	\$24,655
Over 50 Years Old – Special Day Class – Non-Severe	1859.78.6	\$14,237	\$16,486
Over 50 Years Old – State Special Day School – Severe	1859.78.6	\$35,483	\$41,089

ATTACHMENT B

ANNUAL ADJUSTMENT TO SCHOOL FACILITY PROGRAM GRANTS

State Allocation Board Meeting, February 23, 2022

Grant Amount Adjustments

New Construction / Modernization / Facility Hardship / Seismic Mitigation / Joint Use	SFP Regulation Section	Adjusted Grant Amount Effective 1-1-21	Adjusted Grant Amount Effective 1-1-22
Therapy/Multipurpose Room/Other (per square foot)	1859.72 1859.73.2 1859.77.3 1859.82.1 1859.82.2 1859.125 1859.125.1	\$207	\$240
Toilet Facilities (per square foot)	1859.72 1859.73.2 1859.82.1 1859.82.2 1859.125 1859.125.1	\$371	\$430
Portable Therapy/Multipurpose Room/Other (per square foot)	1859.72 1859.73.2 1859.77.3 1859.82.1 1859.125 1859.125.1	\$47	\$54
Portable Toilet Facilities (per square foot)	1859.72 1859.73.2 1859.82.1 1859.125 1859.125.1	\$120	\$139

New Construction Only	SFP Regulation Section	Adjusted Grant Amount Effective 1-1-21	Adjusted Grant Amount Effective 1-1-22
Parking Spaces (per stall)	1859.76	\$16,059	\$18,596
General Site Grant (per acre for additional acreage being acquired)	1859.76	\$20,554	\$23,801
Project Assistance (for school district with less than 2,500 pupils)	1859.73.1	\$7,723	\$8,943

ATTACHMENT B

ANNUAL ADJUSTMENT TO SCHOOL FACILITY PROGRAM GRANTS

State Allocation Board Meeting, February 23, 2022
Grant Amount Adjustments

Modernization Only	SFP Regulation Section	Adjusted Grant Amount Effective 1-1-21	Adjusted Grant Amount Effective 1-1-22
Two-stop Elevator	1859.83	\$128,460	\$148,757
Each Additional Stop	1859.83	\$23,124	\$26,778
Project Assistance (for school district with less than 2,500 pupils)	1859.78.2	\$4,119	\$4,770

Facility Hardship / Rehabilitation	SFP Regulation Section	Adjusted Grant Amount Effective 1-1-21	Adjusted Grant Amount Effective 1-1-22
Current Replacement Cost – Permanent Other (per square foot)	1859.2	\$412	\$477
Current Replacement Cost – Permanent Toilets (per square foot)	1859.2	\$742	\$859
Current Replacement Cost – Portable Other (per square foot)	1859.2	\$94	\$109
Current Replacement Cost – Portable Toilets (per square foot)	1859.2	\$241	\$279
Interim Housing – Financial Hardship (per classroom)	1859.81	\$42,342	\$49,032

Charter School Facilities Program – Preliminary Apportionment Amounts	SFP Regulation Section	Adjusted Grant Amount Effective 1-1-21	Adjusted Grant Amount Effective 1-1-22
Charter School Elementary (per pupil)	1859.163.1	\$12,693	\$14,698
Charter School Middle (per pupil)	1859.163.1	\$13,438	\$15,561
Charter School High (per pupil)	1859.163.1	\$17,055	\$19,750
Charter School Special Day Class – Severe (per pupil)	1859.163.1	\$35,653	\$41,286
Charter School Special Day Class - Non-Severe (per pupil)	1859.163.1	\$23,843	\$27,610
Charter School Two-stop Elevator	1859.163.5	\$107,050	\$123,964
Charter School Each Additional Stop	1859.163.5	\$19,269	\$22,314

ATTACHMENT B

NEW SCHOOL ADJUSTMENTS (REGULATION SECTION 1859.83)

State Allocation Board Meeting, February 23, 2022

Classrooms in Project	Elementary School Adjusted Grant Effective 1-1-21	Elementary School Adjusted Grant Effective 1-1-22	Middle School Adjusted Grant Effective 1-1-21	Middle School Adjusted Grant Effective 1-1-22	High School Adjusted Grant Effective 1-1-21	High School Adjusted Grant Effective 1-1-22	Alternative Education New School Effective 1-1-21	Alternative Education New School Effective 1-1-22
1	\$342,561	\$396,686	\$1,443,039	\$1,671,039	\$3,138,719	\$3,634,637	\$930,697	\$1,077,747
2	\$807,160	\$934,691	\$1,618,603	\$1,874,342	\$3,265,038	\$3,780,914	\$1,129,167	\$1,307,575
3	\$1,211,811	\$1,403,277	\$1,798,448	\$2,082,603	\$4,035,802	\$4,673,459	\$1,973,925	\$2,285,805
4	\$1,535,104	\$1,777,650	\$1,995,420	\$2,310,696	\$4,720,926	\$5,466,832	\$2,220,761	\$2,571,641
5	\$1,802,730	\$2,087,561	\$2,200,958	\$2,548,709	\$5,198,369	\$6,019,711	\$2,467,598	\$2,857,478
6	\$2,185,968	\$2,531,351	\$2,408,636	\$2,789,200	\$5,675,815	\$6,572,594	\$2,714,434	\$3,143,315
7	\$2,573,493	\$2,980,105	\$2,616,313	\$3,029,690	\$6,153,260	\$7,125,475	\$2,961,272	\$3,429,153
8	\$2,871,094	\$3,324,727	\$2,843,261	\$3,292,496	\$6,521,513	\$7,551,912	\$3,220,442	\$3,729,272
9	\$2,871,094	\$3,324,727	\$3,083,053	\$3,570,175	\$6,816,973	\$7,894,055	\$3,488,089	\$4,039,207
10	\$3,376,370	\$3,909,836	\$3,324,987	\$3,850,335	\$7,110,290	\$8,233,716	\$3,755,736	\$4,349,142
11	\$3,376,370	\$3,909,836	\$3,566,921	\$4,130,495	\$7,405,751	\$8,575,860	\$4,794,340	\$5,551,846
12	\$3,554,075	\$4,115,619			\$7,675,517	\$8,888,249	\$5,061,988	\$5,861,782
13					\$7,941,003	\$9,195,681	\$5,329,635	\$6,171,717
14					\$8,206,488	\$9,503,113	\$5,597,282	\$6,481,653
15					\$8,474,114	\$9,813,024	\$5,864,931	\$6,791,590
16					\$8,739,599	\$10,120,456	\$6,132,577	\$7,101,524
17					\$9,007,225	\$10,430,367	\$6,400,225	\$7,411,461
18					\$9,272,711	\$10,737,799	\$6,667,872	\$7,721,396
19					\$9,538,196	\$11,045,231	\$6,935,520	\$8,031,332
20					\$9,805,822	\$11,355,142	\$7,203,168	\$8,341,269
21					\$10,071,306	\$11,662,572	\$7,471,009	\$8,651,428
22					\$10,336,791	\$11,970,004	\$7,738,656	\$8,961,364
23							\$8,006,305	\$9,271,301
24							\$8,273,951	\$9,581,235
25							\$8,541,599	\$9,891,172
26							\$8,809,248	\$10,201,109
27							\$9,076,894	\$10,511,043

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Resolution 03-22-23 Developer Fee Justification Study 2022

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Adopt and approve the Developer Fee Justification Study Resolution and increase the Level 1 fees for both the Elementary and the High School Districts.

BACKGROUND:

Per state law, the District collects Developer Fees that are assessed on a per square foot basis on new residential and commercial construction within the District. These funds are used to provide school facilities to house and service the student enrollment generated by the new construction. The Developer Justification Study is to justify the statutory fee rates for both residential and for commercial/industrial development. School districts are authorized to collect these fees per Education Code Section 17620.

The State Allocation Board (SAB) adjusts these statutory school impact fees commonly known as Level 1 Fees, every two years for inflation. The State Allocation Board has just increased the Level 1 fee amounts for 2022.

The Elementary district is justified in collecting their share (54%) of the approved rates: \$2.59 per square foot for residential construction.

The High School District is justified in collecting their share (46%) of the approved rates: \$2.20 per square foot for residential construction.

Schoolworks, Inc., has completed an updated report aligned with the State Allocation Board recent action. This study assesses whether or not the District is eligible to receive the updated Level 1 Fees.

The study will be presented to the Board of Trustees at the August 31, 2022 Board meeting. A copy of the 2022 Developer Fee Justification Study is posted in the Business Office and available by contacting the Business Office at (831) 429-3410 ext. 48274.

FISCAL IMPACT:

\$6,250 Developer Fees Fund 25 (Restricted)

AGENDA ITEM:

This work is in direct support of the following District goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

AGENDA ITEM:

BEFORE THE GOVERNING BOARD OF THE SANTA CRUZ CITY SCHOOLS SCHOOL DISTRICT

SANTA CRUZ COUNTY, CALIFORNIA

In the Matter of) **Resolution No. 03-22-23**
)
THE ADOPTION OF A FEE JUSTIFICATION)
STUDY)
_____)
)
)

WHEREAS, Education Code section 17620 authorizes school districts to levy a fee, charge or dedication against any new construction within its boundaries for the purpose of funding the construction or reconstruction of school facilities; and

WHEREAS, the governing board (“Board”) of the Santa Cruz City Schools School District (“District”) has caused a study to be prepared by SchoolWorks entitled 2022 Developer Fee Justification Study (incorporated herein by reference and hereinafter referred to as the “Study”), which identifies the purpose and use for the fee and sets forth a reasonable relationship between the fee to be imposed, the type of development project on which the fee is to be imposed, and the increased school facilities made necessary by virtue of the burden imposed by the development.

NOW, THEREFORE, BE IT RESOLVED, that the Board makes the following findings:

1. Prior to the adoption of this resolution (“Resolution”), the Board of the District conducted a public hearing at which oral and/or written presentations were made as part of the Board’s regularly scheduled meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered has been published twice in the newspaper in accordance with Government Code sections 66017 and 66018. Additionally, at least 10 days prior to the meeting, the District made all relevant information available to the public indicating the cost, or estimated cost, of the construction or reconstruction of school facilities made necessary by the residential and/or commercial/industrial development to which the fee shall apply.

AND BE IT FURTHER RESOLVED that the Board incorporates herein by reference, approves and adopts the Study entitled 2022 Developer Fee Justification Study, prepared by SchoolWorks which documents the need for the school facilities fees.

AND BE IT FURTHER RESOLVED that nothing contained or expressed in this Resolution shall be construed to affect the District’s authority to increase fees, enter into agreements with developers, or otherwise adopt or impose, to the extent permitted by law, additional fees, to

fully mitigate the impact of residential and/or commercial/industrial development upon the District's school facilities.

This Resolution is adopted this 31st day of August, 2022 by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

ABSENT: _____

Clerk of the Governing Board

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Resolution 05-22-23 Developer Fee Increase for Elementary Schools

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Adopt and approve developer fee increase for Level 1 fees for the Elementary District.

BACKGROUND:

Per state law, the District collects Developer Fees that are assessed on a per square foot basis on new residential and commercial construction within the District. These funds are used to provide school facilities to house and service the student enrollment generated by the new construction. The Developer Justification Study is to justify the statutory fee rates for both residential and for commercial/industrial development. School districts are authorized to collect these fees per Education Code Section 17620.

The State Allocation Board adjusts these statutory school impact fees commonly known as Level 1 Fees, every two years for inflation. The State Allocation Board has just increased the Level 1 fee amounts for 2022.

Based upon the Fee-Sharing Agreement and in accordance with the increased level of fees permitted by the State Allocation Board pursuant to Government Code section 65995, the District may levy the following fees, which represent a percentage of the State Allocation Board Authorized Fee Amounts:

- \$2.59 per square foot of residential development (54 % of \$4.79).
- \$0.42 per square foot of commercial/industrial development (54% of \$0.78).

Schoolworks, Inc., has completed an updated report aligned with the State Allocation Board recent action. This study assesses whether or not the District is eligible to receive the updated Level 1 Fees.

The study will be presented to the Board of Trustees at the August 31, 2022 Board meeting.

A copy of the 2022 Developer Fee Justification Study is posted in the Business Office and available by contacting the Business Office at (831) 429-3410 ext. 48274.

AGENDA ITEM: 8.5.2.4.

FISCAL IMPACT:

Funds that are received will go into the Developer Fee Fund

This work is in direct support of the following District goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

**BEFORE THE GOVERNING BOARD OF THE
SANTA CRUZ CITY SCHOOLS SCHOOL DISTRICT
SANTA CRUZ COUNTY, CALIFORNIA**

In the Matter of)	Resolution No. 05-22-23
)	
THE INCREASE IN SCHOOL FACILITIES)	
FEES AND APPROVAL OF CEQA)	
EXEMPTION)	
<hr/>)	

WHEREAS Education Code section 17620 authorizes school districts to levy a fee, charge or dedication against any new construction within its boundaries for the purpose of funding the construction or reconstruction of school facilities; and

WHEREAS the Santa Cruz City Schools School District (“District”) by agreement with the high school district[s] sharing geographical territory with the District (“Fee-Sharing Agreement”), may levy 54 % of the total fees permitted pursuant to Government Code Section 65995 for development in areas in which the District provides school services. The remaining permitted fees shall be allocated to the high school district(s) within whose boundaries the residential, commercial, or industrial development shall occur; and

WHEREAS pursuant to the authority of Government Code section 65995, subdivision (b)(3), the allowable fees authorized by Education Code section 17620 have presently been established by the State Allocation Board (“SAB”) in the amount of \$4.79 per square foot for residential development and \$0.78 per square foot for commercial/industrial development (“SAB Authorized Fee Amounts”); and

WHEREAS the governing board (“Board”) of the District has caused a study to be prepared by SchoolWorks entitled 2022 Developer Fee Justification Study (incorporated herein by reference and hereinafter referred to as the “Study”), which identifies the purpose and use for the fee and sets forth a reasonable relationship between the fee to be imposed, the type of development project on which the fee is to be imposed, as well as the cost of the increased school facilities made necessary by virtue of the burden imposed by the development; and

WHEREAS, the Board has adopted the Study and the findings therein regarding the necessity of the fees; and

WHEREAS the Study justifies the District’s imposition of a fee in the amount of \$2.59 per square foot for residential development and \$0.42 per square foot for commercial/ industrial

development except for Rental Self Storage facilities in which a fee of \$0.02 per square foot is justified.

WHEREAS based upon the Fee-Sharing Agreement and in accordance with the increased level of fees permitted by the SAB pursuant to Government Code section 65995, the District may levy the following fees, which represent a percentage of the SAB Authorized Fee Amounts

1. \$2.59 per square foot of residential development (54 % of \$4.79).
2. \$0.42 per square foot of commercial/industrial development (54% of \$0.78).

These amounts are justified by the needs of the District alone and do not include the needs of the high school district[s]; and

WHEREAS Education Code section 17621 specifically exempts the adoption, increase, or imposition of any fee, charge, dedication or other requirement pursuant to Education Code section 17620 from the provisions of the California Environmental Quality Act ("CEQA") (Pub. Resources Code Section 21000 et. seq); and

WHEREAS upon a determination that the imposition of school facilities fees under Education Code section 17620 is exempt from CEQA, the District is entitled to file a Notice of Exemption with the County Clerk pursuant to California Code of Regulations, title 14, section 15062.

NOW, THEREFORE, BE IT RESOLVED, that the Board makes the following findings:

1. Prior to the adoption of this resolution ("Resolution"), the Board of the District conducted a public hearing at which oral and written presentations were made as part of the Board's regularly scheduled meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered has been published twice in the [name of newspaper] in accordance with Government Code sections 66017 and 66018. Additionally, at least 10 days prior to the meeting, the District made all relevant information available to the public indicating the cost, or estimated cost, of the construction or reconstruction of school facilities made necessary by the residential and/or commercial/industrial development to which the fee shall apply.
2. The purpose of the fees is to provide adequate school facilities for the students of the District who will be generated by residential and commercial/industrial development in the District.
3. The fees are to be used to finance the construction and reconstruction of school facilities.
4. There is a reasonable relationship between the need for the imposition of the fee and the types of development projects upon which the fees shall be imposed for the purpose of the construction or reconstruction of school facilities, in that residential, commercial and industrial development will generate students who will attend

District schools. These students cannot be housed by the District without additional school facilities, or the reconstruction of existing school facilities. The fees will be used to fund all, or a portion of, new school facilities, or to reconstruct existing school facilities.

5. There is a reasonable relationship between the amount of the fee and the cost of the additional or reconstructed school facilities attributable to the development upon which the fee shall be imposed, in that the square footage of these developments has a direct relationship to the number of students that will be generated, and, thus, to the facilities the District must add or reconstruct in order to accommodate the additional students.
6. The District maintains a separate capital facilities account, or fund, as required by Government Code section 66006.
7. There are no other adequate sources of funds to meet the District's school facilities needs occasioned by, and as a direct result of, the construction of new residential and/or commercial/industrial development within the District.

AND BE IT FURTHER RESOLVED that since the Study justifies fees at or in excess of the SAB Authorized Fee Amounts, the District, in accordance with Education Code sections 17620, et seq., and Government Code sections 65995, et seq., and the Fee-Sharing Agreement, hereby increases fees to the following amounts:

1. \$2.59 per square foot of residential development;
2. \$0.36 per square foot of commercial or industrial development except for Rental Self Storage facilities in which a fee of \$0.05 per square foot is justified.

AND BE IT FURTHER RESOLVED that the amount collected on behalf of both the District and the high school district[s] pursuant to this Resolution shall not exceed a total of \$4.79 per square foot for residential development and \$0.78 per square foot of commercial or industrial development.

AND BET IT FURTHER RESOLVED that the increase in the fee shall take effect sixty (60) days after the date of this Resolution.

AND BE IT FURTHER RESOLVED that the Superintendent of the District, or his or her designee, shall give notice of the Board's action herein to all cities and counties with jurisdiction over the territory of the District in accordance with the requirements of Education Code section 17620 and 17621, requesting that no building permits (or, for manufactured homes and mobile homes, certificates of occupancy) be issued on or after the date which is sixty (60) days after the date of this Resolution, without certification from the District that the fee specified herein have been paid. Said notice shall specify that collection of the fee is not subject to the restriction set forth in Government Code section 66007, subdivision (a) but, pursuant to subdivision (b) of that statute, the fees are to be collected prior to issuance of building permits.

AND BE IT FURTHER RESOLVED that developers of commercial or industrial development be provided the opportunity for a hearing to appeal the imposition of the fee on their developments.

AND BE IT FURTHER RESOLVED that nothing contained or expressed in this Resolution shall be construed to affect the District's authority to increase the fee, enter into agreements with developers, or otherwise adopt or impose, to the extent permitted by law, additional fees, to fully mitigate the impact of residential and/or commercial/industrial development upon the District's school facilities.

AND BE IT FURTHER RESOLVED that the District's administration is authorized to make expenditures and to incur obligations of the fees for the purposes authorized by law.

AND BE IT FURTHER RESOLVED that the Board hereby finds that the increase in fees hereunder is statutorily exempt from the requirements of CEQA pursuant to Education Code section 17621.

AND BE IT FURTHER RESOLVED that this Board hereby adopts this Resolution and directs the Superintendent, or his or her designee, to file a certified copy of this Resolution, together with all relevant supporting documentation and a map clearly indicating the boundaries of the area subject to the fee, to each city and each county in which the District is situated, pursuant to Education Code section 17621.

This Resolution is adopted this 31st day of August, 2022 by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

ABSENT: _____

Clerk of the Governing Board

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Resolution 06-22-23 Developer Fee Increase for High Schools

MEETING DATE: August 31, 2022

FROM: Jim Monreal, Assistant Superintendent, Business Services

THROUGH: Kris Munro, Superintendent

RECOMMENDATION:

Adopt and approve developer fee increase for Level 1 fees for the Secondary District.

BACKGROUND:

Per state law, the District collects Developer Fees that are assessed on a per square foot basis on new residential and commercial construction within the District. These funds are used to provide school facilities to house and service the student enrollment generated by the new construction. The Developer Justification Study is to justify the statutory fee rates for both residential and for commercial/industrial development. School districts are authorized to collect these fees per Education Code Section 17620.

The State Allocation Board adjusts these statutory school impact fees commonly known as Level 1 Fees, every two years for inflation. The State Allocation Board has just increased the Level 1 fee amounts for 2022.

Based upon the Developer Fee Justification Study, the District's imposition of a fee in the amount of \$2.20 per square foot for residential development and \$0.36 per square foot for commercial/ industrial development, except for Rental Self Storage facilities in which a fee of \$0.07 per square foot is justified.

Based upon the Fee-Sharing Agreement, the District may levy the following fees, which represent a percentage of the State Allocation Board Authorized Fee Amounts:

- \$2.20 per square foot of residential development (46% of \$4.79).
- \$0.36 per square foot of commercial or industrial development (46% of \$0.78).

Schoolworks, Inc., has completed an updated report aligned with the State Allocation Board recent action. This study assesses whether or not the District is eligible to receive the updated Level 1 Fees.

The study will be presented to the Board of Trustees at the August 31, 2022 Board meeting.

AGENDA ITEM: 8.5.2.5.

A copy of the 2022 Developer Fee Justification Study is posted in the Business Office and available by contacting the Business Office at (831) 429-3410 ext. 48274.

FISCAL IMPACT:

Funds that are received will go into the Developer Fee Fund.

This work is in direct support of the following District goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

**BEFORE THE GOVERNING BOARD OF THE
SANTA CRUZ CITY SCHOOLS SCHOOL DISTRICT
SANTA CRUZ COUNTY, CALIFORNIA**

In the Matter of)	Resolution No. 06-22-23
)	
THE INCREASE IN SCHOOL FACILITIES)	
FEES AND APPROVAL OF CEQA)	
EXEMPTION)	

WHEREAS Education Code section 17620 authorizes school districts to levy a fee, charge or dedication against any new construction within its boundaries for the purpose of funding the construction or reconstruction of school facilities; and

WHEREAS the Santa Cruz City Schools School District (“District”) by agreement with its feeder elementary school district(s) (“Fee-Sharing Agreement”), may levy 46 % of the total fees authorized by Government Code Section 65995, subdivision (b)(3), for development in areas in which the District provides school services. The remaining permitted fees are to be allocated to the feeder elementary school district(s) within whose boundaries the residential, commercial, or industrial development shall occur; and

WHEREAS pursuant to the authority of Government Code section 65995, subdivision (b)(3), allowable fees authorized by Education Code section 17620 have presently been established by the State Allocation Board (“SAB”) in the amount of \$4.79 per square foot for residential development and \$0.78 per square foot for commercial/industrial development (“SAB Authorized Fee Amounts”); and

WHEREAS the governing board (“Board”) of the District has caused a study to be prepared by SchoolWorks entitled 2022 Developer Fee Study (incorporated herein by reference and hereinafter referred to as the “Study”), which identifies the purpose and use for the fee and sets forth a reasonable relationship between the fee to be imposed, the type of development project on which the fee is to be imposed, as well as the cost of the increased school facilities made necessary by virtue of the burden imposed by the development; and

WHEREAS, the Board adopted the Study and the findings therein regarding the necessity of the fees; and

WHEREAS the Study justifies the District’s imposition of a fee in the amount of \$2.20 per square foot for residential development and \$0.36 per square foot for commercial/ industrial

development except for Rental Self Storage facilities in which a fee of \$0.07 per square foot is justified.

WHEREAS based upon the Fee-Sharing Agreement, the District may levy the following fees, which represent a percentage of the SAB Authorized Fee Amounts

1. \$2.20 per square foot of residential development (46% of \$4.79).
2. \$0.36 per square foot of commercial or industrial development (46% of \$0.78).

These amounts are justified by the needs of the District alone and do not include the needs of the feeder districts; and

WHEREAS Education Code section 17621 specifically exempts the adoption, increase, or imposition of any fee, charge, dedication or other requirement pursuant to Education Code section 17620 from the provisions of the California Environmental Quality Act ("CEQA")(Pub. Resources Code Section 21000 et seq.); and

WHEREAS, upon a determination that the imposition of school facilities fees under Education Code section 17620 is exempt from CEQA, the District is entitled to file a Notice of Exemption with the County Clerk pursuant to California Code of Regulations, title 14, section 15062.

NOW, THEREFORE, BE IT RESOLVED, that the Board makes the following findings:

1. Prior to the adoption of this resolution ("Resolution"), the Board of the District conducted a public hearing at which oral and written presentations were made as part of the Board's regularly scheduled meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered has been published twice in the [name of newspaper] in accordance with Government Code sections 66017 and 66018. Additionally, at least 10 days prior to the meeting, the District made all relevant information available to the public indicating the cost, or estimated cost, of the construction or reconstruction of school facilities made necessary by the residential and/or commercial/industrial development to which the fee shall apply.
2. The purpose of the fees is to provide adequate school facilities for the students of the District who will be generated by residential and commercial/industrial development in the District.
3. The fees are to be used to finance the construction and reconstruction of school facilities.
4. There is a reasonable relationship between the need for the imposition of the fee and the types of development projects upon which the fees shall be imposed for the purpose of the construction or reconstruction of school facilities, in that residential, commercial and industrial development will generate students who will attend District schools. These students cannot be housed by the District without additional

school facilities, or the reconstruction of existing school facilities. The fees will be used to fund all, or a portion of, new school facilities, or to reconstruct existing school facilities.

5. There is a reasonable relationship between the amount of the fee and the cost of the additional or reconstructed school facilities attributable to the development upon which the fee shall be imposed, in that the square footage of these developments has a direct relationship to the number of students that will be generated, and, thus, to the facilities the District must add or reconstruct in order to accommodate the additional students.
6. The District maintains a separate capital facilities account, or fund, as required by Government Code section 66006.
7. There are no other adequate sources of funds to meet the District's school facilities needs occasioned by, and as a direct result of, the construction of new residential and/or commercial/industrial development within the District.

AND BE IT FURTHER RESOLVED that since the Study justifies fees at or in excess of the SAB Authorized Fee Amounts, the District, in accordance with Education Code sections 17620, et seq., and Government Code sections 65995, et seq., and the Fee-Sharing Agreement, hereby increases fees in the following amounts:

1. \$2.20 per square foot of residential development;
2. \$0.36 per square foot of commercial or industrial development except for Rental Self Storage facilities in which a fee of \$0.05 per square foot is justified.

AND BE IT FURTHER RESOLVED that the amount collected on behalf of both the District and feeder districts pursuant to this Resolution shall not exceed a total of \$4.79 per square foot for residential development and \$0.78 per square foot of commercial or industrial development, except as otherwise set forth herein.

AND BE IT FURTHER RESOLVED that the increase in the fee shall take effect sixty (60) days after the date of this Resolution.

AND BE IT FURTHER RESOLVED that the Superintendent of the District, or his or her designee, shall give notice of the Board's action herein to all cities and counties with jurisdiction over the territory of the District in accordance with the requirements of Education Code section 17620 and 17621, requesting that no building permits (or, for manufactured homes and mobile homes, certificates of occupancy) be issued on or after the date which is sixty (60) days after the date of this Resolution, without certification from the District that the fee specified herein have been paid. Said notice shall specify that collection of the fee is not subject to the restriction set forth in Government Code section 66007, subdivision (a) but, pursuant to subdivision (b) of that statute, the fees are to be collected prior to issuance of building permits.

AND BE IT FURTHER RESOLVED that developers of commercial or industrial development be provided the opportunity for a hearing to appeal the imposition of the fee on their developments.

AND BE IT FURTHER RESOLVED that nothing contained or expressed in this Resolution shall be construed to affect the District's authority to increase the fee, enter into agreements with developers, or otherwise adopt or impose, to the extent permitted by law, additional fees, to fully mitigate the impact of residential and/or commercial/industrial development upon the District's school facilities.

AND BE IT FURTHER RESOLVED that the District's administration is authorized to make expenditures and to incur obligations of the fees for the purposes authorized by law.

AND BE IT FURTHER RESOLVED that the Board hereby finds that the increase in fees hereunder is statutorily exempt from the requirements of CEQA pursuant to Education Code section 17621.

AND BE IT FURTHER RESOLVED that this Board hereby adopts this Resolution and directs the Superintendent, or his or her designee, to file a certified copy of this Resolution, together with all relevant supporting documentation and a map clearly indicating the boundaries of the area subject to the fee, to each city and each county in which the District is situated, pursuant to Education Code section 17621.

This Resolution is adopted this 31st day of August, 2022 by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

ABSENT: _____

Clerk of the Governing Board

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Resolution 04-22-23: Proclaiming Hispanic Heritage Month

MEETING DATE: August 31, 2022

FROM: Kris Munro, Superintendent

RECOMMENDATION:

Take action as appropriate on the resolution of Santa Cruz City Schools to proclaim September 15 through October 15 as Hispanic Heritage Month.

BACKGROUND:

Santa Cruz City Schools strives for all students to feel safe and welcome in their schools and to see themselves represented in the curricula. Santa Cruz City Schools recognizes the important contributions of local, State, and National Hispanic Americans to the history of the United States, by promoting social justice, enhancing health and well-being, and building a sense of community for Hispanic Americans.

The District will sponsor an essay and art contest for students in honor of Hispanic Heritage Month.

FISCAL IMPACT:

None

This work is in direct support of the following district goals and its corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gap the currently exists between demographic groups within the SCCS student community.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

**SANTA CRUZ CITY SCHOOL
RESOLUTION #04-22-23
Proclaiming Hispanic Heritage Month**

WHEREAS, Hispanic Heritage Week, which began in 1968 under President Lyndon Johnson, was expanded to National Hispanic Heritage Month by President Ronald Reagan and enacted into law in 1988 to cover a 30-day period starting on September 15, the day which represents the anniversary of independence for five Latin American countries;

WHEREAS, with the term Hispanic or Latinx referring to Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race, Hispanic Americans have helped to shape our communities throughout Santa Cruz County and have had profound influences through a strong commitment to family, faith, and community, an enduring work ethic and their many contributions to society including serving on our school boards and working in our educational communities;

WHEREAS, America celebrates the culture and traditions of those who trace their roots to Spain, Mexico and the Spanish-speaking nations of Central America, South America and the Caribbean;

WHEREAS, Hispanic Heritage Month celebrates the history and culture of the nation's Latinx community and acknowledges their influence on politics, the economy, and the social and cultural life throughout the United States;

WHEREAS, with California having the largest Hispanic population of any state, the Federal Census Bureau estimates the Hispanic population in the United States is the largest ethnic minority with 55 million people or 17% of Americans being of Hispanic or Latinx origin:

WHEREAS, Those persons who have come from Latin American countries have long added a special quality and enrichment to the cultural heritage and institutions of the United States, the State of California, the City of Santa Cruz and the Santa Cruz City School District;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education hereby promotes September 15th through October 15th as Hispanic Heritage Month and encourages all students, faculty, administrators, and parents, to remember and celebrate the contributions that Hispanic Americans have made to California and the United States.

PASSED AND ADOPTED by the Santa Cruz City School District Board of Education on this 31st day of August, 2022, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Approved on this date, August 31, 2022

Board President, Santa Cruz City Schools

Superintendent, Santa Cruz City Schools

SANTA CRUZ CITY SCHOOL DISTRICT

AGENDA ITEM: Board Policies: Second and/or Final Reading for CSBA Revisions & Updates

MEETING DATE: August 31, 2022

FROM: Kris Munro, Superintendent

RECOMMENDATION:

Approve the revised/deleted/new policies as submitted for second and/or final reading and adoption.

BACKGROUND:

Policies are submitted through the GAMUT online board policy book updating process, which uses CSBA recommendations for review and change approximately six times per year in participating districts. These recommendations reflect recent changes in education code and/or case law. The policies have been reviewed by staff to ensure that any required customization for Santa Cruz City Schools has been included. The Policy Guidesheet provides a basic overview of the policy changes.

This work is in direct support of the following district goals and its corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gap the currently exists between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

AGENDA ITEM: 8.5.4.2.

CSBA POLICY GUIDE SHEET
June 2022

Board Policy 0420.41 - Charter School Oversight

Policy updated to reflect that a charter school proposing to expand operations to one or more additional sites or grade levels is required to request a material revision to its charter and notify the Governing Board of the additional locations or grade levels whether a proposal to expand operations is concurrent with or unrelated to a renewal, add a new section heading "Fees/Charges for Supervisorial Oversight" and rearrange material within this section for clarity, provide that it is the County Superintendent of Schools who may request that the California Collaborative for Educational Excellence be assigned to provide assistance to a charter school that fails to improve outcomes in regard to state or school priorities identified in the charter, as specified, and add that complaints alleging noncompliance with Education Code 47606.5 (annual update of school goals, actions, and related expenditures or 47607.3 (technical assistance or intervention based on the school's failure to improve student outcomes) may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

Board Policy 3110 - Transfer of Funds

Policy updated to delete an authorization for the temporary transfer of funds which only pertained to the 2020-21 and 2021-22 fiscal years.

NEW - Board Policy 3523 - Electronic Signatures

New policy reflects the authorization for districts to use electronic signatures in their communications and operations, including the benefits of electronic records and signatures, the requirement that electronic signatures conform with criteria described in law and that the level of security is sufficient for the transaction being conducted, and that electronic records are retained in accordance with law and regulations and as specified in board policy and administrative regulation.

Board Policy 3550 - Food Service/Child Nutrition Program

Policy updated to reflect **NEW LAW (AB 130, 2021)** which requires districts to provide a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility, and **NEW LAW (AB 486, 2021)** which authorizes the coordination of food service programs with classroom instruction and other related district programs.

Board Policy 3551 - Food Service Operations/Cafeteria Fund

Policy updated to reflect **NEW LAW (AB 130, 2021)** which requires districts to provide a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility, including revisions to the "Meal Sales" and "Program Monitoring and Evaluation" sections.

Board Policy 3553 - Free and Reduced Price Meals

Policy updated to reflect **NEW LAW (AB 130, 2021)** which requires districts to provide a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free and/or reduced-price meal eligibility. Updated policy includes general requirements applicable to federal National School Lunch and Breakfast Programs as well as the state Universal Meal Program. Updated Policy also includes revision to the "Confidentiality/Release of Records" section to permit the use of student information to facilitate the provision of targeted educational services to a student based on the local control and accountability plan, as clarified in the California Department of Education's Management Bulletin SNP-02-2018.

Policy 0420.41: Charter School Oversight

Status: ADOPTED

Original Adopted Date: 10/01/2013 | Last Revised Date: 06/01/2022 | Last Reviewed Date: 06/01/2022

The Governing Board recognizes its ongoing responsibility to oversee that any charter school authorized by the Board is successfully fulfilling the terms of its charter and is providing a high-quality educational program for students enrolled in the charter school.

The Superintendent or designee shall identify at least one staff member to serve as a contact person for each charter school authorized by the Board. (Education Code 47604.32)

The Superintendent or designee shall visit each charter school at least annually and may inspect or observe any part of a charter school at any time. (Education Code 47604.32, 47607)

The Superintendent or designated charter school contact shall attend meetings of the charter school governing body whenever possible and shall periodically meet with a representative of the charter school.

Waivers

If the charter school wishes to request a general waiver of any state law or regulation applicable to it, it shall request that the district submit a general waiver request to the State Board of Education (SBE) on its behalf. Upon approval of the Board, the Superintendent or designee shall submit such a waiver request to SBE on behalf of the charter school.

Provision of District Services

The charter school may purchase administrative or other services from the district or any other source. (Education Code 47613)

Whenever the district agrees to provide administrative or support services to a charter school, the district and the charter school shall develop a memorandum of understanding (MOU) which clarifies the financial and operational agreements between them.

At the request of a charter school, the Superintendent or designee shall create and submit any reports required by the State Teachers' Retirement System or Public Employees' Retirement System on behalf of the charter school. The district may charge the charter school for the actual costs of the reporting services, but shall not require the charter school to purchase payroll processing services from the district as a condition for creating and submitting these reports. (Education Code 47611.3)

Material Revisions to Charter

Material revisions to a charter may only be made with Board approval. Material revisions shall be governed by the same standards and criteria that apply to petitions for the authorization of charter schools as set forth in Education Code 47605 and shall include, but not be limited to, a reasonably comprehensive description of any new requirement for charter schools enacted into law after the charter was originally granted or last renewed. (Education Code 47607)

If an approved charter school proposes to **expand** operations to one or more additional sites or grade levels, **whether concurrently with or unrelated to a renewal**, the charter school shall request a material revision to its charter and shall notify the Board of those additional locations or grade levels. The Board shall consider approval of the additional locations or grade levels at an open meeting. (Education Code 47605, **47607**)

The Board shall have the authority to determine whether a proposed change in charter school operations constitutes a material revision of the approved charter.

Monitoring Charter School Performance

Any charter school authorized by the **Board shall be monitored by the Superintendent or designee** to determine whether **the charter school** complies with all legal requirements applicable to charter schools, including all reports required of charter schools **by law, as specified** in Education Code 47604.32. Any violations of law shall be reported to the Board.

The Board shall monitor each charter school to determine whether it is achieving the measurable student outcomes set forth in the charter, both schoolwide and for each numerically significant student subgroup served by the school as defined in Education Code 52052. This determination shall be based on the measures specified in the approved charter and any applicable **MOU**, and on the charter school's annual review and assessment of its progress toward the goals and actions identified in its local control and accountability plan (LCAP), as reported in the California School Dashboard.

The Board shall monitor the fiscal condition of the charter school based on any financial report or information obtained from the charter school, including, but not limited to, the charter school's preliminary budget, **LCAP and** annual update of the charter school's LCAP, first and second interim financial reports, and final unaudited report for the full prior year. (Education Code 47604.32, 47604.33, 47606.5)

Fees/Charges for Supervisorial Oversight

The district may charge **for district supervisorial oversight as follows: (Education Code 47613; 5 CCR 11969.7)**

1. **Actual costs** up to one percent of **the** charter school's revenue if the **district provides the** charter school **with** facilities **under Education Code 47614 and charges** the **charter school a pro-rata share of** the **facilities cost**
2. **Actual costs** up to three percent of the charter school's revenue **if the district provides the charter school substantially rent-free facilities**

Technical Assistance/Intervention

Whenever a charter school is identified for technical assistance based on the performance of one or more numerically significant student subgroups on SBE-established criteria, the charter school shall receive technical assistance from the County Superintendent of Schools. Such technical assistance shall be focused on building the charter school's capacity to develop and implement actions and services responsive to student and community needs, including, but not limited to, any of the following: (Education Code 47607.3)

1. Assisting the charter school to identify its strengths and weaknesses in regard to the state priorities applicable to the charter school pursuant to Education Code 47605. This shall include working collaboratively with the charter school to review performance data on the state and local indicators included in the California School Dashboard and other relevant local data and to identify effective, evidence-based programs or practices that address any areas of weakness.
2. Working collaboratively with the charter school to secure assistance from an academic, programmatic, or fiscal expert or team of experts to identify and implement effective programs and practices that are designed to improve performance in any areas of weakness identified by the charter school. Another service provider, including, but not limited to, a school district, county office of education, or charter school, may be solicited to act as a partner to the charter school in need of technical assistance.
3. Obtaining from the charter school timely documentation demonstrating that it has completed the activities described in **Items #1 and 2** or substantially similar activities, or has selected another service provider to work with the charter school to complete the activities described in **Items #1 and 2** or substantially similar activities, and ongoing communication with the Board to assess the charter school's progress in improving student outcomes.

In addition, if, in three out of four consecutive school years, a charter school fails to improve outcomes for three or

more numerically significant student subgroups, or for all of the student subgroups if the school has fewer than three subgroups, in regard to one or more state or school priorities identified in the charter, the **County Superintendent may** request that the Superintendent of Public Instruction (SPI), with SBE approval, assign the California Collaborative for Educational Excellence to provide advice and assistance to the charter school pursuant to Education Code 52074. (**Education Code 47607.3; 52072**)

In accordance with law, the Board may deny a charter school's renewal petition or may revoke a charter based on the charter school's poor performance, especially with regard to inadequate academic achievement of all numerically significant subgroups of students served by the charter school.

Complaints

Each charter school shall establish and maintain policies and procedures in accordance with the uniform complaint procedures as specified in 5 CCR 4600-4670 **to enable any person** alleging the school's noncompliance with Education Code 47606.5 or 47607.3 **to file a complaint with the charter school.** (Education Code 52075)

A complaint may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance. A complainant who is not satisfied with the decision may appeal the decision to the SPI. (Education Code 52075)

If the charter school finds merit in the complaint or the SPI finds merit in an appeal, a remedy shall be provided to all affected students and parents/guardians. (Education Code 52075)

School Closure

In the event that the Board revokes or denies renewal of a charter or the charter school ceases operation for any reason, the Superintendent or designee shall, when applicable in accordance with the charter and/or **an MOU,** provide assistance to facilitate the transfer of the charter school's former students and to finalize financial reporting and close-out **of the charter school.**

The Superintendent or designee shall provide notification to the California Department of Education, within 10 calendar days of the Board's action, if renewal of **a** charter is denied, **a** charter is revoked, or a charter school will cease operation for any reason.

Such notification shall include, but not be limited to, a description of the circumstances of the closure, the effective date of the closure, and the location of student and personnel records. (Education Code 47604.32; 5 CCR 11962.1)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 11700-11705

Description

Independent study

5 CCR 11960-11969.10

Charter schools

5 CCR 4600-4670

Uniform complaint procedures

Bus. Code 7583.45

Training for security officers

CA Constitution Article 16, Section 8.5

Public finance; school accountability report card -

<https://simbli.eboardsolutions.com/SU/5WQGQeQCplusFH2CplOCVLEpzQ==>

CA Constitution Article 9, Section 5

Common school system -

<https://simbli.eboardsolutions.com/SU/5LDHGacpLGqiftuxZapsIshQg==>

Corp. Code 5110-6910

Nonprofit public benefit corporations -

<https://simbli.eboardsolutions.com/SU/up9YZpTJb4gRf50HwIsh9Og==>

Ed. Code 1006

Prohibition against school district employees serving on county board of education -

<https://simbli.eboardsolutions.com/SU/Qnj8IKKU84qMv8ZX5ZPu1w==>

Ed. Code 17070.10-17079.30	Leroy F. Greene School Facilities Act - https://simbli.eboardsolutions.com/SU/fu4PsUtUAb4qYYOY9breHg==
Ed. Code 17280-17317	Field Act; approval of plans and supervision of construction
Ed. Code 17365-17374	Field Act; fitness for occupancy; liability of board members
Ed. Code 215	Suicide prevention policies
Ed. Code 215.5	Student identification cards; inclusion of safety hotlines
Ed. Code 220	Prohibition of discrimination
Ed. Code 221.61	Posting of Title IX information on web site
Ed. Code 221.9	Sex equity in competitive athletics
Ed. Code 222	Reasonable accommodations; lactating students
Ed. Code 222.5	Pregnant and parenting students; notification of rights
Ed. Code 231.5-231.6	Sexual harassment policy
Ed. Code 234.4	Mandated policy on bullying prevention
Ed. Code 234.6	Bullying and harassment prevention information
Ed. Code 234.7	Student protections relating to immigration and citizenship status
Ed. Code 32282	School safety plans
Ed. Code 32283.5	Bullying; online training
Ed. Code 33479-33479.9	The Eric Parades Sudden Cardiac Arrest Prevention Act
Ed. Code 35179.4-35179.6	Interscholastic athletic programs, safety; swimming pool safety that is not part of interscholastic athletic program
Ed. Code 35183.1	Graduation ceremonies; tribal regalia or recognized object of religious/cultural significance
Ed. Code 35292.6	Stocking of menstrual products
Ed. Code 35330	Field trips and excursions; student fees
Ed. Code 38001.5	Training for security officers
Ed. Code 38080-38086	School meals
Ed. Code 39831.3	Transportation safety plan
Ed. Code 39843	Disciplinary action against bus driver; report to Department of Motor Vehicles
Ed. Code 41024	Report of expenditure of state facility funds
Ed. Code 42100	Annual statement of receipts and expenditures
Ed. Code 44030.5	Reporting change in employment status due to alleged misconduct
Ed. Code 44237	Criminal record summary
Ed. Code 44258.9	Monitoring of teacher assignments
Ed. Code 44691	Information on detection of child abuse; annual training
Ed. Code 44830.1	Certificated employees; conviction of a violent or serious felony
Ed. Code 45122.1	Classified employees; conviction of a violent or serious felony
Ed. Code 45125.1	Criminal records summary; employees of contracting entity
Ed. Code 46015	Accommodations for pregnant and parenting students; parental leave
Ed. Code 46390-46393	Emergency average daily attendance
Ed. Code 47600-47616.7	Charter Schools Act of 1992
Ed. Code 47634.2	Nonclassroom-based instruction
Ed. Code 47640-47647	Special education funding for charter schools

Ed. Code 47651	Apportionment of funds; charter schools
Ed. Code 48000	Minimum age of admission for kindergarten; transitional kindergarten
Ed. Code 48010-48011	Minimum age of admission (first grade)
Ed. Code 48206.3-48208	Students with temporary disabilities; individual instruction
Ed. Code 48850-48859	Education of foster youth and homeless students
Ed. Code 48901.1	Suspension and expulsion; willful defiance
Ed. Code 48907	Exercise of free expression; time, place and manner rules and regulations
Ed. Code 48913.5	Suspended students; homework assignments
Ed. Code 48950	Speech and other communication
Ed. Code 48985	Notices to parents in language other than English
Ed. Code 49005-49006.4	Seclusion and restraint
Ed. Code 49011	Student fees
Ed. Code 49014	Public School Fair Debt Collection Act
Ed. Code 49061	Definitions, directory information
Ed. Code 49062.5	Student records, name or gender change
Ed. Code 49070	Challenging student records
Ed. Code 49073.2	Privacy of student and parent/guardian personal information; minutes of board meeting
Ed. Code 49076.7	Student records; data privacy; social security numbers
Ed. Code 49110	Authority to issue work permits
Ed. Code 49381	Human trafficking prevention
Ed. Code 49414	Epinephrine auto-injectors
Ed. Code 49414.3	Administration of opioid antagonist
Ed. Code 49428	Notification of mental health services
Ed. Code 49430-49434	The Pupil Nutrition, Health, and Achievement Act of 2001
Ed. Code 49431.9	Prohibition of advertisement of non-nutritious foods
Ed. Code 49475	Health and safety; concussions and head injuries
Ed. Code 49501.5	Free breakfast and lunch to all students
Ed. Code 49557.5	Child Hunger Prevention and Fair Treatment Act of 2017
Ed. Code 49564	Meals for needy students
Ed. Code 49564.3	Provision of federal universal meal service
Ed. Code 49700-49701	Education of children of military families
Ed. Code 51224.7	Mathematics placement policy
Ed. Code 51225.1-51225.2	Exemption from local graduation requirements; acceptance of coursework
Ed. Code 51225.3	High school graduation requirements
Ed. Code 51225.6	Instruction in cardiopulmonary resuscitation
Ed. Code 51225.7-51225.8	Completion and submission of the Free Application for Federal Student Aid and California Dream Act Application
Ed. Code 51413	Diploma of graduation without passage of high school exit examination
Ed. Code 51745-51749.6	Independent study
Ed. Code 51925-51929	Mandatory mental health education
Ed. Code 51930-51939	California Healthy Youth Act

Ed. Code 52052	Accountability; numerically significant student subgroups
Ed. Code 52060-52077	Local control and accountability plan
Ed. Code 52075	Uniform complaint procedures
Ed. Code 56026	Special education
Ed. Code 56040.3	Availability of assistive technology device
Ed. Code 56145-56146	Special education services in charter schools
Ed. Code 56365-56366.12	Nonpublic, nonsectarian schools
Ed. Code 60600-60648.5	Assessment of academic achievement
Ed. Code 64000	Categorical programs included in consolidated application
Ed. Code 64001	School plan for student achievement; consolidated application programs
Ed. Code 65000-65001	School site councils
Ed. Code 69432.9-69432.92	Cal Grant program; notification of grade point average and high school graduation
Gov. Code 1090-1099	Prohibitions applicable to specified officers
Gov. Code 3540-3549.3	Educational Employment Relations Act
Gov. Code 3555-3559	Public employee communication, information and orientation
Gov. Code 54950-54963	The Ralph M. Brown Act
Gov. Code 6250-6270	California Public Records Act
Gov. Code 81000-91014	Political Reform Act of 1974
H&S Code 104420	Tobacco Use Prevention Education grant program
H&S Code 104559	Tobacco-free schools
Lab. Code 1198.5	Personnel records related to performance and grievance
Lab. Code 3074.2	Notice of college and career fairs
Pen. Code 1192.7	Definition of serious felony
Pen. Code 667.5	Definition of violent felony
Veh. Code 28160	Child safety alert system

Federal References

20 USC 1681-1688	Title IX of the Education Amendments of 1972; discrimination based on sex
20 USC 6311	State plan
20 USC 7221-7221j	Charter schools
34 CFR 200.1-200.78	Accountability
42 USC 11431-11435	McKinney-Vento Homeless Assistance Act

Management Resources References

	Description
Attorney General Opinion	104 Ops.Cal.Atty.Gen. 66 (2021)
Attorney General Opinion	101 Ops.Cal.Atty.Gen. 92 (2018)
Attorney General Opinion	78 Ops.Cal.Atty.Gen. 297 (1995)
Attorney General Opinion	89 Ops.Cal.Atty.Gen. 166 (2006)
Attorney General Opinion	80 Ops.Cal.Atty.Gen. 52 (1997)
CA Department of Education Publication	California School Accounting Manual
CA Office of Administrative Hearings Decisions	Student v. Horizon Instructional Systems Charter School, (2012) OAH Case No. 2011060763

California Department of Education Publication	Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 20-01, July 23, 2020
California Dept. of Pesticide Reg. Publication	School District Integrated Pest Management Plan Template
California Interscholastic Federation Publication	Pursuing Victory with Honor, 1999
Court Decision	Ridgecrest Charter School v. Sierra Sands Unified School District, (2005) 130 Cal.App.4th 986
CSBA Publication	Charter Schools: A Guide for Governance Teams, rev. 2016
CSBA Publication	Charter Schools in Focus, Issue 2: Ensuring Effective Oversight, Governance Brief, October 2017
CSBA Publication	Uncharted Waters: Recommendations for Prioritizing Student Achievement and Effective Governance in California's Charter Schools, September 2018
U.S. DOE Guidance	Charter Schools Program: Title V, Part B of the ESEA, Nonregulatory Guidance, January 2014
Website	U.S. Department of Agriculture - https://simbli.eboardsolutions.com/SU/RslshJVkZjGiBHO8TX9tA3tqQ==
Website	National Suicide Prevention Lifeline - https://simbli.eboardsolutions.com/SU/yAd89LtBVSINaH2almpg2Q==
Website	National Domestic Violence Hotline - https://simbli.eboardsolutions.com/SU/d1fBFpjoslsh4vvBXfU68zMWg==
Website	California State Teachers Retirement System - https://simbli.eboardsolutions.com/SU/dDkW9gdO2YplusqCVo1qG2vslshw==
Website	California Public Employees Retirement System - https://simbli.eboardsolutions.com/SU/BtrWsDRenb5z2Z7ethXOCw==
Website	California Department of General Services, Office of Administrative Hearings - https://simbli.eboardsolutions.com/SU/hkXUvTmkSbRSTlh3V79tXg==
Website	California Commission on Teacher Credentialing - https://simbli.eboardsolutions.com/SU/Eg0pluss7NDrgK1KmPo9MgqplusA==
Website	California Commission on Peace Officer Standards and Training - https://simbli.eboardsolutions.com/SU/T42f3sLyPIGPzJCTWmplusqxA==
Website	California Bureau of Security and Investigative Services - https://simbli.eboardsolutions.com/SU/7cVjGFeMAXplusS8ldHUhceYQ==
Website	California State Controller - https://simbli.eboardsolutions.com/SU/P16GQ6rhv8oslqGWli7phA==
Website	California Department of Pesticide Regulation - https://simbli.eboardsolutions.com/SU/oAOBjd0jGZedpcK5jhJiw==
Website	California Student Aid Commission - https://simbli.eboardsolutions.com/SU/YTrTI0NffiZjZQWbh3fewg==
Website	National Association of Charter School Authorizers - https://simbli.eboardsolutions.com/SU/9nzhOG5X2VVH42kMJnO6kg==
Website	California Charter Schools Association - https://simbli.eboardsolutions.com/SU/aplushtDM8pluszN2tpwTckx11kA==
Website	California Department of Education, Charter Schools - https://simbli.eboardsolutions.com/SU/PdGgkCs2YZ3fwPslshslshoGe7iQ==
Website	California Interscholastic Federation - https://simbli.eboardsolutions.com/SU/QthhhDMKplusJ3akAl8GRP72g==
Website	California Office of the Attorney General - https://simbli.eboardsolutions.com/SU/5qNslsh5DoKuytasYcv9khGiA==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==

Website

U.S. Department of Education -
<https://simbli.eboardsolutions.com/SU/XcSsJimoslsh3XhJKy4tplus7wplusA==>

Policy 3110: Transfer Of Funds

Status: ADOPTED

Original Adopted Date: 06/01/2022 | **Last Reviewed Date:** 06/01/2022

The Governing Board recognizes its responsibility to monitor the district's fiscal practices to ensure accountability regarding the expenditure of public funds and compliance with legal requirements.

The total amount budgeted by the district for each major classification of expenditures, as listed in the California Department of Education's budget forms, shall be the maximum amount which the district may expend for that classification for the school year. (Education Code 42600)

However, when it is in the best interest of the district, the Board may:

1. At any time, adopt a written resolution providing for transfers from the designated fund balance or the unappropriated fund balance to any expenditure classification or between classifications. The resolution shall be filed with the County Superintendent of Schools and the County Auditor. (Education Code 42600)
2. Direct the temporary transfer of monies held in any district fund or account to another fund or account as necessary for the payment of obligations. Such borrowing shall occur only when the fund or account receiving the money will earn sufficient income during the current fiscal year to repay the amount transferred. No more than 75 percent of the maximum amount held in any fund or account during the current fiscal year may be transferred. Amounts transferred shall be repaid in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. (Education Code 42603)
3. At the close of a school year, request that the County Superintendent make transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification(s), or balance any expenditure classifications of the district budget as necessary for the payment of obligations incurred during that school year. (Education Code 42601)
4. If any special reserve funds that are maintained for capital outlay or other purposes pursuant to Education Code 42842 are not actually encumbered for ongoing expenses, transfer those monies into the general fund for the general operating purposes of the district. If any monies remain in the special reserve fund at the conclusion of a project, the Board may submit a written request to the County Superintendent, Auditor, and Treasurer to discontinue the special reserve fund and transfer those monies to the district's general fund. (Education Code 42841-42843)
5. Transfer monies between other funds or accounts when authorized by law.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

Ed. Code 16095	Transfer of district funds to district state school building fund - https://simbli.eboardsolutions.com/SU/DckNjgplus9tDnTa0uS0C6Kdw==
Ed. Code 41301	Section A state school fund allocation schedule
Ed. Code 42125	Designated and unappropriated fund balances
Ed. Code 42238-42251	Apportionments to districts
Ed. Code 42238.01-42238.07	Local control funding formula
Ed. Code 42600	District budget limitation on expenditure
Ed. Code 42601	Transfers between funds to permit payment of obligations at close of year
Ed. Code 42603	Transfer of monies held in any fund or account to another fund; repayment
Ed. Code 42840-42843	Special reserve fund
Ed. Code 5200	Districts governed by boards of education
Ed. Code 52616.4	Expenditures from adult education fund

Ed. Code 78

Definition, governing board

Management Resources References

Description

CA Department of Education Publication

California School Accounting Manual

Website

California Department of Education -

<https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==>

Website

CSBA -

<https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==>

Website

Fiscal Crisis and Management Assistance Team -

<https://simbli.eboardsolutions.com/SU/1KDBnxplus9GciDTyFvbLOOxQ==>

Policy 3523: Electronic Signatures

Status: ADOPTED

Original Adopted Date: 06/01/2022 | **Last Reviewed Date:** 06/01/2022

The Governing Board believes that the use of electronic records and signatures is a convenient paperless option that can increase efficiency in commercial and administrative transactions, reduce costs, and contribute to environmental sustainability in district operations. The Board authorizes the use of electronic signatures in district operations when authorized by law.

The Superintendent or designee shall ensure that any electronic signature utilized by the district conforms with criteria described in law and that the level of security is sufficient for the transaction being conducted. (Government Code 16.5; 2 CCR 22003, 22005)

The Superintendent or designee shall retain electronic records in accordance with law and regulations, and as specified in BP/AR 3580 - District Records.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

- 2 CCR 22000-22005
- 5 CCR 16020-16022
- 5 CCR 16023-16027
- 5 CCR 430
- 5 CCR 432
- Civ. Code 1633.1-1633.17
- Civ. Code 1798.29
- Ed. Code 35252-35255
- Ed. Code 44031
- Ed. Code 49060-49079.7
- Ed. Code 8234
- Gov. Code 16.5
- Gov. Code 6252-6265
- Gov. Code 811.2

Description

- Public entity use of electronic signatures - <https://simbli.eboardsolutions.com/SU/jjoxXkoplusnISsKsUaPslshQplusYg==>
- Records, general provisions
- District records, retention and destruction
- Individual student records; definition
- Student records
- Uniform Electronic Transactions Act
- District records; breach of security - <https://simbli.eboardsolutions.com/SU/LBkkDX8OIBFu9JplusO9hdW9w==>
- Records and reports
- Personnel file contents and inspection
- Student records
- Electronic signatures; child care and development programs
- Electronic signatures
- Inspection of public records
- Definition of public entity

Federal References

- 15 USC 7001-7006
- 20 USC 1232g
- 20 USC 1400-1482
- 34 CFR 300-300.818
- 34 CFR 99.1-99.8

Description

- Electronic Records and Signatures in Commerce Act
- Family Educational Rights and Privacy Act (FERPA) of 1974
- Individuals with Disabilities Education Act
- Assistance to states for the education of students with disabilities
- Family Educational Rights and Privacy Act

Management Resources References

- CA Department of Education Publication

Description

- Management Bulletin 17-13, October 2017

Policy 3550: Food Service/Child Nutrition Program

Status: ADOPTED

Original Adopted Date: 06/01/2022 | Last Reviewed Date: 06/01/2022

The Governing Board recognizes that adequate, nourishing food is essential to student health **and well-being**, development, and ability to learn. The Superintendent or designee shall develop strategies to increase students' access to **and participation in** the district's food service programs and **maintain fiscal integrity of the** programs **in accordance with law**.

Foods and beverages available through the district's food service program shall:

1. Be carefully selected so as to contribute to students' nutritional well-being and the prevention of disease
2. Meet or exceed nutrition standards specified in law
3. Be prepared in ways that will appeal to students, retain nutritive quality, and foster lifelong healthful eating habits
4. Be served in age-appropriate portions
5. **Be provided at no cost to students who request a meal**

At the beginning of each school year, the Superintendent or designee shall communicate information related to the district's food service programs to the public through available means, including, but not limited to, the district's web site, social media, flyers, and school publications.

The district's food service program shall give priority to serving unprocessed foods and fresh fruits and vegetables.

District schools are encouraged to establish school gardens and/or farm-to-school projects to increase the availability of safe, fresh, seasonal fruits and vegetables for school meals and to support the district's nutrition education program.

To the extent possible, the school meal program shall be coordinated with the nutrition education program, instructional program for teachers, parents/guardians and food service employees, available community resources, and other related district programs.

To encourage student participation in school meal programs, schools may offer multiple choices of food items within a meal service, provided all food items meet nutrition standards and all students are given an opportunity to select any food item.

The Superintendent or designee may invite students and parents/guardians to participate in the selection of foods of good nutritional quality for school menus.

Students shall be allowed adequate time and space to eat meals. To the extent possible, school, recess, and transportation schedules shall be designed to **promote** participation in school meal programs.

The Superintendent or designee shall periodically review the adequacy of school **cafeterias and** facilities for food preparation **and consumption**.

In accordance with law, the Superintendent or designee shall develop and maintain a food safety program in order to reduce the risk of foodborne hazards at each step of the food preparation **and** service **process**.

The Superintendent or designee shall annually report to the Board on student participation in the district's nutrition

programs and the extent to which the district's food **service** program meets state and federal nutrition standards for foods and beverages. In addition, the Superintendent or designee shall provide all necessary and available documentation required for the Administrative Review conducted by the California Department of Education (CDE) to ensure the food service program's compliance with federal requirements related to nutrition standards, meal patterns, provision of drinking water, school meal environment, food safety, and other areas as required by the CDE.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
5 CCR 15510	Mandatory meals for needy students
5 CCR 15530-15535	Nutrition education
5 CCR 15550-15565	School lunch and breakfast programs
5 CCR 15575-15578	Requirements for foods and beverages outside the federal meals program
Ed. Code 35182.5	Contracts for advertising
Ed. Code 38080-38103	Cafeteria; establishment and use
Ed. Code 45103.5	Contracts for management consulting services; restrictions
Ed. Code 48432.3	Voluntary enrollment in continuation education
Ed. Code 49430-49434	Pupil Nutrition, Health, and Achievement Act of 2001
Ed. Code 49490-49494	School breakfast and lunch programs
Ed. Code 49500-49505	School meals
Ed. Code 49501.5	California Universal Meals Program
Ed. Code 49510-49520	Nutrition
Ed. Code 49530-49536	Child Nutrition Act
Ed. Code 49540-49546	Child care food program
Ed. Code 49547-49548.3	Comprehensive nutrition services
Ed. Code 49550-49562	Meals for needy students
Ed. Code 49570	National School Lunch Act
Ed. Code 51795-51797	School instructional gardens
H&S Code 113700-114437	California Retail Food Code; sanitation and safety requirements

Federal References

	Description
42 USC 1751-1769j	National School Lunch Program
42 USC 1758b	Local wellness policy
42 USC 1761	Summer Food Service Program and Seamless Summer Feeding Option
42 USC 1769a	Fresh Fruit and Vegetable Program
42 USC 1771-1793	Child Nutrition Act
42 USC 1772	Special Milk Program
42 USC 1773	School Breakfast Program
7 CFR 210.1-210.31	National School Lunch Program
7 CFR 215.1-215.18	Special Milk Program
7 CFR 220.2-220.22	National School Breakfast Program
7 CFR 245.1-245.13	Eligibility for free and reduced-price meals and free milk

Management Resources References

Description

CA Project Lean Publication	Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006
California Department of Education Publication	Healthy Children Ready to Learn, January 2005
California Department of Education Publication	Professional Standards in the School Nutrition Programs, Management Bulletin SNP-13-2020, Updated January 2022
CSBA Publication	Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009
CSBA Publication	Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. October 2007
CSBA Publication	Monitoring for Success: Student Wellness Policy Implementation Monitoring Report and Guide, 2007
CSBA Publication	Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. April 2006
U.S. Department of Agriculture Publication	School Breakfast Toolkit
U.S. Department of Agriculture Publication	Civil Rights Compliance and Enforcement - Nutrition Programs and Activities, FNS Instruction 113-1, November 2005
U.S. Department of Agriculture Publication	Dietary Guidelines for Americans, 2005
U.S. Department of Agriculture Publication	Food Buying Guide for Child Nutrition Programs, December 2007
U.S. Department of Agriculture Publication	Fresh Fruit and Vegetable Program: Handbook for Schools, December 2010
U.S. Department of Agriculture Publication	Guidance for School Food Authorities: Developing a School Food Safety Program Based on the Process Approach to HACCP Principles, June 2005
Website	U.S. Department of Agriculture, Food and Nutrition Service - https://simbli.eboardsolutions.com/SU/Wry6HD6BSTBkfn7BqplusR7BQ==
Website	California Farm Bureau Federation - https://simbli.eboardsolutions.com/SU/9DOOfPfd6z2oylYGKzj0qKA==
Website	Nourish California - https://simbli.eboardsolutions.com/SU/5GeuVdU7HE4aLG3NFy4PTg==
Website	California Project LEAN (Leaders Encouraging Activity and Nutrition) - https://simbli.eboardsolutions.com/SU/lzuCbbhn3rBrfeZTSNnVCw==
Website	Centers for Disease Control and Prevention - https://simbli.eboardsolutions.com/SU/UUjirqtkk65lplusLWplusApdRjg==
Website	National Alliance for Nutrition and Activity - https://simbli.eboardsolutions.com/SU/GZJffQ4Hi71GbK8LPjKsg==
Website	California School Nutrition Association - https://simbli.eboardsolutions.com/SU/KnWOpY7WknrOcdh5fJ85QQ==
Website	California Department of Education, Nutrition Services Division - https://simbli.eboardsolutions.com/SU/O5xpn2rTFL2uz0BslshlorGXQ==
Website	California Department of Public Health - https://simbli.eboardsolutions.com/SU/plusKghL3cnZRJOzDybcVsugA==
Website	California Healthy Kids Resource Center - https://simbli.eboardsolutions.com/SU/Ve9Yf61snLK7fRzOPU1xiQ==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==

Policy 3551: Food Service Operations/Cafeteria Fund

Status: ADOPTED

Original Adopted Date: 06/01/2022 | Last Reviewed Date: 06/01/2022

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

The Superintendent or designee shall ensure that food service director(s) possess the qualifications required by 7 CFR 210.30 and California Department of Education (CDE) standards.

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by CDE. (42 USC 1776)

Meal Sales

Any student who requests a meal shall be served a nutritionally adequate breakfast and lunch free of charge, each school day. (Education Code 49501.5)

As permitted by law, additional or second meals, adult meals, and other nonprogram foods, such as smart snack compliant food and beverages sold in vending machines, may be sold to students. (Education Code 38082, 49501.5)

Meals may be sold to district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are ***authorized by the Superintendent or designee to be*** on campus. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments. Such procedures shall conform with 2 CFR 200.426 and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public pursuant to Education Code 49557.5.

Cafeteria Fund and Account

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and for reasonable and necessary indirect program costs as allowed by law.

The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)



Contracts with Outside Services

With Board approval, the district may enter into a contract for food service consulting services or management services in one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. Domestic commodity or product means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonably available quantities of a satisfactory quality, or when competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Superintendent or designee shall retain documentation justifying the use of the exception.

Furthermore, the district shall accept a bid or price for an agricultural product grown in California before accepting a bid or price for an agricultural product grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price of a product produced outside the state. (Food and Agriculture Code 58595)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the district's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by CDE to ensure compliance of the district's food service program with federal requirements.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

5 CCR 15550-15565	School lunch and breakfast programs
Ed. Code 38080-38086	School meals
Ed. Code 38090-38095	Cafeterias, funds and accounts
Ed. Code 38100-38103	Cafeterias, allocation of charges
Ed. Code 42646	Alternate payroll procedure

Ed. Code 45103.5	Contracts for management consulting services; restrictions
Ed. Code 49490-49493	School breakfast and lunch programs
Ed. Code 49500-49505	School meals
Ed. Code 49550-49564.5	Meals for needy students
Ed. Code 49554	Contract for services
Ed. Code 49580-49581	Food recovery program
F&A Code 58595	Preference for California-grown agricultural products
H&S Code 113700-114437	California Retail Food Code; sanitation and safety requirements
Pub. Cont. Code 2000-2002	Responsive bidders
Pub. Cont. Code 20111	Contracts over \$50,000; contracts for construction; award to lowest responsible bidder

Federal References

2 CFR 200	Appendix VII Indirect cost proposals
2 CFR 200.318-200.326	Procurement standards
2 CFR 200.400-200.475	Cost principles
2 CFR 200.56	Indirect costs, definition
42 USC 1751-1769j	School Lunch Program
42 USC 1771-1793	Child nutrition
42 USC 1773	School Breakfast Program
7 CFR 210.1-210.31	National School Lunch Program
7 CFR 210.1-210.33	National School Lunch Program
7 CFR 220.1-220.21	National School Breakfast Program
7 CFR 220.1-220.22	National School Breakfast Program
7 CFR 245.8	Nondiscrimination practices for students eligible for free and reduced price meal and free milk
7 CFR 250.1-250.70	USDA foods

Description

Management Resources References

CA Department of Education Publication	California School Accounting Manual
California Department of Education Publication	Pricing of Adult Meals in the National School Lunch and School Breakfast Programs, NSD Management Bulletin, SNP-04-2021, August 2021
California Department of Education Publication	Procuring and Monitoring of Food Service Management Contracts, NSD Management Bulletin, SNP-13-2015, January 2015
California Department of Education Publication	Cafeteria Funds--Allowable Uses, NSD Management Bulletin, NSD-SNP-05-2020, February 2020
California Department of Education Publication	Food Distribution Program Administrative Manual
California Department of Education Publication	Storage and Inventory Management of U.S. Department of Agriculture Foods, NSD Management Bulletin, FDP-01-2018, January 2018
U.S. Department of Agriculture Publication	Indirect Costs: Guidance for State Agencies and School Food Authorities SP 60-2016, September 2016
U.S. Department of Agriculture Publication	Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP-38-2017, June 2017
U.S. Department of Agriculture Publication	Discretionary Elimination of Reduced Price Charges in the School Meal Programs, SP 17-2014, January 2014
U.S. Department of Agriculture Publication	Unpaid Meal Charges: Local Meal Charge Policies, SP-46-2016, July 2016

U.S. Dept of Agriculture Publication

Website

Website

Website

School Meals - FAQs

U.S. Department of Agriculture, Food and Nutrition Service -
<https://simbli.eboardsolutions.com/SU/Wry6HD6BSTBkfn7BqplusR7BQ==>

California Department of Education, Nutrition Services Division -
<https://simbli.eboardsolutions.com/SU/O5xpn2rTFL2uz0BslshlorGXQ==>

California School Nutrition Association -
<https://simbli.eboardsolutions.com/SU/KnWOpY7WknrOcdh5fJ85QQ==>

Policy 3553: Free And Reduced Price Meals

Status: ADOPTED

Original Adopted Date: 06/01/2022 | Last Reviewed Date: 06/01/2022

The Governing Board recognizes that adequate nutrition is essential to the development, health **and well-being**, and learning of **all** students. The Superintendent or designee shall facilitate and encourage the participation of all students in the district's food service program.

Each school day, the district shall provide, **free of charge, a** nutritionally adequate **breakfast and lunch** for **any student who requests a meal.** (Education Code **49501.5**)

To provide optimal nutrition and **ensure that schools receive maximum federal meal reimbursement**, the Superintendent or designee shall assess the eligibility of district schools to **operate a federal** universal meal service provision, such as Provision 2 or the Community Eligibility Provision, pursuant to 42 USC 1759a. **The Superintendent or designee** shall **submit an application to operate a federal universal meal provision** to the California Department of Education (CDE) **on behalf of any district school that meets the definition of a "high poverty school."** (Education Code **49564.3**)

The Superintendent or designee shall ensure that meals **served under the school nutrition** program meet applicable state and/or federal nutritional standards in accordance with law, Board policy, and administrative regulation.

The Board shall approve, and shall submit to CDE for approval, a plan that ensures that students eligible to receive free or reduced-price meals are not treated differently from other students and that **meets other requirements specified in** Education Code 49557.

Confidentiality/Release of Records

All applications and records related to eligibility for the free and reduced-price meal program shall be confidential and may not be **disclosed** except as provided by law and authorized by the Board or pursuant to a court order. (Education Code 49558)

The Board authorizes designated employees to use records pertaining to **an individual student's** eligibility for the free and reduced-price meal program for the following purposes: (Education Code 49558)

1. Disaggregation of academic achievement data
2. Identification of students eligible for services under the federal Elementary and Secondary Education Act pursuant to 20 USC 6301-6576
3. **Facilitation of targeted educational services and supports to individual students based on the local control accountability plan**

If a student transfers from the district to another district, charter school, county office of education program, or private school, the Superintendent or designee may share the student's meal eligibility information to the other educational agency to assist **that other educational agency in ensuring that the student continues to receive school meals.**

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to another school district, charter school, or county office of education that is serving a student living in the same household for purposes related to program eligibility and data used in local control funding formula **(LCFF)** calculations. (Education Code 49558)

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to the Superintendent of Public Instruction for purposes of determining allocations under the **LCFF** and for assessing accountability of that funding. (Education Code 49558)

The Superintendent or designee may release information on the school lunch program application to the local agency that determines eligibility for participation in the Medi-Cal program if the student has been approved for free meals or, if included in the agreement with the local agency, for reduced-price meals. *The Superintendent or designee* also may release information on the school lunch application to the local agency that determines eligibility for CalFresh or another nutrition assistance program authorized under 7 CFR 210.1 if the student has been approved for free or reduced-price meals. Information may be released for these purposes only if the student's parent/guardian consents to the sharing of information and the district has entered into a memorandum of understanding with the local agency which, at a minimum, includes the roles and responsibilities of the district and local agency and the process for sharing the information. After sharing information with the local agency for purposes of determining eligibility for that program, no further information shall be shared unless otherwise authorized by law. (Education Code 49557.2, 49557.3, 49558)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
5 CCR 15510	Mandatory meals for needy students
5 CCR 15530-15535	Nutrition education
5 CCR 15550-15565	School lunch and breakfast programs
Ed. Code 48980	Parent/Guardian notifications
Ed. Code 49430-49434	Pupil Nutrition, Health, and Achievement Act of 2001
Ed. Code 49490-49494	School breakfast and lunch programs
Ed. Code 49500-49505	School meals
Ed. Code 49501.5	California Universal Meals Program
Ed. Code 49510-49520	Nutrition
Ed. Code 49530-49536	Child Nutrition Act
Ed. Code 49547-49548.3	Comprehensive nutrition services
Ed. Code 49550-49564.5	Meals for needy students
Ed. Code 49564.3	High-poverty schools; universal meal service

Federal References

	Description
20 USC 1232g	Family Educational Rights and Privacy Act (FERPA) of 1974
20 USC 6301-6576	Title I Improving the Academic Achievement of the Disadvantaged
42 USC 1751-1769j	School Lunch Program
42 USC 1771-1791	Child nutrition
42 USC 1773	School Breakfast Program
7 CFR 210.1-210.31	National School Lunch Program
7 CFR 220.10-220.21	National School Breakfast Program
7 CFR 245.1-245.13	Eligibility for free and reduced-price meals and free milk

Management Resources References

	Description
California Department of Education Publication	Clarification on the Sharing of Individual Student Eligibility Information for Local Control and Accountability Plan Purposes, Management Bulletin SNP-02-2018, May 2018
CSBA Publication	Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, 2012

CSBA Publication	Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, rev. 2012
U.S. Department of Agriculture Publication	Provision 2 Guidance: National School Lunch and School Breakfast Programs, Summer 2002
U.S. Dept of Agriculture Publication	Eligibility Manual for School Meals: Determining and Verifying Eligibility, July 2017
Website	U.S. Department of Agriculture, Food and Nutrition Service - https://simbli.eboardsolutions.com/SU/Wry6HD6BSTBkfn7BqplusR7BQ==
Website	Nourish California - https://simbli.eboardsolutions.com/SU/5GeuVdU7HE4aLG3NFy4PTg==
Website	California Project LEAN (Leaders Encouraging Activity and Nutrition) - https://simbli.eboardsolutions.com/SU/lzuCbbhn3rBrfeZTSNnVCw==
Website	California Department of Education, Nutrition Services Division - https://simbli.eboardsolutions.com/SU/O5xpn2rTFL2uz0BslshlorGXQ==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==